



MINUTES

SOUTHERN NEVADA DISTRICT BOARD OF HEALTH FINANCE COMMITTEE MEETING

June 17, 2021 – 11:30 a.m.

Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107
Meeting Hosted via Webex Event

MEMBERS PRESENT:

Scott Nielson – Chair – At-Large Member, Gaming
Bobbette Bond – At-Large Member, Regulated Business/Industry
Brian Knudsen – Council Member, City of Las Vegas
Dan Stewart – Council Member, City of Henderson

ABSENT:

Olivia Diaz – Council Member, City of Las Vegas
Marilyn Kirkpatrick – Vice Chair, Commissioner, Clark County
Tick Segerblom – Commissioner, Clark County

ALSO PRESENT:

None

(In Audience)

LEGAL COUNSEL:

Heather Anderson-Fintak, General Counsel

EXECUTIVE SECRETARY:

Fermin Leguen, MD, MPH, District Health Officer

STAFF:

Andria Cordovez Mulet, Jason Frame, Andrea Green, Michael Johnson, Christi, Kindel, Cassius Lockett, Christopher Saxton, Karen White

I. CALL TO ORDER AND ROLL CALL

Chair Nielson called the Finance Committee Meeting to order at 11:34 a.m. Andria Cordovez Mulet, Executive Assistant, administered the roll call.

II. PLEDGE OF ALLEGIANCE

III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed this portion of the meeting.

IV. ADOPTION OF THE JUNE 17, 2021 MEETING AGENDA (for possible action)

A motion was made by Member Knudsen seconded by Member Stewart and carried unanimously to approve the June 17, 2021 Agenda as presented.

V. REPORT / DISCUSSION / ACTION

1. **Approve Finance Committee Meeting Minutes – April 16, 2021**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

A motion was made by Member Stewart seconded by Member Knudsen and carried unanimously to approve the minutes from the April 16, 2021 Finance Committee meeting, as presented.

2. **Receive Report and Discuss FY2021 Budget Augmentation and Approve Recommendations to the Board of Health on June 24, 2021**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Karen White, Chief Financial Officer, provided an update on the Finance Department staffing.

Ms. White advised that, in compliance with the Audit Findings, any changes to the budget are to be presented to the Board of Health for approval. ([Attachment #1](#)) Ms. White proceeded with outlining the two resolutions regarding the budget augmentation, as follows:

- The balance in the general fund will potentially increase to \$105.5M (from \$102.9M)
- **Resolution #5-21**
 - General fund: Increasing the appropriation of the general fund by \$2.6M, from \$75,297,816 to \$77,591,107.
- **Resolution #6-21**
 - Grant Fund, Special Revenue: Increasing the appropriation from \$27,489,181 to \$105,570,726.

Member Bond requested clarification on the general fund. Ms. White advised that the general fund reference is the Health District's general fund and is funded through property taxes and program income.

A motion was made by Member Knudsen seconded by Member Stewart and carried unanimously to recommend that the Board of Health approve (i) the Resolution to Augment #5-21 to the Southern Nevada Health District (General) Fund Budget, and (ii) the Resolution to Augment #6-21 to the Southern Nevada Health District Grant (Special Revenue) Fund Budget for the Fiscal Year Ending June 30, 2021 to meet the mandatory financial requirements of NRS 354.598005.

Chair Neilson inquired as to the Finance Department staffing needs. Ms. White advised of some difficulty in recruiting and hiring staff, however an Accountant and Purchasing Agent recently joined, and a Program Accountant has accepted the position and hopes to start by the end of the month. Ms. White further advised that the Finance Department is currently short 5 staff. Ms. White further advised that a temp accountant is on staff to assist with year-end. Further, the billing will be brought in house and a position has been posted for a Revenue Cycle Manager that would handle all the billing.

Member Bond inquired as to the opportunities or proactive process used by the Health District in obtaining federal funders. Ms. White advised that normally federal funds are distributed through a grant application process, which the Health District monitors very closely and applies for any opportunities available. Member Bond further inquired as to the Board of Health's involvement with being actively engaged in the legislative process. Member Knudsen inquired as to how the Health District can be strategically aligned in requesting federal funding from the state. Chair Nielson suggested that this item be raised at the next Board of Health meeting. Dr. Leguen advised that the Board of Health would need to determine whether a sub-committee on this topic is warranted and staff would follow any recommendation from the Board of Health.

- VI. **SECOND PUBLIC COMMENT**: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed this portion of the meeting.

VII. **ADJOURNMENT**

The Chair adjourned the meeting at 12:03 p.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary

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