



# Memorandum

**Date:** September 24, 2020

**To:** Southern Nevada District Board of Health

**From:** Fermin Leguen, MD, MPH, Acting Chief Health Officer *FL*

**RE:** Administration Division Monthly Report – August 2020

## ADMINISTRATION Facilities - Fiscal Year Data

Monthly Work Orders	Aug 2020	Aug 2021		YTD FY20	YTD FY21	
Maintenance Responses	135	124	↓	229	268	↓
Electrical Work Orders	8	8	→	16	21	↑
HVAC Work Orders	2	17	↑	18	25	↑
Plumbing Work Orders	8	4	↓	13	14	↑
Preventive Maintenance	22	13	↓	41	28	↓
Security Responses	574	950	↑	1122	1828	↑

## ADMINISTRATION Information Technology - Fiscal Year Data

Service Requests	Aug 2019	Aug 2020		YTD FY20	YTD FY21	
Service Requests Completed	528	658	↑	1139	1421	↑
Service Requests Opened	512	703	↑	1137	1458	↑
Service Requests Open over 30 days	88	84	↓	167	151	↓

### Information Services System Availability 24/7

	Aug 2019	Aug 2020		YTD FY20	YTD FY21	
Total System	99.85	99.41	↓	99.59	99.53	↓

### Total Monthly Work Orders by Department

	Aug 2019	Aug 2020		YTD FY20	YTD FY21	
Administration	192	221	↑	403	524	↑
Community Health	103	194	↑	206	343	↑
Environmental Health	94	82	↓	207	207	→
Clinical Services	139	161	↑	323	347	↑

<b>First Call Resolution &amp; Lock-Out Calls</b>	<b>Aug 2019</b>	<b>Aug 2020</b>		<b>YTD FY20</b>	<b>YTD FY21</b>	
Total number of calls received	512	703	↑	1137	1458	↑
Number of first call resolutions	0	1	↑	0	2	↑
Number of Lock-out calls	4	10	↑	6	26	↑

#### ADMINISTRATION Finance - Fiscal Year Data

<b>Total Monthly Work Orders by Department</b>	<b>Aug 2019</b>	<b>Aug 2020</b>		<b>YTD FY20</b>	<b>YTD FY21</b>	
Grants Pending – Pre-Award*	2	4	↑	8	11	↑
Grants in Progress – Post-Award**	10	12	↑	19	32	↑
Purchase Orders Issued	281	270	↓	544	555	↑

\* Grant application was created and submitted to agency

\*\* Grant application was approved – is being routed for signature

#### ADMINISTRATION Academic Affairs - Fiscal Year Data

<b>Academic Affairs-Interns/Clinical Rotations/Residents/Fellows</b>	<b>August 2020</b>	<b>Fiscal YTD</b>
Internships-Total Interns	21	18
Internship Hours <sup>1</sup>	648	1248

<sup>1</sup> 10 of the 21 interns worked on COVID-19 response activities

#### ADMINISTRATION Office of Communications – Monthly Activity Report and Fiscal Year Data

##### News Releases Disseminated:

- August 31, 2020: Southern Nevada Harm Reduction Alliance hosts its annual International Overdose Awareness Day event, Aug. 31
- August 26, 2020: The Southern Nevada Health District continues to recommend widespread testing for the community, including close contacts
- August 20, 2020: Southern Nevada Health District issues statement on Clark County COVID-19 fatalities
- August 14, 2020: Southern Nevada Health District COVID-19 Update
- August 7, 2020: Southern Nevada Health District COVID-19 Update
- August 2020: Public Health Update: Solid Waste Hearing Officer

##### Media Contacts:

- August 31, 2020: Nevada Independent: Overdose rates
- August 24, 2020: Wall Street Journal: Overdose rates
- August 14, 2020: KINC-TV 15/Univision: Immunizations for kids



- August 13, 2020: Las Vegas Review-Journal: West Nile virus
- August 10, 2020: Las Vegas Review-Journal: New restaurants
- August 10, 2020: Mob Museum: Fentanyl deaths
- August 2020: Multiple media inquiries for COVID-19

Press:

- August 31, 2020:  
Las Vegas Sun: <https://lasvegassun.com/news/2020/aug/31/free-coronavirus-testing-program-begins-in-las-veg/>  
U.S. News: <https://www.usnews.com/news/best-states/nevada/articles/2020-08-31/free-coronavirus-testing-program-begins-in-las-vegas-area>  
Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/clark-countys-covid-19-testing-blitz-gets-off-to-a-solid-start-2109175/>  
Reno Gazette Journal: <https://www.rgj.com/story/news/2020/08/31/covid-19-update-nevada-coronavirus-cases-deaths-washoe-county/5677436002/>  
KSNV-TV 3: <https://news3lv.com/news/local/266-new-covid-19-cases-1-new-death-reported-in-clark-county>  
KXNT-AM: <https://kxnt.radio.com/articles/news/coronavirus-case-count-deaths-slow-in-county-state>  
KXNT-AM: <https://kxnt.radio.com/articles/news/clark-county-partners-with-hhs-for-free-covid-19-tests>
- August 30, 2020:  
Las Vegas Review Journal: <https://www.reviewjournal.com/local/education/7-rural-ccsd-schools-reopen-but-changes-evident-2108347/>  
Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/covid-19-cases-climb-again-in-nevada-nursing-homes-as-testing-lags-2108183/>  
Las Vegas Review Journal: <https://www.reviewjournal.com/local/local-nevada/nevada-identifies-447-new-covid-19-cases-2108338/>  
KDWN-AM/FM: <https://kdwn.com/2020/08/30/new-cdc-report-reveals-94-of-us-covid-19-deaths-had-underlying-medical-conditions/>  
KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-exceeds-850k-tests-conducted-more-than-400-new-covid-19-cases-reported-statewide/>
- August 29, 2020:  
The Hill: <https://thehill.com/homenews/state-watch/514261-more-than-500-visitors-to-nevada-have-tested-positive-for-covid-19-since>  
Mohave Daily News: [http://www.mohavedailynews.com/covid-19/county-reports-4-deaths-of-elderly-people-in-bhc-area-from-covid-19/article\\_53ab8e50-ea82-11ea-9f12-d74c208e7bf7.html](http://www.mohavedailynews.com/covid-19/county-reports-4-deaths-of-elderly-people-in-bhc-area-from-covid-19/article_53ab8e50-ea82-11ea-9f12-d74c208e7bf7.html)  
Las Vegas Review Journal: <https://www.reviewjournal.com/local/local-nevada/state-health-agency-records-609-new-covid-19-cases-15-more-deaths-2107765/>  
KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-clark-county-reports-15-covid-19-deaths-hospitalizations-continue-to-decline/>
- August 28, 2020:  
Las Vegas Review Journal: <https://www.reviewjournal.com/news/science-and->



[technology/meet-the-man-whose-crazy-idea-jump-started-nevadas-covid-trace-app-2107384/](https://www.reviewjournal.com/local/local-nevada/in-us-first-nevada-patient-infected-by-variations-of-covid-19-virus-2106957/)

Las Vegas Review Journal: <https://www.reviewjournal.com/local/local-nevada/in-us-first-nevada-patient-infected-by-variations-of-covid-19-virus-2106957/>

NBC News: <https://www.nbcnews.com/health/health-news/covid-19-reinfection-reported-nevada-patient-researchers-say-n1238679>

KSNV-TV 3: <https://news3lv.com/amp/news/coronavirus/536-new-covid-19-cases-12-new-deaths-reported-in-clark-county>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-hospitals-see-continuing-drop-in-covid-19-patients-16-deaths-reported/>

- August 27, 2020:

Las Vegas Review Journal: <https://www.reviewjournal.com/business/tourism/more-than-500-visitors-to-nevada-infected-with-covid-19-2106210/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/henderson-mom-starts-petition-drive-to-reopen-city-playgrounds-2107226/>

The Center Square: [https://www.thecentersquare.com/nevada/nevada-sees-a-downward-trend-in-covid-19-cases/article\\_a2675ef8-e7de-11ea-9ca4-e78a19cf78d4.html](https://www.thecentersquare.com/nevada/nevada-sees-a-downward-trend-in-covid-19-cases/article_a2675ef8-e7de-11ea-9ca4-e78a19cf78d4.html)

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/554-new-covid-19-cases-21-deaths-reported-in-nevada-2106137/>

KNPR-FM: <https://knpr.org/headline/2020-08/nevada-expand-speed-coronavirus-testing>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/stop-swab-go-event-to-perform-60k-free-covid-19-tests-in-14-days/>

KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/clark-county-to-administer-up-to-60-000-free-additional-drive-through-coronavirus-tests>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-clark-countys-21-covid-19-deaths-push-3-day-total-to-71-statewide/>

KXNT-AM: <https://kxnt.radio.com/articles/news/coronavirus-cases-see-lowest-single-day-rise-in-2-months>

KSNV-TV 3: <https://news3lv.com/news/local/473-new-covid-19-cases-21-new-deaths-reported-in-clark-county>

KXNT-AM: <https://kxnt.radio.com/articles/press-release/henderson-to-open-new-covid-19-testing-site>

- August 26, 2020:

Las Vegas Sun: <https://lasvegassun.com/news/2020/aug/26/nevada-to-expand-speed-up-coronavirus-testing/>

Clark County, Nevada: [https://www.clarkcountynv.gov/news\\_detail\\_T28\\_R51.php](https://www.clarkcountynv.gov/news_detail_T28_R51.php)

Las Vegas Heals: <https://www.lasvegasheals.org/southern-nevada-health-district-continues-to-recommend-widespread-testing/>

Pahrump Valley Times: <https://pvtimes.com/news/nevada-sees-lowest-increase-in-covid-19-cases-in-more-than-2-months-88617/>

Las Vegas Review Journal: <https://www.reviewjournal.com/life/health/where-to-get-tested-for-covid-19-in-clark-county-2104836/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/county-reveals-largest-coronavirus-testing-plan-in-las-vegas-valley-2104813/>

Las Vegas Review Journal: <https://www.reviewjournal.com/life/health/cdc-change-on->



[covid-19-testing-guidelines-meets-pushback-in-nevada-2104762/](https://www.fox3lasvegas.com/news/local/covid-19-testing-guidelines-meets-pushback-in-nevada-2104762/)

The Nevada Independent: <https://thenevadaindependent.com/article/nevada-continues-to-encourage-close-contacts-of-people-with-covid-19-to-get-tested-despite-new-federal-guidelines>

KSNV-TV 3: <https://news3lv.com/news/local/first-covid-19-case-for-fall-semester-reported-at-unlvs-main-campus>

KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/nevada-health-officials-conflict-with-cdc-on-covid-19-testing-recommendations>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/unlv-announces-first-confirmed-covid-19-case-of-fall-semester/>

KSNV-TV 3: <https://news3lv.com/news/local/152-new-covid-19-cases-20-new-deaths-reported-in-clark-county>

KLAS-TV 8: <https://www.8newsnow.com/news/health/coronavirus-health/clark-county-to-announce-14-day-drive-thru-covid-19-testing-event-wednesday/>

KNPR/State of Nevada: <https://knpr.org/knpr/2020-08/strip-danger-super-spreading-covid-19-contact-tracing-app-may-be-answer>

KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/doctors-urge-public-to-get-the-flu-shot-amid-pandemic>

- August 25, 2020:  
Techwire (J. Frame): [https://www.techwire.net/sponsored/Rubrik\\_Gives\\_Southern\\_Nevada\\_Health\\_District\\_Peace\\_of\\_Mind.html](https://www.techwire.net/sponsored/Rubrik_Gives_Southern_Nevada_Health_District_Peace_of_Mind.html)  
Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/covid-19-deaths-spike-by-30-in-nevada-as-state-adds-403-new-cases-2103266/>  
Las Vegas Review Journal: <https://www.reviewjournal.com/local/education/north-las-vegas-debuts-microschool-home-school-options-2103633/>  
Las Vegas Review Journal: <https://www.reviewjournal.com/local/education/bishop-gorman-high-school-reports-2nd-covid-19-case-2103231/>  
The Daily Beast: <https://www.thedailybeast.com/these-casino-staffers-are-working-in-fear-amid-coronavirus?source=articles&via=rss>  
Las Vegas Sun: <https://lasvegassun.com/news/2020/aug/25/recent-drop-in-covid-19-testing-in-nevada-raises-r/>  
KNPR-FM: <https://knpr.org/headline/2020-08/contact-tracing-smartphone-app-now-available>  
KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/henderson-southern-nevada-health-district-to-offer-free-covid-19-testing>  
KLAS-TV 8: <https://www.8newsnow.com/news/local-news/covid-19-testing-site-opening-at-heritage-park-senior-facility/>  
KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-continues-upward-trend-of-covid-19-deaths-with-30-reported-in-single-day/>  
KSNV-TV 3: <https://news3lv.com/news/local/covid-19-testing-site-available-at-henderson-senior-facility>  
KSNV-TV 3: <https://news3lv.com/news/local/335-new-covid-19-cases-30-new-deaths-reported-in-clark-county>
- August 24, 2020:  
El Tiempo: <https://eltiempolv.com/noticias/funcionarios-de-nevada-no-revelan-donde-se-expande-mas-rapido-el-covid-19-126063/>



GeekWire: <https://www.geekwire.com/2020/nevada-dept-health-launches-covid-trace-app-developed-seattle-tech-veterans/>

Reno Gazette Journal: <https://www.rgj.com/story/news/2020/08/24/coronavirus-nevada-launches-free-contact-tracing-app-covid-trace/5623236002/>

Las Vegas Review Journal: <https://www.reviewjournal.com/life/health/new-nevada-app-detects-close-encounters-with-covid-2102961/>

KSNV-TV 3: <https://news3lv.com/amp/news/coronavirus/nevada-launches-covid-trace-contact-tracing-app>

KXNT-AM: <https://kxnt.radio.com/articles/news/coronavirus-cases-deaths-level-off-in-nevada>

KVVU-TV 5: [https://www.fox5vegas.com/news/new-food-distribution-site-to-open-at-texas-station/article\\_341fc32a-e664-11ea-a0ed-f317e856b05b.html](https://www.fox5vegas.com/news/new-food-distribution-site-to-open-at-texas-station/article_341fc32a-e664-11ea-a0ed-f317e856b05b.html)

KVVU-TV 5: [https://www.fox5vegas.com/coronavirus/second-person-at-bishop-gorman-high-school-tests-positive-for-covid-19/article\\_80eca940-e667-11ea-8c90-3fe335b797ed.html](https://www.fox5vegas.com/coronavirus/second-person-at-bishop-gorman-high-school-tests-positive-for-covid-19/article_80eca940-e667-11ea-8c90-3fe335b797ed.html)

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-reaches-1200-covid-19-deaths-state-and-county-report-low-single-day-case-increase/>

KTNV-TV 13: <https://www.ktnv.com/news/bishop-gorman-high-school-confirms-second-covid-19-case-on-campus>

- August 23, 2020:

The Nevada Independent (M. Yegon):

<https://thenevadaindependent.com/article/pandemic-exacerbates-challenges-for-nevadans-living-with-hiv>

Las Vegas Review Journal (S. Bethel): <https://www.reviewjournal.com/news/politics-and-government/nevada/nevada-officials-tight-lipped-about-where-covid-19-spreads-fastest-2101735/>

KTVN-TV 2 Reno: <https://www.ktnv.com/story/42532366/covid-app-coming-to-area-may-affect-virus-tracking>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-more-than-500-covid-19-cases-reported-statewide-in-past-24-hours-no-new-deaths/>

KXNT-AM: <https://kxnt.radio.com/articles/news/nevada-records-no-new-coronavirus-related-deaths-on-sunday>

- August 22, 2020:

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/no-mask-nevada-protests-sisolak-mandate-in-south-las-vegas-2101392/>

Las Vegas Review Journal: <https://www.reviewjournal.com/local/local-nevada/nevada-adds-636-covid-19-cases-12-deaths-2101407/>

Las Vegas Review Journal (K. Barker): <https://www.reviewjournal.com/life/health/heat-related-deaths-in-clark-county-in-2019-down-40-from-2018-2101221/>

KTNV-TV 13: <https://www.ktnv.com/news/snhd-to-vaccinate-kids-ahead-of-first-day-of-school>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-reports-12-covid-19-deaths-hospitals-record-increase-of-covid-19-patients/>

- August 21, 2020:

Las Vegas Sun: <https://lasvegassun.com/news/2020/aug/21/covid-19-case-reported-at-bishop-gorman/>



Las Vegas Sun: <https://lasvegassun.com/news/2020/aug/21/nevada-coronavirus-cases-bounce-back-up-deaths-nea/>

The Nevada Independent: <https://thenevadaindependent.com/article/nevada-launches-contact-tracing-app-to-anonymously-alert-visitors-residents-of-possible-covid-19-exposures>

Las Vegas Review Journal: <https://www.reviewjournal.com/life/health/back-to-school-means-time-for-childrens-vaccinations-2101014/>

Las Vegas Review Journal (D. Raman): <https://www.reviewjournal.com/local/local-nevada/west-nile-takes-vacation-as-coronavirus-rages-in-southern-nevada-2101073/>

Manistee News: <https://www.manisteenews.com/news/article/Nevada-coronavirus-cases-bounce-back-up-deaths-15506270.php>

The Nevada Independent: <https://thenevadaindependent.com/article/coronavirus-contextualized-19th-edition-exploring-through-data-covid-19-in-nevada-and-beyond>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/nevada-adds-849-covid-19-cases-13-deaths-as-new-positives-rebound-2100687/>

Las Vegas Review Journal: <https://www.reviewjournal.com/local/education/bishop-gorman-high-reports-covid-19-case-as-in-person-classes-resume-2100633/>

KSNV-TV 3: <https://news3lv.com/news/local/clark-county-reports-9-new-covid-19-deaths>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-hospitals-report-fewer-covid-19-patients-13-deaths-statewide/>

KVVU-TV 5: [https://www.fox5vegas.com/coronavirus/bishop-gorman-high-school-reports-positive-covid-19-case-after-opening-for-in-person-classes/article\\_8d26b66e-e3d4-11ea-8ee1-ef0110c64dd6.html](https://www.fox5vegas.com/coronavirus/bishop-gorman-high-school-reports-positive-covid-19-case-after-opening-for-in-person-classes/article_8d26b66e-e3d4-11ea-8ee1-ef0110c64dd6.html)

- August 20, 2020:

Las Vegas Review Journal: <https://www.reviewjournal.com/local/local-nevada/clark-county-covid-death-toll-tops-1k-as-nevada-adds-record-38-deaths-2099893/>

Martinsville Bulletin: [https://martinsvillebulletin.com/news/national/govt-and-politics/nevada-task-force-bars-in-las-vegas-reno-areas-stay-closed/article\\_454da519-f878-5b74-9887-2e488034f1dc.html](https://martinsvillebulletin.com/news/national/govt-and-politics/nevada-task-force-bars-in-las-vegas-reno-areas-stay-closed/article_454da519-f878-5b74-9887-2e488034f1dc.html)

Reno Gazette Journal: <https://www.rgj.com/story/news/2020/08/20/las-vegas-bars-wont-opening-least-two-weeks/3401077001/>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-record-38-covid-19-deaths-in-nevada-as-clark-county-passes-1000-mark/>

KDWN-AM/FM: <https://kdwn.com/2020/08/20/442-new-covid-19-cases-reported-in-clark-county/>

KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/bishop-gorman-hs-reports-positive-covid-19-test>

KSNV-TV 3: <https://news3lv.com/news/local/442-new-covid-19-cases-37-new-deaths-reported-in-clark-county>

- August 19, 2020:

Reno Gazette Journal: <https://www.rgj.com/story/news/2020/08/19/open-las-vegas-casinos-covid-nevada-coronavirus-cases-spread/5606252002/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/nevada-adds-fewest-new-covid-19-cases-since-june-26-but-deaths-spike-2099106/>

KXNT-AM: <https://kxnt.radio.com/articles/news/single-day-coronavirus-case-count->



lowest-in-weeks

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-clark-county-reports-32-covid-19-deaths-in-past-24-hours/>

KSNV-TV 3: <https://news3lv.com/news/local/277-new-covid-19-cases-32-new-deaths-reported-in-clark-county>

- August 18, 2020:

Nevada Business: <https://www.nevadabusiness.com/2020/08/back-to-school-clinic-offering-free-and-low-cost-vaccines/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/nevada-reports-672-new-covid-19-cases-25-deaths-2098231/>

Martinsville Bulletin: [https://martinsvillebulletin.com/news/national/govt-and-politics/lawyer-vegas-area-bars-might-open-again-midnight-thursday/article\\_f213fee8-46be-5ef3-9e53-2537b581a407.html](https://martinsvillebulletin.com/news/national/govt-and-politics/lawyer-vegas-area-bars-might-open-again-midnight-thursday/article_f213fee8-46be-5ef3-9e53-2537b581a407.html)

ProPublica: <https://www.propublica.org/article/cellphone-data-shows-how-las-vegas-is-gambling-with-lives-across-the-country>

Fox News: <https://www.foxnews.com/health/pandemic-perfect-storm-addiction>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-reports-25-covid-19-deaths-below-average-number-of-tests-conducted-in-past-24-hours/>

KSNV-TV 3: <https://news3lv.com/news/local/618-new-covid-19-cases-24-new-deaths-reported-in-clark-county>

KXNT-AM: <https://kxnt.radio.com/articles/news/county-coronavirus-cases-top-54000>

- August 17, 2020:

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[19%20cases,%205%20deaths%20as%20hospitalizations%20drop&utm\\_email=14C29485557484D88405A41C0A&utm\\_source=listrak&utm\\_medium=newsalert&utm\\_term=Nevada+adds+662+COVID-19+cases%2c+5+deaths+as+hospitalizations+drop+-+title&utm\\_campaign=News+Alert+-+Nevada+adds+662+COVID-19+cases%2c+5+deaths+as+hospitalizations+drop](https://www.reviewjournal.com/news/politics-and-government/nevada/nevada-adds-662-covid-19-cases-5-deaths-as-hospitalizations-drop-2096883/?g2i_source=newsletter&g2i_campaign=News%20Alert%20-%20Nevada%20adds%20662%20COVID-19%20cases,%205%20deaths%20as%20hospitalizations%20drop&utm_email=14C29485557484D88405A41C0A&utm_source=listrak&utm_medium=newsalert&utm_term=Nevada+adds+662+COVID-19+cases%2c+5+deaths+as+hospitalizations+drop+-+title&utm_campaign=News+Alert+-+Nevada+adds+662+COVID-19+cases%2c+5+deaths+as+hospitalizations+drop)

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<https://thenevadaindependent.com/article/coronavirus-contextualized-18th-edition-exploring-through-data-covid-19-in-nevada-and-beyond>  
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- August 9, 2020:  
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- August 2, 2020:

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Las Vegas Review Journal: <https://www.reviewjournal.com/business/casinos-gaming/las-vegas-strip-workers-want-mandated-testing-but-it-may-not-help-2086117/>

Las Vegas Sun: <https://lasvegassun.com/news/2020/aug/01/fight-drug-abuse-siegels-teen-social-influencers/>

### Products Completed:

- Por Mi Por Ti Por Norostros Viva Saludable trifold brochure
- Outbreak response plan for schools
- Smoke-free Multi-unit Housing Success Story
- Updated COVID-19 employee notice posters
- Jean Day photo collage for social media
- Norovirus guidelines for food establishments
- Norovirus guidelines for hotels and casinos
- "Uh oh, is this an outbreak" info sheet
- National Childhood Obesity Awareness Month sliders for GHCC and Viva Saludable
- Hispanic Heritage Month slider for Viva Saludable
- COVID testing directional signage
- Fact Sheet: Who Should Get Tested
- Stop, Swab & Go logo and flyer
- Perspective email newsletter and blog post on back-to-school immunizations
- Updated "Drink more water" posters
- "Free COVID Testing" signs



- "Stop the Spread of Germs" lobby pop-up display
- Farmers Markets and Neon to Nature sliders for VivaSaludable.org
- Updated COVID-19 homeless pocket guide
- Tobacco 21 FAQ card
- 2020 fentanyl fact sheet
- Testing registration posters for All Saints
- Island eNVy ads for Kama'aina magazine
- Fact sheet: Contact Tracing
- Academic Affairs quarter-sheet contact card
- QR code testing registration handouts specific to Decatur and All Saints locations
- Developed draft for SNHD All operational period update
- Developed flu shot media event talking points
- NCS talking points and fact sheet information for media event
- Updated RMPCDC FAQs
- Updated Contact Tracing FAQ
- Developed talking points for VOA interview
- Prepped for Nevada Current interview
- Coordinated interview with Rosana Romero
- Coordinated NAACP presentation

#### Advertising Placed:

- Gay Vegas / Fab magazine ads for September
- "Stop the Spread of Germs" Las Vegas Kids Directory ad

#### Social Media Summary:

- Developed and posted 89 social media messages regarding:
  - Stop Swab & Go
  - Esta En Tus Manos Nevada
  - COVID-19
  - Contact tracing
  - Flu
  - Emergency preparedness during COVID-19
  - Mosquito surveillance, prevention, and safety
  - Back-to-School immunizations
  - NDOT Environmental Impact Statement Public Conference
  - National Health Center Week
  - Mobile Clinic
  - Excessive heat warning

#### Translation Services:

- New graphics to promote community compliance with contact tracing
- Non-Congregate Shelter welcome letter
- Had Any of the following symptoms?
- Who should get tested for COVID-19?
- Webpage titles
- COVID-19 testing appointment
- Reviewed Por Mi Por Ti Por Nosotros Viva Saludable
- Reviewed COVID-19 Pocket Guide



Community Outreach:

- Distributed Back-to-School flyers to community partners
- Distributed COVID-19 testing flyers to community partners

Meetings of Note:

- August 31, 2020: COVID-19 Newsworthy Event discussion
- August 31, 2020: State Media call
- August 31, 2020: CDC COVID-19 All State & Local conference call
- August 28, 2020: Department of Health and Human Services Hearing – Senate Bill 4
- August 28, 2020: State Media call
- August 27, 2020: Flu Vaccine Planning meeting
- August 27, 2020: CDC/NPHIC 2020 Flu Vaccination Communications Plans meeting
- August 26, 2020: Media campaign discussion
- August 26, 2020: State Media call
- August 26, 2020: Clark County News Conference - Stop, Swab & Go
- August 26, 2020: District Health Officer Succession meeting
- August 25, 2020: Coronavirus PIOs/Communicators teleconference
- August 24, 2020: COVID-19 Newsworthy Event discussion
- August 24, 2020: State Media call
- August 24, 2020: CDC COVID-19 All State & Local conference call
- August 21, 2020: Junta Comunitaria Del Sector Social
- August 21, 2020: State Media call
- August 21, 2020: NPHA Advocacy and Policy Committee
- August 21, 2020: OC meeting
- August 20, 2020: State Media call
- August 20, 2020: Mitigation and Management Taskforce
- August 19, 2020: State Media call
- August 18, 2020: Esta En Tus Manos Clark County Hispanic COVID Taskforce
- August 18, 2020: State Media call
- August 18, 2020: Coronavirus PIOs/Communicators teleconference
- August 17, 2020: COVID-19 Newsworthy Event discussion
- August 17, 2020: State Media call
- August 17, 2020: CDC COVID-19 All State & Local conference call
- August 14, 2020: State Media call
- August 13, 2020: State Media call
- August 13, 2020: Virtual Roundtable on Minority Health with Congresswoman Susie Lee
- August 12, 2020: State Media call
- August 11, 2020: Esta En Tus Manos Clark County Hispanic COVID Taskforce
- August 11, 2020: State Media call
- August 11, 2020: Coronavirus PIOs/Communicators teleconference
- August 10, 2020: COVID-19 Newsworthy Event discussion
- August 10, 2020: State Media call
- August 10, 2020: CDC COVID-19 All State & Local conference call
- August 7, 2020: State Media call
- August 7, 2020: OC meeting
- August 6, 2020: State Media call
- August 5, 2020: State Media call
- August 4, 2020: Esta En Tus Manos Clark County Hispanic COVID Taskforce
- August 4, 2020: State Media call
- August 4, 2020: Coronavirus PIOs/Communicators teleconference



- August 3, 2020: COVID-19 Newsworthy Event discussion
- August 3, 2020: State Media call
- August 3, 2020: CDC COVID-19 All State & Local conference call
- August 3, 2020: Debrief COVID-19 Spanish webinar
- August 3, 2020: COVID-19 Dashboard meeting

<b>Media, Collateral and Community Outreach Services</b>	<b>Aug 2019</b>	<b>Aug 2020</b>		<b>YTD FY20</b>	<b>YTD FY21</b>	
Media - Print Articles	104	115	↑	143	207	↑
Media - Broadcast stories	43	120	↑	56	238	↑
Collateral - Advertising/Marketing Products	49	36	↓	90	70	↓
Community Outreach - Total Volunteers <sup>1</sup>	25	0	↓			
Community Outreach - Volunteer Hours	1,423	0	↓	2,879	0	↓

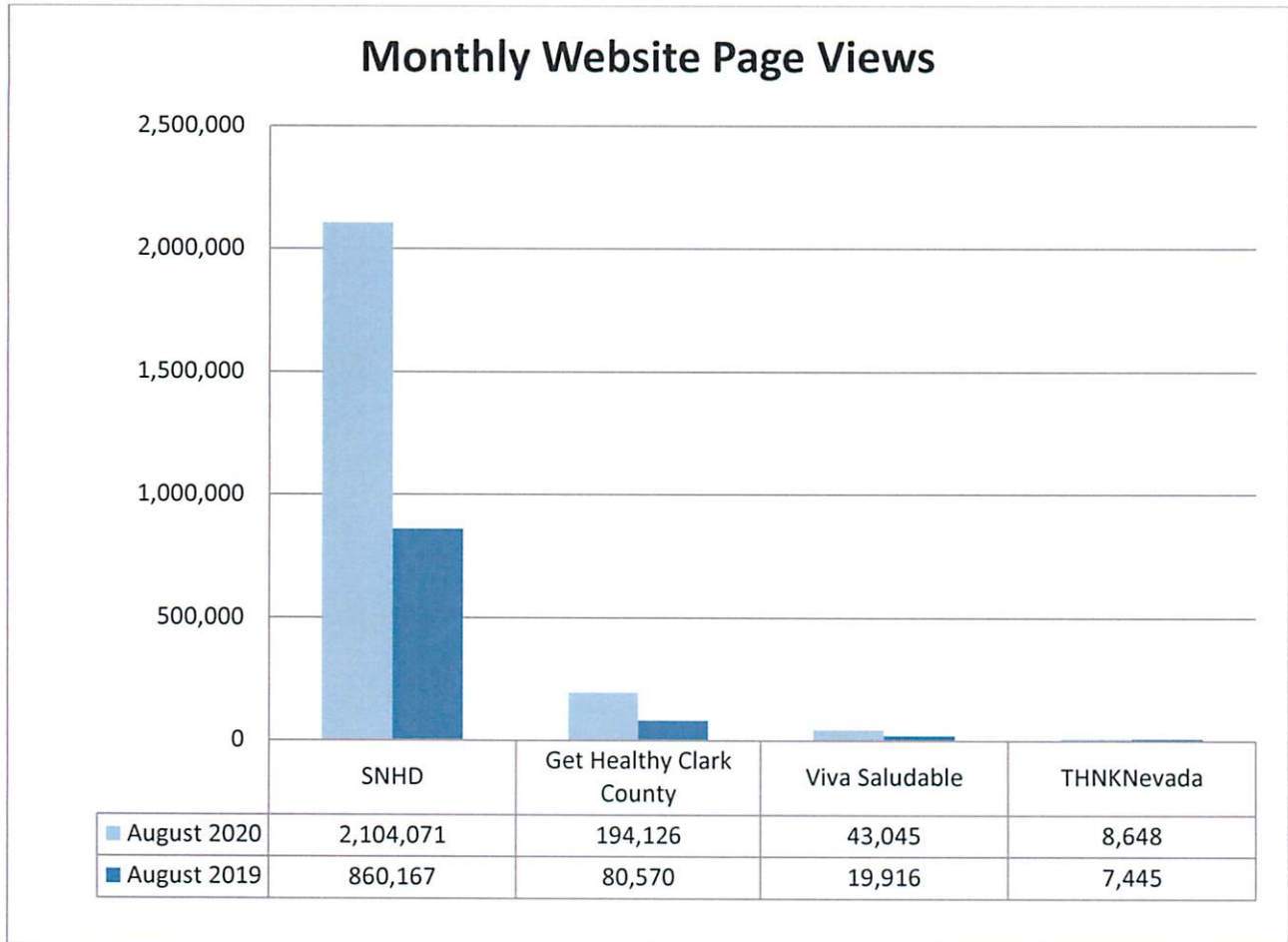
<sup>1</sup>Total volunteer numbers fluctuate from month to month and are not cumulative.

<b>Social Media Services</b>		<b>Aug 2019</b>	<b>Aug 2020</b>		<b>YTD FY20</b>	<b>YTD FY21</b>
*Facebook SNHD	Likes	4,404	8,597	↑	4,404	8,597
*Facebook GHCC	Likes	5,872	6,212	↑	5,872	6,212
*Facebook SHC	Likes	1,737	1,693	↓	1,737	1,693
*Facebook THNK/UseCondomSense	Likes	5,926	5,758	↓	5,926	5,758
*Facebook SNHD THINK Project	Likes	49	49	→	49	49
*Facebook Food Safety	Likes	22	48	↑	22	48
*Instagram SNHD	Followers	1,035	2,587	↑	1,035	2,587
*Instagram Food Safety	Followers	315	438	↑	315	438
*Twitter EZ2Stop	Followers	412	413	↑	412	413
*Twitter SNHDflu	Followers	945	1,544	↑	945	1,544
*Twitter Food Safety	Followers	55	77	↑	55	77
*Twitter GetHealthyCC	Followers	343	345	↑	343	345
*Twitter SNHDinfo	Followers	3,239	7,757	↑	3,239	7,757
*Twitter TuSNHD	Followers	261	304	↑	261	304
*Twitter THNK/UseCondomSense	Followers	724	734	↑	724	734
*Twitter SoNVTraumaSyst	Followers	119	130	↑	119	130
YouTube SNHD	Views	79,769	25,623	↓	151,066	43,881



YouTube THNK/UseCondomSense	Views	435	381	↓	963	735
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\*Facebook, Instagram and Twitter numbers are not cumulative.



## ADMINISTRATION Human Resources Monthly Report – August 2020

### Employment/Recruitment:

- 59 New Hires
- 652 active employees as of August 31, 2020
- 6 Terminations, including 1 retirement
- 7 Promotions, including 4 Flex-reclasses
- 0 Lateral Transfers
- 1 Demotion
- 1 Accelerated Step Advancement
- 173 interviews scheduled; 104 interviews cancelled
- 69 Interviews held (29.25 hours) (Adriana Alvarez, Erika Bustinza, Edie Cleveland, Jose Garcia, Angela Lewis, Jakki Wells)
- 0 sign-language interpreter set ups



- 14 job offers extended (Adriana Alvarez, Kimberly Monahan)
- 16 recruitments posted (Kimberly Monahan)
- Turnover rates
  - Administration – 2.34%
  - Clinical Services and FQHC – 1.28%
  - Community Health – 0.00%
  - Environmental Health – 0.63%
- 24 Other Personnel Change forms processed
- 33 Evaluations received and recorded in One Solution
- Total number of vacancies: 89.6 FTEs
- Total number of positions in recruitment: 66.6 FTEs

### **Director of Human Resources and Organizational Development**

- Investigations: 15 hours
- Organizational Development: 23 hours
- Training: 0 hours
- Meetings with employees: 15 hours
- Committee/Team/Employee engagement meetings: 48 hours
- Leadership Meetings: 40 hours
- Leadership reports/plans/projects: 35 hours

### **Employee/Labor Relations (Erika Bustinza)**

- 0 Verbal Warnings, 0 Written Warnings, 1 Suspension, 0 Final Written Warnings, 0 Terminations, 0 Probationary Release
- 3 Grievances
- 4 Arbitrations
- 4 hours of Labor Meetings (with Union)
- 92 hours Investigatory Meetings
- 11 Investigations
- 18 hours ER/LR Meetings with managers or employees
- Number of EEOC/NERC and EMRB cases: 1
- Maintain Grievance Log and Official Complaints Report, Investigation Log, and Weekly Recruitment Report for Leadership (Erika Bustinza)

### **Clerical Activity (Amanda Shore)**

Bilingual Process: 2.5 hours

Tests scheduled – 1; Tests postponed – 0; Results received – 2

Filing: 2.5 hours

Related to COVID and remote work: 22 hours

- Weekly Fact Sheets
- Remote Work Guide
- Other employee communications

Recruitment Assistance: 6.25 hours

Recruitment and New Hire processes specifically for Contact Tracers: 33.5 hours

SharePoint: 10.25 hours



Temp tracking: 2.25 hours

Other: Phones, door, create New Hire and Benefits Orientation packets, sort and file equipment checkout agreements, Onboarding Part 1, create fillable forms, add completed trainings to One Solution, add new hires to One Solution, assist with Personnel Change Forms, update employee information in One Solution, employment verifications, format various documents, order office supplies, schedule meetings for team members, safety inspection.

**Trainings/Meetings Attended by Staff:**

- Position Control – (Kimberly Monahan, Adriana Alvarez, and Scott Witherall)
- Recruitment biweekly meeting (2 hours) – (Kimberly Monahan, Adriana Alvarez, Angela Lewis, Scott Witherall)
- Biweekly meeting with Employment Screening Resources (2 hours) – (Kimberly Monahan, Adriana Alvarez, Angela Lewis)
- Training new staff on recruitment process (Kimberly Monahan and Adriana Alvarez)

**Projects in Progress/Other items**

- Sharepoint Human Resources Site update (various Human Resources staff)
- Human Resources Training for Supervisors (Erika Bustinza)
- Unemployment Fraudulent Claims (Erika Bustinza, Angela Lewis, Jakki Wells)
- Recruitment Supervisor Training (Kimberly Monahan, Adriana Alvarez, Angela Lewis)
- Temp Agency Coordination – (Adriana Alvarez, Kimberly Monahan, Edie Cleveland)
- On-boarding notification to IT for New Hires & Temporary employees – (Scott Witherall, Amanda Shore)
- Job Descriptions for FQHC Grant Accountant – (Kimberly Monahan, Angela Lewis)
- Human Resources Training for Supervisors – (Erika Bustinza)

**HUMAN RESOURCES SUPERVISOR MONTHLY REPORT**  
**August 2020**

- Number of Workers Comp cases for the month: 1 (non-OSHA recordable) and 1(OSHA recordable)
- Number of Open Cases: 2
- Number of Cases in final closing: 1

**Human Resources Supervisor Employee/Labor Relations**

- 20 hours Meeting with Employees and Managers
- 4 hours of Labor Meetings (with Union)
- 15 hours Investigatory Meetings
- Number of EEOC/NERC and EMRB cases: 1



**Trainings/Meetings Attended by Staff:**

- 3<sup>rd</sup> HR Staff Meeting
- 3<sup>rd</sup> ICS Operations Planning Meeting
- 3<sup>rd</sup> ICS Tactics Meeting
- 4<sup>th</sup> ESR (Employer Screen Services) Follow-up meeting
- 5<sup>th</sup> Employee Protocol for COVID Meeting
- 5<sup>th</sup> ICS Operation Briefing Meeting
- 7<sup>th</sup> Remote Work Meeting
- 10<sup>th</sup> HR Staff Meeting
- 10<sup>th</sup> ICS Tactics Meeting
- 11<sup>th</sup> Biweekly Recruitment Meeting
- 11<sup>th</sup> SNHD Benefits – Guardian Life
- 13<sup>th</sup> Supervisor Training Discussion Meeting
- 17<sup>th</sup> Board Presentation Review Meeting
- 18<sup>th</sup> Guardian Anytime Training Meeting
- 18<sup>th</sup> ESR (Employer Screen Services) Follow-up meeting
- 19<sup>th</sup> Compliance Committee Meeting
- 19<sup>th</sup> SNHD Selerix Training
- 19<sup>th</sup> HIPAA and Customer Service Training Meeting
- 19<sup>th</sup> ICS Operation Briefing Meeting
- 24<sup>th</sup> HR Staff Meeting
- 25<sup>th</sup> Biweekly Recruitment Meeting
- 26<sup>th</sup> Clark County Open Enrollment Meeting
- 26<sup>th</sup> ICS Operation Briefing Meeting
- 28<sup>th</sup> Supervisor Training Discussion Meeting
- 31<sup>st</sup> ICS Tactics Meeting

**ADMINISTRATION Southern Nevada Public Health Laboratory  
(SNPHL) Monthly Report**

**SOUTHERN NEVADA PUBLIC HEALTH LABORATORY (SNPHL) August 2020**

1. **Clinical Testing:** SNPHL supports the SNHD Nursing Division with molecular and microbiology culture Sexually Transmitted Disease (STD) testing. SNHD STD department and SNPHL cooperatively participate in the CDC Gonococcal Isolate Surveillance Project. SNPHL performs *N. gonorrhoeae* culture and submits isolates to CDC and Nursing provides the client information required by the project.

STD August testing; #70 GC cultures and isolates were serotyped from #1133 GC and #402 Syphilis samples, RPR #95 / #27 titer (near-normal average / less # than July).

Hepatitis testing is performed on the Ortho Vitros ECiQ instrument. August tests (#157) slightly less than average, fewer than July.

HIV August testing (#210, #6 differentiated / #25 RNA quant) was also slightly below average, less than July.

SARS-Cov-2 Total Antibody testing has been / or is currently in validation, maintenance / repair and performed on the; Bio-Rad Evolis Instrument, Hologic Panther, King Fisher / 7500DX and BioFire / QiaCube-QuantStudio platform(s). Proprietary reagents / supplies continue to be a

limiting factor in providing tests during this pandemic time of viral recovery – transition to a new (6 month) normal. SNPHL goal is to increase capacity to 2,000 tests each day (current capacity is 800-1200 tests / day) with turn-around-time of <48 hours (TAT 2Day- currently at / near goal).

Feb	0+ / 7 (0%)	Jun	835+ / 19,128 (4%)
Mar	109+ / 658 (16.5%)	Jul	3,608+ / 24,224 (14.8%)
Apr	326+ / 2,082 (15%)	Aug	2,404+ / 19,459 (12.35%)
May	259+ / 11,177 (2%)		

2. SNPHL testing helps meet our mission to affect individual patient care and enhance population surveillance efforts to identify / reduce disease transmission in Clark County.
3. **Epidemiological Testing and Consultation:**
  - A. SNPHL cooperative / collaboration testing supports the investigation activity of SNHD OEDS and Nursing Division to identify close contacts at risk for SARS-CoV-2 infection to rapidly activate mitigation / quarantine behavior and reduce disease transmission. SNHD has hired additional case investigators and contact tracers (plans completed to obtain concomitant training for CoVid test collection). Current positive SARS-CoV-2 test result reporting averages - 2 days. Improvements in the SNHD patient result portal connection to the SNPHL report laboratory information system has helped accession input of patient data with subsequent improved report result turn-around time.
  - B. SNPHL participates in the SNHD Outbreak Investigation Committee and Foodborne Illness Taskforce. In August SNPHL identified-typed: #17 subtypes of #21 Salmonella; Campylobacter #8 subtype of #13; Shigella #6 subtype of #9 and #1 Corynebacterium.
  - C. SNPHL continues to report results of influenza testing to the CDC National Respiratory and Enteric Virus Surveillance System (NREVSS). Of #39 respiratory panels performed in August NO (#0) influenza identified. Combi Flu/CoVid test validated, pending CDC guidance for implementation.
4. **State Branch Public Health Laboratory Testing:**
  - A. SNPHL performs reportable disease isolate testing and confirmation. Isolates submitted by local laboratories are serotyped and / or confirmed by Whole Genome Sequencing; stored on-site; and results reported and / or samples submitted to CDC through various national programs; Public Health Laboratory Information System (PHLIS), National Antimicrobial Resistance Monitoring System (NARMS), and Influenza Surveillance.
  - B. SNPHL is a member of the CDC Laboratory Response Network (LRN) testing for identification of potential biological weapons / agents on environmental daily samples (#3LRN unknowns tested in August) within its unique BSL3 environment.
  - C. SNPHL has validated and performed #32 Whole Genome Sequencing tests (WGS) in August for; Salmonella, Shigella, Campylobacter and E. coli-Shiga toxin. WGS validation for other organisms is pending (specifically SARS-CoV-2 is now performed at NPHL in Reno and in collaboration-cooperation with UNLV).
  - D. SNPHL provides vector testing for Environmental Services; testing for Zika, West Nile, Western / Eastern Equine Encephalitis. #484 mosquito tests were performed in August / #39 Aedes species identified. West Nile virus is still diminished this year (versus last summer).
  - E. SNPHL has increased courier services to SNHD public health centers and Southern Nevada hospital / commercial laboratories.



**5. All-Hazards Preparedness:**

- A. SNPHL provides testing for SNHD COVID-19 Emergency Incident Response, operational periods (weeks) #23-27. Local community outreach, CCCD jail-detention centers and long-term nursing facilities POC (by FEMA equipment) and confirmation testing are supported by SNPHL.
- B. SNPHL continues to expand testing for COVID-19 by looking into different testing methods, new vendors and new supply chain pathways.
- C. SNPHL participates on a weekly conference call with state SNHD OPHP, local First Responders and sentinel laboratories (as well as 3x / wk with SNHD CoVid ICS) to ensure SNPHL response of possible biological or chemical agents and CoVID19 for the collection / reporting of correct test samples.
- D. SNPHL staff continue on-going training of LRN protocols for biological agent confirmation and participate frequently in proficiency / competency surveys.
- E. SNPHL currently has technical laboratory staff (#39) trained and on-call to perform emergency LRN testing 24 hours per day / 7 days per week. SNPHL routine service hours have expanded to 0600-2200 and weekends with limited staff.
- F. SNPHL coordinates with training / exercises for First Responders including local Civil Support Team, HazMat, Federal Bureau of Investigation, and Las Vegas Metropolitan Police Department.
- G. SNPHL provides information to local laboratorians on CDC packaging and shipping infectious substances and on chain of custody procedures.

**5. August 2020 SNPHL Activity Highlights:**

- A. Dr Joseph Benson took over duties as Laboratory Director on June 29, 2020. An updated Nevada State license has been received and follow-on inspections are still anticipated at any time from the Nevada Laboratory License Inspection Agencies.
- B. Laboratory staff continue universal precautions; mask wearing, hand washing, protective garments and social distancing despite vigilance fatigue / most have settled into a steady state (pseudo recovery phase) 6-month battle-rhythm for CoVid mitigation behavior. Most training is now obtained from on-line activities (5hrs / staff member in August). We are still in hope of reestablishing all SNPHL services / processes disrupted during the CoVid pandemic.
- C. SNPHL was busy testing over 19,000 SARS-CoV-2 PCR / antigen specimens in August. SARS-CoV-2 Antibody serology (72) was performed mostly on SNHD employees, pending implementation of an Antibody recovery - surveillance protocol.
- D. Training of new hires continues. Two additional CoVid19 (30month) temporary technologists were brought on-board to assist with expanded testing COVID-19 capabilities. Hiring of additional staff utilizing grant funded positions persists. Staff re-organization into a effective / efficient cross-sectional CoVid Core group under molecular section supervision is ongoing.
- E. A new CDC combined Flu / CoVid test is on-site and validated, pending further guidance from the CDC on priority for patient use (expected to begin late Sep).
- F. SNPHL has a stable FEMA supply of Viral Transport Medium used in COVID-19 collection kits. Supply chain logistic problems and shortage of various supplies / reagents / equipment may recur and continue to be issues for concern.

- G. SNPHL works closely with Info Technology, OEDS departments and local community partners on the 2019 novel Coronavirus outbreak to provide rapid test results via the SNHD patient portal.
- H. SNPHL continues to work with multiple distributors and manufacturers for COVID testing supplies and consumables. There continues to be a shortage of various supplies and SNPHL is on allocation for specific reagents and consumables.
- I. With the new school year; SNPHL continues to train / introduce CSN students to the PH laboratory environment and has scheduled to accept 2 additional UNLV interns for their 200hr educational senior projects. In addition, SNPHL has continued cooperation / collaboration with commercial (UMC- performed 2K surge CoVid tests, FEMA has scheduled 60K CoVid tests for 29Aug-19Sep) and research laboratories for specific sample identification (WGC CoVid / UNLV) and use of equipment (fluid handler from UNLV; with specific programming performed by UNLV staff).
- J. Lab Space Build-out: Plans for new upstairs clean room with help consolidate functional CoVid services (6-8wks). Total re-model with move of clinical immunology laboratory into new warehouse build out area / move of micro section downstairs into current clinical space and expansion of CoVid molecular into entire upstairs laboratory space (expectation 6months).

**COMMUNITY HEALTH – SNPHL – Fiscal Year Data**

SNPHL Services	Aug 2019	Aug 2020		FY 2019-2020	FY 2020-2021	
Clinical Testing Services <sup>1</sup>	6,080	6,626	↑	6,080	6,626	↑
Epidemiology Services <sup>2</sup>	130	157	↑	130	157	↑
State Branch Public Health Laboratory Services <sup>3</sup>	191	13,508	↑	191	13,508	↑
All-Hazards Preparedness Services <sup>4</sup>	7	8	↑	7	8	↑
Environmental Health Services <sup>5</sup>	453	484	- ↑	453	484	↑

1 Includes N. Gonorrhoeae culture, GISP isolates, Syphilis, HIV, CT/GC molecular, Gram stain testing.  
 2 Includes Stool culture, EIA, Norovirus PCR, Respiratory Pathogen PCR, Epidemiological investigations or consultations.  
 3 Includes PFGE and LRN testing, proficiency samples, reporting to CDC, courier services, infectious substance shipments, teleconferences, trainings, presentations and inspections, samples submitted to CDC or other laboratories.  
 4 Includes Preparedness training, teleconferences, Inspections.  
 5 Includes vector testing.





# Memorandum

**Date:** September 24, 2020  
**To:** Southern Nevada District Board of Health  
**From:** **Amy Hagan**, *Director of Human Resources and Organizational Development*  
**Dr. Fermin Leguen**, *Acting Chief Health Officer*

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**RE:** NEW CLASSIFICATION SPECIFICATIONS

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- **Law Clerk**

This position will work with General Counsel and Associate General Counsel to assist with the development, maintenance, and performance of Legal Department programs.

Schedule 12 - (\$37,273.60 – \$52,104.00), FLSA Non-exempt, Bargaining Unit Ineligible

- **Medical Investigator/Epidemiology Manager**

The Medical Surveillance Investigator/Epidemiology Manager would serve as medical community liaison between the Southern Nevada Health District and medical stakeholders in Clark County. This position is responsible for investigating complex cases, outbreaks and provides expert consultation.

This position replaces the former "Medical Investigator."

Schedule 37 - (\$134,097.60 – \$187,116.80), FLSA Exempt, Bargaining Unit Ineligible

- **Financial Analyst**

To provide back-up and support to payroll, as well as to provide technical and analytical support of payroll activities and functions. To perform a variety of professional and technical duties involved in preparing budgets and monitoring expenses within one or more Divisions. To develop policies and procedures within the finance department.

Schedule 23 - (\$65,520.00 – \$91,395.20), FLSA Exempt, Bargaining Unit Eligible

- **Clinical Staff Physician—Infectious Diseases**

To perform a variety of advanced clinical duties on an “out-patient” basis at Southern Nevada Health District (SNHD) clinics; to participate in the control, prevention, and treatment of communicable diseases and conditions, at any of the established SNHD sites, or sites of its various partners.

Schedule 39 - (\$148,553.60 – \$206,564.80), FLSA Exempt, Bargaining Unit Ineligible

- **Project Management and Organizational Research Analyst**

To perform a variety of professional and technical duties related to project management, organizational research, training, and measurement, policy management, and change management activities. Oversee the HR/OD’s projects and provide project management, tracking and reporting of project successes.

Schedule 24 - (\$68,972.80 – \$96,241.60), FLSA Exempt, Bargaining Unit Ineligible

- **Research and Learning Development Analyst**

To perform a variety of professional and technical duties related to training and education activities. Involvement in preparing budgets, monitoring expenses within Organizational Development, and monitoring grant fiscal expenses; recommend procedural and policy changes based on data, operational, and/or research analysis, performance management. Participation in quality assurance, project management, policy issues, and other special projects as assigned.

Schedule 24 - (\$68,972.80 – \$96,241.60), FLSA Exempt, Bargaining Unit Ineligible

- **Senior Performance Management Analyst**

To perform a variety of professional and technical duties involved in preparing budgets and monitoring expenses within the Organizational Development Division; recommend procedural and policy changes based on data, operational, and/or research analysis; and monitor grant fiscal expenses, performance management, quality assurance, project management and special projects as assigned.

Schedule 26 - (\$76,440.00 – \$106,620.80), FLSA Exempt, Bargaining Unit Ineligible

- **Training and Research Analyst**

Performs a variety advanced journey-level professional, technical, management and analytical activities in support of the Southern Nevada Health District’s human resources program and performs related duties as assigned.

Schedule 22 - (\$62,275.20 – \$86,860.80), FLSA Exempt, Bargaining Unit Eligible



- **Senior Human Resources Analyst – Employee Experience**  
To perform a variety of complex professional, technical and analytical activities in support of the Southern Nevada Health District's human resources program including recruitment, classification, training, compensation and benefits, employee and labor relations.

Schedule 24 - (\$68,972.80 – \$96,241.60), FLSA Exempt, Bargaining Unit Ineligible

- **Senior Human Resources Analyst – Employee and Labor Relations**  
To perform a variety of complex professional, technical and analytical activities in support of the Southern Nevada Health District's human resources program including recruitment, classification, training, compensation and benefits, employee and labor relations.

Schedule 24 - (\$68,972.80 – \$96,241.60), FLSA Exempt, Bargaining Unit Ineligible

**PAYROLL EARNINGS SUMMARY**

**August 8 to 21, 2020**

	Pay Period	Calendar YTD	Fiscal YTD	Budget 2021	Actual to Budget	Incurred Pay Dates to Annual
CLINICAL SERVICES	\$ 195,730.14	\$ 6,281,316.77	\$ 822,900.00	\$ 6,006,479.00	14%	
ENVIRONMENTAL HEALTH	\$ 473,656.94	\$ 7,944,639.31	\$ 1,808,296.97	\$ 12,295,366.00	15%	
COMMUNITY HEALTH	\$ 274,876.92	\$ 5,479,886.39	\$ 1,160,481.01	\$ 10,620,023.00	11%	
FQHC	\$ 180,718.86	\$ 752,531.56	\$ 752,531.56	\$ 6,918,393.00	11%	
ADMINISTRATION W/O ICS-COVID	\$ 315,684.87	\$ 8,486,892.41	\$ 1,505,771.69		14%	
ICS-COVID General Fund	\$ (11,773.29)	\$ 786,325.95	\$ 786,325.95	\$ 10,970,081.00	7%	
ICS-COVID Grant Fund	\$ 369,941.99	\$ 369,941.99	\$ 369,941.99			
<b>TOTAL</b>	<b>\$ 1,798,836.43</b>	<b>\$ 30,101,534.38</b>	<b>\$ 7,206,249.17</b>	<b>\$ 46,810,342.00</b>	<b>15%</b>	<b>15%</b>

FTE 647

Regular Pay	\$ 1,540,193.21	\$ 24,761,173.98	\$ 5,771,374.54		
Training	\$ 12,109.21	\$ 119,331.49	\$ 24,941.35		
Final Payouts	\$ 23,221.91	\$ 513,366.76	\$ 234,659.28		
OT Pay	\$ 48,359.61	\$ 593,867.23	\$ 235,121.39		
Leave Pay	\$ 158,195.14	\$ 3,550,034.11	\$ 832,822.92		
Other Earnings	\$ 16,757.35	\$ 563,760.81	\$ 107,329.69		
<b>TOTAL</b>	<b>\$ 1,798,836.43</b>	<b>\$ 30,101,534.38</b>	<b>\$ 7,206,249.17</b>		



CHIEF HEALTH OFFICER



**BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT**

**August 8 to 21, 2020**

Overtime Hours and Amounts

Comp Time Hours Earned and Value

**ADMINISTRATION**

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
ALFORD, CAMILLE A	DWCVD_21	16.00	\$502.08	KREMER, NAMI O	3.75	\$93.94
CARDONA, ANTHONY C	DWCVD_21	28.00	\$1,165.50			
PRICE, KERI A	DWCVD_21	16.00	\$738.00			
WILSON, MARILYN L	DWCVD_21	24.00	\$901.80			
FISHER, BRANDYN	DWCVD_21	26.00	\$719.16			
GO, JOSE F	DWCVD_21	43.00	\$1,189.38			
HASSELBAUER, FORREST L	DWCVD_21	16.00	\$816.48			
OBIL, JONAH U		4.00	\$107.52			
RUIZ, GEORGE		2.00	\$75.15			
VUKSANOVIC, DAN	DWCVD_21	43.00	\$1,349.34			
BOJORQUEZ, IBETH	HCNAP_20	1.00	\$49.74			
GALAVIZ, MONICA	DWCVD_21	10.25	\$523.06			
PLAIR, TONIA M	HCVD2_20	11.50	\$503.70			
SEATON, NICOLE M		5.00	\$297.60			
ALLEN, DELILA	DWCVD_21	24.00	\$1,107.00			
ENSIGN, ROSEMARY A	DWCVD_21	8.00	\$316.44			
HAMILTON, SAMANTHA	DWCVD_21	8.00	\$226.44			
NEAL, RAYONA N	DWCVD_21	16.00	\$442.56			
SCHMIDT, ERIC A	DWCVD_21	16.00	\$442.56			
SHORE, AMANDA M		1.00	\$29.84			
AVANCY, ELENITA O	DWCVD_21	7.50	\$328.50			
HIDROSOLLO, DARYL	DWCVD_21	3.50	\$157.19			
HOSEY, RICHARD	DWCVD_21	6.50	\$407.16			
ANGELES, ANNA	DWCVD_21	4.00	\$220.50			
BARBER, LORA J	DWCVD_21	1.50	\$84.87			
BAUTISTA, ILENE E	DWCVD_21	6.50	\$428.42			
GARCIA, ROSIE V	DWCVD_21	13.50	\$446.11			
GRIEGO, REY R	DWCVD_21	5.00	\$255.15			
LAM, KIT	DWCVD_21	11.50	\$432.11			
WHITE, DANIELLE	EL2LB_20	0.25	\$8.26			
YOUNG, ANGELA K	DWCVD_21	7.00	\$485.84			
BROWN, DANIEL R	DWCVD_21	8.25	\$557.87			
BUTAC, YVETTE JOY	DWCVD_21	15.75	\$639.53			
HUYO A, JOCELYN T	DWCVD_21	5.25	\$235.78			
MATA, NANCY	DWCVD_21	8.00	\$359.28			
NAKHONWONG, KANITTHANANT	DWCVD_21	8.00	\$251.04			
POLINTAN, MICHAEL S		9.00	\$394.20			
Total Administration		<b>439.75</b>	<b>\$17,195.16</b>		<b>3.75</b>	<b>\$93.94</b>

**COMMUNITY HEALTH**

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
BARNNETT, SARIE N	DWCVD_21	11.50	\$352.42			
BECKFORD, NIEMA Y	DWCVD_21	10.00	\$306.45			
BLAKE, HALEY N	DWCVD_21	7.00	\$427.46			
BOWERS, JENNIFER D	PHCVOE20	7.00	\$438.48			
CASTRO, JANET V	DWCVD_21	3.00	\$101.79			
CHARLES, ZULEIKA L	DWCVD_21	8.00	\$245.16			
COLE, LISA R	DWCVD_21	33.50	\$1,051.23			
CRUZ NANEZ, REBECCA	DWCVD_21	30.00	\$1,314.00			
DE LOS SANTOS, SHERILYN M	DWCVD_21	51.00	\$1,643.99			
DONNELL, JESSICA M	DWCVD_21	17.00	\$803.25			
EWING, TABITHA L	PHCVOE20	10.00	\$438.00			
FLOURNOY, TIFFANY D	DWCVD_21	10.00	\$438.00			
FOLEY, JAMES M	DWCVD_21	15.00	\$521.55			
GRATZKE, JENNIFER D	DWCVD_21	2.00	\$125.28			

**BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT**

**August 8 to 21, 2020**

**Overtime Hours and Amounts**

**Comp Time Hours Earned and Value**

JOHNSON, MONIQUE	DWCVD_21	56.50	\$2,606.06
JORGE, MICHELELEE	DWCVD_21	8.00	\$271.44
KING, ANGELA D	DWCVD_21	26.00	\$882.18
MARTINEZ SAINZ, JOSE R	DWCVD_21	37.00	\$1,255.41
MCLELLAN, BETSY	PHCVOE20	31.25	\$1,768.13
MONTGOMERY, JOSHUA M	DWCVD_21	12.00	\$582.12
O'CONNOR, KELLI J	PHCVOE20	53.00	\$2,444.63
PEREZ, MELANIE J	PHEPR21	1.25	\$54.75
QIU SHULTZ, ZUWEN	DWCVD_21	18.25	\$1,143.18
RAMAN, DEVIN C	PHEPR21	4.00	\$263.64
ROSSI BOUDREAUX THIB, DUSTIN M	DWCVD_21	11.00	\$533.61
STANFORD, SABRA	DWCVD_21	10.50	\$356.27
UTYKANSKI, COLIN R	DWCVD_21	0.25	\$8.26
WHITE, CANDYCE L	DWCVD_21	3.50	\$192.94
KINGSLEY, CHAD A	DWCVD_21	32.00	\$1,904.64
BULLOCH KHAYAT, MARY D	DWCVD_21	9.00	\$521.64
PAGAN, WENDY	DWCVD_21	8.00	\$501.12
MORALES, LOURDES J	DWCVD_21	8.00	\$221.28
Total Community Health		<b>544.50</b>	<b>\$23,718.36</b>

0.00	\$0.00
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**CLINICAL SERVICES**

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
DOMINGUEZ, LILIANA	HCNAP_20	0.75	\$24.78	HODGE, VICTORIA	0.75	\$20.30
ENZENAUER, LIZETTE		7.00	\$322.88	POWELL, TASHEKA C	10.50	\$366.45
BRANTNER, LONITA A		0.75	\$31.22	WOODS, ROSANNA	0.75	\$31.32
CASTILLO, JOCELYN		4.25	\$294.97	ELLIS, REGENA M	0.75	\$31.32
CENABRE, MARIA T		0.50	\$20.81	VILLANUEVA, MICHELLE	0.75	\$31.32
CHONGTAL, LORIZA R		2.00	\$138.81			
GONZALES, VIRTUDES		0.75	\$46.98			
MACIEL PEREZ, MARISOL	DWCVD_21	13.50	\$561.94			
MCTIER, CHIKA	DWCVD_21	3.00	\$161.28			
POWELL, TASHEKA C	DWCVD_21	2.50	\$130.88			
RUIZ, ADINA		0.50	\$20.81			
SPRANCE GROGAN, CAROLYN S		0.50	\$25.52			
VALDIVIESO ESTRADA, ISABEL		1.00	\$51.03			
ANTONIO, JOYCELYNNE M	DWCVD_21	3.00	\$161.28			
GARCIA, JAYDE M		0.25	\$13.09			
JOHNSON, JESSICA L	DWCVD_21	4.00	\$209.40			
PEREZ, GUADALUPE	DWCVD_21	4.00	\$113.22			
SCHUDER, DAWN D	DWCVD_21	4.00	\$256.86			
DEL ROSARIO, EDNA	DWCVD_21	27.75	\$917.00			
ERIZA, LORENA		5.25	\$156.63			
PEREZ, JOSE A		4.75	\$145.56			
OREA-VALENCIA, MIRELLY		0.50	\$15.69			
AUSTIN, JENNIFER L	RWACM20	1.00	\$51.03			
Total Clinical Services		<b>91.50</b>	<b>\$3,871.67</b>		<b>13.50</b>	<b>\$480.71</b>



**BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT**

**August 8 to 21, 2020**

**Overtime Hours and Amounts**

**Comp Time Hours Earned and Value**

**ENVIRONMENTAL HEALTH**

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
GARMAN, MEREDITH	DWCVD_21	15.50	\$922.56	WELCH, BRENDA H	2.25	\$98.87
KELTON, JASON A		1.00	\$57.96			
LANE, SUSAN T	DWCVD_21	25.50	\$1,517.76			
MUTH, JAMES W	DWCVD_21	1.50	\$78.53			
WHITESIDES, VIRGINIA M	DWCVD_21	18.50	\$997.61			
Total Environmental Health		<b>62.00</b>	<b>\$3,574.42</b>		<b>2.25</b>	<b>\$98.87</b>
<b>Combined Total</b>		<b>1137.75</b>	<b>\$48,359.61</b>		<b>19.50</b>	<b>\$673.52</b>