

23RFP002 Temporary Medical Staffing Services

Addendum #1 Questions and Answers

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Question Number	Date Received	Question	Answer
ABS	08/17/2022 7:58 AM	Under section D.2 – “Contractor shall have a service provider office in Nevada”. Is this a mandatory requirement?	Yes. Additionally, per RFP Section IV.A.2 (page 9 of 14), "To be eligible to submit a proposal, Proposer must have: 2. A service provider office in Nevada."
TF-1	08/18/2022 7:52 AM	Please share the names of current vendors providing these services.	Maxim Healthcare Services Inc. (Maxim Healthcare Staffing) provides temporary medical staffing services to the Health District.
TF-2	08/18/2022 7:52 AM	Is it possible to share the incumbent vendors pricing information? If yes, please share.	No, incumbent pricing information cannot be released at this time.
TF-3	08/18/2022 7:52 AM	What is the budget for this bid? OR the estimated annual spending in the past under this contract for similar services?	There is no budget for this bid. Unaudited spend for temporary medical staff by fiscal year: - 07/01/2021 - 06/30/2022: \$330,692 - 07/01/2020 - 06/30/2021: \$906,260 - 07/01/2019 - 06/30/2020: \$415,432
TF-4	08/18/2022 7:52 AM	Throughout the tenure of the existing contract, please confirm the number of temp staff worked under the incumbent contracts and how many are active at this time?	Unaudited number of temporary medical staff by fiscal year: - 07/01/2022 - Addendum 1 release: 15 - 07/01/2021 - 06/30/2022: 23 - 07/01/2020 - 06/30/2021: 44 - 07/01/2019 - 06/30/2020: 25
TF-5	08/18/2022 7:52 AM	Is there any challenge fulfilling the current staff needs with the existing contracts for related services any any [sic] specific improvements you are looking for?	We have experienced delays processing/fulfilling new staff requests, which can range from 12-16 days from the time the staffing request is submitted.
TF-6	08/18/2022 7:52 AM	How many vendors would be awarded?	The Health District's intention is to award to one vendor. However, the Health District reserves its right to award to multiple vendors if doing so is in its best interest.

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TF-7	08/18/2022 7:52 AM	Is it mandatory to have a local office? Could the local office criteria be waived off for this solicitation?	Per RFP Section II.D.2 (page 5 of 14), "Contractor shall have a service provider office in Nevada." Additionally, per RFP Section IV.A.2 (page 9 of 14), "To be eligible to submit a proposal, Proposer must have: 2. A service provider office in Nevada."
TF-8	08/18/2022 7:52 AM	If an incumbent vendor is not awarded, will there be transitioning of current employees to the new vendors?	If the incumbent vendor is not awarded, it will be necessary to transition from the incumbent's temp staff to the awarded vendor's temp staff as the incumbent's contract will term.
GE-1	08/22/2022 10:47 AM	What is the anticipated number of awards?	The Health District's intention is to award to one vendor. However, the Health District reserves its right to award to multiple vendors if doing so is in its best interest.
GE-2	08/22/2022 10:47 AM	Is this a new initiative? If not, who are the current vendors?	No, Maxim Healthcare Services Inc. (Maxim Healthcare Staffing) provides temporary medical staffing services to the Health District.
GE-3	08/22/2022 10:47 AM	Are we required to submit all job titles?	Proposers should submit those job titles (positions) that they are capable of supplying to fulfil the requirement.
GE-4	08/22/2022 10:47 AM	What are the historical annual spending volumes in the project?	Unaudited spend for temporary medical staff by fiscal year: - 07/01/2021 - 06/30/2022: \$330,692 - 07/01/2020 - 06/30/2021: \$906,260 - 07/01/2019 - 06/30/2020: \$415,432
GE-5	08/22/2022 10:47 AM	What is the estimated budget for this project?	The budget has not been estimated. The unaudited annual spend data provided may be useful to estimate a budget.
GE-6	08/22/2022 10:47 AM	Is the vendor required to provide the certificate of insurance together with the bid, or upon contract award?	The Health District will request certificate(s) of insurance with the required language from the vendor(s) recommended for award(s).
IJC-1	08/23/2022 4:15 PM	Is this a new initiative? If not, please provide the names of the current vendor(s) providing the services.	No. Maxim Healthcare Services Inc. (Maxim Healthcare Staffing) provides temporary medical staffing services to the Health District.

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IJC-2	08/23/2022 4:15 PM	Can you please let us know the previous spending of this contract?	Unaudited spend for temporary medical staff by fiscal year: - 07/01/2021 - 06/30/2022: \$330,692 - 07/01/2020 - 06/30/2021: \$906,260 - 07/01/2019 - 06/30/2020: \$415,432
IJC-3	08/23/2022 4:15 PM	Please confirm if we can get the proposals or pricing of the incumbent(s).	Incumbent proposal and pricing information cannot be released at this time.
IJC-4	08/23/2022 4:15 PM	Are there any pain points or issues with the current vendor(s)?	We have experienced issues with the accuracy of logged hours, billing, headcount tracking, turnaround times, inadequate response times and communication, and disorganization in managing contingent workers.
IJC-5	08/23/2022 4:15 PM	Please confirm the anticipated number of awards.	The Health District's intention is to award to one vendor. However, the Health District reserves its right to award to multiple vendors if doing so is in its best interest.
QSS-1	08/26/2022 7:21 AM	Is there an incumbent? If so, who?	Yes. Maxim Healthcare Services Inc. (Maxim Healthcare Staffing) provides temporary medical staffing services to the Health District.
QSS-2	08/26/2022 7:21 AM	How many hours per month or year have been billed historically in each job category? How many hours do you anticipate being provided per month by job category?	Unaudited billed hours for temporary medical staff for all jobs/categories by fiscal year: - 07/01/2021 - 06/30/2022: 8,488 - 07/01/2020 - 06/30/2021: 22,755 - 07/01/2019 - 06/30/2020: 8,918 The hours per month by category cannot be anticipated at this time.
QSS-3.a	08/26/2022 7:21 AM	How will team proposals be evaluated?	Responsive proposals will be evaluated per the Evaluation Criteria provided in Section V, A (page 12 of 14). The Health District reserves the right to consider any other factors when evaluating proposals and Proposers if doing so is in the Health District's best interests.

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QSS-3.b	08/26/2022 7:21 AM	Will credit be given for the Contractor Qualification and Experience requirements in Section II, D and full points be awarded for each of the Evaluation Criteria as long as one of the team members satisfies the requirement or criteria?	No, "credit" will not be "given" for the Contractor Qualification and Experience requirements in Section II, D, as contractors must have these qualifications to be able to submit a proposal as provided in Section IV.A.2. The reference to "as long as one of the team members satisfies the requirement or criteria" is unclear. However, responsive proposals will be evaluated per the Evaluation Criteria provided in Section V, A (page 12 of 14). The Health District reserves the right to consider any other factors when evaluating proposals and Proposers if doing so is in the Health District's best interests.
QSS-4	08/26/2022 7:21 AM	Regarding Section II, B, 2: Please clarify whether the contractor must confirm within two hours whether a request can be filled or must requests be filled within two hours of receipt of the request, that is, having personnel on-site within two hours.	Contractor must confirm, within two hours of receiving the Health District's request, that Contractor can fill the request.
QSS-5	08/26/2022 7:21 AM	Regarding Section II, B, 3: Would the District consider paying a two-hour show-up charge if requests are canceled less than sixteen (16) hours before start of shift?	Yes.
QSS-6	08/26/2022 7:21 AM	Regarding Section II, F, 3: Does umbrella insurance coverage exceeding the \$2,000,000 minimum satisfy the requirement?	Contractor insurance coverage that exceeds the stated insurance requirement per the RFP would satisfy the insurance requirement.
MHS-1	08/26/2022 7:34 AM	How many award notices does SNHD anticipate making as a result of this solicitation?	The Health District's intention is to award to one vendor. However, the Health District reserves its right to award to multiple vendors if doing so is in its best interest.
MHS-2	08/26/2022 7:34 AM	What is the anticipated budget for this program?	The budget is not anticipated. The unaudited annual spend data provided may be useful to anticipate a budget.
MHS-3	08/26/2022 7:34 AM	What is your largest expected modality needed for staff? (I.E. – M.A., RN, LPN, etc.).	Registered Nurse, Licensed Practical Nurse and Medical Assistant, equally.

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MHS-4	08/26/2022 7:34 AM	How will needs/orders be communicated to the awardees?	The Health District shall phone or email a staffing request to the Contractor. The request shall include all necessary information pertaining to the assignment including the position, location, date(s), and shift(s) required.
MHS-5	08/26/2022 7:34 AM	Which departments are in need of medical staffing the most? Is there a specific clinic/program where staff is needed?	Staffing for clinic operations generally are most needed.
MHS-6	08/26/2022 7:34 AM	Will SNHD consider travelers for long-term assignments, and if so, can we provide pricing for this business mix as well?	No.
MHS-7	08/26/2022 7:34 AM	Is SNHD interested in a MSP model and/or VMS, (technology) platform for their staffing orders?	Yes.
MHS-8	08/26/2022 7:34 AM	Will there be a preferred awardee, or will all awardees be perceived "vendor-neutral" by SNHD?	The Health District's intention is to award to one vendor. However, should the Health District award to multiple vendors under non-exclusive agreements, the assumption would be that all awardees will be perceived as "vendor-neutral" initially, and that a vendor(s) could be "preferred" during the contract period based on vendor performance.