



# Memorandum

**Date:** February 25, 2021  
**To:** Southern Nevada District Board of Health  
**From:** Fermin Leguen, MD, MPH, Acting Chief Health Officer *FL*

**RE:** Administration Division Monthly Report – January 2021

## ADMINISTRATION Facilities - Fiscal Year Data

<b>Monthly Work Orders</b>	<b>Jan 2020</b>	<b>Jan 2021</b>		<b>YTD FY20</b>	<b>YTD FY21</b>	
Maintenance Responses	174	148	↓	1094	1065	↓
Electrical Work Orders	6	16	↑	50	93	↑
HVAC Work Orders	4	24	↑	42	55	↑
Plumbing Work Orders	8	6	↓	42	55	↑
Preventive Maintenance	19	23	↑	125	120	↓
Security Responses	786	977	↑	4526	6589	↑

## ADMINISTRATION Information Technology - Fiscal Year Data

<b>Service Requests</b>	<b>Jan 2020</b>	<b>Jan 2021</b>		<b>YTD FY20</b>	<b>YTD FY21</b>	
Service Requests Completed	696	731	↑	3815	5075	↑
Service Requests Opened	664	814	↑	3828	5219	↑
Service Requests Open over 30 days	65	149	↑	598	771	↑

<b>Information Services System Availability 24/7</b>	<b>Jan 2020</b>	<b>Jan 2021</b>		<b>YTD FY20</b>	<b>YTD FY21</b>	
Total System	99.80	98.68	↓	99.60	98.26	↓

<b>Total Monthly Work Orders by Department</b>	<b>Jan 2020</b>	<b>Jan 2021</b>		<b>YTD FY20</b>	<b>YTD FY21</b>	
Administration	222	228	↑	1325	1729	↑
Community Health	146	221	↑	787	1388	↑
Environmental Health	137	115	↓	697	791	↑
Clinical Services	191	167	↓	1006	1167	↑

<b>First Call Resolution &amp; Lock-Out Calls</b>	<b>Jan 2020</b>	<b>Jan 2021</b>		<b>YTD FY20</b>	<b>YTD FY21</b>	
Total number of calls received	664	814	↑	3164	5219	↑
Number of first call resolutions	6	1	↓	10	8	↓
Number of Lock-out calls	8	7	↓	50	75	↑

#### ADMINISTRATION Finance - Fiscal Year Data

<b>Total Monthly Work Orders by Department</b>	<b>Jan 2020</b>	<b>Jan 2021</b>		<b>YTD FY20</b>	<b>YTD FY21</b>	
Grants Pending – Pre-Award*	8	2	↓	44	33	↓
Grants in Progress – Post-Award**	9	7	↓	71	96	↑
Purchase Orders Issued	265	391	↑	1608	2189	↑

\* Grant application was created and submitted to agency

\*\* Grant application was approved – is being routed for signature

#### ADMINISTRATION Academic Affairs - Fiscal Year Data

<b>Academic Affairs-Interns/Clinical Rotations/Residents/Fellows</b>	<b>January 2021</b>	<b>Fiscal YTD</b>
Internships-Total Interns	22	22
Internship Hours <sup>1,2</sup>	1,040	7,198

<sup>1</sup> 10 of the 21 interns worked on COVID-19 response activities

<sup>2</sup> Estimated hours

#### ADMINISTRATION Office of Communications – Monthly Activity Report and Fiscal Year Data

##### News Releases Disseminated:

- January 29, 2021: Media Preview – Southern Nevada Health District Second Dose Clinic
- January 28, 2021: Southern Nevada District Board of Health appoints Dr. Fermin Leguen as permanent District Health Officer of the Southern Nevada Health District
- January 26, 2021: Southern Nevada Health District and Las Vegas Convention and Visitors Authority announce site of COVID-19 second dose clinic site
- January 25, 2021: Southern Nevada Health District to begin offering appointments for second dose of COVID-19 vaccine
- January 25, 2021: New COVID-19 strain B.1.1.7 detected in Clark County
- January 21, 2021: COVID-19 Vaccine Update
- January 21, 2021: Southern Nevada Health District launches Linkage to Action (L2A) mobile outreach unit
- January 17, 2021: COVID-19 Update
- January 13, 2021: COVID-19 Update
- January 11, 2021: Southern Nevada Health District Announces First Flu-Related Death
- January 6, 2021: COVID-19 Vaccine Update

## Media Contacts:

- January 22, 2021: KLAS-TV 8: Influenza
- January 21, 2021: KVVU-TV 5: Influenza
- Multiple media inquiries regarding COVID-19

## Press:

- January 31, 2021:  
Las Vegas Review-Journal (S. Bethel): <https://www.reviewjournal.com/news/politics-and-government/clark-county/qa-why-no-drive-thru-covid-vaccine-clinics-in-clark-county-2270161/>  
KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/testing-positive-for-covid-19-after-receiving-the-vaccine>  
KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/new-nevadas-test-positivity-rate-covid-19-cases-continue-downward-trend/>
- January 30, 2021:  
Las Vegas Review-Journal: <https://www.reviewjournal.com/local/local-nevada/nevada-reports-1070-new-coronavirus-cases-46-deaths-2269903/>  
Mohave Valley Daily News: <https://mohavedailynews.com/news/106824/embry-continues-vaccination-program-in-mohave-county-vaccination-clinic-coming-to-laughlin-feb-3-4/>  
KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/new-nevada-reports-46-covid-19-deaths-continued-decline-in-test-positivity-rate/>  
KSNV-TV 3 (J. Rupiper): <https://news3lv.com/news/local/clark-county-helping-older-people-without-computer-tech-savvy-skills-secure-appointment>
- January 29, 2021:  
Las Vegas Review-Journal: <https://www.reviewjournal.com/local/local-nevada/new-covid-19-cases-in-nevada-rebound-as-positivity-rate-falls-again-2269155/>  
Las Vegas Review-Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/covid-vaccines-come-to-the-underserved-in-east-las-vegas-2269589/>  
KXNT-AM: <https://www.radio.com/kxnt/news/local/leguen-appointed-permanent-district-health-ofc-of-the-snhd>  
KVVU-TV 5: [https://www.fox5vegas.com/coronavirus/how-many-covid-19-vaccines-have-been-administered-in-clark-county-so-far/article\\_3c63ff88-5c16-11eb-920e-7b9055173912.html](https://www.fox5vegas.com/coronavirus/how-many-covid-19-vaccines-have-been-administered-in-clark-county-so-far/article_3c63ff88-5c16-11eb-920e-7b9055173912.html)  
KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-37-deaths-reported-as-nevada-covid-19-test-positivity-rate-keeps-falling/>  
KNPR-FM: <https://knpr.org/headline/2021-01/health-officials-estimate-weeks-next-age-tier-will-get-vaccine>  
KVVU-TV 5: [https://www.fox5vegas.com/coronavirus/vaccine-pop-up-clinics-gain-momentum-around-las-vegas-valley/article\\_73770964-6294-11eb-be4a-7bfd997ea83c.html](https://www.fox5vegas.com/coronavirus/vaccine-pop-up-clinics-gain-momentum-around-las-vegas-valley/article_73770964-6294-11eb-be4a-7bfd997ea83c.html)  
KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/medical-experts-want-to-see-increase-in-covid-19-vaccination-locations-full-use-of-allocation/>  
KLAS-TV 8: <https://www.8newsnow.com/news/local-news/health-districts-does-pop-up-covid-19-vaccination-site-friday-for-seniors/>  
KSNV-TV 3: <https://news3lv.com/news/local/nevada-reports-1328-new-covid-19-cases-37-new-deaths>  
KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/vegas-middle-school-becomes-pop-up-vaccine-site-in-effort-to-reach-hispanic-community>  
KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/covid-19-vaccination-clinic-feb-3-5-at-doolittle-community-center-for-those-aged-70-and-older>
- January 28, 2021:  
Las Vegas Review-Journal: <https://www.reviewjournal.com/news/politics-and->

[government/nevada/nevadas-key-covid-metrics-continue-to-fall-but-deaths-remain-high-2268063/](#)

Nevada Current: <https://www.nevadacurrent.com/blog/hotline-to-help-seniors-schedule-covid-vaccine/>

Las Vegas Sun: [Mohave Daily News: \[Las Vegas Sun: \\[Las Vegas Review-Journal: \\\[KSNV-TV 3: \\\\[KLAS-TV 8: \\\\\[KNPR-FM: \\\\\\[KTNV-TV 13: \\\\\\\[KSNV-TV 3: \\\\\\\\[- January 27, 2021:\\\\\\\\]\\\\\\\\(https://news3lv.com/news/local/clark-county-health-district-taps-acting-chief-health-officer-for-permanent-role/<u>https://news3lv.com/news/local/clark-county-health-district-taps-acting-chief-health-officer-for-permanent-role</u></a></p></div><div data-bbox=\\\\\\\\)\\\\\\\]\\\\\\\(https://www.ktnv.com/news/coronavirus/southern-nevada-health-district-reports-more-vaccines-needed/<u>https://www.ktnv.com/news/coronavirus/southern-nevada-health-district-reports-more-vaccines-needed</u></a></p></div><div data-bbox=\\\\\\\)\\\\\\]\\\\\\(https://knpr.org/headline/2021-01/health-officials-blame-short-supply-slow-vaccine-rollout/<u>https://knpr.org/headline/2021-01/health-officials-blame-short-supply-slow-vaccine-rollout</u></a></p></div><div data-bbox=\\\\\\)\\\\\]\\\\\(https://www.8newsnow.com/news/local-news/new-nevada-reports-47-deaths-covid-19-hospitalizations-and-test-positivity-dropping/<u>https://www.8newsnow.com/news/local-news/new-nevada-reports-47-deaths-covid-19-hospitalizations-and-test-positivity-dropping/</u></a></p></div><div data-bbox=\\\\\)\\\\]\\\\(https://news3lv.com/news/local/nevada-reports-1078-new-covid-19-cases-47-new-deaths/<u>https://news3lv.com/news/local/nevada-reports-1078-new-covid-19-cases-47-new-deaths</u></a></p></div><div data-bbox=\\\\)\\\]\\\(https://www.reviewjournal.com/local/boulder-city-to-begin-covid-19-vaccines-for-those-65-69-2268094/<u>https://www.reviewjournal.com/local/boulder-city-to-begin-covid-19-vaccines-for-those-65-69-2268094/</u></a></p></div><div data-bbox=\\\)\\]\\(https://lasvegassun.com/news/2021/jan/28/acting-health-district-chief-gets-job-permanently/<u>https://lasvegassun.com/news/2021/jan/28/acting-health-district-chief-gets-job-permanently/</u></a></p></div><div data-bbox=\\)\]\(https://mohavedailynews.com/news/98721/county-reports-115-cases-three-deaths/<u>https://mohavedailynews.com/news/98721/county-reports-115-cases-three-deaths/</u></a></p></div><div data-bbox=\)](https://lasvegassun.com/news/2021/jan/28/nevada-awaits-answers-from-feds-about-low-vaccine-/<u>https://lasvegassun.com/news/2021/jan/28/nevada-awaits-answers-from-feds-about-low-vaccine-/</u></a></p></div><div data-bbox=)

Nevada Current (M. Ahlo): [Las Vegas Review-Journal: \[Las Vegas Review-Journal: \\[Mohave Daily News: \\\[Mohave Daily News: \\\\[Las Vegas Review-Journal: \\\\\[KTNV-TV 13: \\\\\\[KLAS-TV 8: \\\\\\\[KLAS-TV 8: \\\\\\\\[KXNT-AM: \\\\\\\\\[KLAS-TV 8: \\\\\\\\\\[KSNV-TV 3: \\\\\\\\\\\[KDWN-AM/FM: \\\\\\\\\\\\[KVVU-TV 5: \\\\\\\\\\\\\[Page 4 of 23\\\\\\\\\\\\\]\\\\\\\\\\\\\(https://www.fox5vegas.com/coronavirus/snhd-using-new-system-for-second-covid-/<u>https://www.fox5vegas.com/coronavirus/snhd-using-new-system-for-second-covid-</u></a></p></div><div data-bbox=\\\\\\\\\\\\\)\\\\\\\\\\\\]\\\\\\\\\\\\(https://kdwn.com/2021/01/27/las-vegas-convention-center-to-become-2nd-dose-vaccine-center/<u>https://kdwn.com/2021/01/27/las-vegas-convention-center-to-become-2nd-dose-vaccine-center/</u></a></p></div><div data-bbox=\\\\\\\\\\\\)\\\\\\\\\\\]\\\\\\\\\\\(https://news3lv.com/news/local/which-lane-is-clark-county-in-how-long-will-i-have-to-wait-officials-explain/<u>https://news3lv.com/news/local/which-lane-is-clark-county-in-how-long-will-i-have-to-wait-officials-explain</u></a></p></div><div data-bbox=\\\\\\\\\\\)\\\\\\\\\\]\\\\\\\\\\(https://www.8newsnow.com/news/local-news/live-county-health-district-to-present-updated-vaccine-information/<u>https://www.8newsnow.com/news/local-news/live-county-health-district-to-present-updated-vaccine-information/</u></a></p></div><div data-bbox=\\\\\\\\\\)\\\\\\\\\]\\\\\\\\\(https://www.radio.com/kxnt/articles/press-release/snhd-lvcva-to-use-convention-center-for-2nd-covid-19-dose/<u>https://www.radio.com/kxnt/articles/press-release/snhd-lvcva-to-use-convention-center-for-2nd-covid-19-dose</u></a></p></div><div data-bbox=\\\\\\\\\)\\\\\\\\]\\\\\\\\(https://www.8newsnow.com/news/health/coronavirus-health/new-downward-trend-continues-for-nevadas-test-positivity-hospitalizations-46-deaths-reported/<u>https://www.8newsnow.com/news/health/coronavirus-health/new-downward-trend-continues-for-nevadas-test-positivity-hospitalizations-46-deaths-reported/</u></a></p></div><div data-bbox=\\\\\\\\)\\\\\\\]\\\\\\\(https://www.8newsnow.com/news/health/coronavirus-health/health-experts-say-nevada-should-step-up-preventative-methods-after-uk-variant-strain-of-covid-19-is-found-in-the-state/<u>https://www.8newsnow.com/news/health/coronavirus-health/health-experts-say-nevada-should-step-up-preventative-methods-after-uk-variant-strain-of-covid-19-is-found-in-the-state/</u></a></p></div><div data-bbox=\\\\\\\)\\\\\\]\\\\\\(https://www.ktnv.com/news/coronavirus/second-vaccine-dose-rollout-frustrate-some/<u>https://www.ktnv.com/news/coronavirus/second-vaccine-dose-rollout-frustrate-some</u></a></p></div><div data-bbox=\\\\\\)\\\\\]\\\\\(https://www.reviewjournal.com/life/health/health-officials-release-cashman-schedule-for-covid-19-vaccinations-2267400/<u>https://www.reviewjournal.com/life/health/health-officials-release-cashman-schedule-for-covid-19-vaccinations-2267400/</u></a></p></div><div data-bbox=\\\\\)\\\\]\\\\(https://mohavedailynews.com/news/98703/county-establishes-help-line-for-embry-vaccination-appointments/<u>https://mohavedailynews.com/news/98703/county-establishes-help-line-for-embry-vaccination-appointments/</u></a></p></div><div data-bbox=\\\\)\\\]\\\(https://mohavedailynews.com/news/98702/county-reports-98-cases-six-deaths/<u>https://mohavedailynews.com/news/98702/county-reports-98-cases-six-deaths/</u></a></p></div><div data-bbox=\\\)\\]\\(https://www.reviewjournal.com/news/politics-and-government/nevada/nevada-covid-positivity-rate-dips-again-2267174/<u>https://www.reviewjournal.com/news/politics-and-government/nevada/nevada-covid-positivity-rate-dips-again-2267174/</u></a></p></div><div data-bbox=\\)\]\(https://www.reviewjournal.com/local/local-las-vegas/several-weeks-until-those-65-to-69-get-vaccine-official-says-2267647/<u>https://www.reviewjournal.com/local/local-las-vegas/several-weeks-until-those-65-to-69-get-vaccine-official-says-2267647/</u></a></p></div><div data-bbox=\)](https://www.nevadacurrent.com/2021/01/27/teen-vaping-is-lit-and-so-are-the-risk-disparities/<u>https://www.nevadacurrent.com/2021/01/27/teen-vaping-is-lit-and-so-are-the-risk-disparities/</u></a></p></div><div data-bbox=)

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- January 26, 2021:  
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Moapa Valley Progress: <https://mvprogress.com/2021/01/27/health-expert-speaks-to-m2m-group-re-covid/>  
Las Vegas Review-Journal: <https://www.reviewjournal.com/local/local-las-vegas/clinic-to-offer-2nd-doses-of-covid-19-vaccine-starting-feb-2-2266635/>  
Las Vegas Review-Journal: <https://www.reviewjournal.com/local/education/ccsd-teachers-staff-now-can-register-for-covid-vaccine-appointments-2266643/>  
KSNV-TV 3: <https://news3lv.com/news/local/how-does-the-federal-government-determine-how-many-doses-nevada-should-get>  
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KSNV-TV 3: <https://news3lv.com/news/local/snhd-delays-second-dose-of-covid-vaccine>  
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KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/vaccine-appointments-canceled-for-first-2-weeks-of-february-for-henderson-senior-citizens>

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KSNV-TV 3 (E. Adelman): <https://news3lv.com/news/local/southern-nevada-health-district-working-to-fight-drug-epidemic-during-pandemic>  
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Las Vegas Review-Journal: <https://www.reviewjournal.com/local/local-nevada/officials-discuss-covid-19-vaccine-rollout-in-southern-nevada-2260172/>  
Boulder City Review: <https://bouldercityreview.com/news/vaccine-clinics-scheduled-63888/>  
Mohave Daily News: <https://mohavedailynews.com/news/92412/county-reports-513-new-cases-16-deaths/>  
Las Vegas Review-Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/walgreens-smiths-take-covid-vaccine-appointments-for-older-nevadans-2260048/>  
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- January 19, 2021:  
Las Vegas Review-Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/southern-nevada-joins-others-across-us-to-honor-covid-19-victims-2259228/>  
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Mohave Valley Daily News: <https://mohavedailynews.com/news/92381/laughlin-community-health-center-opens/>  
Moapa Valley Progress (L. Munford): <https://mvprogress.com/2021/01/20/mrw-speakers-address-current-topics-of-interest/>

- January 18, 2021:  
 Las Vegas Review-Journal: <https://www.reviewjournal.com/local/educators-child-care-workers-now-eligible-for-covid-vaccine-2257629/>  
 KVVU-TV 5: [https://www.fox5vegas.com/coronavirus/southern-nevada-health-district-expands-eligibility-for-covid-19-vaccination-appointments/article\\_2d53bf16-59c2-11eb-9f4f-3786f2ad1b6c.html](https://www.fox5vegas.com/coronavirus/southern-nevada-health-district-expands-eligibility-for-covid-19-vaccination-appointments/article_2d53bf16-59c2-11eb-9f4f-3786f2ad1b6c.html)  
 KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/new-nevada-reports-third-consecutive-drop-in-test-positivity-rate/>  
 KSNV-TV 3: <https://news3lv.com/news/local/boulder-city-restaurant-owner-says-35-capacity-would-give-a-much-needed-jolt>
- January 17, 2021:  
 Las Vegas Sun: <https://lasvegassun.com/news/2021/jan/17/what-to-expect-when-get-covid-vaccine-las-vegas/>  
 Las Vegas Review-Journal: <https://www.reviewjournal.com/business/casinos-gaming/nevada-casino-resort-workers-may-face-wait-before-vaccination-2256649/>  
 KSNV-TV 3: <https://news3lv.com/news/local/touro-university-administers-covid-19-vaccinations>  
 KSNV-TV 3: <https://news3lv.com/news/local/clark-county-adds-another-1337-covid-cases-14-new-deaths>  
 KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/snhd-adds-educators-to-vaccine-eligibility-group-ccsd-encourages-staff-to-register/>  
 KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/touro-university-to-begin-covid-vaccine-distribution>
- January 16, 2021:  
 Las Vegas Review-Journal: <https://www.reviewjournal.com/local/local-nevada/nevada-sets-daily-weekly-records-for-coronavirus-deaths-2255590/>  
 Las Vegas Review-Journal: <https://www.reviewjournal.com/local/child-drug-deaths-suicides-in-clark-county-spiked-in-2020-2254820/>  
 Las Vegas Review-Journal: <https://www.reviewjournal.com/local/local-las-vegas/a-medical-wasteland-east-las-vegas-community-nears-10k-covid-cases-2256269/>  
 Mohave Valley Daily News: <https://mohavedailynews.com/news/84348/174-new-cases-five-deaths/>  
 KSNV-TV 3: <https://news3lv.com/news/local/essential-workers-get-vaccine-at-cashman-center>  
 KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/new-record-63-deaths-in-nevada-as-covid-19-test-positivity-drops-slightly-to-21-4/>  
 KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/snhd-suggests-checking-website-periodically-due-to-vaccine-demand>  
 KVVU-TV 5: [https://www.fox5vegas.com/coronavirus/students-staff-from-roseman-university-administer-covid-19-vaccinations/article\\_d80f0ab4-586e-11eb-a1cb-03788629211b.html](https://www.fox5vegas.com/coronavirus/students-staff-from-roseman-university-administer-covid-19-vaccinations/article_d80f0ab4-586e-11eb-a1cb-03788629211b.html)
- January 15, 2021:  
 Nevada Independent: <https://thenevadaindependent.com/article/coronavirus-contextualized-36th-edition-cases-remain-high-as-officials-anticipate-more-growth-from-holiday-gatherings>  
 KSNV-TV 3: <https://news3lv.com/news/local/boulder-city-to-start-vaccinating-residents-on-jan-25>  
 KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/vaccination-clinics-for-boulder-city-residents>  
 KXNT-AM: <https://www.radio.com/kxnt/articles/press-release/unlv-receives-17m-grant-to-continue-covid-19-contact-traci>  
 KLAS-TV 8: <https://www.8newsnow.com/i-team/i-team-special-reports/i-team-senior-reacts-as-henderson-officials-are-vaccinated-alongside-first-responders/>  
 KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-reports-40-deaths-lower->

[covid-19-hospitalizations-and-cases/](#)

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/volunteers-needed-at-covid-19-vaccination-sites-across-las-vegas-valley/>

KLAV-AM/Platicando con Rosana: Jorge Viote was a guest on the show to discuss the COVID-19 vaccine.

- January 14, 2021:

Las Vegas Review-Journal (S. Bethel): <https://www.reviewjournal.com/local/education/nevadas-biggest-private-school-reopens-after-getting-state-waiver-2253210/>

Las Vegas Review-Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/largest-covid-vaccination-site-in-nevada-to-open-after-dress-rehearsal-2253370/>,  
<https://khn.org/morning-breakout/hunt-for-vaccine-frustrates-residents-in-most-states/>

KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/heres-what-local-covid-19-testing-site-will-close-to-move-resources-to-local-vaccination-efforts/>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-record-62-deaths-in-nevada-as-covid-19-test-positivity-up-to-21-6/>

KVVU-TV 5: [https://www.fox5vegas.com/coronavirus/las-vegans-experience-delays-on-vaccine-appointment-website/article\\_93e646d2-56d3-11eb-9a9c-8304f4243578.html](https://www.fox5vegas.com/coronavirus/las-vegans-experience-delays-on-vaccine-appointment-website/article_93e646d2-56d3-11eb-9a9c-8304f4243578.html)

KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/nevadans-age-70-share-vaccine-appointment-frustrations/>

KNPR-FM: <https://knpr.org/headline/2021-01/clark-county-health-district-expand-vaccine-distribution>

- January 13, 2021:

Nevada Independent: <https://thenevadaindependent.com/article/indy-qa-when-can-i-expect-to-receive-the-covid-19-vaccine-who-is-getting-vaccinated-now-is-it-safe>

Las Vegas Review-Journal: <https://www.reviewjournal.com/news/politics-and-government/north-las-vegas-rolling-out-covid-vaccine-effort-for-elders-2251828/>

Las Vegas Sun: <https://lasvegassun.com/news/2021/jan/13/las-vegas-hospital-capacity-crisis-covid-19-soar/>

Las Vegas Sun: <https://lasvegassun.com/news/2021/jan/13/answers-to-some-questions-about-the-covid-19-vacci/>

Las Vegas Sun: <https://lasvegassun.com/news/2021/jan/13/how-to-book-your-spot-for-the-covid-19-vaccine-in/>

Moapa Valley Progress: <https://mvprogress.com/2021/01/13/area-officials-talk-about-vaccine-availability/>

KVVU-TV 5: [https://www.fox5vegas.com/coronavirus/ahead-of-ccsd-meeting-stakeholders-weigh-in-on-requirements-before-schools-reopen/article\\_1e726848-562b-11eb-b20a-53fa59429938.html?block\\_id=1002851](https://www.fox5vegas.com/coronavirus/ahead-of-ccsd-meeting-stakeholders-weigh-in-on-requirements-before-schools-reopen/article_1e726848-562b-11eb-b20a-53fa59429938.html?block_id=1002851)

KVVU-TV 5: [https://www.fox5vegas.com/coronavirus/what-to-know-about-the-covid-19-vaccine-and-your-personal-information/article\\_aa217f52-5629-11eb-8b22-af34230e7f29.html](https://www.fox5vegas.com/coronavirus/what-to-know-about-the-covid-19-vaccine-and-your-personal-information/article_aa217f52-5629-11eb-8b22-af34230e7f29.html)

KVVU-TV 5: [https://www.fox5vegas.com/coronavirus/seniors-other-essential-workers-can-now-schedule-covid-19-vaccine-appointments-in-southern-nevada/article\\_1857f1cc-55d5-11eb-9ccd-17327286e8bb.html](https://www.fox5vegas.com/coronavirus/seniors-other-essential-workers-can-now-schedule-covid-19-vaccine-appointments-in-southern-nevada/article_1857f1cc-55d5-11eb-9ccd-17327286e8bb.html)

KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/snhd-announces-seniors-can-enroll-to-get-covid-19-vaccine>

KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/new-nevada-reports-50-covid-19-deaths-consistent-climb-in-test-positivity-rate/>

KVVU-TV 5: [https://www.fox5vegas.com/coronavirus/cashman-center-las-vegas-convention-center-to-open-as-vaccination-sites/article\\_75b6fa0c-55e4-11eb-89db-0f78eaa7a163.html?block\\_id=994400](https://www.fox5vegas.com/coronavirus/cashman-center-las-vegas-convention-center-to-open-as-vaccination-sites/article_75b6fa0c-55e4-11eb-89db-0f78eaa7a163.html?block_id=994400)

KSNV-TV 3: <https://news3lv.com/news/local/cashman-center-to-pilot-vaccination-program->



starting-thursday

KSNV-TV 3: <https://news3lv.com/news/local/clark-county-covid-19-cases-rise-with-737-new-cases-42-deaths>

KXNT-AM: <https://kxnt.radio.com/articles/news/nevada-adds-only-1100-new-coronavirus-cases>

KLUC-FM: <https://kluc.radio.com/promotion/nevada-adds-only-1100-new-coronavirus-cases>

- January 12, 2021:

Representative Susie Lee: <https://susielee.house.gov/media/press-releases/rep-susie-lee-snhd-chief-health-officer-discuss-nevada-s-covid-19-vaccine>

Las Vegas Sun (F. Leguen): <https://lasvegassun.com/news/2021/jan/12/general-public-could-get-covid-vaccine-starting-ne/>

Las Vegas Review-Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/nevada-adds-nearly-2-6k-new-covid-19-cases-46-deaths-2250749/>

Mohave Daily News: <https://mohavedailynews.com/news/76647/county-reports-253-cases-six-deaths/>

KVVU-TV 5: [https://www.fox5vegas.com/clark-county-health-officials-eye-vaccine-mega-sites-discuss-timeline-for-seniors/article\\_6ba594fc-5561-11eb-9ead-d7566255d2bb.html](https://www.fox5vegas.com/clark-county-health-officials-eye-vaccine-mega-sites-discuss-timeline-for-seniors/article_6ba594fc-5561-11eb-9ead-d7566255d2bb.html)

KSNV-TV 3: <https://news3lv.com/news/local/texas-station-covid-test-site-to-operate-three-days-a-week>

KLAS-TV 8 (F. Leguen): <https://www.8newsnow.com/news/health/coronavirus-health/rep-susie-lee-snhd-chief-health-officer-to-discuss-nevadas-covid-19-vaccine-distribution-efforts-at-11-a-m/>

KNPR-FM: <https://knpr.org/knpr/2021-01/clark-county-braces-more-covid-19-cases>

KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/covid-testing-at-texas-station-to-operate-three-days-a-week>

KXNT-AM: <https://kxnt.radio.com/articles/press-release/first-flu-related-death-reported-in-clark-county>

KVVU-TV 5: [https://www.fox5vegas.com/coronavirus/ccsd-trustees-recommend-voluntary-limited-return-to-classroom/article\\_08faf440-553f-11eb-841c-0bda416652ef.html](https://www.fox5vegas.com/coronavirus/ccsd-trustees-recommend-voluntary-limited-return-to-classroom/article_08faf440-553f-11eb-841c-0bda416652ef.html)

KLAS-TV 8: <https://www.8newsnow.com/i-team/i-team-questions-raised-about-city-of-henderson-vaccination-plan/>

KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/vaccine-information-where-when-you-could-get-your-shot/>

KSNV-TV 3: <https://news3lv.com/news/local/nevada-adds-2593-new-covid-19-cases-46-new-deaths>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/clark-county-to-honor-those-who-have-died-due-to-pandemic-in-televised-remembrance/>

KNPR-FM/State of Nevada: Jeff Quinn was a guest on this show to discuss COVID planning, vaccine.

- January 11, 2021:

Las Vegas Sun: <https://lasvegassun.com/news/2021/jan/11/clark-county-records-1st-flu-death-of-the-season/>

Las Vegas Review-Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/nevadas-coronavirus-case-total-surpasses-250k-as-deaths-hit-3-5k-2249424/>

Nevada Today: <https://nevada-today.com/sisolak-announces-new-covid-19-vaccine-strategy/>

Las Vegas Review-Journal (Letter): <https://www.reviewjournal.com/opinion/letters/letter-state-county-officials-deserve-gratitude-for-work-on-covid-vaccine-2250105/>

Las Vegas Review-Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/clark-county-announces-1st-flu-death-of-the-season-2249588/>

KVVU-TV 5: [https://www.fox5vegas.com/news/snhd-reports-first-flu-related-death-of-season-in-clark-county/article\\_52d7961a-5448-11eb-96cb-935b1095abc5.html](https://www.fox5vegas.com/news/snhd-reports-first-flu-related-death-of-season-in-clark-county/article_52d7961a-5448-11eb-96cb-935b1095abc5.html)

KXNT-AM: <https://kxnt.radio.com/articles/news/nevada-coronavirus-cases-top-250000>

KSNV-TV 3: <https://news3lv.com/news/local/snhd-reports-first-flu-death-this-season>

- January 10, 2021:  
KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/tier-1-individuals-receive-covid-19-vaccine-in-southern-nevada>  
KXNT-AM: <https://kxnt.radio.com/articles/news/nevada-adds-another-2200-coronavirus-case>  
KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/new-nevada-reports-21-test-positivity-rate-17-new-covid-19-deaths/>
- January 9, 2021:  
Las Vegas Review-Journal: <https://www.reviewjournal.com/local/local-las-vegas/funeral-workers-worry-system-will-shut-down-before-they-get-vaccine-2246597/>  
KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/new-56-covid-19-deaths-reported-in-nevada-as-test-positivity-rate-nears-21/>  
KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/nevada-7th-worst-state-for-vaccine-administration-cdc-says>
- January 8, 2021:  
Pahrump Valley Times: <https://pvtimes.com/news/local-tier-1-workers-receive-covid-19-vaccine-94557/>  
The Nevada Independent: <https://thenevadaindependent.com/article/coronavirus-contextualized-35th-edition-vaccinations-continue-at-slow-pace-as-cases-again-climb>  
KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-reports-55-deaths-as-covid-19-test-positivity-stays-over-20/>  
KLAV-AM/Platicando con Rosana: F. Leguen was guest on the show to discuss COVID-19 vaccine and the current local situation.
- January 7, 2021:  
Las Vegas Review-Journal: <https://www.reviewjournal.com/local/education/covid-19-vaccinations-may-begin-next-week-at-las-vegas-area-colleges-2245186/>  
The Nevada Independent (J. Rupiper): <https://thenevadaindependent.com/article/covid-19-vaccinations-make-their-way-to-school-employees-in-some-nevada-counties>  
Las Vegas Review-Journal: <https://www.reviewjournal.com/local/local-las-vegas/funeral-directors-sound-the-alarm-over-capacity-concerns-2244816/>  
KTNV-TV 13: <https://www.ktnv.com/dirtydining/casa-mariscos-el-rincon-dunkin-donuts-fresh-less-and-more-on-dirty-dinings-year-end-round-up>  
KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/snhd-reports-21-081-covid-19-vaccines-given-in-clark-county>  
KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/snhd-pushing-forward-with-vaccine-rollout>
- January 6, 2021:  
Las Vegas Review-Journal (F. Leguen, J. Sizemore, and J. Rupiper): <https://www.reviewjournal.com/local/local-nevada/mass-vaccinations-to-begin-in-southern-nevada-officials-say-2243711/>  
The Nevada Independent (T. Bleak): <https://thenevadaindependent.com/article/state-providers-at-odds-over-millions-in-hiv-medication-rebates>  
Las Vegas Review-Journal: <https://www.reviewjournal.com/local/local-nevada/southern-nevada-health-district-officials-share-vaccines-update-2243711/>  
Las Vegas Review-Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/nevada-reports-60-deaths-from-covid-19-a-record-one-day-toll-2243593/>  
Nevada Current: <https://www.nevadacurrent.com/2021/01/06/shot-in-the-arm-1-in-4-covid-vaccines-administered-in-nevada/>

KLAS-TV 8 (J. Rupiper): <https://www.8newsnow.com/coronavirus/snhd-provides-update-on-vaccination-plan-for-southern-nevada/>  
KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/ambulances-still-taking-all-patients-to-las-vegas-hospitals>  
KLAS-TV 8: <https://www.8newsnow.com/news/local-news/flu-cases-remain-low-in-southern-nevada-with-no-deaths-reported/>  
KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/new-nevada-reports-record-high-60-covid-19-deaths/>  
KVVU-TV 5: [https://www.fox5vegas.com/coronavirus/snhd-21k-people-vaccinated-for-covid-19-in-clark-county-to-date/article\\_f5aa35ec-5073-11eb-b03d-0f262a3d9e4c.html?block\\_id=994400](https://www.fox5vegas.com/coronavirus/snhd-21k-people-vaccinated-for-covid-19-in-clark-county-to-date/article_f5aa35ec-5073-11eb-b03d-0f262a3d9e4c.html?block_id=994400)  
KSNV-TV 3: <https://news3lv.com/news/local/nevada-adds-1938-new-covid-19-cases-60-new-deaths>  
KXNT-AM: <https://kxnt.radio.com/articles/news/nevada-adds-another-1900-coronavirus-case>

- January 5, 2021:  
Las Vegas Review-Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/nevadas-revised-covid-dashboard-has-better-county-level-details-2242444/>  
Las Vegas Sun: <https://lasvegassun.com/news/2021/jan/05/nevada-expects-to-start-vaccinating-people-75-and-/>  
KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/covid-19-testing-sites-information-to-know-when-scheduling-a-covid-19-test/>  
KSNV-TV 3: <https://news3lv.com/news/local/nevada-reports-2423-new-covid-19-cases-29-new-deaths>  
KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/new-nevada-reports-29-covid-19-deaths-more-than-2400-cases-as-test-positivity-rate-rises-slightly/>
- January 4, 2021:  
Las Vegas Review-Journal: [https://www.reviewjournal.com/news/politics-and-government/nevada/when-where-and-how-nevada-elders-await-details-on-vaccine-rollout-2241141/?itm\\_source=parsey-api](https://www.reviewjournal.com/news/politics-and-government/nevada/when-where-and-how-nevada-elders-await-details-on-vaccine-rollout-2241141/?itm_source=parsey-api)  
Las Vegas Review-Journal (Sizemore): <https://www.reviewjournal.com/life/health/vaccinations-for-75-and-older-could-begin-next-week-2241992/>  
KSNV-TV 3: <https://news3lv.com/news/local/nevada-adds-1414-new-covid-19-cases-23-new-deaths>  
KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/new-nevada-covid-19-dashboard-rolls-out-new-look-as-state-reports-23-covid-19-deaths-drop-in-test-positivity-rate/>  
KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/how-to-get-tested-for-covid-19-in-nevada>
- January 3, 2021:  
Trumbull Times: <https://www.trumbulltimes.com/news/article/Nevada-reports-jump-in-coronavirus-cases-32-more-15843173.php>  
KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/new-nevada-reports-32-covid-19-deaths-as-test-positivity-climbs-above-21/>
- January 2, 2021:  
Las Vegas Review-Journal: <https://www.reviewjournal.com/local/local-nevada/nevada-reports-1825-new-coronavirus-cases-5-deaths-2239389/>  
KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/new-nevada-reports-decrease-in-hospitalizations-as-test-positivity-rate-nears-21/>
- January 1, 2021:

Las Vegas Review-Journal: <https://www.reviewjournal.com/local/the-strip/las-vegas-strip-crowds-on-new-years-eve-in-stark-contrast-to-new-york-2238906/>  
KSNV-TV 3: <https://news3lv.com/news/local/nevada-adds-2315-new-covid-19-cases-21-newdeaths>

### Products Completed:

#### **Flyers and Postcards:**

- Flu clinic at Executive Cuts
- Flu clinic at MLK Center
- Revisions to diabetes workshop flyer
- Linkage 2 Action Spanish-language postcard
- Health District After Dark save the date for April 22
- Well survey postcard

#### **Monitor graphics:**

- MLK Jr Day closure notice
- Collect2Protect

#### **Newsletters:**

- Barbershop Health Outreach Project January Newsletter
- Email: Food Safety Partnership January meeting

#### **Recordings:**

- Voice prompts and information for COVID line
- Updated message for Food Handler Safety Training Cards voicemail

#### **Signs:**

- Vaccine POD signs
  - Moderna second dose line
  - Pfizer second dose line
  - No vaccine card line
  - Privacy Policy
- COVID-19 Testing Registration
  - Laughlin
  - Searchlight

#### **Sliders:**

- SNHD website
  - MLK Jr. Day closure notice
  - Collect2Protect
- For VivaSaludable.org
  - Wear Red Day
  - Heart Healthy
  - Quit Smoking

#### **Testing calendar:**

- Updated Cashman listing
- Updated Boulder City listing for February
- Added Heritage Senior Center every Friday
- Updated Texas Station

#### **Videos:**

- Linkage2Action interviews and B-roll

#### **Other:**

- Informal headshot for JoAnn Rupiper
- Linkage 2 Action team and mobile unit
- Belly Band ad - Island eNVy for Kama'aina magazine
- Managed COVID-19 vaccination appointments through Appointy
- Partners for a Healthy Nevada position paper on obesity

- Revised 2019 Clark County Trauma Needs Assessment Review
- Move Your Way feather flag
- Revised and distributed staff COVID-19 talking points
- Updated vaccine FAQs for RMP CDC
- Coordinated Spanish language interview on 87.7FM Fiesta Las Vegas
- Coordinated presentation with Clark Retired Educators Association

#### Social Media Summary:

- Developed and posted 73 social media messages regarding:
  - COVID-19 prevention
  - COVID-19 vaccine
  - COVID-19 second doses
  - V-safe
  - Mask up. Back up. Wash up.
  - Flu
  - Quit smoking
  - National Black HIV/AIDS Awareness Day
  - Linkage2Action
  - Collect2Protect
  - Mammovan
- Graphics:
  - Weekly COVID-19 testing locations
  - COVID Q & A
  - Ready for a Family?

#### Website Updates/Postings:

- Second dose webpage on COVID website
- Added documents to 01-28-2021 BOH meeting agenda
- Posted Finance Committee 11-17-2020 approved minutes
- Updated CHC petition on CHC Governing Board 1-21-2021 agenda
- Revised eligible groups listed on website
- Removed Resiliency Ambassadors list to Resources section of COVID website
- Posted Southern Nevada HIV Prevention Planning Group 1-22-2021 agenda

#### Translation Services:

- COVID-19 Vaccine Administration Record & Informed Consent
- COVID 19 vaccination updates
- Updated Food Handler Safety Training Card information
- Vaccine registration
- COVID vaccine thank you message
- Vaccine provided at no cost
- Vaccine confirmation
- Linkage2Action postcard
- COVID-19 phone line message

#### Meetings of Note:

- January 29, 2021: State Media update
- January 29, 2021: ICS Strategic meeting
- January 29, 2021: Jerome Mack MS News Conference
- January 28, 2021: Mitigation Task Force meeting
- January 27, 2021: Mitigation and Management Task Force meeting
- January 27, 2021: SNHD Media availability

- January 27, 2021: State Media update
- January 27, 2021: Flu and COVID-19 Task Force meeting
- January 26, 2021: Health Plan of Nevada Community Based virtual meeting
- January 26, 2021: Latino Network of Southern Nevada meeting
- January 26, 2021: CDC Webinar: Increasing Vaccination Coverage Among Racial and Ethnic Groups
- January 26, 2021: Esta en Tus Manos Next Steps meeting
- January 26, 2021: Management Steering Committee meeting
- January 25, 2021: Regional Policy Group teleconference
- January 25, 2021: State Media update
- January 25, 2021: CDC COVID-19 All State & Local conference call
- January 22, 2021: United Way Junta Comunitaria sector social
- January 22, 2021: State Media update
- January 22, 2021: ICS Strategic meeting
- January 22, 2021: OC Meeting
- January 21, 2021: PIO Vaccination call
- January 21, 2021: Mitigation Task Force
- January 20, 2021: SNHD Media availability
- January 20, 2021: State Media update
- January 19, 2021: CDC COVID-19 All State & Local conference call
- January 15, 2021: State Media update
- January 15, 2021: NPHA Advocacy and Policy Committee meeting
- January 14, 2021: PIO Vaccination meeting
- January 13, 2021: SNHD Media availability
- January 13, 2021: State Media update
- January 12, 2021: Management Steering Committee meeting
- January 12, 2021: Congresswoman Susie Lee – Virtual Forum
- January 11, 2021: Regional Policy Group teleconference
- January 11, 2021: State Media update
- January 11, 2021: CDC COVID-19 All State & Local conference call
- January 8, 2021: CDC/NPHIC conference call
- January 8, 2021: State Media update
- January 8, 2021: OC Meeting
- January 7, 2021: PIO Vaccination meeting
- January 7, 2021: Family Planning Outreach meeting
- January 6, 2021: SNHD Media availability
- January 6, 2021: State Media update
- January 4, 2021: State Media update
- January 4, 2021: CDC COVID-19 All State and Local conference call

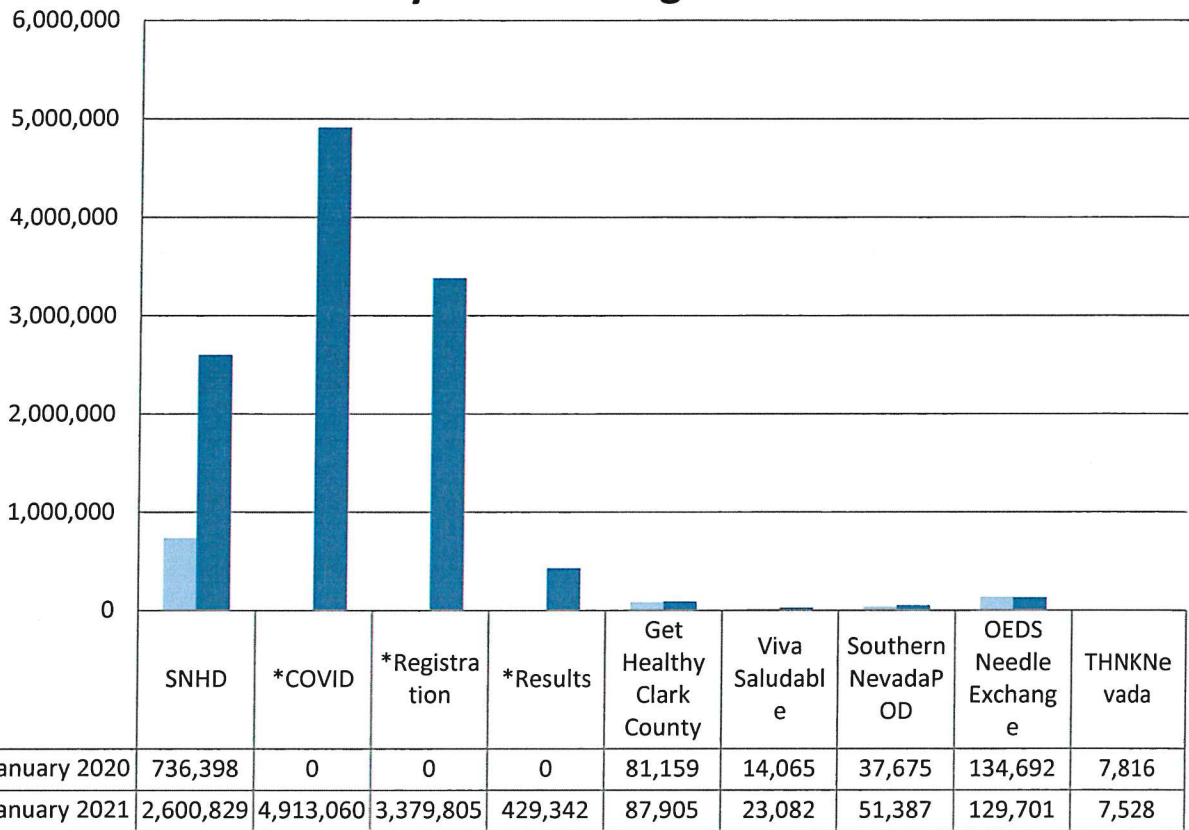
<b>Media, Collateral and Community Outreach Services</b>	<b>Jan 2020</b>	<b>Jan 2021</b>		<b>YTD FY20</b>	<b>YTD FY21</b>	
Media - Print Articles	36	80	↑	303	546	↑
Media - Broadcast stories	35	124	↑	183	748	↑
Collateral - Advertising/Marketing Products	32	41	↑	239	351	↑
Community Outreach - Total Volunteers <sup>1</sup>	25	0	↓			
Community Outreach - Volunteer Hours	1,478	0	↓	10,268	0	↓

<sup>1</sup>Total volunteer numbers fluctuate from month to month and are not cumulative.

<b>Social Media Services</b>		<b>Jan 2020</b>	<b>Jan 2021</b>		<b>YTD FY20</b>	<b>YTD FY21</b>
*Facebook SNHD	Likes	4,713	9,456	↑	4,713	9,456
*Facebook GHCC	Likes	5,829	6,184	↑	5,829	6,184
*Facebook SHC	Likes	1,712	1,674	↓	1,712	1,674
*Facebook THNK/UseCondomSense	Likes	5,864	5,686	↓	5,864	5,686
*Facebook SNHD THINK Project	Likes	50	48	↓	50	48
*Facebook Food Safety	Likes	22	55	↑	22	55
*Instagram SNHD	Followers	1,239	2,917	↑	1,239	2,917
*Instagram Food Safety	Followers	352	470	↑	352	470
*Twitter EZ2Stop	Followers	420	420	→	420	420
*Twitter SNHDflu	Followers	1,002	1,695	↑	1,002	1,695
*Twitter Food Safety	Followers	61	86	↑	61	86
*Twitter GetHealthyCC	Followers	347	345	↓	347	345
*Twitter SNHDinfo	Followers	3,592	8,907	↑	3,592	8,907
*Twitter TuSNHD	Followers	272	310	↑	272	310
*Twitter THNK/UseCondomSense	Followers	724	732	↑	724	732
*Twitter SoNVTraumaSyst	Followers	124	132	↑	124	132
YouTube SNHD	Views	95,738	23,119	↓	549,619	202,667
YouTube THNK/UseCondomSense	Views	589	439	↓	3,625	2,554

\*Facebook, Instagram and Twitter numbers are not cumulative.

## Monthly Website Page Views



## ADMINISTRATION Human Resources Monthly Report – January 2021

### Employment/Recruitment:

- 23 New Hires, including 0 rehires and 0 reinstatements
- 692 active employees as of January 31, 2021
- 10 Terminations, including 1 retirement
- 8 Promotions, including 3 Flex-reclasses
- 1 Lateral Transfer
- 1 Demotion
- 0 Accelerated Step Advancements
- 0 Reclassifications/Pay adjustments
- 97 interviews (43 hours)
  - Adriana Alvarez – 21 interviews and 71 interviews scheduled for other interviewers (10.5 hours)
  - Linda Bubel – 53 conducted interviews; all interviews scheduled by Adriana Alvarez (20 hours)
  - Jose Garcia – 20 total interviews; 5 scheduled by Jose and 15 scheduled by Adriana Alvarez (7.5 hours)
  - Jakki Wells – 3 interviews scheduled by Adriana Alvarez (1.5 hours)
- 35 job offers extended (not all accepted)
  - Adriana Alvarez – 5
  - Linda Bubel – 16
  - Jose Garcia – 14
- 8 recruitments posted (Kimberly Monahan)
- Temporary Staff (Linda Bubel)



- 13 New Agency Temporary Staff Members
- 4 Agency Temporary Staff Member assignments terminated
- Turnover rates
  - Administration: 1.37%
  - Clinical Services and FQHC: 2.42%
  - Community Health: 0.47%
  - Environmental Health: 1.90%
- 45 Other Personnel Change forms processed
- 73 Evaluations received and recorded in One Solution
- Total number of vacancies: 83.3 FTEs
- Total number of positions in recruitment: 52 FTEs

### **Director of Human Resources and Organizational Development**

- Investigations: 17 hours
- Organizational Development: 44 hours
- Training: 5 hours
- Meetings with employees: 15 hours
- Committee/Team/Employee engagement meetings: 35 hours
- Leadership Meetings: 20 hours
- Leadership reports/plans/projects: 35 hours

### **Employee/Labor Relations (Erika Bustinza and Scott Carls)**

- 0 Verbal Warnings, 0 Written Warnings, 0 Suspensions, 0 Final Written Warnings, 1 Termination, 3 Probationary Releases
- 1 Grievance
- 0 Arbitrations
- 7 hours of Labor Meetings (with Union)
- 23 hours Investigatory Meetings
- 8 Investigations
- 14 hours ER/LR Meetings with managers or employees
- Number of EEOC/NERC and EMRB cases: 0
- Maintain Grievance Log and Official Complaints Report, Investigation Log, and Weekly Recruitment Report for Leadership (Scott Carls and Erika Bustinza)

### **Clerical Activity (Amanda Shore)**

Bilingual Process: 9 hours

- Research ASL Interpreter Services
  - Tests Scheduled: 2
  - Results Received: 2
  - Tests Rescheduled: 0

COVID-19 Response: 31.5 hours

- Sign OEDS agreements
- Complete training
- Answer calls

Employee Communication: 5.25 hours

- Draft and distribute Fact Sheets

- Update Remote Work Plan and Return to Work Guide

Recruitment Assistance: 8.5 hours

- Create fillable interview notes
- Create new electronic recruitment files
- Updates to New Hire Packet
- Assist with New Hires

SharePoint: 10.5 hours

(New Hire welcomes, general maintenance and updates)

Temp tracking: 15.5 hours

- Track hours worked
- Compile 2020 report

Voice Mails/Return calls: 7.75 hours

Other: Employee assistance, tuition reimbursement assistance, check/distribute mail, create/edit forms, scan documents to remote workers, update employee information, order supplies, update & create new Worker’s Comp packets, HR meetings.

**Trainings/Meetings Attended by Staff:**

- Position Control (1 hour) – (Adriana Alvarez, Linda Bubel, Jose Garcia, Angela Lewis, Kimberly Monahan, Joe O’Neill)
- Recruitment biweekly meeting (4 hours) – (same as above)
- Southern Nevada Public Health Laboratory Recruitment meetings (same as above)
- Per Diem Nurse staffing meeting (Adriana Alvarez, Angela Lewis, Kimberly Monahan)
- Biweekly meeting with Employment Screening Resources (0.5 hours) – (Adriana Alvarez, Angela Lewis, Kimberly Monahan)
- Training Webinar, HRSA Webinar (1 hour) – (Kimberly Monahan)

**Projects in Progress/Other items**

- Sharepoint Human Resources Site update (various Human Resources staff)
- Unemployment Fraudulent Claims (Angela Lewis, Jakki Wells)
- Temp Agency Coordination – (Linda Bubel)

**EMPLOYEE BENEFITS REPORT (Jose Garcia)**

FMLA hours used:	<b>HOURS:</b> <b>1,200.50 hours:</b> <b>Admin 428.75</b> <b>Clinical Services 172.75</b> <b>Community HS 436.00</b> <b>E. Health 263.00</b>
	<b>NUMBER OF EMPLOYEES</b>
<b>FMLA leave requests-:</b>	
New	12
RTW	4
Conversations to discuss FMLA, ADA and other leave questions	7
<b>FMLA:</b>	<b># of employees:</b>
Short/Long-Term Intermittent during January	5

Block of FMLA leave during March	7
<b>Meetings presented/facilitated for employees # of employees in attendance:</b> Benefit Orientation	1/13
Processed new hires/changes/terminations for benefits: for 11/1/20 effective date	13/4/8
Processed open enrollment changes 1/01/21 effective date	0
Enrolled 73 Flexible spending arrangements 1/21/21 effective date	4
Processed 0 short-term disability claims	3
Processed 0 benefits changes effective immediately	0
Returned 0 open enrollment emails	
<b>RETIREMENT: Mass Mutual/PERS/Social Security/Health Insurance:</b> <ul style="list-style-type: none"> <li>Processed withdrawals/rollovers/purchase of service credit/new accounts</li> </ul>	15
<b>MEETINGS ATTENDED:</b> <ul style="list-style-type: none"> <li></li> </ul>	1
<b>PROJECTS:</b> <ul style="list-style-type: none"> <li>FMLA electronic conversion/use</li> <li>Create new benefit guide</li> <li>Sharepoint redesign</li> </ul>	

## HUMAN RESOURCES SUPERVISOR MONTHLY REPORT JANUARY 2021

### HUMAN RESOURCES SUPERVISOR MONTHLY REPORT JANUARY 2021

#### Worker's Compensation (PACT)

- Number of Workers Comp cases for the month: 0 (non-OSHA recordable) and 0 (OSHA recordable)
- Number of Open Cases: 1
- Number of Cases in final closing: 1
- 14 Number of COVID investigatory interviews

#### Human Resources Supervisor Employee/Labor Relations

- 25 Hours Meeting with Employees and Managers
- 3 hours of Labor Meetings (with Union)
- 40 hours Investigatory Meetings
- Number of EEOC/NERC and EMRB cases: 1

#### Trainings/Meetings Attended by Staff:

##### January:

- 4<sup>th</sup> ICS Meeting
- 4<sup>th</sup> Recruitment updates Meeting
- 5<sup>th</sup> Informal Meeting
- 6<sup>th</sup> Loudermill Hearing
- 7<sup>th</sup> Grievance Meeting
- 7<sup>th</sup> Safety Committee Meeting
- 8<sup>th</sup> Per Diem Nurses Staffing Meeting
- 12<sup>th</sup> Temp Process Meeting

- 12<sup>th</sup> Biweekly Recruiting Meeting
- 13<sup>th</sup> ICS Meeting
- 13<sup>th</sup> HR Team Meeting
- 14<sup>th</sup> Return to Work Supervisor Training: OD/HR led
- 14<sup>th</sup> Clinical Services Staffing Meeting
- 14<sup>th</sup> Return to Work Supervisor Training: OD/HR led
- 15<sup>th</sup> HR Leadership Meeting
- 15<sup>th</sup> ICS Meeting
- 19<sup>th</sup> Meet and Confer Meeting: Limited Term
- 19<sup>th</sup> ICS Meeting
- 19<sup>th</sup> HR Team Meeting
- 21<sup>st</sup> Return to Work Supervisor Training: OD/HR led
- 21<sup>st</sup> ICS Logistics Meeting
- 22<sup>nd</sup> 1<sup>st</sup> Amendment Auditor & Active Shooter Meeting
- 25<sup>th</sup> HR Leadership Team Meeting
- 26<sup>th</sup> One Solution PR Training
- 26<sup>th</sup> Biweekly Recruiting Meeting
- 26<sup>th</sup> ICS Western High School Volunteer
- 26<sup>th</sup> HR Team Meeting

**ADMINISTRATION Southern Nevada Public Health Laboratory (SNPHL) Monthly Report**

**I. SOUTHERN NEVADA PUBLIC HEALTH LABORATORY (SNPHL) January 2021**

1. **Clinical Testing:** SNPHL supports the SNHD Nursing Division with molecular and microbiology culture Sexually Transmitted Disease (STD) testing. SNHD STD department and SNPHL cooperatively participate in the CDC Gonococcal Isolate Surveillance Project. SNPHL performs *N. gonorrhoeae* culture and submits isolates to CDC and Nursing provides the client information required by the project.

Test Name	Monthly Count	Ave Year to Date
GC Cultures	42	42
NAAT NG/CT	1209	1209
Syphilis	455	455
RPR/RPR Titers	123/84	123/84
Hepatitis Total	266	266
HIV/differentiated	215/6	215/6
HIV RNA	38	38

SNPHL testing helps meet SNHD Mission to affect individual patient care and enhance population surveillance efforts to identify / reduce disease transmission in Clark County. SNPHL continues to perform Covid19 PCR tests. SARS-Cov-2 PCR extraction is currently performed on the King Fisher Flex, BGI/MGI or QiaCube platforms. Covid-19 PCR extraction/direct

specimen are interpreted on either the BioFire, Hologic Panther, 7500Fast or QuantStudio-Dx or QuantStudio-5. Proprietary reagents / supplies have improved but are still a limiting factor in providing tests during this pandemic time of viral transition to a new post-outbreak normal. SNPHL goal is to increase capacity up to 4,000 tests each day (current capacity is 1200-1500 tests / day) with turn-around-time of <48 hours (TAT 2Day- currently at / near goal). Increase capacity to 4K/D (5% of CC/month) plan will require; 1). Additional staffing to run 2-10hr shifts/day 7d/wk, [hiring and interviews ongoing] 2). IT to create easy patient accession and direct report verification from SNPHL LIS into SNHD patient report portal, [ongoing, CCDC now on-line] 3). Automation of specimen fluid handling, [equipment in house, pending validation / training] 4). Sample pooling scheme for reagent cost effectiveness, 5). \$3.2M/month for 4K/D test reagents / consumables.

COVID	# PCR/#POS	COVID	# PCR/#POS
January	15,626 / 1802	July	
February		August	
March		September	
April		October	
May		November	
June		December	

**2. Epidemiological Testing and Consultation:**

- A. SNPHL cooperative / collaboration testing supports the investigation activity of SNHD OEDS and Nursing Division to identify close contacts at risk for SARS-Covid-19 infection to rapidly activate mitigation / quarantine behavior and reduce disease transmission. Improvements in the SNHD patient result portal connection to the SNPHL report laboratory information system has helped accession input of patient data with subsequent improved report result turn-around time.
- B. SNPHL participates in the SNHD Outbreak Investigation Committee and Foodborne Illness Taskforce.
- C. SNPHL continues to report results of influenza testing to the CDC National Respiratory and Enteric Virus Surveillance System (NREVSS). SNPHL performed in January #64 respiratory panels on the BioFire array and Flu #0 screening.

**3. State Branch Public Health Laboratory Testing:**

- A. SNPHL performs reportable disease isolate testing and confirmation. Isolates submitted by local laboratories are serotyped and / or confirmed by Whole Genome Sequencing; stored on-site; and results reported and / or samples submitted to CDC through various national programs; Public Health Laboratory Information System (PHLIS), National Antimicrobial Resistance Monitoring System (NARMS), and Influenza Surveillance.
- B. SNPHL’s additional mission is as a member of the CDC Laboratory Response Network (LRN) testing for identification of potential biological weapons / agents on environmental daily samples (#0 LRN unknown tested in January) within its unique BSL3 environment.

- C. SNPHL has validated and performed #15 Whole Genome Sequencing tests (WGS) in January. WGS validation for other organisms is pending (specifically clads of SARS-CoV-2; working in collaboration / co-operations with NSPHL in Reno and UNLV).
- D. SNPHL provides vector testing for Environmental Services; testing for Zika, West Nile, Western / Eastern Equine Encephalitis.
- E. SNPHL has increased dedicated courier services 7d/wd to SNHD public health centers, CCDC and Southern Nevada hospital / commercial laboratories.

**4. All-Hazards Preparedness:**

- A. SNPHL provides / assists testing for SNHD COVID-19 Emergency Incident Response, local community outreach, CCDC jail-detention centers, institutions of higher education and long-term nursing facilities Rapid-Antigen POC (CDC-EUA: Abbott IDNow; Qiagen Sofia; BD Vector; Abbott BinaxNow cards) with outbreak confirmation RT-PCR testing supported by SNPHL.
- B. SNPHL continues to expand testing for COVID-19 by looking into different testing methods, new vendors and new supply chain pathways.
- C. SNPHL participates on a multitude of conference calls with CDC; NV State and SNHD OPHP, local First Responders and sentinel laboratories (as well as 3x / wk with SNHD ICS) to ensure SNPHL response to possible biological or chemical agents and Covid-19 for the collection / reporting of correct test samples.
- D. SNPHL staff continue on-going training of LRN protocols for biological agent confirmation and participate frequently in proficiency / competency surveys.
- E. SNPHL currently has technical laboratory staff (#35 + 6 NG volunteers) trained and on-call to respond for emergency testing 24 hours per day / 7 days per week. SNPHL routine service hours have expanded to 0600-2200 and weekends (0800-1600) with limited staff.
- F. SNPHL coordinates with training / exercises for First Responders including local Civil Support Team, HazMat, Federal Bureau of Investigation, and Las Vegas Metropolitan Police Department.
- G. SNPHL provides information to local laboratorians on CDC packaging and shipping infectious substances and on chain of custody procedures.

**5. January 2021 SNPHL Activity Highlights:**

- A. Laboratory staff continue universal precautions; daily temp and symptoms screen, mask wearing, hand washing, protective garments and social distancing despite vigilance fatigue / after 11+ months of pandemic. The vast majority of training is now obtained from on-line opportunities.
- B. SNPHL Covid-19 antibody testing was performed on SNHD employees, a total of 39 tested. Current antibody testing on the Bio-Rad Evolis instrument is an anti-nucleocapsid for IgG, IgM and IgA. It will not detect the spike antibody which is generated with the vaccine. SNPHL is currently validating DiaSorin IgG antibody which covers spike protein, an antibody developed from vaccine inoculation.
- C. Continue Flu Surveillance with OEDS, interact on community communication message.
- D. Training of new hires continues. SNPHL brought on a 1 FTE term Lab Assistant, 1 FTE term Admin Assistant and 0.5 FTE Term Lab Assistant in January. All 3 staff are covered by the ELC grant; leaving 7 open positions for SNPHL. SNPHL staffing is undergoing a re-

- organization study with the assistance of SNHD HR organizational development staff into an effective / efficient team. Exploring option of a creation of a 4<sup>th</sup> duty section placing the cross-sectional Covid-19 core group under a dedicated Covid section supervisor.
- E. SNPHL has a stable FEMA supply of Viral Transport Medium used in COVID-19 collection kits. Shortages are seen with pipette tips and other plastic consumables; this has been relayed to NV State and CDC.
  - F. SNPHL works closely with Info Technology, OEDS departments and local community partners on the 2019 novel Coronavirus outbreak to perform on-site patient / specimen accession (into SNHD EMR) and to provide accurate rapid test results via the SNHD patient portal.
  - G. SNPHL continues to work with multiple distributors and manufacturers for COVID testing supplies and consumables. There continues to be a shortage of various supplies and SNPHL is on allocation for specific reagents and consumables.
  - H. With the new school year; SNPHL continues to train / introduce CSN students to the PH laboratory environment and has trained 1 UNLV intern for their 120hr educational senior project. In addition, SNPHL continues cooperation / collaboration with commercial (UMC), FEMA, CMS-HHS, CDC SNHD - assigned intern and research laboratories for specific sample identification.
  - I. Lab Space Build-out: The upstairs office area has been converted to the PCR clean room, several PCR instruments have been moved and validated. Other instruments are waiting to move. Total re-model into downstairs warehouse build out area is being explored, with different options examined.

**COMMUNITY HEALTH – SNPHL – Fiscal Year Data**

SNPHL Services	Jan 2020	Jan 2021		FY 2020-2021	FY 2021-2022	
Clinical Testing Services <sup>1</sup>	4,754	2,629	↓	36,111	45,703	↑
Epidemiology Services <sup>2</sup>	199	103	↓	1,177	679	↓
State Branch Public Health Laboratory Services <sup>3</sup>	219	15,754	↑	1,388	76,507	↑
All-Hazards Preparedness Services <sup>4</sup>	12	22	↑	879	134	↓
Environmental Health Services <sup>5</sup>	0	0	=	5,210	1,183	↓

1 Includes N. Gonorrhoeae culture, GISP isolates, Syphilis, HIV, CT/GC molecular, Gram stain testing and CoVid19 Ag/Ab immunologic tests.

2 Includes Stool culture, EIA, Norovirus PCR, Respiratory Pathogen PCR, Epidemiological investigations or consultations.

3 Includes PFGE and LRN testing, proficiency samples, reporting to CDC, courier services, infectious substance shipments, teleconferences, trainings, presentations and inspections, samples submitted to CDC or other laboratories and molecular RT-PCR SARS-CoV-2 tests.

4 Includes Preparedness training, teleconferences, Inspections.

5 Includes vector testing