

Child Care Facilities Regulations

Appendix H: *Home Care Checklist*

*Serving Boulder City, Clark County, Henderson,
Las Vegas, Mesquite and North Las Vegas*



Southern Nevada District Board of Health
[625 Shadow Lane | P.O. Box 3902, Las Vegas, NV 89127 | 702.759.1000](https://www.snhd.org)

SOUTHERN NEVADA HEALTH DISTRICT HOME CARE CHECKLIST

The Family Care or Group Care Home operator must provide the items on the following checklist before approval. Initial inspections by the Health Authority must be scheduled a minimum of one (1) week in advance of the Childcare Licensing Authority deadline dates. This is to ensure that ample time is available if a follow-up health inspection is required prior to approval for a Health Permit. Failure to pass the initial health inspection requires a re-inspection fee. Complete **SNHD Child Care Facility Regulations** are available for review at www.southernnevadahealthdistrict.org. All **SECTIONS** referred to in this checklist are from those Regulations.

DATE COMPLETED

CHECK LIST

- | | |
|--|--|
| <hr/> <input type="checkbox"/> Enclosed
<input type="checkbox"/> Non-climbable, good repair
<input type="checkbox"/> Shade as required
<input type="checkbox"/> Clean, free of hazards
<input type="checkbox"/> Systems/grill inaccessible | 1. Outdoor Play Area: The play area must be enclosed. The fence and gate must be non-climbable and in good repair. Shade must be provided at a minimum of 50 square feet for Family Care Homes and 100 square feet for Group Care Homes and meet the shade requirements of Section 9.4.10 . The area must be clean and free of hazards. Heating, ventilation, air conditioning systems and gas grills must be inaccessible to children. |
| <hr/> | 2. All bodies of water must have a barrier meeting the requirements of Section 9.3 . |
| <hr/> <input type="checkbox"/> Safe, good repair
<input type="checkbox"/> Anchored
<input type="checkbox"/> No trampoline, etc. | 3. Play equipment must be safe, in good repair and, if applicable, safely anchored. Trampolines and other spring loaded jumping surfaces are prohibited. |
| <hr/> | 4. Facility address must be visible from the street. |
| <hr/> | 5. Environment inside the home must be clean, uncluttered, and present no hazards. |
| <hr/> | 6. All stairs must have a sturdy safety barrier at the base of the stairs which meets the requirements of Section 6.3.8 . |
| <hr/> | 7. Adequate ventilation , heating, cooling, and lighting must be maintained. |
| <hr/> <input type="checkbox"/> Approved source
<input type="checkbox"/> Samples, as needed
<input type="checkbox"/> Hot water temp. range | 8. Water must be from an approved source. Where individual wells are in use, a bacteriological and chemical sample must be submitted to the State Lab, and found to be satisfactory prior to the issuance of a permit. Hot water at a designated hand washing sink for children in care must be maintained between 90° to 120° F. |
| <hr/> | 9. A working telephone , with emergency numbers posted, must be available. |
| <hr/> <input type="checkbox"/> Waterproof/nonabsorbent
<input type="checkbox"/> Easily cleanable
<input type="checkbox"/> Safe, good repair
<input type="checkbox"/> SIDS info available
<input type="checkbox"/> Cribs/playpens, as needed
<input type="checkbox"/> Nap mats/cots, as needed | 10. Napping Equipment: All surfaces of equipment must be made of waterproof, nonabsorbent, easily cleanable material and must be of safe construction, and in good repair.
a. SIDS information must be made available.
b. Cribs or playpens must be available for infants and toddlers.
c. Nap mats or cots must be provided for older children. If other furnishings are used, a tightly-fitting cover meeting the above specifications must be provided. Cots or beds provided for overnighters must meet the requirements as outlined in Section 5.4.10 . |

DATE COMPLETED

CHECK LIST

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- Changing table rails, raised side, or contoured pad
 - Waterproof/ nonabsorbent
 - Easily cleanable
 - For diapering ONLY
 - Not in food area
 - Handsink accessible
 - Floors/walls nonabsorbent
 - Disinfectant available

11. Diapering requirements: If diapered children are accepted, a diaper-changing table, with rails, raised side, or contoured waterproof pad must be provided. The table must be a waterproof, nonabsorbent, smooth surface that is easily cleanable, and used exclusively for diaper changing. The table must be separate from the food preparation/dining areas, and must be in close proximity of a hand washing sink. The walls and floors must be a smooth and nonabsorbent surface. Provide a spray bottle for daily mixing of bleach and water disinfectant solutions. Commercially prepared disinfectants may be used with prior approval from the Health Authority.

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- Nonabsorbent
 - Easily cleanable

12. Personal item storage: Provide solid structures that are nonabsorbent and cleanable, for separation of individual belongings, as outlined in **Section 5.3**.

13. A complete **first aid kit**, and set of quick reference instructions must be available. See **Section 3.4.2** for a list of required supplies.

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- Soap & paper towels
 - Step stool

14. Dispenser-held **paper towels** and pump-bottle dispenser **soap** are required in the restroom. A **step stool** is required to facilitate hand washing.

15. Animals: Immunization records for all animals, including visiting animals, must be available and current. Review **Section 7** for compliance.

16. Hazardous substances: Chemicals, cosmetics, and medications must be inaccessible to children, either by relocating them or using safety locks.

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- Accurate thermometer
 - Refrigerator proper temp.

17. All **safe food practices** must be adhered to. A thermometer accurate to plus or minus 2° F must be placed in the refrigerator. The refrigerator must maintain a temperature of 41° F or lower.

18. Poisonous plants must be made inaccessible to children. A poisonous plant list is available from the Southern Nevada Health District.

19. Ensure **an application** has been filed with Nevada State Child Care Licensing.

ADDITIONAL REQUIREMENTS AS NOTED:
