



MINUTES

SOUTHERN NEVADA DISTRICT BOARD OF HEALTH MEETING

June 24, 2021 – 9:00 a.m.

Meeting will be conducted In-person and via Webex Event

Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107
Red Rock Trail Rooms A and B

- MEMBERS PRESENT:** Scott Black – Chair, Mayor Pro Tempore, City of North Las Vegas
James Adams – Council Member, City of Boulder City
Bobbette Bond - At-Large Member, Regulated Business/Industry
Karen Dutkowski – Council Member, City of Mesquite
Marilyn Kirkpatrick – Vice Chair, Commissioner, Clark County
Brian Knudsen – Council Member, City of Las Vegas
Frank Nemeč – At-Large Member, Physician
Scott Nielson – At-Large Member, Gaming
Tick Segerblom – Commissioner, Clark County
Dan Stewart – Council Member, City of Henderson
- ABSENT:** Olivia Diaz – Council Member, City of Las Vegas
- ALSO PRESENT:** None
(In Audience)
- LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel
- EXECUTIVE SECRETARY:** Fermin Leguen, MD, MPH, District Health Officer
- STAFF:** Maria Azzarelli, Scott Carls, Andria Cordovez Mulet, Ray Chua, Aaron DelCotto, Jason Frame, Andrea Green, Victoria Harding, Richard Hazeltine, Michael Johnson, David Kahananui, Jerry Keating, Cassius Lockett, Cort Lohff, Larry Rogers, JoAnn Rupiper, Christopher Saxton, Jennifer Sizemore, Marlo Tonge, Leo Vega, Karen White

I. CALL TO ORDER and ROLL CALL

The Vice-Chair called the Southern Nevada District Board of Health Meeting to order at 9:00 a.m. Andria Cordovez Mulet, Executive Assistant, administered the roll call.

II. PLEDGE OF ALLEGIANCE

Member Bond joined the meeting at 9:01 a.m.

- III. FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Vice-Chair closed the First Public Comment portion.

IV. ADOPTION OF THE JUNE 24, 2021 MEETING AGENDA (for possible action)

A motion was made by Member Nemeč seconded by Member Knudsen and carried unanimously to approve the June 24, 2021 Agenda as presented.

V. **CONSENT AGENDA:** Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **APPROVE MINUTES/BOARD OF HEALTH MEETING:** May 27, 2021 *(for possible action)*
2. **PETITION #41-21: Approval of Lease Agreement between CRP III Walnut LV, LLC and SNHD for warehouse space;** (direct staff accordingly or take other action as deemed necessary *(for possible action)*)
3. **PETITION #45-21: Approval of Insurance Coverage Renewal through Nevada Public Agency Insurance Pool (POOL/PACT) for Southern Nevada Health District's property, general liability, business auto, cyber, security liability and commercial environmental insurance renewal for coverage period 07/01/2021 – 07/01/2022;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

A motion was made by Member Knudsen seconded by Member Adams and carried unanimously to approve the June 24, 2021 Consent Agenda as presented.

Member Nielson joined the meeting at 9:02 a.m.

VI.

CLOSED SESSION – To Be Held Prior to Adjournment

Go into closed session, pursuant to NRS 288.220 for the purpose of conferring with Health District management regarding labor issues; and direct staff accordingly. ***(For possible action)***

The Vice-Chair started the Closed Session at 9:03 a.m.

The Vice-Chair closed the Closed Session at 9:14 a.m.

VII. **PUBLIC HEARING / ACTION:** Members of the public are allowed to speak on Public Hearing / Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

1. **PETITION #44-21: Approve and Authorize the District Health Officer to sign General and Supervisory Units Collective Bargaining Agreements (CBAs) both to be effective as of July 1, 2021, as follows:**
 - a. **2.5% Cost of Living Allowance (COLA) effective July 1, 2021, and for Fiscal Years 2023 and 2024, Members will receive a minimum of 2% and a maximum of 3% COLA based on the CPI-U in West-Size Class B/C, all Urban Consumers, not seasonally adjusted for the calendar year ending December 2021 and December 2022;**
 - b. **2-Step Increase in FY 2022 and 1-Step Increase for FY 2023 and FY 2024 for those Health District Employees Current and Active as of June 30, 2021 Who Have Not Yet Reached the Final 14th Step of the Salary Schedule;**

- c. **Extend the Same COLA and Salary Changes to Non-Union Employees Not Covered by the SEIU General or Supervisory Collective Bargaining Agreements;** and
- d. **Full time non-probationary employees employed as of the date this Agreement is ratified by the Board of Health shall receive the following ratification bonuses, less all normal payroll withholdings payable on the first pay period following ratification;**
- **Employees who are below Step 14 as of June 30, 2021** **\$1,000.00**
 - **Employees who are at Step 14 as of June 30, 2021** **\$1,500.00;**

direct staff accordingly or take other action as deemed necessary. **(for possible action)**

Dan Stewart joined the meeting at 9:19 a.m.

Karen White, Chief Financial Officer, outlined the union offer details and financial costs of the agreements for the three years. ([Attachment #1](#))

Scott Carls, Senior Human Resource Analyst, outlined the revisions to the CBAs.

The Vice-Chair opened the Public Hearing portion.

Rosemary Ensign, SNDH, requested clarification from Ms. White on the financials and indicated that the \$400M that is anticipated to be received from the County was not listed that would make the Health District go under. Ms. White advised that funds are not recognized until a formal notice of award is received.

Seeing no one further, the Vice-Chair closed the Public Hearing portion.

Member Segerblom and Member Stewart recognized the work of the Health District employees during the pandemic.

A motion was made by Member Segerblom seconded by Member Stewart and carried unanimously to approve and authorize the District Health Officer to sign General and Supervisory Collective Bargaining Agreements (CBAs) both to be effective as of July 1, 2019, as presented.

Chair Black left the meeting at 9:29 a.m. and did not return.

VIII. REPORT / DISCUSSION / ACTION

1. **Receive Report and Discuss the Monthly Update on the Legislative Session;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

Bradley Mayer provided the Board of Health with a summary of the legislative session that relates to the Health District. Mr. Mayer specifically addressed the restoration of the vaping legislation and the approximately \$6M, including the \$1M award for tobacco prevention, award. Mr. Mayer further outlined funding for the minority health and equity office in the Governor's Office and stated that recently a website was set up for members of the public to submit ideas regarding federal money.

Member Bond suggested creating a strategic plan of to be presented during the special sessions of items that the Health District would like completed. The Finance Committee previously discussed the creation of a legislative subcommittee. Commissioner Kirkpatrick suggested holding a legislative workshop for the Board of Health. The Board agreed and Commissioner Kirkpatrick advised she would speak with Chair Black regarding the creation of a legislative subcommittee and holding a legislative workshop for strategic planning.

*Member Bond left the meeting at 9:50 a.m.
Member Bond returned to the meeting at 9:53 a.m.*

Mr. Mayer touched upon the following bills:

- SB460 – makes appropriations to certain state agencies for certain purposes
- SB2 – revised provisions relating to education
- SB190 – provides for the dispensing of self-administered hormonal contraceptives
- AB59 – revises various provisions relating to tobacco
- AB345 – revises provisions related to substance use disorders and safe injection sites
- SB36 – revises provisions relating to plans for responses to crises, emergencies and suicides by schools
- SB211 – establishes requirements relating to testing for sexually transmitted diseases
- AB192 – revises provisions governing the testing of pregnant women for certain sexually transmitted infections
- SB275 – revises provisions relating to HIV modernization
- AB96 – revises provisions relating to emergency response employees
- SB318 – makes various changes relating to improving access to governmental services for persons with limited English proficiency
- AB360 – revises provisions relating to vapor products
- SB325 – establishes provisions relating to pharmacists dispensing and insurance companies to cover HIV prevention drugs
- AB16 – revises provisions related to the issuance of copies of certificates and records of birth
- AB260 – provides for the confidentiality of contact tracing information
- AB343 – provides for walking audits of urbanized areas
- AB389 – revises provisions governing the taxation of certain tobacco products
- SB379 – provides for the collection of certain data concerning providers of health care
- SB390 – revises provisions relating to behavioral health
- SB424 – creates the Public Health Resource Office
- SB233 – makes an appropriation relating to health services in underserved areas

Member Knudsen inquired how the mental health hotline would impact the Health District. Dr. Leguen advised that the Health District was in the process of developing a behavioral health portion at the Community Health Center.

Dr. Nemecek inquired regarding the confidentiality of contact tracing. Dr. Leguen advised that contact tracing was confidential to the extent of public health information. Further to a discussion on the contact tracing process, Dr. Leguen advised that the surveillance staff can present to the Board of Health at the next meeting on contact tracing.

2. **PETITION #43-21 – Approval of Augmentation to the Southern Nevada Health District FY2021 Budget and Recommendations from the June 17, 2021 Finance Committee Meeting**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Member Nemecek left the meeting at 10:25 a.m.

Ms. White outlined the two resolutions regarding the budget augmentation ([Attachment #2](#)), as follows:

- The balance in the general fund will potentially increase to \$105.5M (from \$102.9M)
- **Resolution #5-21**
 - General fund: Increasing the appropriation of the general fund by \$2.6M, from \$75,297,816 to \$77,591,107.
- **Resolution #6-21**
 - Grant Fund, Special Revenue: Increasing the appropriation from \$27,489,181 to \$105,570,726.

Member Nielson outlined the recommendations from the Finance Committee.

A motion was made by Member Nielson seconded by Member Knudsen and carried unanimously to accept the recommendations of the Finance Committee and approve (i) the Resolution to Augment #5-21 to the Southern Nevada Health District (General) Fund Budget, and (ii) the Resolution to Augment #6-21 to the Southern Nevada Health District Grant (Special Revenue) Fund Budget for the Fiscal Year Ending June 30, 2021 to meet the mandatory financial requirements of NRS 354.598005.

Member Nemec returned to the meeting at 10:28 a.m.

3. **Receive Report and Discuss Mobile Food Unit**; direct staff accordingly or take other action as deemed necessary (***for possible action***)

Member Knudsen left the meeting at 10:29 a.m.

Member Knudsen returned to the meeting at 10:31 a.m.

Larry Rogers, Environmental Health Manager, provided a presentation on mobile vending units and special events.

Member Bond left the meeting at 10:34 a.m. and did not return.

Member Segerblom left the meeting at 10:34 a.m. and did not return.

Vice-Chair Kirkpatrick requested that Mr. Rogers share his PowerPoint presentation.

4. **Receive Report, Discuss and Approve Southern Nevada District Board of Health Public Health Advisory Board – Chair and Vice-Chair**; direct staff accordingly or take other action as deemed necessary (***for possible action***)

The following recommendations for the Southern Nevada District Board of Health Public Health Advisory Board Officers for the one-year term beginning July 1, 2021 were made:

- a. Southern Nevada District Board of Health Public Health Advisory Board
- Chair – Michael Collins
 - Vice Chair – Kenneth Osgood

A motion was made by Member Kirkpatrick seconded by Member Knudsen and carried unanimously to approve the recommendations of the Nomination of Officers for the Southern Nevada District Board of Health Public Health Advisory Board as presented.

- IX. **BOARD REPORTS**: The Southern Nevada District Board of Health members may identify and comment on Health District related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action. (***Information Only***)

Seeing none, the Vice-Chair closed this portion of the meeting.

X. HEALTH OFFICER & STAFF REPORTS (Information Only)

- DHO COMMENTS

In addition to his written report, Dr. Leguen advised that the Health District participated with UMC and community partners commemorating the 40-year anniversary of HIV. Dr. Leguen stated that it was important for the Health District and the community that everyone is aware of what has transpired over the 40 years and how technology and science has advanced to where there are so many medications and opportunities to treat HIV.

Member Nielson left the meeting at 10:47 a.m. and did not return.

- COVID-19 Update ([Attachment #3](#)) and Vaccination Campaign Update

Dr. Cassius Lockett, Director Disease Surveillance & Control, advised that there has been an increase in COVID-19 cases over the last two weeks; the 7-day moving average is 138.4 cases per day, which is an increase from 117 cases a couple weeks ago. Dr. Lockett further advised that hospitalization has increased over the last two weeks however there has not been any surge to the infrastructure. The mortality rate is trending marginally down, with a 7-day moving average of 1.9 deaths per day, which is down from 2.6 a couple weeks ago. The positivity rate continues to decline over the last month, with a 7-day moving average of 6.1, on June 19th, which is an increase from 5.5% a couple weeks ago. The syndromic surveillance has started to slightly increase.

Member Stewart left the meeting at 10:55 a.m. and did not return.

Dr. Nemeč inquired as to the data on the vaccination status of those infected, hospitalized and died, along with commonality on specific places people are getting infected. Dr. Lockett advised that the Epidemiology team was working on getting vaccination status connected to hospitalizations. Dr. Lockett further advised that during the interview process all cases and contacts are asked about their vaccination status, however cooperation from cases and contacts is required. Further Dr. Lockett confirmed that location information was gathering during the contact tracing process.

Dr. Nemeč left the meeting at 11:10 a.m.

JoAnn Rupiper, Chief Administrative Nurse, provided an update on the COVID-19 vaccination campaign and advised that Las Vegas Convention Center, Texas Station and Allegiant Stadium have been demobilized. Over the next few months, will be working with nurse providers to be able to administer the vaccine, and will continue to work with the pharmacies. Also, all three clinics at the Health District will be pairing the COVID-19 vaccine with other vaccines. This will also lead into the Back-to-School Campaign that starts in July. Ms. Rupiper advised that a tour for vaccination will start at different high schools daily, along with CSN (Charleston and North Las Vegas locations). The Health District is moving from large PODS to smaller, more focused teams that will be in various neighborhoods.

Member Adams inquired as to the most convenient way for the 20-30-year-old population to get the vaccine. Ms. Rupiper advised that the most convenient is any pharmacy, as every pharmacy has the vaccine available and many are available on a walk-in basis.

Member Nemeč returned to the meeting at 11:16 a.m.

- National HIV Testing Day

Raychel Holbert, Health Educator, presented on HIV in Clark County, Fast-Track Cities Initiative, HIV Stigma and National HIV Testing Day.

XI. INFORMATIONAL ITEMS

1. Administration Monthly Activity Report
2. Community Health Monthly Activity Report
3. Disease Surveillance & Control Monthly Activity Report
4. Environmental Health Monthly Activity Report
5. Primary & Preventive Care Monthly Activity Report

- XII. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Victoria Harding, SNHD SEIU, advised that the pandemic did a lot to staff and that things are starting to settle down and leadership is starting to do some strategic planning. Ms. Harding stated that lately there has been a shake up with the departure of the Director of HR. Even before that, we were back-sliding back into old ways of things and we need to get the roundtables up and going again. We need to get in touch with the employees and what is going on. It was chaos. We have to work since it takes work to work on the environment and working conditions, honestly, communication and dedication to that cause, which all fell by the way-side. Ms. Harding advised that she was up to her eyeballs in unfair employment practices, harassment, discrimination, etc. The last month has been busy with the changes in things. Ms. Harding stated that she is committed to make this the best place to work. We can do that. Ms. Harding was speaking to the people at the top and Dr. Leguen. She stated that it takes the message from the top about the environment that we want to work in and setting the tone of how we want things to go. Ms. Harding is saying to reinvest in the environment that we put in place and don't want to see us backslide any more than we have. Ms. Harding wants to see us move forward and be progressive. The biggest issue Ms. Harding had with the contracts was that there is literally no changes to the contracts. She stated that she is stuck with a broken contract, with everything other than the two articles and we are stuck for another three years. We can't continue to kick things down the curb much further. We have to fix the things that we know are broken. Honestly think we need to do a strategic plan with the employee about our environment and working conditions and the things that matter to them and figure out our strengths, weaknesses, opportunities and threats and move forward with that and make that a priority for us at the Health District because our employees with the services that we provide have been stretched beyond anything we thought would be. Ms. Harding stated that she was calling for everyone to pay attention to that and requested to work with her trying to move things forward in a better fashion.

Seeing no one further, the Vice-Chair closed the Second Public Comment portion.

XIII. ADJOURNMENT

The Chair adjourned the meeting at 11:32 a.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary

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