



MINUTES

SOUTHERN NEVADA DISTRICT BOARD OF HEALTH MEETING

February 23, 2023 – 9:00 a.m.

Meeting was conducted In-person and via Webex Event

Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107

Red Rock Trail Rooms A and B

- MEMBERS PRESENT:** Marilyn Kirkpatrick, Chair – Commissioner, Clark County (*in-person*)
Scott Nielson, Vice-Chair – At-Large Member, Gaming (*via WebEx*)
Frank Nemec, Secretary – At-Large Member, Physician (*in-person*)
Scott Black – Council Member, City of North Las Vegas (*in-person*)
Bobbette Bond – At-Large Member, Regulated Business/Industry (*in-person*)
Nancy Brune – Council Member, City of Las Vegas (*in-person*)
Pattie Gallo – Council Member, City of Mesquite (*via WebEx*)
Joseph Hardy – Council Member, City of Boulder City (*in-person*)
Brian Knudsen – Council Member, City of Las Vegas (*in-person*)
Tick Segerblom – Commissioner, Clark County (*via WebEx*)
- ABSENT:** Michelle Romero – Mayor, City of Henderson
- ALSO PRESENT:** Georgi Collins, Harold Collins, Chris Fisher, Cheryl Mahone, Bradley Mayer,
(In Audience) Daniel Pierrott, Thomas Sangretoro, Stacie Sasso, Cassidy Wilson
- LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel
- EXECUTIVE SECRETARY:** Fermin Leguen, MD, MPH, District Health Officer
- STAFF:** Adriana Alvarez, Jonna Arqueros, Maria Azzarelli, Sean Beckham, Tawana Bellamy, Mark Bergholdt, Haley Blake, Murphy Boudreaux, Amanda Brown, Lori Bryan, Daniel Burns, Nikki Burns-Savage, Victoria Burris, Donna Buss, Andria Cordovez Mulet, Fidel Cortes Serna, Shea Crippen, Rebecca Cruz, Nanez, Aaron DelCotto, Brandon Delise, Jason Frame, Kimberly Franich, Robert Fyda, Jacques Graham, Dianne Haddix, John Hammond, Heather Hanoff, Richard Hazeltine, Carmen Hua, Daniel Isler, Danielle Jamerson, Jessica Johnson, Michael Johnson, Horng-Yuan Kan, Fernando Lara, Kendra Lett, Cassius Lockett, Cort Lohff, Josie Llorico, Sandy Lockett, Roni Mauro, Kim Monahan, Gabriela Montaldo, Christian Murua, Semilla Neal, Laura Palmer, Kyle Parkson, Neleida Pelaez, Luann Province, Jacquelyn Raiche-Curl, Larry Rogers, Alexis Romero, Christopher Saxton, Dave Sheehan, Karla Shoup, Rosanna Silva-Minnich, Jennifer Sizemore, Randy Smith, Betty Souza-Lui, Will Thompson, Greg Tordjman, Randall Ulrich, Shylo Urzi, Leo Vega, Jorge Viote, Donnie Whitaker, Candyce White, Edward Wynder, Lei Zhang

I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada District Board of Health Meeting to order at 9:02 a.m. Andria Cordovez Mulet, Executive Assistant, administered the roll call and confirmed quorum.

II. PLEDGE OF ALLEGIANCE

III. RECOGNITION

1. Jorge Viote and Rosana Silva-Minnich (Office of Communications)

- Excellence in Community Outreach Award – Three Square Agency

On behalf of the Board of Health, the Chair recognized the extraordinary efforts of Mr. Viote and Ms. Silva-Minnich over the course of the past several years, which created a solid ground for our community to stand on during the pandemic and its uncertain aftermath. Mr. Viote and Ms. Silva-Minnich received the Excellence in Community Outreach award from the Three Square Agency. Mr. Viote and Ms. Silva-Minnich work every day to ensure our neighbors have access to the food they need. Regardless of what was happening in the world around us, they have consistently brought their best self to fulfill Three Square Agency's vision of a community where no one is hungry. Thank you for your commitment to the Health District and to our community.

Member Knudsen joined the meeting at 9:05 a.m.

- IV. FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

- V. ADOPTION OF THE FEBRUARY 23, 2023 MEETING AGENDA** *(for possible action)*

Item VI.5 was removed from the Consent Agenda.

A motion was made by Member Black, seconded by Member Knudsen and carried unanimously to approve the February 23, 2023 Agenda, as amended.

- VI. CONSENT AGENDA:** Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **APPROVE MINUTES/BOARD OF HEALTH MEETING:** January 26, 2023 *(for possible action)*
2. **PETITION #18-23: Approve the amendment to the Self-Funded Group Medical and Dental Benefits Exclusive Provider Organization (EPO) Plan among Clark County, Clark County Water Reclamation District, University Medical Center of Southern Nevada, Las Vegas Convention and Visitors Authority, Las Vegas Valley Water District, Clark County Regional Flood Control District, Regional Transportation Commission of Southern Nevada, Southern Nevada Health District, Henderson District Public Libraries, Mount Charleston Fire Protection District, Las Vegas Metropolitan Police Department, Moapa Valley Fire Protection District and Eighth Judicial District Court adopting an amended Self-Funded Group Medical and Dental Benefits EPO Plan, effective January 1, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
3. **PETITION #19-23: Approve the amendment to the Self-Funded Group Medical and Dental Benefits Preferred Provider Organization (PPO) Plan among Clark County, Clark County Water Reclamation District, University Medical Center of Southern Nevada, Las Vegas Convention and Visitors Authority, Las Vegas Valley Water District, Clark County Regional Flood Control District, Regional Transportation Commission of Southern Nevada, Southern Nevada Health District, Henderson District Public Libraries, Mount Charleston Fire Protection District, Las Vegas Metropolitan Police Department, Moapa Valley Fire Protection District and Eighth Judicial District Court adopting an amended Self-Funded Group Medical and Dental Benefits PPO Plan, effective January 1, 2023;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

4. **PETITION #20-23: Approval of the Interlocal Agreement between Clark County, Nevada and the Southern Nevada Health District for the Public Health Laboratory Expansion;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

~~5. **PETITION #21-23: Approval of the Interlocal Agreement between the City of Las Vegas and the Southern Nevada Health District for the Public Health Laboratory Expansion;** direct staff accordingly or take other action as deemed necessary (*for possible action*)~~

A motion was made by Member Bond, seconded by Member Brune and carried unanimously to approve the February 23, 2023 Consent Agenda, as amended.

VI. PUBLIC HEARING / ACTION: Members of the public are allowed to speak on Public Hearing / Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

1. **MEMORANDUM #05-23: Request for Approval of Renewal of Authorization of Sunrise Hospital as a Level II Trauma Center;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

John Hammond, EMS & Trauma System Manager, introduced Stacy Johnson, Regional Trauma Coordinator, and presented the Renewal of Authorization of Sunrise Hospital as a Level II Trauma Center. Mr. Hammond advised that the Office of Emergency Medical Services and Trauma System (OEMSTS) reviewed the renewal application and found it was in compliance with all agreements, that Sunrise Hospital demonstrated continued commitment to provide trauma services and actively participates in the Southern Nevada Trauma System. Mr. Hammond further advised that the Regional Trauma Advisory Board approved the renewal application and recommended that the Board of Health approve the renewal application.

The Chair opened for Public Comment. Seeing no one, the Chair closed the Public Comment portion.

A motion was made by Member Knudsen, seconded by Member Black and carried unanimously to approve the Renewal of Authorization of Sunrise Hospital as a Level II Center.

2. **Variance Request to allow the installation of a domestic irrigation well at 7737 Edna Ave., Las Vegas, NV, that is not in compliance with SNHD ISDS Regulations;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

Robert Fyda, Environmental Health/Engineer/Supervisor, attended with Thomas Sangretoro, the Applicant, who was requesting a variance request to allow for the installation of a domestic irrigation well for his property. Mr. Fyda advised that Mr. Sangretoro is requesting a reduced setback and he will be extending a sanitary seal in order to drill this irrigation well. Mr. Fyda further advised that Mr. Sangretoro has purchased the applicable water rights associated with this well.

The Chair opened for Public Comment. Seeing no one, the Chair closed the Public Comment.

Further to an inquiry from Member Knudsen, Mr. Fyda advised that the staff's recommendation was for approval of this variance request with the risk mitigation measures outlined in the materials. Mr. Fyda further advised that there was some impact to neighboring septic, due to the installation of this irrigation well, that would make the neighboring septic become non-compliant with current regulations. Therefore, if approved, this variance request would be documented on the files for the

neighboring septic systems stating that they were essentially compliant. Mr. Fyda advised that the final address list of affected neighboring septic systems would be determined after Mr. Sangretoro submit the exhibit by the surveyor that will indicate how far each septic system is from the irrigation well. Mr. Fyda advised that the Las Vegas Valley Water District did not oppose this variance request, and only requested that a backflow was installed to prevent any potential cross contamination with their system.

In response to an inquiry from Chair Kirkpatrick, Mr. Sangretoro advised that the irrigation well would be used for landscaping, specifically to water some fruit trees, on the property instead of using potable water. Mr. Fyda advised that the installation of the irrigation well would reduce the usage of the Las Vegas Valley Water District system.

Member Bond advised that she abstains from the vote as she was not clear on the circumstances of purchasing appropriate non-revokable water rights.

A motion was made by Member Hardy, seconded by Member Nemec and carried by a vote of 8-0-1 approve the Variance Request to allow the installation of a domestic irrigation well at 7737 Edna Ave., Las Vegas, Nevada with the following conditions:

- 1. Petitioner and their successor(s) in interest shall abide by all local governmental regulations requiring connection to community sewage systems. Use of the ISDS shall be discontinued and the structure it serves shall be connected to any community sewage system constructed in the future to within four hundred feet (400') of the property line when connection can be made by gravity flow and the owner(s) are notified and legally required to do so.*
- 2. Petitioner and their successor(s) will abide by the operation and maintenance requirements of the most current SNHD regulations governing individual sewage disposal systems.*
- 3. The applicant shall maintain a minimum 90 ft setback to all nearby septic systems. An exhibit prepared by a licensed Nevada Professional Land Surveyor is to be submitted to SNHD showing the distance from the well location to all neighboring septic systems prior to construction.*
- 4. Petitioner and their successor(s) will abide by the rules and regulations of the Nevada Division of Water Resources (NDWR) and Las Vegas Valley Water District (LVVWD) in order to ensure their water supplies are in good standing.*
- 5. The applicant shall install a sanitary seal on the well to the depth of 100' OR to a limiting layer, whichever is deeper. The installation of the sanitary seal shall be verified by a third-party NV Qualified Groundwater Scientist, as defined in NAC 444.609, or a NV Professional Engineer with documentation submitted to SNHD after installation documenting the findings including the final depth of the sanitary seal and location of limiting layers in the well profile.*
- 6. Any septic systems that are impacted by this variance request will have a copy of this variance on file and shall be considered compliant under this approved variance.*
- 7. Conversion of the existing septic system or well for commercial use will result in the variance becoming null and void.*
- 8. The applicant will need to apply for a Backflow By Permit with the LVVWD and have the backflow prevention assembly installed, tested, and accepted by LVVWD as a condition of service.*
- 9. Petitioner and their successor(s) must provide a copy of the variance to potential buyers as part of the disclosure process per NRS 113.*

AYES

1. Black
2. Brune
2. Gallo
3. Hardy
4. Kirkpatrick
5. Knudsen
6. Nemec
7. Nielson
8. Segerblom

ABSTAIN

1. Bond

VII. REPORT / DISCUSSION / ACTION

1. **Receive and Discuss a Legislative Update;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

Bradley Mayer of Argentum Partners provided the Board of Health with an update of the recent legislative session related to the following bills that affect the Health District:

- SB118 – Revises provisions relating to public health
- AB122 – Revises provisions relating to tobacco
- AB53 – Revises provisions relating to sale of tobacco products
- AB40 – Revises provisions related to inspections of food establishments
- BDR 40-859 – Revises provisions governing emergency medical services
- AB186 – Establishes requirements relating to the provision of drinking water at food establishments
- SB172 – Revises provisions governing the ability of a minor to consent to certain health care services
- Proposed bill addressing septic systems; scheduled to be introduced later today
- SB92 – Revises provisions relating to sidewalk vendors

Member Bond requested an update on revisions and/or amendments to SB4. Mr. Mayer advised that he had not seen any language and does not have an update.

Chair Kirkpatrick requested that Chris Saxton, Director of Environmental Health, provide an update on the proposed bill addressing septic systems. Mr. Saxton advised that the proposed bill, as currently written, would require the Health District to create a fund to help pay for septic conversions. The Health District had concerns regarding the current language of the proposed bill and wanted to propose amendments, particularly regarding the funding source. Mr. Saxton advised that staff continued to work with the water authority on the language of the proposed bill. Chair Kirkpatrick advised that she spoke with the water authority to work on the language of the proposed bill. Chair Kirkpatrick advised that the important part was that the proposed bill would allow the Health District to establish a fee to generate revenue for the long term and she felt comfortable that there would be a resolution. Dr. Leguen advised that there were two concerns, (i) ensuring that the language in the proposed bill stated that the Health District contribution for septic conversions would only be from the established fund, and not from the Health District's general funds; and (ii) that required staffing to support the proposed bill must also come from that established fund. Ms. Anderson-Fintak advised that the Legislative Council Bureau has allowed the Health District to enter fiscal notes on proposed bills, wherein the Health District did not have the authority in the past. Chair Kirkpatrick advised that the proposed bill was broad enough to allow the Health District to establish a program, along with a fee. Mr. Saxton advised that the funds generated would not be enough to convert everyone on septics and that the Health District would need to rely on other municipal partners for assistance. Dr. Leguen advised that the Health District did not want to hinder any water conversation efforts, however, was concerned with the current language of the proposed bill and wanted to ensure that the Health District was not tasked with something that it could not pay for. Mr. Mayer advised that the proposed bill was submitted by the water authority, and that there have been several conversations between the Health District and the water authority. Mr. Mayer further advised that he anticipated amendments to the current language in the proposed bill. Mr. Mayer further stated that the real intent of the proposed bill was to provide the Board of Health with the flexibility to establish a program, along with a fee imposed that would accrue over time to assist with the septic conversions.

2. Receive, Discuss and Approve Board of Health Committee Memberships; direct staff accordingly or take other action as deemed necessary *(for possible action)*

The Board reviewed the 2022-2023 composition of the standing committees and the summary of interest forms submitted. At the meeting, Member Nemec volunteered for the At-Large Member Selection Committee and the DHO Succession and Planning Committee. At the meeting, Member Bond raised the creation of a Legislative Working Group, which was previously discussed. Chair Kirkpatrick, Member Bond, Member Knudsen, Member Hardy and Member Brune all volunteering for the Legislative Working Group. Ms. Anderson-Fintak advised that, due to Open Meeting Law, the Legislative Working Group would only receive updates from Mr. Mayer on the legislative session and not direct Mr. Mayer on his actions. Further, Member Bond volunteered for the Nomination of Officers Committee.

A motion was made by Chair Kirkpatrick, seconded by Member Knudsen and carried unanimously to approve the composition of the SNHD Board of Health Committees and Working Groups as follows:

<p><u>At-Large Member Selection Committee</u> <u>(Term 2022-2024)</u> Nancy Brune Marilyn Kirkpatrick Frank Nemec</p>	<p><u>DHO Annual Review Committee</u> Scott Black Nancy Brune Marilyn Kirkpatrick</p>	<p><u>DHO Succession & Planning Committee</u> Scott Black Nancy Brune Marilyn Kirkpatrick Frank Nemec</p>
<p><u>Finance Committee</u> Scott Black Nancy Brune Marilyn Kirkpatrick Scott Nielson</p>	<p><u>Nomination of Officers Committee</u> Bobbette Bond Nancy Brune Marilyn Kirkpatrick</p>	
<p><u>Legislative Working Group</u> Bobbette Bond Nancy Brune Joseph Hardy Marilyn Kirkpatrick Brian Knudsen</p>		

3. Receive, Discuss and Approve the Amendment to the District Health Officer Employment Agreement; direct staff accordingly or take other action as deemed necessary *(for possible action)* **[Heard out of order]**

Ms. Anderson-Fintak presented the Amendment to the District Health Officer Employment Agreement based on the direction of the Board of Health at the last meeting. Ms. Anderson-Fintak advised that the salient points of the amendments were that the amounts of raises were reduced into writing, extended the term of the agreement by two years, and the retirement package would allow that the PERS calculated difference would be placed in a qualified 401A on behalf of Dr. Leguen.

A motion was made by Member Black, seconded by Member Bond and carried unanimously to approve the Amendment A01 to the District Health Officer Employment Agreement (C2100059), as presented.

VIII. BOARD REPORTS: The Southern Nevada District Board of Health members may identify and comment on Health District related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action. **(Information Only)**

Member Knudsen advised that he, along with others from the City of Las Vegas, recently completed a Narcan training through the Care Coalition, that used a PowerPoint presentation developed by Health District staff. Member Knudsen expressed his thanks to the Health District staff, advised that the training was extremely beneficial and encouraged others to do the training.

IX. HEALTH OFFICER & STAFF REPORTS (*Information Only*)

- **DHO Comments**

In addition to his written report, Dr. Leguen recognized Clark County, City of Las Vegas, City of North Las Vegas, City of Mesquite and Boulder City for the support they have shown to the Health District's plan to expand the public health lab, which is a facility that provides important services to the community. During the early stages of the COVID-19 pandemic, it was apparent that there was room for development and additional capabilities to support our community.

Further, Dr. Leguen advised that Epidemiology and Surveillance staff have been working with the Clark County School District (CCSD) regarding several outbreaks of norovirus. Dr. Leguen advised that staff had provided education to parents, school staff and information to the community. Dr. Leguen further advised that there was an increase in norovirus across the country, which was typically seen on cruise ships.

- **Finance Department Action Plan Report**

Donnie (DJ) Whitaker, Chief Financial Officer, provided an overview of the Finance Department, as requested at the last Board of Health meeting. Ms. Whitaker advised that Health District Leadership engaged two consultants to assess the Finance Department cultural and operational challenges. Ms. Whitaker outlined the assessment results, current recruitment efforts, and action plan in response to the assessment recommendations.

- **COVID-19 Surveillance Restructure Update**

Dr. Cassius Lockett, Director of Disease Surveillance and Control, and Kimberly Franich, Communicable Disease Manager presented on the COVID-19 Surveillance Restructure Update. Ms. Franich provided an overview of the COVID-19 Dashboard of cases. Ms. Franich outlined the upcoming changes to the COVID-19 response, along with the rationale and contributing factors. Ms. Franich further outlined the two COVID-19 specific grants that have been extended through May 2024 and that there will not be any additional funding for either of these two grants after May 2024. Further to an inquiry from Chair Kirkpatrick regarding the total funding of the two grants, Ms. Franich advised that both grants were divided among separate budgets and programs and would provide additional information to the Board of Health on the ELC grant. Dr. Lockett advised that the COVID-19 Disparities grant was a total of \$22 million, over three years, which was subcontracted out to various entities. Dr. Leguen advised that the Finance Department was instructed to pull information regarding all grants that were anticipated to end within the next few years, specifically the positions that would be affected. Ms. Franich concluded with the plan for another surge and/or variant.

X. INFORMATIONAL ITEMS

1. Administration Division Monthly Activity Report
2. Community Health Division Monthly Activity Report
3. Community Health Center (FQHC) Division Monthly Report
4. Disease Surveillance and Control Division Monthly Activity Report
5. Environmental Health Division Monthly Activity Report
6. Primary & Preventive Care Division Monthly Activity Report

- XI. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Jacque Raiche-Curl, Chief Steward of the Supervisory Unit of SEIU, along with an employee of the Health District, advised that this would be the last time she would be addressing the Board of Health in that position. Ms. Raiche-Curl wanted to bring a few concerns to the Board's attention, mostly about the erosion of the relationship between SEIU and the Health District. Ms. Raiche-Curl stated that she normally did not come and speak at Board meetings very often, unless she felt something was extremely important. Ms. Raiche-Curl stated that there was a great deal of transition over the last few years in the HR department and that it had been very challenging, both from a supervisory position, in contacting HR to deal with employee issues, as well as a union position, in resolving issues that employees bring to them, along with knowing who to contact to obtain a resolution. Ms. Raiche-Curl advised that a third aspect was to have the appropriate services available to employees and would provide a brief outline of some of the issues. Ms. Raiche-Curl advised that there was supposed to be a monthly meeting between union representatives and HR, which sounded like a fantastic idea, and when they do happen, they sound like they can accomplish a lot. Ms. Raiche-Curl advised that the purpose was for both sides to discuss pending items in a neutral ground and to make progress on policies and procedures to correct those issues. Ms. Raiche-Curl advised that earlier in the month there was an issue that should have been cut and dry. When it was brought up at the every end of a meeting, everyone in the room indicated it was a mistake on their part and were not aware that it happened. Ms. Raiche-Curl advised that every year, towards the end of the year, starting in October, the Health District started issuing emails to employees when they know that they were going to have to use it or lose it leave at the end of the year. Ms. Raiche-Curl stated that it was pretty standard to have a certain amount of leave that you are allowed to carry over, if you exceed that leave, you can donate it or lose it. Ms. Raiche-Curl advised that employees were sent out their emails and given a certain balance. This year, employees use that amount of leave to make sure that they were square with their carryover, were sent another email on January 13th that said there was a mistake and miscalculation and there was more leave that needed to be taken away. Ms. Raiche-Curl advised that for the first time ever, it was decided that leave that was earned during the last pay period of the year, that had not yet been credited to your account, was being counted as carryover leave. Ms. Raiche-Curl indicated that this was never done before and not done anywhere. If you are an employee and you had 14 hours of leave in this pay period and you wanted to take two days off, Ms. Raiche-Curl indicated that she would not approve the request since the employee would not get the extra leave to take the full two days off until the next pay period occurred; that's just how it worked. Ms. Raiche-Curl advised that the leave was not yet earned, that it was being accrued but it did not count until that pay period ended. Ms. Raiche-Curl indicated that with the current scenario, the carryover leave did not pop up into your account until that pay period was done, which was January 6th, so it did not end until the new year. Ms. Raiche-Curl indicated that it should have been cut and dry and that it was explained in that meeting, with acknowledgement that that was right. Ms. Raiche-Curl indicated that three weeks later, and she was checking on it every single week, was that they were waiting for Finance to tell them if they believe that this needed to become credited back and that the recalculation needed to be done. Ms. Raiche-Curl advised that the system was automated so they had to reboot the system to take this leave from employees because of their recalculation. Ms. Raiche-Curl advised that her frustration was that that they were guaranteed in that meeting that it would be taken care of and now the whole situation had been turned back to not making a decision but turn it back to the people who misinterpreted things to decide. Next, Ms. Raiche-Curl indicated that the Health District switched over to a third-party system for FLMLA and when employees have trouble with that system, and a number of them had, that the system regularly denied their FMLA.

Member Segerblom left the meeting at 10:55 a.m. and did not return.

Ms. Raiche-Curl advised that she had one employee how applied three different times, who had the Cancer Centers of America help with the paperwork. Ms. Raiche-Curl sated that filling out medical forms can be a little bit intimidating. Ms. Raiche-Curl indicated that they kept saying that they needed more information and when the employee reached out to inquire what extra information, they just said more information; and this happened three times. Ms. Raiche-Curl stated that an employee was very stressed when going through that scenario and the last thing someone wanted was to just hear no. Ms. Raich-

Curl stated that another employee was dealing with the birth of a child and they had to try three different times to get their stuff in order. Ms. Raiche-Curl stated that there just needed to be a person that they could reach out to for help to walk them through the process and directing employees to a third party was not really an answer. Ms. Raiche-Curl advised that she was retiring next week and was going through that process and started early on all of her paperwork. Ms. Raiche-Curl stated that when she asked for her health insurance information, she received a timely email but there was COBRA information that did not look right to her. When Ms. Raiche-Curl called back and asked if that was right for a retiree, and she was advised that it was. Ms. Raiche-Curl advised that she called the Risk Management office at the County, and was advised if she followed the earlier instructions where she would have had a 60-day window, she would not have health insurance until March of next year. Ms. Raiche-Curl stated that it could be devastating for many people if they could not be insured on their spouses. Ms. Raiche-Curl stated that there were many ins and outs to the process that could be truly devastating for people for misinformation, and her first concern was other people that she knew were retiring because they needed to have that information. Upon a request from the Chair, Ms. Raiche-Curl suggested that two guides of the steps to complete be developed and posted on the intranet, one for people retiring and one for people not retiring. Ms. Raiche-Curl further stated the people are not properly advised on how to notify their superiors when they are leaving, and that another retiree who retired two weeks ago and they did not know how to provide the notice in writing. Ms. Raiche-Curl stated that it was sad that the Health District did not value their long-term employees and it was evident by the lack of a departure system.

Seeing no one further, the Chair closed the Second Public Comment portion.

XII. ADJOURNMENT

The Chair adjourned the meeting at 10:59 a.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary

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