



MINUTES

SOUTHERN NEVADA DISTRICT BOARD OF HEALTH MEETING

April 22, 2021 – 9:00 a.m.

Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107
Meeting Hosted via Webex Event

- MEMBERS PRESENT:** Scott Black – Chair, Mayor Pro Tempore, City of North Las Vegas
James Adams – Council Member, City of Boulder City
Bobbette Bond - At-Large Member, Regulated Business/Industry
Olivia Diaz – Council Member, City of Las Vegas
Karen Dutkowski – Council Member, City of Mesquite
Marilyn Kirkpatrick – Vice Chair, Commissioner, Clark County
Brian Knudsen – Council Member, City of Las Vegas
Frank Nemec – At-Large Member, Physician
Scott Nielson – At-Large Member, Gaming
Tick Segerblom – Commissioner, Clark County
Dan Stewart – Council Member, City of Henderson
- ABSENT:** None
- ALSO PRESENT:** None
(In Audience)
- LEGAL COUNSEL:** Annette Bradley, General Counsel
- EXECUTIVE SECRETARY:** Fermin Leguen, MD, MPH, District Health Officer
- STAFF:** Heather Anderson-Fintak, Jason Frame, Andrea Green, Michael Johnson, David Kahananui, Cortland Lohff, JoAnn Rupiper, Christopher Saxton, Jennifer Sizemore, Leo Vega, Karen White

- I. **CALL TO ORDER and ROLL CALL**
Vice-Chair Kirkpatrick called the Southern Nevada District Board of Health Meeting to order at 9:02 a.m. Andrea Green, Executive Administrative Secretary, administered the roll call.
- II. **PLEDGE OF ALLEGIANCE**
- III. **FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.
- Seeing no one, Chair Black closed this portion of the meeting.
- IV. **ADOPTION OF THE APRIL 22, 2021 MEETING AGENDA (for possible action)**
A motion was made by Member Kirkpatrick seconded by Member Nielson and carried unanimously to approve the April 22, 2021 Agenda as amended.

V. **CONSENT AGENDA:** Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **APPROVE MINUTES/BOARD OF HEALTH MEETING:** March 25, 2021 *(for possible action)*
2. **PETITION #39-21: Approval of the Interlocal Contract between the Department of Conservation and Natural Resources, Division of Environmental Protection and the Southern Nevada Health District on Safe Drinking Water;** direct staff accordingly to take other action as deemed necessary *(for possible action)*
3. **PETITION #40-21: Approval of the Amendment to the Professional Services Agreement between the Southern Nevada Health District and Maxim Healthcare Services Inc. DBA Maxim Staffing Solutions;** direct staff accordingly or take other action as deemed necessary *(for possible action)*
4. **PETITION #41-21: Approval of Lease Agreement between CRP III Walnut LV, LLC and SNHD for warehouse space;** (direct staff accordingly or take other action as deemed necessary *(for possible action)*)

Petition #41-21 was removed from the Consent Agenda and will be brought forward at a later date.

A motion was made by Member Kirkpatrick seconded by Member Knudsen and carried unanimously to approve the April 22, 2021 Consent Agenda as amended.

V.1 **RECOGNITION**

- Annette Bradley, General Counsel

On behalf of the Health District and Board of Health, Chair Black acknowledged Ms. Bradley's retirement from the Health District as of June 1, 2021 and expressed the Board's grateful appreciation and acknowledged Ms. Bradley's outstanding service to the Health District.

Dr. Leguen acknowledged Ms. Bradley as a strong supporter of the Health District and her positive contributions that have made the Health District successful.

XII.

CLOSED SESSION – To Be Held Prior to Adjournment

Go into closed session, pursuant to NRS 241.015(3)(b)(2), to receive information from the Health District's Attorney, regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter and pursuant to NRS 288.220 for the purpose of conferring with Health District management regarding labor issues; and direct staff accordingly. ***(For possible action)***

The Chair started the Closed Session at 9:20 a.m.

The Chair closed the Closed Session at 9:53 a.m.

The Chair proceeded with the Agenda as approved.

*Member Knudsen left the meeting at 9:53 a.m. and did not return.
Member Diaz left the meeting at 9:53 a.m. and did not return.*

VI. PUBLIC HEARING / ACTION: Members of the public are allowed to speak on Public Hearing / Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

1. Staff Recommends Approval of Variance Request for an Application to Construct a Septic System located at 4438 Yellow Pine Ave., Mount Charleston, Nevada; direct staff accordingly or take other action as deemed necessary (for possible action)

Robert Fyda, Environmental Health Engineer/Supervisor, presented the variance request to obtain the approval for an Application to Construct a Septic System located at 4438 Yellow Pine Ave., Mount Charleston, Nevada. Mr. Fyda advised that the Petitioner was approved previously for a variance and was unable to complete the installation of his proposed septic tank prior to the expiration of the 2019 variance order. At this time, the Petitioner was requesting an extension on his variance. Mr. Fyda advised that staff recommends approval of the variance request.

Chair Black opened Public Comment.

Seeing no one, the Chair closed the Public Comment portion.

A motion was made by Member Adams seconded by Member Kirkpatrick and carried unanimously to approve the Variance Request for an Application to Construct a Septic System located at 4438 Yellow Pine Ave., Mount Charleston, Nevada with the following conditions:

- The applicants and their successor(s) in interest shall abide by all local governmental regulations requiring connection to community sewage systems. Use of the ISDS shall be discontinued and the structure it serves shall be connected to any community sewage system constructed in the future to within four hundred feet (400') of the applicants' property line when connection can be made by gravity flow and the owner(s) are notified and legally required to do so.*
- The applicant and their successor(s) will abide by the operation and maintenance requirements of the most current SNHD regulations governing individual sewage disposal systems.*
- Construction of the ISDS must be commenced within two (2) years of the date hereof. If the construction has not been commenced within that period, this variance shall automatically expire and be of no further force and effect, unless application is made and approved for an extension of time prior to the expiration date by the applicants or the applicants' successor(s) in interest.*

VII. REPORT / DISCUSSION / ACTION

1. Receive Report, Discuss and Approve Recommendations on the 2021-2022 Budget from the April 16, 2020 Finance Committee meeting; direct staff accordingly or take other action as deemed necessary (for possible action)

Karen White, Chief Financial Officer, presented the FY2021-2022 Budget. ([Attachment #1](#)), with the following highlights:

Overview

- Staffing is projected to grow from 660 FTE to 780 FTE, an 18% increase, primarily led by special revenues, with 86 of the new positions related to contact tracing
- Combined revenues projected to increase by \$34.0M, a 34.7% increase, comprised of \$2M in increased property taxes and \$32M in special revenue primarily related to COVID

- A new division has been created and some departments have been reorganized

Revenues – General

- Property tax allocation increase of 8.0% from \$26.2M to \$28.3M
- Charges for services not projected to increase from the prior year and any increase will be reflected in a budget augmentation planned during the next fiscal year

Revenues – Special Revenue

- Grant revenues increased by 140% from the previous year from \$22.7M to \$54.5M, with most of them related to COVID
- Ryan White Plan B is expiring, resulting in a decline in grant awards to the FQHC but Ryan White services will not be lost because these services will be paid from SNHD Pharmacy revenues generated by the program
- All grants issued on or before 03/30/2021 are included in the presented budget and any future grants will be presented in a budget augmentation next fiscal year

Expenditures – Combined Expenditures

- General fund expenditures increase by 1.4% from the previous year from \$76.5M to \$77.6M
- Total salaries and benefits increase by 15.9%, less than the 18.1% increase in FTE due to many of the new hires were for lower-level positions
- A vacancy rate of 0.8% was applied general fund salaries and benefits

Ms. White outlined that this was the first time that the Health District used a vacancy rate and in order to present a balanced budget, Leadership went through the list of vacancies and placed positions on hold, to be re-assessed in a few months. The 0.8% vacancy rate, which translates to \$445,000, means it is the savings that the Health District will have in salaries and benefits as it relates to when an employee leaves and the amount of time it takes to hire their replacement.

Ms. White reviewed the Expenditures and Revenues vs. Expenditures by Division comparing FY21 and FY22 and advised that the combined divisions' net budget position is \$0, thereby showing a balanced budget. Ms. White then reviewed the 3-year fund reserve projection with the fund reserve percentage.

Ms. White outlined and compared the FY2021 and FY2022 for the Capital Projects Fund, Bond Reserve (Building) Fund, and Insurance Liability Fund. Ms. White further reviewed the FTE Staffing by Division, comparing FY21 and FY22 and General Fund and Special Revenue.

A motion was made by Member Nielson seconded by Member Stewart and carried unanimously to approve the FY2021-2022 Budget, as presented.

2. **Receive Report and Discuss the Monthly Update on the Legislative Session**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Bradley Mayer provided the Board of Health with an overview of recent developments in the legislative session that relates to the health District. Mr. Mayer touched upon the following bills:

- SB2 – revises provisions relating to education
- AB59 – revises various provisions relating to tobacco
- AB360 – revises provisions relating to vapor products
- AB345 – revises provisions related to substance use disorders and safe injection sites
- AB192 – revises provisions governing the testing of pregnant women for certain sexually transmitted infections
- SB275 – revises provisions relating to HIV modernization
- SB209 – related to employers providing time off to employees for COVID-19 vaccination
- AB343 – provides for walking audits of urbanized areas

- SB318 – makes various changes relating to improving access to governmental services for persons with limited English proficiency
- AB96 – revises provisions relating to emergency response employees
- AB389 – revises provisions governing the taxation of certain tobacco products
- AB260 – provides for the confidentiality of contact tracing information
- SB349 – revises provisions relating to solid waste exemptions and unpackaged products at farmer's markets
- SB325 – establishes provisions relating to pharmacists dispensing and insurance companies to cover HIV prevention drugs
- AB16 – revises provisions related to the issuance of copies of certificates and records of birth
- SB36 – revises provisions relating to plans for responses to crises, emergencies and suicides by schools
- SB379 – provides for the collection of certain data concerning providers of health care
- SB390 – revises provisions relating to behavioral health
- AB445 – revises provisions relating to financial administration

3. **Receive Report and Discuss the Allocation of Funds and the Opioid Epidemic**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Jessica Johnson, Senior Health Educator in the Office of Epidemiology and Disease Surveillance provided a presentation on the allocation of funds and the opioid epidemic. ([Attachment #2](#)) Ms. Johnson outlined how the Health District could utilize any funds received and noted that the current funding mechanism was being determined in the legislature (AB374).

Ms. Johnson provided an overview of the Four Pillars for addressing substance use in Clark County:

1. Prevention
 - a. Reduce the proportion of adolescents who used drugs in the past month
 - b. Increase the proportion of adolescents who think substance misuse is risky
 - c. Reduce the proportion of adults who used drugs in the past month
2. Rescue
 - a. Reduce drug overdose deaths involving opioids, natural/semi-synthetic opioids, heroin
3. Treatment
 - a. Increase the proportion of people with a substance use disorder who got treatment in the past year
 - b. Increase the rate of people with an opioid use disorder getting medications for additional treatment
4. Recovery
 - a. Build community resources supports people in recovery to stay in recovery

Leverage the relationship with Clark County social services to maximize the benefit of the pillars and approaches

Ms. Johnson further outlined the efforts in collaborating with Rural Clark County, an implementation timeline and a 5-year projection cost estimate (based on current or historical budget comparison).

Member Stewart left the meeting at 11:00 a.m. and did not return.

VIII. **BOARD REPORTS**: The Southern Nevada District Board of Health members may identify and comment on Health District related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action. (*Information Only*)

Seeing none, the Chair closed this portion of the meeting.

IX. HEALTH OFFICER & STAFF REPORTS (Information Only)

- DHO COMMENTS

In addition to this written report, Dr. Leguen advised that the Disease Surveillance Unit has been working on an investigation in coordination with the FDA and CDC on five cases of non-viral hepatitis or toxic hepatitis in children identified in Clark County. As a result of the investigation, the FDA recommended that consumer restaurants and retail stores discontinue the use of the Real Water drinking water. Further, on March 24th, Real Water issued a recall on their drinking water products.

- COVID-19 Update ([Attachment #3](#)) and Vaccination Campaign Update ([Attachment #4](#))

Dr. Michael Johnson, Director of Community Health, advised that over the last two weeks there has been a steady decrease in the number of new COVID-19 cases; the 7-day moving average is 174.3 cases per day, which is down from 197.6 cases a couple weeks ago. Dr. Johnson noted that there has been a slight increase of cases associated with youth sports and youth social gatherings. Dr. Johnson further advised that hospital capacity was strong. The mortality rate is also declining, with a 7-day moving average of 2.8 deaths, which is down from 4.4 a couple weeks ago. The positivity rate has been remaining steady around 6% for the past two weeks, with a 7-day moving average of 5.9%, which is down from 6.1% a couple weeks ago. On a positive note, Dr. Johnson advised that the backlog in cases is 269, which is down from 46,000.

JoAnn Rupiper, Chief Administrative Nurse, provided an update on the COVID-19 vaccination campaign by reviewing the current vaccine site locations (Cashman, LVCC, SNHD Decatur and the Community Partners). Ms. Rupiper advised that the Cashman site will be demobilized on May 5th and will be consolidated with LVCC. Further, the SNHD Decatur site will be reverting to regular immunizations in time for school registration and the Non-Congregate Shelter (NCS) Decatur will be converted to a vaccination clinic run by the FQHC. Ms. Rupiper advised that the Strike Teams are continuing with Congregate Living, The Center, Homeless Populations and Community Centers. Ms. Rupiper further advised of the Health Equity Unit (previously the Mobility Unit), which consists of the RTC Program, Outreach, Nevada Hand / Roseman, Homebound Program and Employer Program. Ms. Rupiper advised that, as of April 21, 2021, a total of approximately 1.3 million vaccines (first and second doses) have been administered.

Member Nemec left the meeting at 11:26 a.m. and did not return.

- HIV Modernization ([Attachment #5](#))

Dr. Cheryl Radeloff, Senior Health Educator in the Office of Epidemiology and Disease Surveillance provided an update on HIV Modernization and other 2021 Legislation Updates.

- Senate Bill 4 Update

Christopher Saxton, Director of Environmental Health, provided an update on the implementation of Senate Bill 4 and advised that there have been 73 inspections/re-inspections over the last month. The inspections/re-inspections continue to go well and there has been one instance of a fine ordered for non-compliance. Mr. Saxton advised that 626 inspections/re-inspections have been conducted since October 1, 2020.

X. INFORMATIONAL ITEMS

1. Administration Monthly Activity Report
2. Clinical Services Monthly Activity Report
3. Community Health Monthly Activity Report
4. Environmental Health Monthly Activity Report
5. FQHC Monthly Activity Report

- XI. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed this portion of the meeting.

XIII. ADJOURNMENT

The Chair adjourned the meeting at 11:52 a.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary

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