

MEMORANDUM



Date: January 27, 2022
To: Southern Nevada District Board of Health
From: Fermin Leguen, MD, MPH, *District Health Officer FL*
Subject: **Administration Division Monthly Report – December 2021**

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Executive Summary

In summary, all the departments continue to see an increase in activity and outreach. The Office of Communications issued 10 News Releases and responded to several media requests for interviews/statements from staff, mainly on COVID-19 Omicron variant, pre-holiday testing, and booster recommendations. The Finance Department noted that 16 grants expired, and 7 grants were awarded. As of December 24, 2021, the Health District had 729 active employees, with a total number of vacancies of 74.3 FTEs and a total number of positions in recruitment of 35 FTEs. The Human Resources Department conducted 95 interviews, extended 31 job offers and successfully completed 10 new hires. Due to updates to the NEOGOV system, no recruitments were posted. The Organizational Development Department facilitated a half-day Leadership Development workshop to more than 50 leadership members (Supervisors, Managers and Directors), where information/ranking was gathered on the most important leadership competencies to drive eLearning opportunities. Many departments at the Health District continue to finalize the Public Health Accreditation Board (PHAB) materials to submit for accreditation in early January 2022.

Office of Communications

News Releases Disseminated:

- December 31, 2021: Southern Nevada Health District COVID-19 Update
- December 29, 2021: Southern Nevada Health District COVID-19 Update
- December 22, 2021: Healthy Holidays from the Southern Nevada Health District
- December 21, 2021: Southern Nevada Health District provides fentanyl test strips to the public help to save lives in the community
- December 17, 2021: Southern Nevada Health District COVID-19 Update
- December 16, 2021: Drive-Thru COVID-19 Test Vaccination Site at UNLV Closed Next Week
- December 14, 2021: Southern Nevada Health District reports first Omicron case in Clark County resident
- December 10, 2021: Southern Nevada Health District COVID-19 Update
- December 3, 2021: Southern Nevada Health District COVID-19 Update
- December 3, 2021: 'Tis the season to get vaccinated against flu!

Press:

During November, the Office of Communications responded to media requests and Health District staff participated in interviews. Topics included:

- COVID-19:
 - Daily metrics and updates
 - Omicron variant identified
 - Case surges and increased metrics
 - Vaccine updates
 - First anniversary of vaccine availability
 - Pre-holiday testing demand
 - Vaccine and mask mandates
 - Booster dose recommendations, efficacy, and availability
 - Wastewater surveillance
 - CES protocols
- Fentanyl test strips and overdoses
- Flu season activity, vaccines
- World AIDS Day/Sexual Health Clinic at All Saints Episcopal Church
- East Las Vegas Public Health Center

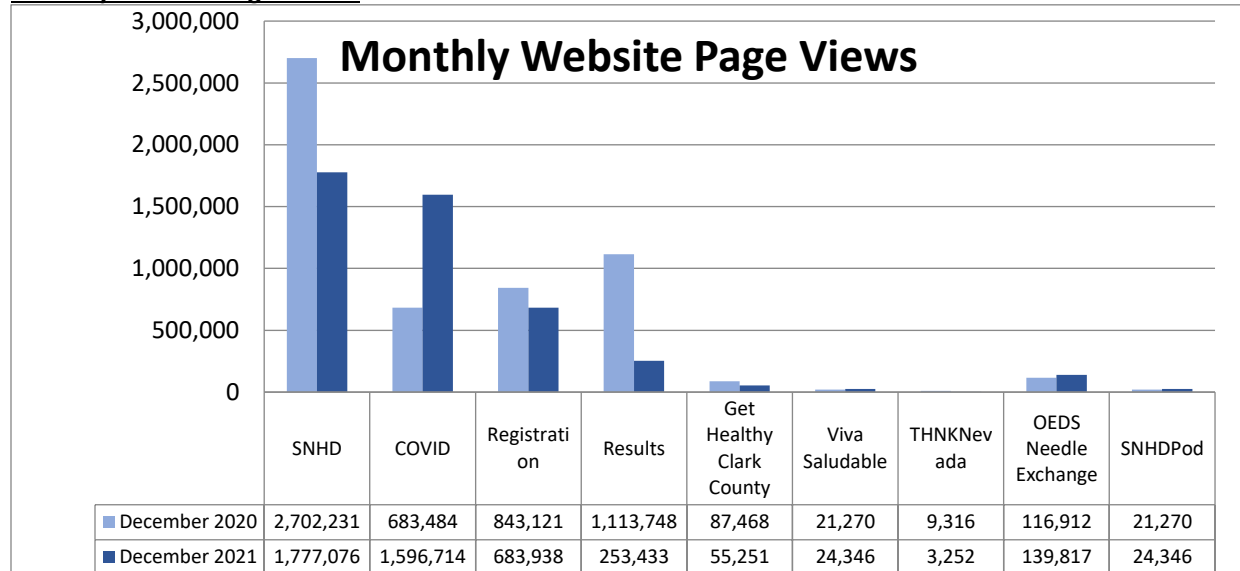
More than 240 news clips related to the Health District, local news coverage and national coverage of public health topics were compiled in December. Coverage includes traditional print, broadcast, digital and online media outlets. A complete list is available at <https://www.snhd.info/download/oc/202112-oc-media-report.pdf>

Media, Collateral and Community Outreach Services:

	Dec 2020	Dec 2021		YTD FY21	YTD FY22	
Media - Print Articles	52	54	↑	466	528	↑
Media - Broadcast stories	90	165	↑	624	1,482	↑
Collateral - Advertising/Marketing Products	63	65	↑	310	348	↑
Community Outreach - Total Volunteers ¹	0	5	↑			
Community Outreach - Volunteer Hours	0	475	↑	0	3,055	↑

¹Total volunteer numbers fluctuate from month to month and are not cumulative.

Monthly Website Page Views:



Please see Appendix A for the following:

- Products Completed
- Advertising Placed
- Social Media Summary
- Website Updates/Postings
- Community Outreach
- Meetings of Note Internal & External
- Social Media Services

Contracts Administration

Period of Performance	Requests Received	Expectations of Expedited Completion	% of Expedited Requests Received	Requests Processed
December 1 – 31, 2021	13	5	38%	18

Facilities

Monthly Work Orders	Dec 2020	Dec 2021		YTD FY21	YTD FY22	
Maintenance Responses	141	129	↓	776	730	↓
Electrical Work Orders	9	2	↓	48	54	↑
HVAC Work Orders	9	5	↓	69	41	↓
Plumbing Work Orders	7	9	↑	49	45	↓
Preventive Maintenance	18	21	↑	97	124	↑
Security Responses	923	1129	↑	5612	6662	↑

Finance

Total Monthly Work Orders by Department	Dec 2020	Dec 2021		YTD FY21	YTD FY22	
Grants Pending – Pre Award*	8	10	↑	31	50	↑
Grants in Progress – Post Award**	12	27	↑	89	125	↑
Purchase Orders Issued	436	420	↓	1798	2644	↑

* Grant application was created and submitted to agency

** Grant application was approved – is being routed for signature

Grants Expired – December 2021						
Project Name	Grantor	End Date	Amount	Reason	FTE	Comments
Association of Food and Drug Officials Foodborne Illness Self-Reporting Campaign (afdisp20)	P-FDA	12/31/2021	\$18,862	end of performance period	0.05	Program will attempt renewing if funding is available in future
Association of Food and Drug Officials Food Safety Training for Childcare Facilities (afdsm_20)	P-FDA	12/31/2021	\$3,000	end of performance period	0.02	Program will attempt renewing if funding is available in future
American Heart Association, Know Diabetes by Heart (fhdbh_21)	O-AHA	12/31/2021	\$1,000	end of performance period	0.00	One time funding
HIV Prevention Program (hivprv21)	P-CDC	12/31/2021	\$1,963,604	end of budget period	15.85	FY2022 project renewed
HIV Surveillance Program (hivsrv21)	P-CDC	12/31/2021	\$152,277	end of budget period	1.45	FY2022 project renewing in progress
FQHC Community Catalyst Program (hpnc_21)	O-HPN	12/31/2021	\$250,000	end of performance period	0.00	One time funding
Nurse-Family Partnership Incentive (nfpi_18)	O-NFP	12/31/2021	\$41,820	end of performance period	0.00	Project not renewing

Grants Expired – December 2021						
<i>Project Name</i>	<i>Grantor</i>	<i>End Date</i>	<i>Amount</i>	<i>Reason</i>	<i>FTE</i>	<i>Comments</i>
Ryan White HIV/AIDS Program Part B, Early Intervention Services, 3 month funding (rwbeis21)	P-HRSA	12/8/2021	\$56,164	Termination letter received 11/8/21 and effective 12/8/21	0.66	Project not continuing at this time
Ryan White HIV/AIDS Program Part B, Outpatient Ambulatory Health Services, 3 month funding (rwbph_21)	P-HRSA	12/8/2021	\$54,374	Termination letter received 11/8/21 and effective 12/8/21	0.38	Project continued with new 9 month award with different funding
Ryan White HIV/AIDS Program Part B, Medical Case Management/ Treatment Adherence, 3 month funding (rwbcm_21)	P-HRSA	12/8/2021	\$85,496	Termination letter received 11/8/21 and effective 12/8/21	0.81	Project continued with new 9 month award
Ryan White HIV/AIDS Program Part B, Transitional Case Management, 3 month funding (rwbdc_21)	P-HRSA	12/8/2021	\$23,682	Termination letter received 11/8/21 and effective 12/8/21	0.15	Project not continuing at this time
Ryan White HIV/AIDS Program Part B, Non-Medical Case Management, 3 month funding (rwbnm_21)	P-HRSA	12/8/2021	\$46,004	Termination letter received 11/8/21 and effective 12/8/21	0.66	Project continued with new 9 month award and different funding source
Ryan White HIV/AIDS Program Part B, Rapid StART - Early Initiation of Antiretroviral Therapy, 3 month funding (rwbrd_21)	P-HRSA	12/8/2021	\$40,164	Termination letter received 11/8/21 and effective 12/8/21	0.49	Project may continue with different funder
STD Prevention and Control Program (std_21)	P-CDC	12/31/2021	\$580,000	end of budget period	4.06	FY2022 project renewed
STD Surveillance program, supplemental (stdsp_22)	P-CDC	12/31/2021	\$623,275	end of budget period	4.37	FY2022 project renewing in progress
Tuberculosis Program (tb_21)	P-CDC	12/31/2021	\$358,829	end of budget period	2.85	FY2022 project renewed

Grants Awarded – December 2021							
Project Name	Grantor	Received	Start Date	End Date	Amount	Reason	FTE
Community Health Centers (hcnap_22)	F-HRSA	12/14/2021	2/1/2022	1/31/2023	\$487,500	non-competing FY2022 renewal	5.62
Epidemiology Laboratory Capacity COVID-19 AMD samples, (ecva2_22)	P-CDC	12/21/2021	8/1/2021	7/31/2024	\$1,205,880	new effort/award	2.00
Tuberculosis Program, (tb_22)	P-CDC	12/21/2021	1/1/2022	12/31/2022	\$348,834	FY2022 renewal award	2.75
Nevada home Visiting TANF (nfptf_22)	P-ACF	12/20/2021	7/1/2021	6/30/2022	\$813,242	FY2022 renewal award	6.93
Nevada Childhood Lead Poisoning Prevention Program (nclpp_22)	P-CDC	12/23/2021	9/30/2021	9/29/2022	\$50,000	FY2022 renewal award	0.32
HIV Prevention Program, (hivprv22)	P-CDC	12/27/2021	1/1/2022	12/31/2022	\$1,772,611	FY2022 renewal award	15.70
STD Prevention & Control Program (std_22)	P-CDC	12/30/2021	1/1/2022	12/31/2022	\$606,015	FY2022 renewal award	3.85

Human Resources

Employment/Recruitment:

- New Job Titles/Classification Specifications: None
- 749 active employees as of December 24, 2021
- 10 New Hires, including 0 rehires and 0 reinstatements
- 2 Terminations, including 0 retirements
- 8 Promotions, including 0 Flex-reclass
- 3 Transfers
- 0 Demotions
- 40 Accelerated Step Advancements
- 95 interviews (**58.5 hours**)
 - Adriana Alvarez – 73
 - Luann Province – 14
 - Kim Monahan – 8
- 31 job offers extended

- Adriana Alvarez – 15
- Luann Province – 9
- Kim Monahan - 7
- 0 recruitments posted – Updating NEOGOV system
- Turnover rates – Updating NEOGOV system
 - Administration: 0.74%
 - Community Health: 0.00%
 - Disease Surveillance & Control: 0.00%
 - Environmental Health: 0.00%
 - Primary & Preventive Care: 0.00%
- 30 Evaluations received and recorded in One Solution
- Total number of vacancies: 74.3 FTEs
- Total number of positions in recruitment: 35 FTEs

Temporary Employees

- 367 Temporary Staff
 - 8 Agency Temporary Staff Member assignments terminated in November
 - 4 Agency Temporary Staff Member assignments terminated in December
- 333 temporary staff from MedaSource from the period 11.29.21-12.3-21 supporting the LVCC Vaccination Clinics

Tuition Reimbursements: 10

Benefits

- 12 new hires started benefits
- 4 changes in benefits
 - 4 changes effective immediately
- 1 terminations from benefits
- Bereavement Meetings: 0
- Short term disability claims: 4
- 1 Flexible Spending Arrangements effective 12/1/2021
- Meetings presented/facilitated for employees: 4
 - Attendees: 12
- COBRA Administration: 1
- COBRA QE Notices: 0

FMLA

- FMLA LEAVE REQUESTS
 - New: 10
 - RTW: 3
- Intermittent: 2 employees
- Block of FMLA leave: 8 employees
- Recertifications: 0 employees
- Denials: 0 employees

Retirements:

- Withdrawals, rollovers, and purchase of service credit: 3
- Loans: 0
- Changes: 3
- New accounts: 2

Employee/Labor Relations

- 1 Verbal Warning, 0 Written Warning, 0 Suspensions, 0 Final Written Warnings, 0 Terminations, 0 Probationary Releases
- 0 Grievances
- 0 Arbitration Requests
- 3 hours of Labor Meetings (with Union)
- 4 hours Investigatory Meetings
- 0 Formal Investigations
- 5 hours ER/LR Meetings with managers or employees
- Number of EEOC/NERC and EMRB cases: 0
- Maintain Grievance Log and Official Complaints Report, Investigation Log, and Weekly Recruitment Report for Leadership

Trainings/Meetings Attended by Staff:

- Bi-weekly Recruitment / Position Control meeting
- Team Bi-weekly meetings
- NEOGOV Onboard Implementation Meetings
- A/V Training in Petroglyph Conference Room
- New Hire Orientation Discussion/Update meetings

Projects in Progress/Other items

- Privileging and Credentialing Policy
- NEOGOV Onboard Implementation Meetings
- Changes to New Hire Processing and Orientation
- **Projects in Progress/Other items**
- Implementation of Position Review Committee (PRC)
- 2021 Employee Service Awards, complete
- Manage Federal Vaccine Mandate / OSHA & CMS
- FQHC Chief Operations Officer Recruitment
- HRSA Site Visit Planning
- Personnel Code Revision/Update
- TPA FMLA/ADA Implementation
- HR Service Model
- HR Communication Updates
- Dyna File Implementation
- Privileging & Credential Implementation
- Amending, creating new and current contracts
- Evaluate update background process
- Evaluate, review, update Onboarding
- Evaluate, review, update Orientation
- Evaluate, review, update Off-Boarding

Leena Lopez on behalf of Jennifer Fennema, Director of Human Resources

- Investigations
- Organizational Development
- Training
- Meetings with employees
- Committee/Team/Employee engagement meetings

- Leadership Meetings
- Leadership reports/plans/projects

Clerical Activity

- Assistance with benefits and benefits questions
- Bilingual Process
- Employee Communications
 - Includes fact sheet/HR News meetings and communication about employee events and COVID mandates. Includes COVID Admin leave communication, sending out emails to affected employees and payroll, answering follow up questions with both, and tracking information.
- Mid-Cycle Pay Changes
- NEOGOV trainings, meetings, and form building
- NPDB Registration
- ONESolution and Employee Information updates
 - Includes inputting performance evaluations, updating license information, creating and inputting Personnel Change Forms, and processing OOC and HRIS forms.
- Recruitment Assistance
 - Includes background checks, Onboarding Part One, creating fillable interview notes, editing/formatting job descriptions and new hire packets, recruitment meetings, ID badges, and saving and sorting interview notes.
- Records Management
 - Includes filing, new DynaFile user setup & training, scanning & indexing existing files into DynaFile, and records destruction.
- SharePoint
 - Includes new hire welcomes and general site maintenance.
- Verifications of Employment

Other Clerical Activity

Employee assistance
Public assistance (usually recruitment or vital records questions)
Answer phones and office door, check and respond to voice mails
Update, edit, and create packets as needed (new hires, benefits, ADA, etc.)
Check and distribute mail, send mail
Compile monthly reports
Reserve meeting rooms
Check/distribute mail
Employee vaccination rate tracking
Create replacement employee badges as needed
Assistance with temporary employee processes

Informatics

- A. Continue to maintain and enhance Trisano disease surveillance system.
- B. Continue to maintain and enhance Electronic Message Staging Area (EMSA) systems, and updated EMSA to process Coronavirus ELRs.
- C. Continue to work on the Southern Nevada Public Health Laboratory (SNPHL) Laboratory Information Management System (LIMS) system to interoperate with other internal and external systems. Informatics is also assisting with the changes that need to be made to the LIMS to accommodate new instruments and testing offered by the Clinical Laboratory.
- D. Assist SNPHL to develop COVID interface between instruments, COVID POD app and Orchard, COVID testing and reporting as needed.
- E. Work with IT to implement and maintain the Electronic Health Record (EHR) system for COVID test ordering and COVID vaccination. Working on import COVID testing demographic data from POC application into eCW.
- F. Continue to work on CDC Influenza SARS-CoV-2 multiplex assay, CDC Subtyping, and CDC Genotyping order mapping.
- G. Assist Office of Epidemiology and Office of Disease Surveillance (OEDS), Office of EMS/Trauma System, Environmental Health (EH), Clinic Services with various data requests, data exports, and report generation.
- H. Continue to enhance the iCircle web application for OEDS, and transmission of STD, HIV and Hepatitis testing data to CDC, and enhance a QA process between iCircle with eCW data.
- I. Continue to support Clark County Coroner's Office (CCCO) on new CME implementation, data requests and reports.
- J. Continue to work with OEDS on OD2A and SVM projects.
- K. Enhance COVID19 surveillance by automating COVID19 hospitalization notification, and extract demographics, lab tests and treatment information from HIE CCDs for public health surveillance.
- L. Maintain and update COVID19 dashboard, COVID19 maps, lab testing and ED admission trend analysis and other urgent data requests.
- M. Maintain automate COVID19 patient notification application and perform QA for contact tracing and identification.
- N. Maintain and enhance COVID19 lab results portal to include NSPHL overflow test results. Clients can access their results online.
- O. Maintain applications to automate COVID19 contacts upload for contact tracing and testing referral and produce COVID19 DECIPHER report.
- P. Continue working on EpiTrax migration from Trisano and address issues identified from UAT test. Developed NEDSS data export process from EpiTrax for CDC reporting. Testing Pentaho reports from EpiTrax data warehouse.
- Q. Searched log4j issue and performed an upgrade accordingly.
- R. Enhance Syndromic Surveillance System for the Early Notification of Community Based Epidemics (ESSENCE) for new providers and future support.
- S. Upgrade Mirth channel and SFTP for NV HIE to send messages for syndromic surveillance.
- T. Onboarded 56 providers from backlog for COVID-19 test reporting.

- U. Completed various reports for Clinical Services including HRSA reports, EHB Annual report and SBIRT Quarterly Report, and Chronic Disease Prevention and Promotion Reports.
- V. Completed ELC grant carryover budget and sent to the state.
- W. Had weekly meetings with NV HIE for improving COVID19 race/ethnicity collection and reporting.
- X. Had a kickoff meeting with UNLV for COVID19 data geocoding, analysis and reporting.

Information Technology

Service Requests	Dec 2020	Dec 2021		YTD FY21	YTD FY22	
Service Requests Completed	764	718	↓	4344	5261	↑
Service Requests Opened	711	727	↑	4405	5265	↑
Service Requests Open over 30 days	136	159	↑	622	684	↑

Information Services System Availability 24/7	Dec 2020	Dec 2021		YTD FY21	YTD FY22	
Total System	97.80	99.98	↑	97.84	99.95	↑

Total Monthly Work Orders by Department	Dec 2020	Dec 2021		YTD FY21	YTD FY22	
Administration	288	263	↓	1501	1903	↑
Community Health	216	156	↓	1167	1186	↑
Environmental Health	137	93	↓	676	646	↓
Clinical Services	123	206	↑	1000	1526	↑

First Call Resolution & Lock-Out Calls	Dec 2020	Dec 2021		YTD FY21	YTD FY22	
Total number of calls received	711	727	↑	4405	5265	↑
Number of first call resolutions	3	2	↓	7	3	↓
Number of Lock-out calls	5	1	↓	68	16	↓

Organizational Development & Strategy Officer

Impacting the District through interventions for performance, process, quality and strategy.

- Delivered a half-day Leadership Development workshop to more than 50 District Supervisors and above.
 - Gathered information/ranking on the most important leadership competencies to drive eLearning opportunity priorities.
 - The top 10 choices of the group are listed below with relativity values in the right column to help us plot the difference in choice values:

Listening	1		913
Planning	2		824
Motivating Others	3		800
Informing	4		736
Process Management	5		716
Understanding Others	6		712
Conflict Management	7		709
Managing/Measuring work	8		703
Public Health Skills (policy, programs, evidence)	9		680
Interpersonal Savvy	10		668

- Increased self-awareness and empathy/appreciation for the workstyles of others through an emotional intelligence (EQ) self-assessment
- Conducted a virtual make-up session for 12 leaders utilizing smaller breakout rooms in WebEx for focused discussion and learning
- Continued PHAB Accreditation support work with approx. 260 hours from the team

Appendix A – Office of Communications

Products Completed:

Newsletters:

- Perspective email blast 2021-12-03 “World AIDS Day 2021”
- BSHOP’s Cutting Edge December newsletter

Flyers, Postcards, Posters, Fact Sheets:

- Poster: “Immunizations Available”
- Poster: “Flu Shots”
- Boulder City immunization clinics (January 13 and 26, February 17)
- Diabetes Self-management Education Classes (January 26)
- Food Safety Partnership January Meeting
- Food Safety Focus Groups (Simplified and Traditional Chinese)
- Brochure: Attracting Addiction
- COVID-19 testing clinic flyers
 - Veterans Memorial Community Center
 - West Flamingo Senior Center
- COVID-19 vaccine clinic flyers
 - Cartwright, Griffith, and Kesterson Elementary Schools (January & February)

Social Media:

- Graphics weekly testing locations
- Graphics weekly vaccination clinics
- Graphics Vax Facts (4 total)
- Graphics flu vaccine (3 total)
- Graphics weekly vaccine update (4 total)
- Graphics Por Mi Por Ti Por Nostrotros Viva Saludable (5 blocks)
- Graphics Variant Being Monitor, Variant of Interest, Variant of Concern, Variant of High Consequence
- Graphic Fentanyl test strips
- Graphic Holiday closure notice
- Graphic 3 million vaccine doses administered
- Graphic 1 year of COVID-19 vaccines
- Graphic Happy New Year
- Graphic Two new locations (ASEC and ELV)
- Photos & Story Opening of All Saints Sexual Health Clinic
- Photos & Story 12 Days of Healthmas

Monitor graphics:

- Holiday closure notice

Sliders:

- For SNHD.info
 - Holiday closure notice
 - Body Art Regulation revisions

Signs:

- All Saints Sexual Health Clinic directional and entrance signs
- “This clinic for COVID-19 vaccines is now closed” for DWSS locations

Photos:

- 2021-12-15 Employee Service Awards
- 2021-12-01 Opening of All Saints Sexual Health Clinic

Recordings:

- Food Handler Safety Training Card deadline extension

Advertising Placed:

- Gay Vegas/Fab (issue 1 — 2022)
- Las Vegas Kids Directory (January/February 2022)
- “New Year / New IUD?” social media campaign for Family Planning Clinic

Social Media Summary:

- COVID 19 prevention, vaccine availability and general information

Website Updates/Postings:

- COVID site
 - daily aggregate reports, trends, and maps
 - weekly city reports
 - daily vaccine counts
 - weekly vaccine snapshots
 - new breakthrough case reports
 - updated isolation guidance
 - updated testing and vaccine calendars as needed
 - GetHealthyClarkCounty.org: added new page on healthy community design
 - VivaSaludable.org: replaced photos on a few pages to be Latinx inclusive
- SNHD site
 - posted week 47 and 49 influenza surveillance reports
 - created page on the topic of Body Art Regulation revisions
 - posted flyer on Congenital Syphilis Review Board page
 - updated EHCRP page with Food Safety Partnership January Meeting
 - 2021-12-31 “Using therapeutics to prevent and treat COVID-19”
 - 2021-12-30 “COVID-19 point of care antigen testing in community settings”
 - 2021-12-30 “Public health considerations for COVID-19 at-home test kit”
 - 2021-12-21 “Rapid increase of Omicron variant infections in the United States”
 - 2021-12-20 “Clinical practice guidelines for preexposure prophylaxis for HIV prevention”
 - 2021-12-06 “Reporting pediatric COVID-19 cases in Clark County”
- Blog
 - “World AIDS Day 2021”
- Public Notices
 - 2021-12-09 Solid Waste Management Authority
 - Body Art Regulations workshops and business impact survey
 - RFP Addendum — Uniformed Security Services
- News releases
 - “Tis the season to get vaccinated against flu!”
 - Southern Nevada Health District COVID-19 Update
 - Southern Nevada Health District COVID-19 Update
 - “SNHD reports first Omicron case in Clark County resident”
 - “Drive-thru COVID-19 test and vaccination site at UNLV closed next week”
 - Southern Nevada Health District COVID-19 Update
 - “SNHD provides fentanyl test strips to the public to help save lives in the community”
 - “Healthy Holidays from the Southern Nevada Health District”
 - Southern Nevada Health District COVID-19 Update
 - Southern Nevada Health District COVID-19 Update
- WebEx recordings
 - SNCHC Governing Board
- Meeting agendas
 - Southern Nevada HIV Prevention Planning Group
 - Body Art Regulations Workshop

- Body Art Regulations Workshop
- Approved meeting minutes
 - SNCHC Governing Board
 - SNCHC Governing Board
 - Drug/Device/Protocol Committee
 - Education Committee
 - Medical Advisory Board
 - SNCHC Finance & Audit Committee

Translation Services:

- December 8, 2021: Chlamydia Contact Notification
- December 29, 2021: COVID-19 Contact Notification

Community Outreach:

- December 1, 2021: 300 flyers clinic distributed to Mariana’s and YMCA
- December 2, 2021: 200 flyers clinic distributed to zip code 89119 & 89120
- December 8, 2021: 500 flyers clinic distributed to Mirabelli Community Center
- December 9, 2021: 500 flyers clinic distributed to Henderson, Mision y Compromiso team
- December 9, 2021: 200 flyers clinic distributed to Cardenas and Marianas
- December 15, 2021: 400 flyers clinic distributed to Mariana’s on Sahara and Valley View
- December 16, 2021: 200 flyers clinic distributed to Mariana’s on Flamingo and Eastern
- December 28, 2021: 400 flyers clinic distributed to zip code 89014 & 89120

Community/ Partner Meetings and Events of Note:

- December 29, 2021: Planning Meeting/OP Briefing Vaccination ICS
- December 27, 2021: ICS Planning meeting
- December 27, 2021: Command & General Staff/Tactics meeting
- December 22, 2021: Planning Meeting/OP Briefing Vaccination ICS
- December 20, 2021: Command & General Staff/Tactics meeting
- December 20, 2021: SNHD Weekly Microplanning meeting
- December 16, 2021: ICS Planning meeting
- December 16, 2021: Meeting with Mi Familia Vota
- December 15, 2021: Planning Meeting/OP Briefing Vaccination ICS
- December 13, 2021: SNHD Weekly Microplanning meeting
- December 13, 2021: Command & General Staff/Tactics meeting
- December 13, 2021: CDC update call
- December 8, 2021: CDC update call
- December 8, 2021: ICS Tactics meeting
- December 3, 2021: CDC update call
- December 2, 2021: ICS Planning meeting

Social Media Services

Dec 2020

Dec 2021

YTD FY21

YTD FY22

		Dec 2020	Dec 2021		YTD FY21	YTD FY22
*Facebook SNHD	Likes/ Followers	9,034	12,224	↑	9,034	12,224
*Facebook GHCC	Likes/ Followers	6,193	6,195	↑	6,193	6,195
*Facebook SHC	Likes/ Followers	1,675	1,693	↑	1,675	1,693

*Facebook THNK/UseCondomSense	Likes/ Followers	5,699	5,594	↓	5,699	5,594
*Facebook SNHD THINK Project	Likes/ Followers	48	48		48	48
*Facebook Food Safety	Likes/ Followers	54	101	↑	54	101
*Instagram SNHD	Followers	2,792	3,616	↑	2,792	3,616
*Instagram Food Safety	Followers	454	525	↑	454	525
*Twitter EZ2Stop	Followers	418	437	↑	418	437
*Twitter SNHDflu	Followers	1,625	1,905	↑	1,625	1,905
*Twitter Food Safety	Followers	86	91	↑	86	91
*Twitter GetHealthyCC	Followers	345	346	↑	345	346
*Twitter SNHDinfo	Followers	8,559	10,229	↑	8,559	10,229
*Twitter TuSNHD	Followers	312	335	↑	312	335
*Twitter THNK/ UseCondomSense	Followers	733	721	↓	733	721
*Twitter SoNVTraumaSyst	Followers	133	129	↓	133	129
YouTube SNHD	Views	16,033	36,954	↑	179,548	540,621
YouTube THNK/UseCondomSense	Views	482	292	↓	2,115	1,935

*Facebook, Instagram and Twitter numbers are not cumulative.

Appendix B – Finance – Payroll Earnings Summary – November 27 to December 10, 2021

PAYROLL EARNINGS SUMMARY
November 27, to December 10 2021

	Pay Period	Calendar YTD	Fiscal YTD	Budget 2022	Actual to Budget	Incurred Pay Dates to Annual
PRIMARY & PREVENTATIVE CARE	\$ 371,788.98	\$ 9,092,742.49	\$ 4,278,240.26	\$ 8,009,554.00	53%	
ENVIRONMENTAL HEALTH	\$ 497,349.88	\$ 12,134,529.85	\$ 6,009,461.29	\$ 12,655,509.00	47%	
COMMUNITY HEALTH	\$ 301,488.36	\$ 10,047,057.63	\$ 3,686,266.30	\$ 8,113,247.00	45%	
DISEASE SURVIELLANCE & CONTROL	\$ 356,585.93	\$ 4,301,329.71	\$ 4,301,329.71	\$ 11,119,452.00	39%	
FQHC	\$ 158,166.53	\$ 3,867,436.96	\$ 1,883,656.59	\$ 5,027,720.00	37%	
ADMINISTRATION W/O ICS-COVID	\$ 356,768.78	\$ 10,665,093.65	\$ 5,186,377.82	\$ 9,426,684.00	55%	
ICS-COVID General Fund	\$ -	\$ -	\$ -	\$ -	0%	
ICS-COVID Grant Fund	\$ -	\$ 1,147,323.89	\$ 107,525.82	\$ -		
TOTAL	\$ 2,042,148.46	\$ 51,255,514.18	\$ 25,452,857.79	\$ 54,352,166.00	47%	46%

FTE 740

Regular Pay	\$ 1,787,684.45	\$ 40,348,856.89	\$ 19,559,735.01
Training	\$ 3,083.61	\$ 246,257.27	\$ 96,633.38
Final Payouts	\$ -	\$ 820,460.80	\$ 251,142.97
OT Pay	\$ 25,647.74	\$ 1,327,205.22	\$ 524,576.64
Leave Pay	\$ 208,183.30	\$ 6,763,398.85	\$ 3,809,724.58
Other Earnings	\$ 17,549.36	\$ 1,749,335.14	\$ 1,211,045.20
TOTAL	\$ 2,042,148.46	\$ 51,255,514.17	\$ 25,452,857.78

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT
November 27, to December 10 2021

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ADMINISTRATION						
<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
AGUILAR GONZALEZ, MARIA M		7.00	197.93			
CARMEN, KYLE		10.50	288.54			
CORTES SERNAS, FIDEL		3.00	84.83			
FISHER, BRANDYN		22.50	669.26			
GO, JOEL F		16.50	490.79			
GOMEZ, ESTEBAN		3.00	84.83			
HARP, ELIU B		3.00	84.83			
HASSELBAUER, FORREST L		12.00	626.04			
HOSKINSON, MANUEL J		3.00	115.29			
LUCKETT, RANDOLPH		3.00	89.24			
MARTINEZ, YOLANDA		6.00	178.47			
MASTERS, CHRISTOPHER		13.50	370.98			
OBIL, JONAH U		23.00	650.33			
RUIZ, GEORGE		4.00	153.72			
STEVENS, MICHAEL P		17.75	717.81			
THEDE, STACY		20.00	549.60			
VUKSANOVIC, DAN		21.00	723.54			
BOJORQUEZ, IBETH	FP_21	10.50	591.89			
MCKNIGHT, ANTOINETTE		3.00	144.95			
PLAIR, TONIA M		20.00	943.20			
SEATON, NICOLE M		25.50	1,632.89			
ZIELINSKI, LYNDA S		10.00	673.95			
YUMUL, JOSEPH Y		1.00	57.84			
Total Administration		258.75	10120.75		0.00	0.00

COMMUNITY HEALTH

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
TERRIQUEZ, ARTURO		0.50	17.78			
KINGSLEY, CHAD A		3.00	192.11			
PAGAN, WENDY	HPP_22	1.25	84.24			
Total Community Health		4.75	294.13		0.00	0.00

PRIMARY & PREVENTIVE CARE

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
ALATORRE, JOSEPH A	IMMCD_21	0.50	24.16	CASTILLO, JOCELYN	0.75	35.48
ARQUETTE, JOCELYN M	IMMCD_21	8.00	539.16	HODGE, VICTORIA	0.38	10.91
ATENCIO, TONIA	IMMCD_21	1.50	41.22	DINDA, KARIN	3.00	141.93
AYALA, JACQUELINE	IMMCD_21	4.00	109.92	ELLIS, REGENA M	0.75	32.02
DOIDGE, GABRIELLE	IMMCD_21	15.00	412.20			
HANIFZAI, IQBAL	IMMCD_21	4.00	135.12			
NAGAI, SAGE	IMMCD_21	1.00	48.32			
PETERSON, HOLLY	IMMCD_21	3.00	144.95			
REED-JOHNSON, KELLY	IMMCD_21	5.00	260.85			
ROBERSON, DANNA	IMMCD_21	5.75	299.98			
SIMON, MARIA X	IMMCD_21	12.50	603.94			
BOCANEGRA, OMAR E	FP_21	0.50	14.87			
RODRIGUEZ, SANDY	HCNAP_21	2.00	61.02			
HODGE, VICTORIA	IMMCD_21	8.50	371.03			
MACIEL PEREZ, MARISOL	IMMEQ_21	10.00	447.90			
MCTIER, CHIKA	IMMCD_21	12.00	694.08			
FALKNER, LISA M	IMMCD_21	7.00	236.46			
GOSS, DEYANIRA	IMMCD_21	10.75	724.50			
MARTINEZ, BLANCA M	IMMCD_21	8.00	270.24			
CUSTODIO, VRENELI		0.25	12.40			
DEL ROSARIO, EDNA		13.25	471.04			
CRUZ, STACY		0.50	16.89			
SANTOS, CYNTHIA I	IMMCD_21	4.50	191.50			
ALDANA, MARY	HCVD4_21	7.00	347.24			
ANDERSON, RENITA		5.25	173.01			
CUASITO, BEVERLY V	HCVD4_21	1.50	52.04			
DIONISIO, KIRSTEN	HCVD4_21	4.00	193.26			
ESCARENO, JANETT	HCVD4_21	2.00	64.17			
FOSU, ADWOA B	HCVD4_21	2.00	115.68			
LEE, MIRIAM	HCVD4_21	13.75	682.07			
MENDOZA, MARIA	HCVD4_21	2.00	96.63			
MORENO, LAURA J	HCVD4_21	10.25	321.18			
VARA, KARINA E	HCVD4_21	11.00	339.55			
BOCALBOS, NICOLE	RWAAMB21	8.00	250.68			
CORPUZ, JOHANNA DE BARRAS	RWAEIS21	3.25	183.20			
MEDINA RASCON, PEDRO	EHERD_22	1.00	36.53			
RUBIO LERMA, ADRIANA		0.50	18.26			
YUMUL, JESSICA	EHERD_22	3.25	157.02			
Total Primary & Preventative Care		212.25	9162.27		4.88	220.34

ENVIRONMENTAL HEALTH

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
BLACKARD, BRITTANIE		6.75	272.97	CAVIN, ERIN M	5.25	212.99
FENG, YUZHEN		8.00	406.92	HINSEN, JUSTIN B	9.38	294.75
KNOWLES, MIKKI M		0.75	42.28	NORTHAM, KORIE	0.75	30.43
LUCAS, BRIANNA A		6.25	326.06	ORTIZ RIVERA, VANESSA	4.50	156.51
MORENO, KRISTINA N		12.25	607.66	SANDERS, JENNIFER C	6.00	161.76
PARANGAN, CHRISTOPHER D		12.50	589.50	SHARIF, RABEA	3.00	101.73
PIAR, DIANE M		10.00	549.75	SMITH, JESS W	1.88	58.95
REYES, ABEGAIL		3.25	131.43	THOMPSON, WILLIAM B	4.50	152.60
SHARIF, RABEA		13.75	699.39	VALADEZ, ALEXIS	1.88	50.55
SHEFFER, THANH V		18.00	989.55	SMITH, JESS W	0.38	11.79
SOUTHAM, JACLYN		15.25	616.71	SMITH, JESS W	1.50	47.16
LUTHER, JENNIFER		4.00	157.56			
Total Environmental Health		110.75	5389.78		39.00	1279.22

DISEASE SURVEILLANCE & CONTROL

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
CICCONE, SYMARON	EL2DS_20	2.75	102.92	DIGOREGORIO, AMANDA L	6.75	177.26
DHILLON, KARNJIT S	EL2DS_20	5.00	187.13	FUQUA, MATTHEW	1.88	49.24
NAUSHAD, REHAN	EL2DS_20	2.00	74.85			
NGARI, ALICE K	EL2DS_20	1.50	56.14			
DIGOREGORIO, AMANDA L	HIVPRV21	0.00	0.00			
FUQUA, MATTHEW	HIVPRV21	3.75	147.71			
QIU SHULTZ, ZUWEN		1.75	112.06			
Total Disease Surveillance & Control		16.75	680.81		8.63	226.49
Combined Total		603.25	25647.74		52.50	1726.05

Appendix C – Finance – Payroll Earnings Summary – December 11 to 24, 2021

PAYROLL EARNINGS SUMMARY
December 11, 2021 to December 24, 2021

	Pay Period	Calendar YTD	Fiscal YTD	Budget 2022	Actual to Budget	Incurred Pay Dates to Annual
PRIMARY & PREVENTATIVE CARE	\$ 376,829.92	\$ 9,469,572.41	\$ 4,655,070.18	\$ 8,009,554.00	58%	
ENVIRONMENTAL HEALTH	\$ 505,899.85	\$ 12,640,429.70	\$ 6,515,361.14	\$ 12,655,509.00	51%	
COMMUNITY HEALTH	\$ 303,699.13	\$ 10,350,756.76	\$ 3,989,965.43	\$ 8,113,247.00	49%	
DISEASE SURVEILLANCE & CONTROL	\$ 354,595.36	\$ 4,655,925.07	\$ 4,655,925.07	\$ 11,119,452.00	42%	
FQHC	\$ 156,623.10	\$ 4,024,060.06	\$ 2,040,279.69	\$ 5,027,720.00	41%	
ADMINISTRATION W/O ICS-COVID	\$ 361,180.64	\$ 11,026,274.29	\$ 5,547,558.46	\$ 9,426,684.00	59%	
ICS-COVID General Fund	\$ -	\$ -	\$ -	\$ -	0%	
ICS-COVID Grant Fund	\$ -	\$ 1,147,323.89	\$ 107,525.82			
TOTAL	\$ 2,058,828.00	\$ 53,314,342.18	\$ 27,511,685.79	\$ 54,352,166.00	51%	50%
FTE	740					
Regular Pay	\$ 1,361,871.17	\$ 41,710,728.06	\$ 20,921,606.18			
Training	\$ 5,260.82	\$ 251,518.09	\$ 101,894.20			
Final Payouts	\$ -	\$ 820,460.80	\$ 251,142.97			
OT Pay	\$ 22,905.80	\$ 1,350,111.02	\$ 547,482.44			
Leave Pay	\$ 655,976.94	\$ 7,419,375.79	\$ 4,465,701.52			
Other Earnings	\$ 12,813.27	\$ 1,762,148.41	\$ 1,223,858.47			
TOTAL	\$ 2,058,828.00	\$ 53,314,342.17	\$ 27,511,685.78			

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT
December 11, 2021 to December 24, 2021

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ADMINISTRATION						
<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
CARMEN, KYLE	IMMCD_21	7.00	192.36			
CORTES SERNAS, FIDEL		6.00	169.65			
FISHER, BRANDYN		15.00	446.18			
GILLIAM, TINA		3.25	161.22			
GOMEZ, ESTEBAN		6.00	169.65			
HARP, ELIU B		6.00	178.47			
MARTINEZ, YOLANDA		6.00	178.47			
MASTERS, CHRISTOPHER	IMMCD_21	22.00	604.56			
NESZMERY, MICHAEL		3.50	182.60			
PALMER, MICHAEL J		3.50	192.41			
RUIZ, GEORGE		12.00	461.16			
STEVENS, MICHAEL P		2.50	101.10			
THEDE, STACY		22.00	604.56			
BOJORQUEZ, IBETH		21.00	1,183.77			
JIMENEZ, ANGEL	HCVD2_20	2.00	89.58			
MCKNIGHT, ANTOINETTE		6.75	326.13			
PLAIR, TONIA M		6.50	306.54			
SEATON, NICOLE M		10.00	640.35			
Total Administration		161.00	6188.76		0.00	0.00

COMMUNITY HEALTH

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
KINGSLEY, CHAD A		1.00	64.04	RAMAN, DEVIN C	1.13	50.55
DEL ROSARIO, KATHLEEN	ELLAB_20	2.00	94.32	BARRY, NANCY	0.38	11.20
FIGUEROA-PERELLO, ALESSANDRO	EL2LB_20	2.00	85.11			
NMANI, ELIAS	EL2LB_20	2.00	69.39			
PLASCENCIA, LAURA V	EL2LB_20	3.50	165.06			
ROMERO, ESTHER	EL2LB_20	1.00	32.96			
SANCHEZ, JULIO C	ELLAB_20	3.50	192.41			
NAKHONWONG, KANITTHANANT	EL2LB_20	1.00	34.70			
Total Community Health		16.00	737.99		1.50	61.74

PRIMARY & PREVENTIVE CARE

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
ENZENAUER, LIZETTE	IMMCD_21	9.50	471.25	BERNABE, XANDEE S	0.38	16.01
ARQUETTE, JOCELYN M	IMMCD_21	5.75	387.52	ROSSI BOUDREAU THIB, LESTER A	0.75	21.28
ATENCIO, TONIA	IMMCD_21	6.50	178.62	VILLANUEVA, MICHELLE	2.25	96.05
ATWOOD, DEVIN	IMMCD_21	1.00	34.70			
AYALA, JACQUELINE	IMMCD_21	12.50	343.50			
BATACLAN, MARIA	IMMCD_21	15.50	425.94			
DOIDGE, GABRIELLE	IMMCD_21	4.00	109.92			
HANIFZAI, IQBAL	IMMCD_21	9.50	320.91			
MIRANDA, BELEM	IMMCD_21	2.00	54.96			
NAGAI, SAGE	IMMCD_21	12.50	603.94			
NEAL, SEMILLA N	IMMCD_21	1.50	59.09			
PETERSON, HOLLY	IMMCD_21	9.00	434.84			
REED-JOHNSON, KELLY	IMMCD_21	5.25	273.89			
ROBERSON, DANNA	IMMCD_21	4.00	208.68			
SIMON, MARIA X	IMMCD_21	1.50	72.47			
CHONGTAI, LORIZA R	IMMCD_21	6.50	461.27			
CONTRERAS ARAIZA, ALONDRA	IMMFLU21	0.75	42.28			
ESPINOSA, GEORGE V	IMMFLU21	0.50	24.16			
HODGE, VICTORIA	IMMCD_21	15.00	654.75			
MACIEL PEREZ, MARISOL	IMMEQ_21	17.50	783.83			
PANALIGAN, TEODORITA	IMMEQ321	7.00	448.25			
QUIBA, CAREN B	IMMFLU21	0.50	26.76			
ROSSI BOUDREAU THIB, LESTER A	IMMFLU21	0.00	0.00			
RUIZ, ADINA		0.25	10.64			
FALKNER, LISA M	IMMCD_21	6.50	219.57			
GOSS, DEYANIRA	IMMCD_21	12.00	808.74			
JOHNSON, MARIA T	IMMCD_21	6.75	479.01			
MARTINEZ, BLANCA M	IMMCD_21	2.50	84.45			
PERLSTEIN, JILL	IMMCD_21	8.00	539.16			
CUSTODIO, VRENELI		0.25	12.40			
DEL ROSARIO, EDNA		5.75	204.41			
MORALA, DENNIS		2.25	108.71			
D'COSTA, TERESA K		0.50	26.09			
ROBARDS, WENDALYN	TBOU21	0.25	7.63			
SANTOS, CYNTHIA I	IMMCD_21	14.50	617.05			
ANDERSON, RENITA		8.25	271.88			
CUASITO, BEVERLY V	HCVD4_21	5.00	173.48			
LEE, MIRIAM	HCVD4_21	7.75	384.44			
MENDOZA, MARIA	HCVD4_21	4.00	193.26			
MORENO, LAURA J	HCVD4_21	22.25	697.20			
OREA-VALENCIA, MIRELLY	HCVD4_21	7.00	236.46			
VARA, KARINA E	HCVD4_21	0.50	16.04			
QUIROZ, PATRICIA	RWAADM21	0.50	17.35			
WOOLFOLK, MARIO	RWBCM_21	1.50	49.43			
Total Primary & Preventative Care		264.00	11578.93		3.38	133.34

ENVIRONMENTAL HEALTH

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
BILLINGS, JACOB T		1.50	93.67	BROUNSTEIN, JODI	1.13	45.64
DIAZ-ONTIVEROS, LUZ		9.00	363.96	FENG, YUZHEN	3.75	127.16
HINSEN, JUSTIN B		1.25	58.95	HINSEN, JUSTIN B	9.00	282.96
JONES, ALEXANDRIA		5.50	216.65	NORTHAM, KORIE	7.88	319.49
PIAR, DIANE M		10.25	563.49	RAKITA, DANIEL	10.50	283.08
SHARIF, RABEA		5.50	279.76	REYES, ABEGAIL	8.25	222.42
SHEFFER, THANH V		9.50	522.26	VALADEZ, ALEXIS	12.75	343.74
SOUTHAM, JACLYN		2.50	106.39	WELCH, BRENDA H	7.13	320.13
TAYLOR JR, GEORGE E		2.00	121.71	WILLS, JERRY A	3.00	85.11
HERNANDEZ, STEPHANIE		2.50	117.90	SMITH, JESS W	1.13	35.37
DIAZ, NATHAN J		4.00	237.06			
LUTHER, JENNIFER		9.00	354.51			
Total Environmental Health		62.50	3036.31		64.50	2065.10

DISEASE SURVEILLANCE & CONTROL

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
DHILLON, KARNJIT S	EL2DS_20	1.50	56.14	DIGOREGORIO, AMANDA L	11.25	295.43
DIETZ, JESSICA	EL2DS_20	0.50	18.71	FUQUA, MATTHEW	4.50	118.17
NAUSHAD, REHAN	EL2DS_20	1.00	37.43	WEDDLE, DANIEL M	1.50	43.65
TAYLOR, VICTORIA L	EL2DS_20	1.00	37.43			
CASTRO, JANET V	HIVPRV21	5.00	196.95			
DIGOREGORIO, AMANDA L	HIVPRV21	3.00	118.17			
EDDLEMAN, TABATHA M	HIVPRV21	12.00	579.78			
FUQUA, MATTHEW	HIVPRV21	0.00	0.00			
RAMAN, DEVIN C	PHEPR22	0.00	0.00			
WEDDLE, DANIEL M	STDSP_22	0.00	0.00			
ASHRAF, BENJAMIN	IMMCD_21	5.75	271.17			
QIU SHULTZ, ZUWEN		0.75	48.03			
Total Disease Surveillance & Control		30.50	1363.81		17.25	457.25
Combined Total		534.00	22905.80		86.63	2717.43

Appendix D – Finance – Payroll Earnings Summary – December 25, 2021 to January 7, 2022

PAYROLL EARNINGS SUMMARY
December 25, 2021 to January 7, 2022

	Pay Period	Calendar YTD	Fiscal YTD	Budget 2022	Actual to Budget	Incurred Pay Dates to Annual
PRIMARY & PREVENTATIVE CARE	\$ 367,651.69	\$ 372,737.34	\$ 5,027,807.52	\$ 8,009,554.00	63%	
ENVIRONMENTAL HEALTH	\$ 510,189.36	\$ 510,189.36	\$ 7,025,550.50	\$ 12,655,509.00	56%	
COMMUNITY HEALTH	\$ 309,044.82	\$ 370,147.92	\$ 4,360,113.35	\$ 8,113,247.00	54%	
DISEASE SURVEILLANCE & CONTROL	\$ 357,690.34	\$ 357,690.34	\$ 5,013,615.41	\$ 11,119,452.00	45%	
FQHC	\$ 145,341.45	\$ 154,717.41	\$ 2,194,997.10	\$ 5,027,720.00	44%	
ADMINISTRATION W/O ICS-COVID	\$ 368,086.51	\$ 370,051.57	\$ 5,917,610.03	\$ 9,426,684.00	63%	
ICS-COVID General Fund	\$ -	\$ -	\$ -	\$ -	0%	
ICS-COVID Grant Fund	\$ -	\$ -	\$ 107,525.82	\$ -		
TOTAL	\$ 2,058,004.17	\$ 2,135,533.94	\$ 29,647,219.73	\$ 54,352,166.00	55%	54%
FTE	740					
Regular Pay	\$ 1,294,463.72	\$ 1,302,508.65	\$ 22,224,114.83			
Training	\$ 5,865.39	\$ 5,365.39	\$ 107,259.59			
Final Payouts	\$ 1,150.54	\$ 64,673.61	\$ 315,816.58			
OT Pay	\$ 17,241.13	\$ 17,554.15	\$ 565,036.59			
Leave Pay	\$ 707,999.79	\$ 713,523.54	\$ 5,179,225.06			
Other Earnings	\$ 31,783.60	\$ 31,908.60	\$ 1,255,767.07			
TOTAL	\$ 2,058,504.17	\$ 2,135,533.94	\$ 29,647,219.72			

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT
December 25, 2021 to January 7, 2022

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ADMINISTRATION						
<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
CARMEN, KYLE		1.50	41.22			
FISHER, BRANDYN		7.00	208.22			
GO, JOEL F		22.00	654.39			
GOMEZ, ESTEBAN		2.00	56.55			
HARP, ELIU B		2.00	59.49			
HASSELBAUER, FORREST L		8.00	417.36			
LUCKETT, RANDOLPH		2.00	59.49			
MARTINEZ, YOLANDA		3.00	89.24			
MASTERS, CHRISTOPHER		14.00	384.72			
RUIZ, GEORGE		4.00	153.72			
STEVENS, MICHAEL P		3.50	141.54			
THEDE, STACY		45.00	1,236.60			
BOJORQUEZ, IBETH		1.00	56.37			
MCKNIGHT, ANTOINETTE		0.25	12.08			
PLAIR, TONIA M		8.00	377.28			
WILCOX, TERESA E		1.25	63.58			
Total Administration		124.50	4011.85		0.00	0.00

COMMUNITY HEALTH

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
BENDIK, WILLIAM	PHEPLB22	0.75	53.22	RAMAN, DEVIN C	6.00	269.58
JANEIRO, BRIDGET	EL3LB_21	3.00	96.26	THOMAS, PAMELA S	4.50	127.67
MEDINA, LOURDES J	EL2LB_20	4.00	135.12			
MENDY, MANCHIE A	EL2LB_20	5.50	190.82			
ROMERO, ESTHER	EL2LB_20	3.25	107.10			
SANCHEZ, JULIO C	ELLAB_20	5.00	274.88			
YOUNG, ANGELA K	EL2LB_20	1.50	106.45			
ANDRADE, JESSICA N		5.50	155.51			
BARRY, NANCY		4.00	179.16			
JOHNSON, CHRISTINE		5.50	234.05			
SANTOS, AVELHYN		2.00	64.17			
THOMAS, PAMELA S		5.50	234.05			
BUTAC, YVETTE JOY	EL2LB_20	1.00	43.65			
GARCIA, ROSIE V	EL2LB_20	2.50	120.79			
MATA, NANCY	EL2LB_20	1.00	49.61			
NAKHONWONG, KANITTHANANT	EL2LB_20	4.50	156.13			
Total Community Health		54.50	2200.97		10.50	397.25

PRIMARY & PREVENTIVE CARE

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
ENZENAUER, LIZETTE	IMMCD_21	10.50	520.85	AGUILAR, BECKY S	0.38	13.04
ARQUETTE, JOCELYN M	IMMCD_21	2.75	185.34	CASTILLO, JOCELYN	0.38	17.74
ATENCIO, TONIA	IMMCD_21	7.50	206.10	HODGE, VICTORIA	0.38	10.91
AYALA, JACQUELINE	IMMCD_21	3.75	103.05	HOMER, ANNMARIE	0.38	13.04
BATACLAN, MARIA	IMMCD_21	4.00	109.92	DINDA, KARIN	0.38	17.74
DOIDGE, GABRIELLE	IMMCD_21	8.50	233.58	ELLIS, REGENA M	1.50	64.04
HANIFZAI, IQBAL	IMMCD_21	9.00	304.02	GUTIERREZ, SHEILA T	3.00	104.34
NAGAI, SAGE	IMMCD_21	4.00	193.26	VILLANUEVA, MICHELLE	1.88	80.04
PETERSON, HOLLY	IMMCD_21	5.00	241.58			
ROBERSON, DANNA	IMMCD_21	4.00	208.68			
SIMON, MARIA X	IMMCD_21	9.00	434.84			
VILLALOBOS, YOLANDA	HCVD4_21	5.50	181.25			
AGUILAR, BECKY S	IMMCD_21	3.75	195.64			
HODGE, VICTORIA	IMMCD_21	3.50	152.78			
MACIEL PEREZ, MARISOL	IMMEQ_21	6.50	291.14			
MARIANO, CHRIS ELAINE L		5.00	320.18			
MCTIER, CHIKA	IMMCD_21	4.25	245.82			
JOHNSON, MARIA T	IMMCD_21	4.00	283.86			
MARTINEZ, BLANCA M	IMMCD_21	3.75	133.31			
PERLSTEIN, JILL	IMMEQ321	4.00	269.58			
BURQUEZ AHUJA, LILIA		0.50	21.28			
CUSTODIO, VRENELI		2.50	124.01			
DEL ROSARIO, EDNA		6.75	239.96			
MORALA, DENNIS		3.50	169.10			
D'COSTA, TERESA K		1.00	52.17			
SANTOS, CYNTHIA I	IMMCD_21	4.00	170.22			
ANDERSON, RENITA		12.25	403.70			
LEE, MIRIAM	HCVD4_21	2.25	111.61			
MORENO, LAURA J	HCVD4_21	1.00	31.34			
ORTEGA MARTINEZ, ITZEL		1.50	47.00			
VARA, KARINA E	HCVD4_21	5.00	160.43			
Total Primary & Preventative Care		148.50	6345.60		8.25	320.90

ENVIRONMENTAL HEALTH

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
BILLINGS, JACOB T		3.50	218.56	BROUNSTEIN, JODI	0.75	30.43
BLACKARD, BRITTANIE		3.00	121.32	KADERLIK, PATRICIA A	6.00	243.42
CAMPA, RAYMOND		4.50	223.22	KNOWLES, MIKKI M	3.00	118.53
LUCAS, BRIANNA A		4.00	208.68	ORTIZ RIVERA, VANESSA	0.75	26.09
SHEFFER, THANH V		5.50	302.36	SANDERS, JENNIFER C	1.13	30.33
SOUTHAM, JACLYN		2.50	106.39			
WHITING, WILLANDRA C		9.50	508.44			
HERNANDEZ, STEPHANIE		2.00	94.32			
DIAZ, NATHAN J		0.75	44.45			
Total Environmental Health		35.25	1827.74		11.63	448.79

DISEASE SURVEILLANCE & CONTROL

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
DE LOS SANTOS, SHERILYN M		6.00	208.17	FUQUA, MATTHEW	7.50	207.60
DHILLON, KARNJIT S	EL2DS_20	0.50	18.71	WEDDLE, DANIEL M	1.50	43.65
DIETZ, JESSICA	EL2DS_20	0.50	18.71			
GUZMAN, IVANA	EL2DS_20	3.50	121.43			
HERZOG, VALERIE	EL2DS_20	2.00	69.39			
RAMAN, DEVIN C	PHEPR22	0.00	0.00			
TAYLOR, VICTORIA L	EL2DS_20	1.50	56.14			
VIOTE, ANGELES	EL2DS_20	3.50	121.43			
WEISSENBURGER, BRIAN J	EL2DS_20	1.00	34.70			
CRUZ NANEZ, REBECCA		4.00	188.64			
EWING, TABITHA L	HIVPRV22	4.50	228.89			
FUQUA, MATTHEW	HIVPRV22	0.00	0.00			
MCINTYRE, ERIC		10.00	517.86			
SAITO, SANDI L		0.50	25.43			
WEDDLE, DANIEL M	STDSP_22	0.50	21.83			
WHITE, CANDYCE L	HIVPRV22	13.50	843.01			
DELISE, BRANDON	ODTAS_22	3.00	156.51			
QIU SHULTZ, ZUWEN		3.50	224.12			
Total Disease Surviellance & Control		58.00	2854.97		9.00	251.25
Combined Total		420.75	17241.13		39.38	1418.19