



Memorandum

Date: July 23, 2020

To: Southern Nevada District Board of Health

From: Fermin Leguen, MD, MPH, Acting Chief Health Officer *FL*

RE: Administration Division Monthly Report – June 2020

ADMINISTRATION Facilities - Fiscal Year Data

Monthly Work Orders	June 2019	June 2020		YTD FY19	YTD FY20	
Maintenance Responses	153	152	↓	1925	1811	↓
Electrical Work Orders	4	3	↓	91	83	↓
HVAC Work Orders	11	8	↓	123	100	↓
Plumbing Work Orders	8	9	↑	45	75	↑
Preventive Maintenance	24	19	↓	183	216	↑
Security Responses	500	867	↑	6659	8639	↑

ADMINISTRATION Information Technology - Fiscal Year Data

Service Requests	June 2019	June 2020		YTD FY19	YTD FY20	
Service Requests Completed	548	767	↑	6489	7318	↑
Service Requests Opened	556	722	↑	6520	7356	↑
Service Requests Open over 30 days	74	67	↓	922	1152	↑

Information Services System Availability 24/7	June 2019	June 2020		YTD FY19	YTD FY20	
Total System	98.87	98.91	↑	99.55	98.94	↓

Total Monthly Work Orders by Department	June 2019	June 2020		YTD FY19	YTD FY20	
Administration	198	277	↑	2340	2467	↑
Community Health	100	175	↑	1103	1522	↑
Environmental Health	81	119	↑	1138	1336	↑
Clinical Services	169	196	↑	1908	1993	↑

First Call Resolution & Lock-Out Calls	June 2019	June 2020		YTD FY19	YTD FY20	
Total number of calls received	556	722	↑	6520	7356	↑
Number of first call resolutions	0	8	↑	41	63	↑
Number of Lock-out calls	9	11	↑	110	131	↑

ADMINISTRATION Finance - Fiscal Year Data

Total Monthly Work Orders by Department	June 2019	June 2020		YTD FY19	YTD FY20	
Grants Pending – Pre-Award*	4	4	→	55	76	↑
Grants in Progress – Post-Award**	12	17	↑	104	140	↑
Purchase Orders Issued	166	202	↑	2526	2654	↑

* Grant application was created and submitted to agency

** Grant application was approved – is being routed for signature

ADMINISTRATION Academic Affairs - Fiscal Year Data

Academic Affairs-Interns/Clinical Rotations/Residents/Fellows	June 2020	Fiscal YTD
Internships-Total Interns	14	138
Internship Hours ¹	550	8,865

¹ 8 of 14 interns worked on COVID-19 response activities

ADMINISTRATION Office of Communications – Monthly Activity Report and Fiscal Year Data

News Releases Disseminated:

- June 28, 2020: Public Health Update: Case Increase
- June 27, 2020: Public Health Update: Case Increase
- June 26, 2020: Public Health Update: Health District declares end to Hepatitis A Outbreak
- June 18, 2020: Mosquitoes in Clark County test positive for West Nile Virus
- June 15, 2020: A Message from Fermin Leguen, MD, MPH, Action Chief Health Officer Southern Nevada Health District
- June 12, 2020: Southern Nevada Health District announces first confirmed case of Multisystem Inflammatory Syndrome in a child associate with COVID-19

Press:

- June 30, 2020:
Las Vegas Review Journal: <https://www.reviewjournal.com/local/local-nevada/contact-tracing-finds-1500-cases-indoor-venues-biggest-risk->

[2065270/?g2i_source=newsletter&g2i_campaign=News%20Alert%20-%20Contact%20tracing%20finds%201,500%20cases,%20indoor%20venues%20biggest%20risk&utm_email=14C29485557484D88405A41C0A&utm_source=listrak&utm_medium=newsalert&utm_term=Contact%20tracing%20finds%201,500%20cases,%20indoor%20venues%20biggest%20risk%20-%20title&utm_campaign=News%20Alert%20-%20Contact%20tracing%20finds%201,500%20cases,%20indoor%20venues%20biggest%20risk](https://www.reviewjournal.com/news/politics-and-government/nevada/coronavirus-cases-rise-in-clark-county-2065270/?g2i_source=newsletter&g2i_campaign=News%20Alert%20-%20Contact%20tracing%20finds%201,500%20cases,%20indoor%20venues%20biggest%20risk&utm_email=14C29485557484D88405A41C0A&utm_source=listrak&utm_medium=newsalert&utm_term=Contact%20tracing%20finds%201,500%20cases,%20indoor%20venues%20biggest%20risk%20-%20title&utm_campaign=News%20Alert%20-%20Contact%20tracing%20finds%201,500%20cases,%20indoor%20venues%20biggest%20risk)

Business Insider: <https://www.businessinsider.com/las-vegas-casinos-are-still-open-as-coronavirus-cases-skyrocket-2020-6?r=US&IR=T>

Las Vegas Review Journal: <https://www.reviewjournal.com/local/coronavirus-transmission-rate-in-nevada-is-the-highest-in-the-us-2065417/>

Nevada Current: <https://www.nevadacurrent.com/2020/06/30/remember-theres-a-pandemic-and-wear-a-mask-officials-caution-for-fourth-of-july/>

Las Vegas Review Journal: <https://www.reviewjournal.com/local/51-clark-county-jail-inmates-test-positive-for-coronavirus-in-june-2065379/>

Reno Gazette Journal: <https://www.rgj.com/story/news/politics/2020/06/30/officials-nevada-can-meet-covid-testing-goals/5351656002/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/coronavirus-cases-rise-in-hispanic-community-young-people-2065041/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/clark-county-records-488-new-covid-19-cases-2-more-deaths-2065032/>

Las Vegas Sun: <https://m.lasvegassun.com/news/2020/jun/30/let-the-north-las-vegas-community-breathe/>

KVVU-TV 5: Vit Kraushaar was interviewed regarding contact tracing, masks, and education efforts. https://www.fox5vegas.com/coronavirus/fox5-experts-snhd-working-to-trace-covid-19/article_421b280e-b827-11ea-b581-3314c8b5f14e.html

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-clark-county-report-another-record-breaking-day-for-covid-19-cases-more-than-8k-tests-conducted/>

KNPR-FM: <https://knpr.org/headline/2020-06/pac-created-oppose-mask-mandate>

KXNT-AM: <https://kxnt.radio.com/articles/news/coronavirus-cases-in-clark-county-top-15000>

- June 29, 2020:

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/sisolak-extends-phase-two-through-july-2064559/>

Las Vegas Sun: <https://lasvegassun.com/news/2020/jun/29/sisolak-extends-current-phase-of-virus-reopening-p/>

Reno Gazette Journal: <https://www.rgj.com/story/news/politics/2020/06/29/nevada-officials-pledge-fix-covid-data-errors/3280802001/>

New York Magazine: <https://nymag.com/intelligencer/2020/06/failed-us-reopening-serves-up-a-feast-for-the-coronavirus.html>

Reno Gazette Journal: <https://www.rgj.com/story/news/2020/06/29/caesars-entertainment-employee-las-vegas-dies-covid-19/3278985001/>

Las Vegas Review Journal: <https://www.reviewjournal.com/business/casinos-gaming/cosmopolitan-workers-say-resort-isnt-disclosing-spread-of-coronavirus-among-employees-2064206/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/clark-county-records-697-new-covid-19-cases-4-additional->

[deaths-2063984/](#)

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/state-officials-making-plans-to-slow-uptick-of-covid-19-cases-in-las-vegas-hispanic-community/>

KNPR-FM: <https://knpr.org/headline/2020-06/health-agency-data-entry-error-caused-bulge-case-reports>

KLAS-TV 8: <https://www.8newsnow.com/video/i-team-snhd-manager-faces-criminal-charges-including-his-2nd-dui/5634148/>

KSNV-TV 3: Michael Johnson was interviewed regarding increases in cases.
<https://news3lv.com/news/local/gradual-increase-of-covid-19-hospitalizations-reported-in-clark-county>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-clark-county-record-3rd-largest-single-day-increase-in-covid-19-cases-more-than-7k-tests-conducted-in-24-hour-period/>

KXNT-AM: <https://kxnt.radio.com/articles/press-release/some-good-health-news-hep-a-outbreak-over>

- June 28, 2020:

The Nevada Independent: <https://thenevadaindependent.com/article/contact-tracing-a-public-health-tool-challenged-by-coronavirus-faces-new-test-in-nevada-and-its-casinos>

Las Vegas Review Journal: <https://www.reviewjournal.com/local/local-nevada/clark-county-adds-736-coronavirus-cases-after-reporting-delay-2063254/>

Reno Gazette Journal: <https://www.rgj.com/story/news/2020/06/28/coronavirus-nevada-covid-19-updates/3273486001/>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/736-new-cases-of-covid-19-reported-in-clark-county-snhd-attributes-more-than-300-to-june-25-report/>

- June 27, 2020:

Las Vegas Review Journal: <https://www.reviewjournal.com/local/high-virus-case-numbers-due-to-delayed-reporting-2062765/>

Martinsville Bulletin: https://martinsvillebulletin.com/news/national/govt-and-politics/mesquite-mayor-takes-daily-messages-directly-to-residents/article_14f6670b-fc4f-5eb7-92be-aca028cc8f34.html

Reno Gazette Journal: <https://www.rgj.com/story/news/2020/06/27/coronavirus-updates-what-we-know-saturday-reno-las-vegas/3268271001/>

Las Vegas Sun: <https://lasvegassun.com/news/2020/jun/27/advocates-data-needed-on-covid-19-risk-in-las-vega/>

KSNV-TV 3: <https://news3lv.com/news/local/snhd-delayed-lab-reporting-of-600-cases-partially-caused-saturdays-covid-19-case-spike>

KLAS-TV 8: <https://www.8newsnow.com/news/covid-19-cases-spike-in-clark-county-nearly-1k-reported-in-24-hours-statewide-covid-19-deaths-reach-500/>

- June 26, 2020:

EL Tiempo: <https://eltiempolv.com/noticias/que-hacer-y-no-hacer-en-cuestion-al-uso-obligatorio-de-cubrebocas-que-inicia-hoy-121639/>

Las Vegas Review Journal: Vit Kraushaar was interviewed regarding case increases, younger people, and trends. <https://www.reviewjournal.com/news/politics-and-government/nevada/younger-nevadans-driving-new-surge-of-covid-19-cases-2062622/>

Las Vegas Review Journal: <https://www.reviewjournal.com/life/health/hepatitis-a-outbreak-is-over-clark-county-officials-say-2062609/>

Las Vegas Sun: <https://lasvegassun.com/news/2020/jun/26/dramatic-surge-coronavirus-cases-nevada-first-wave/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/clark-county-logs-326-new-covid-19-cases-3-more-deaths-2061516/>

Las Vegas Review Journal: <https://www.reviewjournal.com/business/what-happens-when-a-casino-employee-tests-positive-it-varies-2061431/>

Business Insider: <https://www.businessinsider.com/coronavirus-rates-are-dropping-in-us-cities-with-protests-2020-6#las-vegas-has-also-seen-a-sharp-uptick-in-cases-lately-like-many-areas-of-the-sunbelt-but-the-infections-dont-seem-to-be-tied-to-a-specific-event-or-area-of-clark-county-12>

Vegas PBS/Nevada Week: <https://www.vegaspbs.org/blogs/nevada-week-season-2/covid19-cases-increase/>

KTNV-TV 13: <https://www.ktnv.com/news/health-district-declares-end-to-hepatitis-a-outbreak>

KNPR-FM/State of Nevada: Vit Kraushaar recorded an interview regarding masks, illness severity, and testing <https://knpr.org/knpr/2020-06/health-district-says-coronavirus-cases-hospitalizations-rising>

KSNV-TV 3: <https://news3lv.com/news/local/southern-nevada-health-district-declares-end-to-hepatitis-a-outbreak>

KVVU-TV 5: https://www.fox5vegas.com/news/local/health-district-declares-end-of-2019-hepatitis-a-outbreak-in-clark-county/article_16283636-b7c5-11ea-8497-b781eeeeeb6e.html

KXNT-AM: <https://kxnt.radio.com/articles/news/county-coronavirus-cases-surge-past-12000>

- June 25, 2020:

Las Vegas Review Journal: <https://www.reviewjournal.com/local/local-nevada/dos-and-donts-of-wearing-face-masks-starting-today-2061305/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/nevada-adds-record-497-new-covid-19-cases-as-clark-county-adds-397-2060668/>

KTNV-TV 13: <https://www.ktnv.com/13-investigates/osha-tasked-with-enforcing-mandatory-mask-order>

KSNV-TV 3: <https://news3lv.com/news/local/gov-sisolak-its-time-to-mask-up-for-nevada-doctors-lawmakers-weigh-in>

KSNV-TV 3: <https://news3lv.com/news/local/more-than-500-new-covid-19-cases-reported-in-nevada-breaking-daily-record>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-reports-record-breaking-day-for-positive-covid-19-cases-497-new-cases/>

KXNT-AM: <https://kxnt.radio.com/articles/news/county-sees-another-coronavirus-case-surge-of-nearly-400>

- June 24, 2020:

Nevada Current: <https://www.nevadacurrent.com/2020/06/24/nevada-joins-list-of-states-mandating-masks/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/sisolak-says-face-coverings-required-starting-friday-2060014/>

Las Vegas Review Journal: <https://www.reviewjournal.com/investigations/nevadas-27-tribal-nations-say-they-were-left-behind-amid-pandemic-2059778/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/295-new-covid-19-cases-2-more-deaths-reported-in-clark-county-2059820/>

Nevada Current: <https://www.nevadacurrent.com/2020/06/24/hike-in-covid-cases-unacceptable-says-member-of-sisolaks-medical-team/>

Las Vegas Sun: <https://lasvegassun.com/news/2020/jun/24/mayors-online-broadcasts-keep-mesquite-residents-i/>

The Progress: <http://mvprogress.com/2020/06/24/covid-19-testing-sees-light-attendance/>

KSNV-TV 3: <https://news3lv.com/news/local/mixed-reactions-to-governor-sisolaks-public-mask-mandate>

KNPR-FM: <https://knpr.org/npr/2020-06/trump-administration-moving-close-federally-funded-covid-testing-sites>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-exceeds-14k-covid-19-cases-more-than-350-reported-in-24-hour-period/>

- June 23, 2020:

Pahrump Valley Times: <https://pvtimes.com/news/desert-view-reports-no-june-covid-19-patients-86231/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/clark-county-nevada-both-see-record-one-day-jumps-in-covid-19-cases-2059119/>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/nevada-osh-aclarifies-social-distancing-guidelines-for-restaurants/>

KTNV-TV 13: Vit Kraushaar discusses the requirements for businesses reporting employees with COVID-19. <https://www.ktnv.com/news/coronavirus/what-happens-to-a-business-if-theres-a-covid-19-case>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/health-district-concerned-nevadans-have-become-complacent-as-covid-19-cases-continue-to-rise-statewide/>

KSNV-TV 3: <https://news3lv.com/news/local/412-new-covid-19-cases-2-new-deaths-reported-in-clark-county>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-clark-county-report-largest-single-day-increase-in-covid-19-cases/>

KXNT-AM: <https://kxnt.radio.com/articles/news/new-virus-cases-in-clark-county-approach-300>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/precautions-to-stop-the-spread-of-west-nile-virus-in-clark-county/>

KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/coronavirus-testing-begins-tuesday-at-texas-station>

- June 22, 2020:

Nevada Business: <https://www.nevadabusiness.com/2020/06/csn-students-faculty-build-covid-19-specimen-collection-kits-the-colleges-medical-laboratory-program-partners-with-public-health-officials/>

KNPR-FM: <https://knpr.org/headline/2020-06/state-reports-expansion-coronavirus-testing>

KSNV-TV 3: <https://news3lv.com/news/local/288-new-covid-19-cases-2-new-deaths-reported-in-clark-county>

KVVU-TV 5: https://www.fox5vegas.com/coronavirus/covid-19-in-nevada-clark-county-sees-400-coronavirus-related-deaths/article_75fd5bec-b494-11ea-b069-bf54a4a04304.html

KSNV-TV 3: <https://news3lv.com/news/local/culinary-union-wants-masks-required-for-las-vegas-visitors>

KSNV-TV 3: <https://news3lv.com/news/local/new-covid-19-testing-site-to-open-at-texas-station-in-north-las-vegas>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-more-than-300-new-covid-19-cases-reported-in-nevada-clark-county-reaches-400-deaths/>

- June 21, 2020:

Las Vegas Review Journal: <https://www.reviewjournal.com/local/local-las-vegas/clark-county-records-227-new-coronavirus-cases-1-additional-death-2058005/>

KVVU-TV 5: https://www.fox5vegas.com/coronavirus/covid-19-in-nevada-more-than-13-000-total-cases-487-deaths-since-start-of/article_b9d4a298-b337-11ea-bee0-6f2243e6723f.html

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-exceeds-13k-covid-19-cases-records-2nd-largest-single-day-increase-in-testing-with-more-than-9k/>

KSNV-TV 3: <https://news3lv.com/news/local/227-new-covid-19-cases-1-new-death-reported-in-clark-county>

- June 20, 2020:

The Nevada Independent: <https://thenevadaindependent.com/article/state-and-local-officials-mull-mandates-for-facial-coverings-amid-troubling-covid-19-trends>

Mohave Valley Daily News: http://www.mohavedailynews.com/news/bullhead-city-area-takes-top-spot-in-county-for-covid-19-cases/article_961d7c2e-b384-11ea-b418-ebd1ea3d9498.html

Las Vegas Review Journal: <https://www.reviewjournal.com/local/local-nevada/nevada-records-over-400-new-covid-19-cases-for-2nd-straight-day-2057423/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/science-and-technology/guidance-from-agencies-on-mask-wearing-not-cut-and-dried-2057415/>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-sees-largest-single-day-increase-in-covid-19-cases-with-445-more-than-10k-tests-conducted-friday/>

- June 19, 2020:

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/sisolak-considering-enhanced-mask-policy-in-nevada-2056736/>

The Daily Progress: https://www.dailyprogress.com/news/national/govt-and-politics/nevada-reports-largest-single-day-jump-in-new-covid-19-cases/article_8adc5491-6f00-583f-b403-758877e888e9.html

Las Vegas Sun: <https://lasvegassun.com/news/2020/jun/19/sisolak-considering-enhanced-face-mask-policies/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/nevada-adds-410-new-covid-19-cases-clark-county-more-than-300-2056621/>

Mohave Valley Daily News: http://www.mohavedailynews.com/news/masks-required-at-nevada-table-games/article_5a5304aa-b200-11ea-9475-7beab033d684.html

KBLR-TV 39: Fermin Leguen was interviewed regarding West Nile virus-positive mosquitoes in the community.

<https://www.telemundolasvegas.com/noticias/local/condado-clark-advierte-sobre-mosquitos-con-virus-del-nilo-occidental/2081887/>

KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/face-covering-policies-under-review-in-nevada-as-covid-19-cases-rise>

Fox 11 Reno: <https://foxreno.com/news/coronavirus/nevada-sees-largest-single-case-day-new-covid-19-cases-with-410>

KSNV-TV 3: Dan Slater was interviewed regarding West Nile virus.

<https://news3lv.com/news/local/west-nile-virus-makes-its-way-back-to-las-vegas>

KSNV-TV 3: Vit Kraushaar was interviewed regarding the use of masks.

<https://news3lv.com/news/coronavirus/snhd-vegas-chamber-both-advise-people-mask-up>

Fox 11 Reno: <https://foxreno.com/news/coronavirus/las-vegas-dmv-drive-examiner-contracts-coronavirus-tests-temporarily-suspended>

KVVU-TV 5: https://www.fox5vegas.com/coronavirus/nevada-dmv-says-las-vegas-drive-examiner-contracted-coronavirus/article_0f15da54-b277-11ea-83b3-a36202aaefee.html

KSNV-TV 3: <https://news3lv.com/news/local/319-new-cases-of-coronavirus-3-new-deaths-reported-in-clark-county>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-second-largest-jump-in-covid-19-cases-reported-in-clark-county-317-new-cases/>

KTNV-TV 13: <https://www.ktnv.com/13connects/13-helps/unlv-scientists-students-help-with-contact-tracing-in-las-vegas>

KXNT-AM: <https://kxnt.radio.com/articles/press-release/covid-19-testing-coming-to-moapa-valley-saturday>

- June 18, 2020:

Culinary Workers Union Local 226:

<https://www.culinaryunion226.org/news/press/statement-by-geoconda-arguello-kline-regarding-updated-nv-gaming-control-board-policy-regarding-face-coverings-and-mandatory-regular-testing-to-save-lives>

Las Vegas Review Journal: <https://www.reviewjournal.com/local/local-las-vegas/mosquitoes-with-west-nile-virus-detected-in-las-vegas-valley-2055916/>

Yahoo News: <https://news.yahoo.com/west-nile-virus-making-first-052756164.html>

Pahrump Valley Times: <https://pvtimes.com/news/experts-say-nevada-still-in-first-wave-of-coronavirus-cases-86115/>

Las Vegas Sun: <https://lasvegassun.com/news/2020/jun/18/safe-for-the-nhl-to-bring-its-postseason-vegas-vgk/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/clark-county-records-217-new-covid-19-cases-1-additional-death-2055747/>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/west-nile-virus-returns-to-las-vegas-valley-snhd-reports/>

KVVU-TV 5: Devin Raman was interviewed regarding contact tracing.

https://www.fox5vegas.com/coronavirus/contact-tracers-trying-to-keep-up-with-massive-workload/article_deb94d32-b1f4-11ea-abdd-575d3d9a9b60.html

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/clark-county-reports-217-new-covid-19-cases-1-death/>

KSNV-TV 3: <https://news3lv.com/news/local/snhd-west-nile-detected-among-mosquitoes-in-clark-county>

- June 17, 2020:

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/clark-county-records-161-new-covid-19-cases-6-more-deaths-2054919/>

The Progress: <http://mvprogress.com/2020/06/17/covid-19-testing-to-be-held-in-logandale/>

Las Vegas Sun: <https://lasvegassun.com/news/2020/jun/17/use-of-face-masks-on-las-vegas-strip-spotty-despit/>

KTNV-TV 13: <https://www.ktnv.com/news/nv-immunization-program-receives-federal-funds-to-support-influenza-vaccination-campaign>

KSNV-TV 3: <https://news3lv.com/news/local/161-new-covid-19-cases-6-new-deaths-reported-in-clark-county>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-clark-county-reports-6-new-covid-19-related-deaths-more-than-150-cases-in-24-hour-period/>

KXNT-AM: <https://kxnt.radio.com/articles/news/coronavirus-cases-in-clark-county-now-over-9300>

- June 16, 2020:

The Laughlin Nevada Times: http://www.mohavedailynews.com/laughlin-times/masks-recommended-but-not-mandatory-for-casino-guests-in-nevada-for-now/article_9ddc1eda-b05e-11ea-ad95-7b9e2dc59b5b.html

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/clark-county-records-largest-single-day-increase-in-covid-19-cases-2054130/>

KNPR-FM: <https://knpr.org/headline/2020-06/nevada-reports-single-largest-day-increase-virus-cases>

KTNV-TV 13: Michael Johnson was interviewed regarding the recent case count increase, trends, reopening of businesses, etc.

<https://www.ktnv.com/news/coronavirus/nevada-and-clark-county-see-largest-daily-spike-in-covid-19-cases-since-pandemic-began>

KSNV-TV 3: Michael Johnson was interviewed regarding the recent case count increase, trends, reopening of businesses, etc. <https://news3lv.com/news/local/las-vegas-health-officials-say-uptick-in-covid-19-cases-is-due-to-several-factors>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-clark-county-reports-largest-single-day-increase-in-covid-19-cases-with-nearly-350/>

- June 15, 2020:

Columbia Basin Herald:

<https://www.columbiabasinherald.com/news/2020/jun/15/sisolak-nevada-reopening-on-pause-following-2/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/clark-county-records-80-new-covid-19-cases-1-more-death-2053339/>

Mohave Valley Daily News: http://www.mohavedailynews.com/covid-19/county-s-covid-19-case-total-up-to-621-5-new-cases-in-bullhead-city/article_a8c9ab56-af95-11ea-9a89-43d5ef9cae8f.html

Nevada Current: <https://www.nevadacurrent.com/2020/06/15/we-are-not-in-a-post-covid-time-we-are-right-smack-dab-in-the-middle-sisolak-say/>

Las Vegas Sun: <https://m.lasvegassun.com/news/2020/jun/15/health-officials-businesses-should-make-patrons-we/>

The Nevada Independent: <https://thenevadaindependent.com/article/clark-countys-chief-health-officer-urges-face-mask-use-governor-sets-news-conference-for-this-evening>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/health-district-people-should->

still-wear-face-masks-businesses-need-to-enforce-for-safety/
KKLZ-FM: <https://963kkkz.com/2020/06/15/35-cases-of-covid-19-reported-in-clark-county-including-one-death-2/>
KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/las-vegas-area-health-officials-urge-people-to-wear-masks-as-businesses-reopen>
KVVU-TV 5: https://www.fox5vegas.com/coronavirus/snhd-doubles-down-on-recommendation-to-wear-face-covering/article_0703feb4-af38-11ea-8d3a-d3f9cf687a5a.html
KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-sees-fourth-highest-jump-in-covid-19-testing-cases-increase-by-more-than-100-in-24-hour-period/>
KVVU-TV 5: https://www.fox5vegas.com/coronavirus/covid-19-in-nevada-more-than-11k-positive-cases-with-464-deaths-statewide/article_fef9406a-af16-11ea-aa8b-d3ae66df66c.html
KXNT-AM: <https://kxnt.radio.com/articles/news/coronavirus-cases-in-clark-county-approaching-9000>

- June 14, 2020:

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/clark-county-has-179-more-coronavirus-cases-1-new-death-2053050/>
The Mob Museum posted its Community Safety Forum with Mark Bergtholdt, Jacquelyn Raiche-Curl and Alexis Barajas. <https://www.youtube.com/watch?v=PXGou34ljB0>
KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-exceeds-11k-covid-19-cases-with-more-than-200-reported-in-24-hour-period/>
KVVU-TV 5: https://www.fox5vegas.com/coronavirus/nevada-reports-270-additional-covid-19-cases-deaths-up-by-1/article_148ee794-a996-11ea-8f76-57b889860f28.html

- June 13, 2020:

Las Vegas Review Journal: <https://www.reviewjournal.com/local/local-nevada/clark-county-sees-242-more-coronavirus-cases-no-new-deaths-2052470/>
KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-reports-third-highest-jump-in-covid-19-cases-with-270-in-24-hour-period-more-than-6k-tests-conducted/>

- June 12, 2020:

Las Vegas Sun: <https://lasvegassun.com/news/2020/jun/12/first-case-of-rare-coronavirus-linked-inflammatory/>
Reno Gazette Journal: <https://www.rgj.com/story/news/2020/06/12/nevada-coronavirus-update-what-we-know-friday-reno-las-vegas/5347120002/>
Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/clark-county-sees-first-confirmed-case-of-covid-19-related-syndrome-in-kids-2052041/>
Las Vegas Review Journal: <https://www.reviewjournal.com/investigations/states-bordering-nevada-see-jump-in-coronavirus-cases-after-reopening-2051634/>
Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/clark-county-records-214-new-covid-19-cases-2-more-deaths-2051446/>
KLAS-TV 8: <https://www.8newsnow.com/news/local-news/pools-across-the-las-vegas-valley-prepare-for-monday-reopening/>

KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/rare-serious-childhood-illness-related-to-covid-19-reported-in-southern-nevada>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-clark-county-reports-214-new-covid-19-cases-2-more-deaths/>

Mix-FM 94.1: <https://mix941fm.radio.com/promotion/valley-records-first-confirmed-case-of-mis-c-in-a-child>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/snhd-clark-county-sees-first-confirmed-case-of-multisystem-inflammatory-syndrome-in-a-child-its-associated-with-covid-19/>

KVVU-TV 5: https://www.fox5vegas.com/coronavirus/health-district-reports-clark-countys-first-case-of-multisystem-inflammatory-syndrome-in-child-associated-with/article_bbcf4070-acf3-11ea-ae5c-1757e20a51ff.html

KSNV-TV 3: <https://news3lv.com/news/local/214-new-covid-19-cases-two-new-deaths-reported-in-clark-county>

- June 11, 2020:

Clark County: <http://www.clarkcountynv.gov/public-communications/news/Pages/Free-COVID-19-Testing-Available-to-Moapa-Valley-Area-Residents-June-20.aspx>

Los Angeles Times: <https://www.latimes.com/travel/story/2020-06-11/as-las-vegas-hotels-open-its-mask-versus-no-mask>

Las Vegas Review Journal: https://www.reviewjournal.com/news/politics-and-government/nevada/official-no-second-wave-in-covid-19-cases-hospitalizations-in-nevada-2050544/?itm_source=parsely-api

Las Vegas Review Journal: <https://www.reviewjournal.com/investigations/police-called-alpine-the-worst-of-the-worst-and-tried-to-close-it-city-officials-said-no-2050563/>

Las Vegas Weekly: <https://lasvegasweekly.com/news/2020/jun/11/dining-tips-how-to-ensure-you-have-the-safest-meal/>

KNPR-FM/State of Nevada: Michael Johnson was a guest on the show to discuss COVID-19 and older adults: <https://knpr.org/knpr/2020-06/how-are-seniors-coping-challenges-pandemic>

KSNV-TV 3: <https://news3lv.com/news/local/185-new-covid-19-cases-8-new-deaths-reported-in-clark-county>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-covid-19-deaths-up-8-in-clark-county-to-a-total-of-375/>

KXNT-AM: <https://kxnt.radio.com/articles/news/coronavirus-cases-in-clark-county-now-at-8100>

KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/officials-to-provide-update-on-nevadas-covid-19-response-thursday>

KNPR-FM/State of Nevada: Vit Kraushaar was a guest today to discuss case increases in COVID-19 case counts and reopening of industry, etc.: <https://knpr.org/knpr/2020-06/businesses-open-and-large-protests-does-health-district-fear-coronavirus-spike>

KXNT-AM: <https://kxnt.radio.com/articles/press-release/covid-19-testing-coming-to-sandy-valley>

- June 10, 2020:

Las Vegas Review Journal: <https://www.reviewjournal.com/life/health/doctors-its-safe-to-return-to-offices-hospitals-2050315/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/116-new-covid-19-cases-2-more-deaths-reported-in-clark-county->

2049655/

The Progress: <http://mvprogress.com/2020/06/10/logandale-neighbors-complain-about-smell-from-wastewater-plant/>

KSNV-TV 3: <https://news3lv.com/news/local/116-new-covid-19-cases-2-new-deaths-reported-in-clark-county>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-covid-19-deaths-increase-by-4-more-than-100-new-cases-reported-in-24-hour-period/>

KSNV-TV 3: <https://news3lv.com/news/local/three-more-cases-of-covid-19-reported-in-pahrump-countywide-total-now-at-70>

- June 9, 2020:

Las Vegas Review Journal: https://www.reviewjournal.com/news/politics-and-government/nevada/number-of-new-covid-19-cases-surges-in-nevada-clark-county-2049009/?g2i_source=newsletter&g2i_campaign=News%20Alert%20-%20Number%20of%20new%20COVID-19%20cases%20surges%20in%20Nevada,%20Clark%20County&utm_email=14C29485557484D88405A41C0A&utm_source=listrak&utm_medium=newsalert&utm_term=Number%20of%20new%20COVID-19%20cases%20surges%20in%20Nevada,%20Clark%20County

<https://www.8newsnow.com/news/local-news/new-nevada-covid-19-cases-exceed-10k-after-more-than-200-reported-in-24-hour-period/>

<https://www.8newsnow.com/news/local-news/families-traveling-to-mexico-during-covid-19-pandemic-snhd-offers-guidance/>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-covid-19-cases-exceed-10k-after-more-than-200-reported-in-24-hour-period/>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/families-traveling-to-mexico-during-covid-19-pandemic-snhd-offers-guidance/>

KTNV-TV 13: <https://www.ktnv.com/news/nevada-sees-uptick-on-covid-19-cases>

KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/free-covid-19-testing-being-held-at-sally-valley>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/covid-19-testing-offered-in-sandy-valley-this-saturday/>

KSNV-TV 3: <https://news3lv.com/news/local/nevada-covid-19-case-count-passes-10000>

KTNV-TV 13: <https://www.ktnv.com/news/coronavirus/covid-19-drive-thru-testing-available-in-north-las-vegas-at-texas-station-on-june-9-10>

- June 8, 2020:

Las Vegas Sun: <https://lasvegassun.com/news/2020/jun/08/covid-19-testing-set-for-saturday-in-sandy-valley/>

Clark County: <http://www.clarkcountynv.gov/public-communications/news/Pages/Free-COVID-19-Testing-Available-in-Sandy-Valley-June-13.aspx>

New York Times: <https://www.nytimes.com/2020/06/08/us/las-vegas-coronavirus-casinos.html>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/clark-county-records-109-new-covid-19-cases-4-additional-deaths-2048306/>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/free-covid-19-testing-at-texas-station-offers-drive-thru-and-walk-up-options/>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-4-new-covid-19-deaths-reported-in-nevada-in-24-hour-period-more-than-100-new-cases/>

- June 7, 2020:
Las Vegas Review Journal: <https://www.reviewjournal.com/local/local-las-vegas/clark-county-sees-152-new-coronavirus-cases-1-more-death-2047811/>
KVVU-TV 5: https://www.fox5vegas.com/coronavirus/nevada-covid-19-cases-9-649-positive-with-438-deaths-statewide/article_902fce66-a416-11ea-b53f-47c0fa0d0111.html
KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-covid-19-cases-increase-by-nearly-200-for-second-day-straight-1-new-death-reported/>
- June 6, 2020:
Las Vegas Review Journal: <https://www.reviewjournal.com/local/henderson/henderson-mans-covid-19-battle-highlights-risk-of-high-blood-pressure-2047053/>
KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-nevada-covid-19-cases-increase-by-nearly-200-in-24-hour-period-4-new-deaths-reported/>
- June 5, 2020:
Las Vegas Review Journal: <https://www.reviewjournal.com/crime/courts/2-justice-court-employees-test-positive-for-coronavirus-2046813/>
Las Vegas Review Journal: <https://www.reviewjournal.com/homes/resale-news/hoa-boards-have-rules-for-reopening-pools-gyms-2046589/>
Las Vegas Sun: <https://m.lasvegassun.com/news/2020/jun/05/how-to-protest-safely-in-las-vegas-during-a-pandem/>
Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/clark-county-registers-130-new-covid-19-cases-2-more-deaths-2045912/>
KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-clark-county-reports-2-new-covid-19-deaths-130-more-cases/>
- June 4, 2020:
Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/clark-county-reports-133-new-covid-19-cases-no-new-deaths-2044959/>
Yahoo News: <https://news.yahoo.com/covid-19-numbers-nevada-june-195034551.html>
Nevada Independent: <https://thenevadaindependent.com/article/the-reopening-checklist-how-casinos-prepared-to-welcome-back-guests>
KLAS-TV 8: <https://www.8newsnow.com/news/local-news/culinary-union-website-tracking-hotel-performance-on-cleaning-safety/>
KSNV-TV 3: <https://news3lv.com/news/local/texas-station-offering-free-covid-19-drive-thru-testing-june-9-10>
KXNT-AM: <https://kxnt.radio.com/articles/news/coronavirus-cases-in-nevada-now-over-9000>
KLAS-TV 8: <https://www.8newsnow.com/news/local-news/updated-no-new-covid-19-related-deaths-in-clark-county-reported-133-more-positive-cases/>
- June 3, 2020:
Vegas Inc.: <https://vegasinc.lasvegassun.com/news/2020/jun/03/as-casinos-reopen-famous-vegas-buffets-still-on-ho/>
Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/clark-county-records-78-new-covid-19-cases-9-additional-deaths-2043893/>

Las Vegas Review Journal: <https://www.reviewjournal.com/life/health/as-public-restrooms-reopen-how-safe-are-they-from-coronavirus-2044354/>

Clark County News Release: <http://www.clarkcountynv.gov/public-communications/news/Pages/Free-COVID-19-Testing-Offered-in-Indian-Springs-June-6.aspx>

Mohave Valley Daily News: http://www.mohavedailynews.com/covid-19/laughlin-apartment-complex-warns-residents-about-contact-with-person-with-covid-19/article_f20c24c2-a623-11ea-85cb-f31c688ef585.html

KXNT-AM: <https://kxnt.radio.com/articles/press-release/county-to-offer-covid-19-testing-in-indian-springs>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-9-new-covid-19-related-deaths-reported-in-clark-county-as-the-number-of-cases-statewide-inches-closer-to-9k/>

KTNV-TV 13: <https://www.ktnv.com/13connects/13-helps/free-covid-19-testing-being-offered-in-indian-springs>

- June 2, 2020:

Las Vegas Review Journal: <https://www.reviewjournal.com/local/local-las-vegas/protests-heighten-virus-concern-as-social-distancing-unrest-clash-2043608/>

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/clark-county/126-new-coronavirus-cases-3-deaths-reported-in-clark-county-2042011/>

Nevada Current: <https://www.nevadacurrent.com/2020/06/02/state-aims-to-ramp-up-covid-19-testing-as-restrictions-relaxed/>

The Nevada Independent: <https://thenevadaindependent.com/article/indy-qa-gaming-control-board-chair-talks-safety-compliance-ahead-of-casinos-reopening>

KSNV-TV 3: <https://news3lv.com/news/local/126-new-covid-19-cases-3-new-deaths-reported-in-clark-county>

KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-3-new-covid-19-related-deaths-in-clark-county-more-than-6k-tests-conducted-statewide-in-past-24-hours/>

- June 1, 2020:

Las Vegas Review Journal: <https://www.reviewjournal.com/news/politics-and-government/nevada/clark-county-records-62-new-cases-of-covid-19-3-additional-deaths-2040980/>

- KLAS-TV 8: <https://www.8newsnow.com/news/local-news/new-clark-county-reports-3-new-covid-19-related-deaths-nearly-10k-tests-conducted-statewide-over-the-weekend/>

Products Completed:

- English and Spanish COVID-19 testing process videos
- "No walk-ins accepted" sign for Vital Records
- Talking points for Vegas/PBS interview
- COVID-19 staff talking points
- Back-to-School Immunizations webpage slider and social media graphics
- COVID-19 Lab Results Portal handouts
- Slam Dunk Health Challenge poster presentation for virtual NACCHO conference
- Verano Sin Soda slider for Viva Saludable
- Spanish voicemail message for Food Handler Safety Training program
- Back-to-School Immunizations flyer
- Arrow signs for COVID-19 testing

- COVID-19 testing flyers for All Saints Episcopal Church and UNLV Tropicana Parking Garage
- Aquatic Health FAQ
- BreakDown 7" x 11" sticker sheet
- Smoke-free Spaces 6" x 9" postcard
- Talking points for KNPR interview
- Updated RMPCDC FAQ
- Coordinated Spanish language outreach for testing video
- Drafted My Vegas Magazine response
- Texas Station COVID-19 testing flyer
- Mobile Vending Plan Review Manual & Mobile Unit Operator's Manual
- Annual Food Establishment Permit Fee document and email blast
- "Racism is a Public Health Crisis" slider image
- Updated Diabetes Class/Resource flyer
- SNHD All Operational Period updates
- Coordinated Mob Museum Community Safety Forum regarding COVID-19 reopening

Advertising Placed:

- Gay Vegas & Fab Magazine ads for July
- Fight the Bite ads for Las Vegas Review-Journal homepage takeover on June 21, 2020
- Back-to-School Immunizations ad for Las Vegas Kids Directory

Social Media Summary:

- Instagram/Facebook Stories: Mosquito, Midge, or Crane Fly
- Instagram Maskie Monday post and contest
- Developed and posted 103 social media messages for:
 - COVID-19
 - Extreme heat
 - Mosquito Surveillance
 - Back-to-School Immunizations
 - Mosquito Awareness Week
 - Fireworks safety

Website Updates/Postings:

- BOH attachments for meeting agenda
- SNCHC attachments for meeting agenda
- First West Nile Virus case of 2020 news release
- BOH At-large selection committee meeting agenda
- BOH nomination committee meeting agenda
- BOH June meeting agenda
- SNCHC Governing Board meeting agenda
- Added four additional FAQs to Body Art section
- June 15 Arbovirus report
- Removed Mobile Medic CPR Training from EMS Training Center page
- Posted statement from Dr. Leguen
- Daily COVID-19 reports
- Added social distancing posters to downloadable resources section
- First confirmed MIS case in a child associated with COVID-19 news release
- Posted State Technical Bulletin on MIS-C
- Updated EMS forms

- Spanish FERL COVID-19 documents
- Updated reopening guidance documents
- Updated COVID-19 testing calendar

Translation Services:

- Recommendations for Households Living in Close Quarters
- Licensed Facility Informed Consent
- Collect 2 Protect login instructions
- Back-to-School Immunizations flyer
- SNCHC Patient Satisfaction Survey
- Guidance for Delivery Drivers
- Guidance on Cloth Face Coverings
- Guidelines for Food Establishments if an Employee Become Ill with COVID-19
- Take-out and Curbside Pick-up
- Guidelines for Safe Food Handling During COVID-19 Outbreak
- Guidelines for Grocery Stores During COVID-19 Outbreak
- Reviewed Spanish Phase 2 guidance and checklist for food establishments
- Reviewed Cluster Investigations
- Reviewed Google Translate tool for SNHD website

Community Outreach:

- 06.30.2020: Provided support at the Harney MS COVID-19 testing site
- 06.10.2020: Provided support at the Texas Station COVID-19 testing site
- Distributed COVID-19 testing event flyers to community partners

Meetings of Note:

- 06.30.2020: Coronavirus PIOs/Communicators teleconference
- 06.30.2020: COVID-19 Communications call
- 06.30.2020: County News Conference
- 06.30.2020: COVID-19 Dashboard meeting
- 06.29.2020: CDC COVID-19 All State & Local teleconference
- 06.29.2020: COVID-19 Communications call
- 06.29.2020: News Conference planning call
- 06.29.2020: CDC/NPHIC Communications call
- 06.29.2020: Weekly COVID-19 Response planning meeting
- 06.29.2020: Mask distribution planning meeting
- 06.28.2020: Hispanic COVID Outreach planning meeting
- 06.28.2020: COVID-19 Communications call
- 06.28.2020: News Conference planning call
- 06.27.2020: News Conference planning call
- 06.26.2020: Legislative Priorities meeting
- 06.26.2020: CDC Returning Traveler discussion
- 06.26.2020: Clark County Hispanic COVID Outreach planning meeting
- 06.26.2020: Hispanic COVID Outreach planning meeting
- 06.26.2020: OC meeting
- 06.26.2020: Community Board of Social Sector meeting
- 06.25.2020: CDC Media telebriefing
- 06.24.2020: CDC Returning Traveler discussion
- 06.23.2020: BTS planning meeting
- 06.23.2020 Coronavirus PIOs/Communicators teleconference

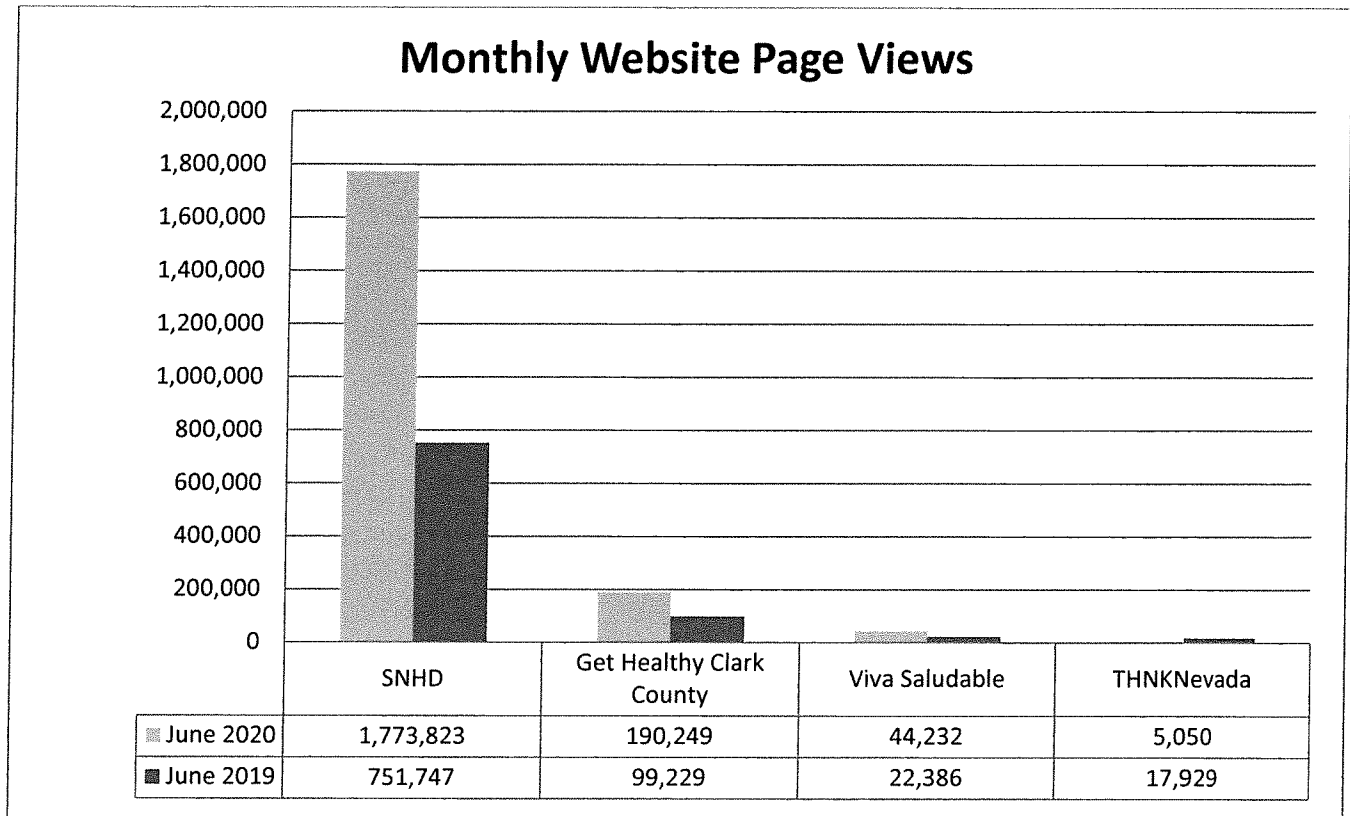
- 06.23.2020: NCS discussion
- 06.23.2020: Argentum meeting
- 06.22.2020: CDC COVID-19 All State & Local teleconference
- 06.22.2020: Weekly COVID-19 Response Planning meeting
- 06.19.2020: NPHA Advocacy and Policy Committee meeting
- 06.19.2020: CDC Returning Traveler discussion
- 06.18.2020: HCI virtual luncheon
- 06.17.2020: Legislative Committee on Health Care
- 06.17.2020: Nevada Tobacco Prevention Coalition meeting
- 06.17.2020: CDC Returning Traveler discussion
- 06.17.2020: District Health Officer Succession Committee
- 06.16.2020: Coronavirus PIOs/Communicators teleconference
- 06.15.2020: CDC COVID-19 All State & Local teleconference
- 06.15.2020: Weekly COVID-19 Response Planning meeting
- 06.12.2020: CDC Returning Traveler discussion
- 06.12.2020: Community Board of Social Sector meeting
- 06.10.2020: CDC Returning Traveler discussion
- 06.10.2020: ISO-Q Planning meeting
- 06.09.2020: Coronavirus PIOs/Communicators teleconference
- 06.09.2020: Return to work plan meeting
- 06.09.2020: Nevada Tobacco Prevention Coalition Policy Committee meeting
- 06.08.2020: United Way Southern Nevada meeting
- 06.08.2020: CDC COVID-19 All State & Local teleconference
- 06.08.2020: CDC/NPHIC Communications call
- 06.08.2020: Weekly COVID-19 Response Planning meeting
- 06.05.2020: CDC Returning Traveler discussion
- 06.05.2020: United Way Southern Nevada meeting
- 06.03.2020: CDC Returning Traveler discussion
- 06.02.2020: Coronavirus PIOs/Communicators teleconference
- 06.02.2020: Executive Leadership meeting
- 06.01.2020: CDC COVID-19 All State & Local teleconference
- 06.01.2020: PIO JLC teleconference
- 06.01.2020: SNHD & IREM Programs Committee meeting
- 06.01.2020: Weekly COVID-19 Response Planning meeting

Media, Collateral and Community Outreach Services	June 2019	June 2020		YTD FY19	YTD FY20	
Media - Print Articles	40	109	↑	351	693	↑
Media - Broadcast stories	25	118	↑	203	637	↑
Collateral - Advertising/Marketing Products	47	29	↓	352	427	↑
Community Outreach - Total Volunteers ¹	26	0	↓			
Community Outreach - Volunteer Hours	1,128	0	↓	15,485	12,117	↓

¹Total volunteer numbers fluctuate from month to month and are not cumulative.

Social Media Services		June 2019	June 2020		YTD FY19	YTD FY20
*Facebook SNHD	Likes	4,265	8,159	↑	4,265	8,159
*Facebook GHCC	Likes	5,875	6,188	↑	5,875	6,188
*Facebook SHC	Likes	1,741	1,698	↓	1,741	1,698
*Facebook THNK/UseCondomSense	Likes	5,949	5,784	↓	5,949	5,784
*Facebook SNHD THNK Project	Likes	48	49	↑	48	49
*Facebook Food Safety	Likes	22	46	↑	22	46
*Instagram SNHD	Followers	958	2,362	↑	958	2,362
*Instagram Food Safety	Followers	312	417	↑	312	417
*Twitter EZ2Stop	Followers	410	414	↑	410	414
*Twitter SNHDflu	Followers	930	1,543	↑	930	1,543
*Twitter Food Safety	Followers	53	75	↑	53	75
*Twitter GetHealthyCC	Followers	334	344	↑	334	344
*Twitter SNHDinfo	Followers	3,134	7,305	↑	3,134	7,305
*Twitter TuSNHD	Followers	260	300	↑	260	300
*Twitter THNK/UseCondomSense	Followers	723	729	↑	723	729
*Twitter SoNVTraumaSyst	Followers	117	126	↑	117	126
YouTube SNHD	Views	7,665	26,231	↑	109,601	772,605
YouTube THNK/UseCondomSense	Views	333	297	↓	2,889	5,884

*Facebook, Instagram and Twitter numbers are not cumulative.



ADMINISTRATION Human Resources Monthly Report – June 2020

Employment/Recruitment:

- 12 New Hires
- 586 active employees as of July 1, 2020
- 7 Terminations, including 2 retirements
- 0 Promotions, including 0 Flex-reclass
- 0 Lateral Transfers
- 1 Demotion
- 0 Accelerated Step Advancements
- 87 Interviews (49 hours) (Adriana Alvarez, Edie Cleveland, Amy Hagan, Angela Lewis, Kimberly Monahan)
- 0 sign-language interpreter set ups
- 20 job offers extended (Adriana Alvarez)
- 9 recruitments posted (Kimberly Monahan)
- Turnover rates
 - Administration – 0.00%
 - Clinical Services and FQHC – 4.49%
 - Community Health – 0.00%
 - Environmental Health – 0.00%
- 30 Other Personnel Change forms processed
- 34 Evaluations received and recorded in One Solution
- Total number of vacancies: 68.70 FTEs
- Total number of positions in recruitment: 35.10 FTEs

Director of Human Resources and Organizational Development

- Investigations: 18 hours
- Organizational Development: 30 hours
- Training Development: 5 hours
- Meetings with employees: 15 hours
- Committee/Team/Employee engagement meetings: 36 hours
- Leadership Meetings: 33 hours (includes FQHC)
- Leadership reports/plans/projects: 16 hours

Employee/Labor Relations (Erika Bustinza)

- 0 Verbal Warnings, 1 Written Warning, 0 Suspensions, 0 Final Written Warnings, 0 Terminations, 1 Probationary Release
- 3 Grievances
- 4 Arbitrations
- 2 hours of Labor Meetings (with Union)
- 96 hours Investigatory Meetings
- 12 Investigations
- 21 hours ER/LR Meetings with managers or employees
- Number of EEOC/NERC and EMRB cases: 1
- Maintain Grievance Log and Official Complaints Report, Investigation Log, and Weekly Recruitment Report for Leadership (Erika Bustinza)

Clerical Activity (Amanda Shore)

Bilingual Process: 2.5 hours (1 bilingual test scheduled)

Return to Work Guide: 21.25 hours

Related to COVID and remote work: 9.5 hours

- Weekly Fact Sheets
- Daily meetings while team has staggered remote work
- Assist with troubleshooting WebEx
- Return to work planning
- COVID drive-thru testing at Suncoast (5 hours)

Recruitment Assistance: 26 hours

SharePoint: 4 hours

Temp tracking: 2.5 hours

Other: Make fillable forms, update employee information in One Solution, employment verifications, Personnel Change forms, employee onboarding, compile quick print benefits packet PDF, update FMLA closed cases log for Susan Damitz, order office supplies, scan various papers and send to remote workers, format documents, safety inspection.

Trainings/Meetings Attended by Staff:

- Webex & Teams training (All staff)
- Position Control – (Kimberly Monahan, Adriana Alvarez, and Scott Witherall)
- Recruitment Strategy Meeting for ELC Cares Grant – (Kimberly Monahan, Adriana Alvarez, Angela Lewis)
- National Practitioner Data Bank Training – (Kimberly Monahan, Adriana Alvarez, Angela Lewis)
- Clark County Crisis Counselor meeting and Interview Preparation (3 hours) – (Kimberly Monahan)

- National Health Service Corp Meeting (1 hour) – (Kimberly Monahan)
- Meetings with Managers NCS (1 hour) – (Kimberly Monahan)
- WEBINAR: HRSA: Combatting healthcare Provider Burnout in a Clinical Setting (1.5 hours) – (Kimberly Monahan)
- Bargaining Meetings for Remote Work (Erik Bustinza)

Projects in Progress/Other items

- Sharepoint Human Resources Site update (various Human Resources staff)
- Attendance Policy (Erika Bustinza, Susan Damitz, Angela Lewis)
- Absenteeism Policy for Covid (Kimberly Monahan)
- Temp Agency Coordination – (Adriana Alvarez)
- On-boarding notification to IT for New Hires & Temporary employees – (Adriana Alvarez, Scott Witherall, Amanda Shore)
- Dentist Job Description – (Kimberly Monahan)
- Senior FQHC Manager Job Description – (Kimberly Monahan)
- Contact Tracer Job Description – (Kimberly Monahan)
- Human Resources Training for Supervisors – (Erika Bustinza)
- Work on sorting the H: Drive (28.75 hours) – (Amanda Shore)

MONTH: JUNE 2020 FOR SUSAN DAMITZ – BENEFITS

FMLA leave requests:-	
New	11
RTW	4
Conversations to discuss FMLA, ADA and other leave questions	18
FMLA:	# of employees:
Short/Long-Term Intermittent during June	36
Block of FMLA leave during June	10
ADA:	
Requests	9
Meetings and follow-up	15
Meetings presented/facilitated for employees # of employees in attendance:	
Benefit Orientation – 6/24/2020	8
Mass Mutual 1:1 meeting with vendor	16
Processed new hires/changes/terminations for benefits: for 6/1/2020 effective date	3/3/7
RETIREMENT: Mass Mutual/PERS/Social Security/Health Insurance:	
<ul style="list-style-type: none"> • Retirement meetings 1:1; includes 457(b) and PERS pension/advice and counsel • Processed withdrawals/rollovers/purchase of service credit/new accounts 	32
HEALTH INSURANCE/SUPPLEMENTAL/MEDICARE:	
<ul style="list-style-type: none"> • Health insurance elections/qualifying event changes, TASC/Guardian meetings, Claim submittals/ 	23
MEETINGS ATTENDED:	

<ul style="list-style-type: none"> • Balancing Safety & Recovery presented by Guardian 6/3/2020 • Get to Work!? Leveraging Workplace Flexibility to Improve Employee Presence 6/9/2020 • WebEx Training 6/18/2020 • Post COVID-19 Employer's Guide by InvestiPro 6/24/2020 	
PROJECTS: <ul style="list-style-type: none"> • US Census Bureau Medical Expenditure Survey • Loan provisions for 457(b); process, rollout, issues- processed 8 loans • Return to Work with ADA requests • Billing issues with Guardian and onboarding new hire process issues • Return to Work Guide 	

HUMAN RESOURCES SUPERVISOR MONTHLY REPORT June 2020

Worker's Compensation (PACT)

- Number of Workers Comp cases for the month: 0 (non-OSHA recordable) and 4 (OSHA recordable)
- Number of Open Cases: 3
- Number of Cases in final closing: 1

Human Resources Supervisor Employee/Labor Relations

- 20 hours Meeting with Employees and Managers
- 5 hours of Labor Meetings (with Union)
- 20 hours Investigatory Meetings
- Number of EEOC/NERC and EMRB cases: 1

Trainings/Meetings Attended by Staff:

- 1st Return to Work Guide Employee Meeting
- 1st Return to Work Guide Meeting: Supervisor Docs
- 2nd Return to Work Planning Meeting
- 2nd CCP Grant- Call with Clark County Meeting
- 3rd Return to work Planning Meeting
- 3rd Crisis Counselor Program Meeting with County
- 4th HR Staff Meeting
- 4th HR Training for Supervisor Meeting
- 9th Allied Barton Walkthrough Meeting/ NCS
- 10th OSHA/ Project Meeting
- 10th Compliance Committee Meeting
- 10th Application Process – NHSC
- 11th Return to Work Plan Review
- 12th Recruitment Strategy Meetings

- 15th RFP for Benefits Meeting Discussion
- 15th OSHA WebEx Meeting
- 15th Weekly COVID-19 Response Planning Meeting
- 16th JAN Accommodation Webinar: "Get to Work! - Leveraging Workplace Flexibility to Improve Employee Presence."
- 17th WebEx Meeting OD Projects
- 18th HR Update: Karen White
- 18th Simpler Systems Review Meeting/Finance
- 19th HR Mandatory Training: WebEx and Teams
- 22nd FQHC Meeting
- 22nd Position Control Meeting
- 23rd SABA Readiness for Prod
- 24th Case Updates Meeting
- 29th Contact Tracer Phone Screens/OEDS
- 29th Weekly COVID Response Planning Meeting
- 29th HR Weekly Meeting

ADMINISTRATION Southern Nevada Public Health Laboratory (SNPHL) Monthly Report

SOUTHERN NEVADA PUBLIC HEALTH LABORATORY (SNPHL)

1. **Clinical Testing:** SNPHL continues to support the SNHD Nursing Division with Sexually Transmitted Disease (STD) testing. SNHD STD department and SNPHL cooperatively participate in the CDC Gonococcal Isolate Surveillance Project (GISP). SNPHL performs *N. gonorrhoeae* culture and submits isolates to CDC and Nursing provides the client information required by the project. In October 2015, SNPHL began performing *C. trachomatis/N. gonorrhoeae* (CT/GC) molecular testing to support SNHD clinical programs. Hepatitis testing is now performed on the Ortho Vitros ECIQ instrument. SARS-Cov-2 Total Antibody testing is validated now and offered on the Bio-Rad Evolis Instrument.
2. **Epidemiological Testing and Consultation:**
 - A. SNPHL continues to support the disease investigation activities of the SNHD OEDS and Nursing Division.
 - B. SNPHL continues to participate in the SNHD Outbreak Investigation Committee and Foodborne Illness Taskforce.
 - C. SNPHL continues to report results of influenza testing to the CDC National Respiratory and Enteric Virus Surveillance System (NREVSS).
 - D. SNPHL supports 2019 novel Coronavirus outbreak by testing in-house with the CDC Real Time PCR kit. The Hologic Panther Instrument performs the NAAT SARS-CoV-2 test.
3. **State Branch Public Health Laboratory Testing:**
 - A. SNPHL continues to perform reportable disease isolate testing and confirmation. Isolates submitted by local laboratories are serotyped or confirmed by Whole Genome Sequencing; stored on-site; and results reported and/or samples submitted to CDC through various national programs including Public Health Laboratory Information System (PHLIS), National Antimicrobial Resistance Monitoring System (NARMS), and Influenza Surveillance.

- B. SNPHL continues to perform CDC Laboratory Response Network (LRN) testing for biological agents on clinical and unknown environmental samples.
- C. SNPHL is performing Whole Genome testing for Salmonella and Shigella and Camphyobacter and preparing to validate other organisms.
- D. SNPHL provides vector testing for Environmental Services, testing for Zika, West Nile, Western Equine and Eastern Equine Encephalitis.
- E. SNPHL provides courier services to SNHD public health centers and Southern Nevada hospital or commercial laboratories.

4. All-Hazards Preparedness:

- A. SNPHL continues to provide testing for COVID-19. Local community outreaches, jail, detention centers and nursing and/or skilled living facilities were supported with testing by SNPHL.
- B. SNPHL continues to expand testing for COVID-19 by looking into different testing methods, new vendors and new supply chain pathways.
- C. SNPHL continues to participate with SNHD OPHP, local First Responders and sentinel laboratories to ensure support for response to possible biological or chemical agents. In February, SNPHL trained over 60 local fire fighters in the role SNPHL plays in responding to a BT event and how to collect the correct sample for testing.
- D. SNPHL staff continue to receive training on LRN protocols for biological agent confirmation.
- E. SNPHL maintains sufficient technical laboratory staff competent to perform LRN testing 24 hours per day/7 days per week.
- F. SNPHL continues to coordinate with First Responders including local Civil Support Team, HazMat, Federal Bureau of Investigation, and Las Vegas Metropolitan Police Department.
- G. SNPHL continues to provide information to local laboratorians on packaging and shipping infectious substances and chain of custody procedures.

5. June 2020 SNPHL Activity Highlights:

- A. Dr Joseph Benson took over duties as Laboratory Director on June 29, 2020. An updated Nevada State license is being applied for and a follow-on inspection will be performed within 30 days by the Nevada Laboratory License Inspection Agency.
- B. Laboratory staff participates in mask wearing, social distancing and moved training to on-line platforms.
- C. SNPHL was busy testing over 10,000 SARS-CoV-2 PCR specimens. SARS-CoV-2 Antibody was performed on SNHD employees.
- D. Training of SNPHL latest temporary hire is underway. Three temporary technologists were brought on-board to assist with expanded testing COVID-19 capabilities. One lab assistant was extended to full time hours and another was brought on board as a temporary position. Hiring of more staff under grant funded positions is underway.
- E. Molecular has cancelled Flu surveillance for this Flu season. If requested, specimens are typed in-house and then shipped to CDC as directed.
- F. SNPHL continues to work with FEMA and local Universities in the production and quality control testing of Viral Transport Medium used in COVID-19 collection kits.
- G. SNPHL is working closely with OEDS department and local community partners on the 2019 novel Coronavirus outbreak. Supply chain issues continue to be a problem.

- H. SNPHL continues to work with multiple distributors and manufacturers for COVID testing supplies and consumables. There continues to be a shortage of various supplies and SNPHL is on allocation for reagents and consumables.

COMMUNITY HEALTH – SNPHL – Fiscal Year Data

SNPHL Services	June 2019	June 2020		FY 2018-2019	FY 2019-2020	
Clinical Testing Services ¹	5220	10,699	↑	67,908	59,570	↓
Epidemiology Services ²	127	86	↓	3,676	1,658	↓
State Branch Public Health Laboratory Services ³	50	11,618	↑	806	22,782	↑
All-Hazards Preparedness Services ⁴	95	6	↓	801	933	↑
Environmental Health Services ⁵	799	1010	↑	3713	7,393	↑

1 Includes N. Gonorrhoeae culture, GISP isolates, Syphilis, HIV, CT/GC molecular, Gram stain testing.

2 Includes Stool culture, EIA, Norovirus PCR, Respiratory Pathogen PCR, Epidemiological investigations or consultations.

3 Includes PFGE and LRN testing, proficiency samples, reporting to CDC, courier services, infectious substance shipments, teleconferences, trainings, presentations and inspections, samples submitted to CDC or other laboratories.

4 Includes Preparedness training, teleconferences, Inspections.


PAYROLL EARNINGS SUMMARY

June 13 to 26, 2020

	Pay Period	Calendar YTD	Fiscal YTD	Budget 2019/20	Actual to Budget	Inurred Pay Dates to Annual
CLINICAL SERVICES	\$ 371,404.50	\$ 5,457,173.25	\$ 9,831,267.94	\$10,638,836.00	92%	
ENVIRONMENTAL HEALTH	\$ 417,593.48	\$ 6,137,632.84	\$ 11,145,702.26	\$11,543,029.00	97%	
COMMUNITY HEALTH	\$ 270,141.79	\$ 4,320,858.39	\$ 8,141,589.39	\$9,730,923.00	84%	
ADMINISTRATION W/O ICS-COVID	\$309,138.00	\$ 4,689,584.59	\$ 8,688,554.19	\$8,458,339.00	103%	
SUBTOTAL	\$1,368,277.77	\$20,605,249.07	\$37,807,113.78	\$40,371,127.00	94%	
ICS-COVID	\$273,026.20	\$2,296,242.11	\$2,296,242.11	\$0.00		
TOTAL	\$1,641,303.97	\$22,901,491.18	\$40,103,355.89	\$40,371,127.00	99%	100%

FTE 587

Regular Pay	\$ 1,457,513.51	\$ 20,446,310.00	\$ 32,739,078.89
Training	\$ 1,635.60	\$ 96,025.74	\$ 288,943.22
Final Payouts	\$ 48.56	\$ 275,950.20	\$ 329,745.62
OT Pay	\$ 44,781.70	\$ 403,527.54	\$ 394,039.01
Leave Pay	\$ 115,149.98	\$ 2,717,070.95	\$ 5,481,735.83
Other Earnings	\$ 22,174.62	\$ 466,586.12	\$ 869,813.32
TOTAL	\$ 1,641,303.97	\$ 24,405,470.55	\$ 40,103,355.89



CHIEF HEALTH OFFICER

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT
June 13 to 26, 2020

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ADMINISTRATION						
<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
ALFORD, CAMILLE A		15.75	\$483.37			
CARDONA, ANTHONY C		16.00	\$651.36			
PRICE, KERI A		24.00	\$1,082.52			
WILSON, MARILYN L		16.00	\$588.00			
FISHER, BRANDYN		26.00	\$703.17			
GO, JOSE F		39.50	\$1,068.28			
HASSELBAUER, FORREST L		20.00	\$998.10			
NESZMERY, MICHAEL		4.00	\$199.62			
RUIZ, GEORGE		5.00	\$183.75			
VUKSANOVIC, DAN		43.00	\$1,319.67			
WALLS, LAURA L		2.50	\$124.76			
KEEGAN, DAHLIA J		11.00	\$496.16			
ALLEN, DELILA		24.00	\$1,082.52			
ENSIGN, ROSEMARY A		16.00	\$618.96			
SCHMIDT, ERIC A		16.00	\$432.72			
AILSTOCK, AMANDA	PHEPLB20	4.25	\$152.11			
ANGELES, ANNA		5.50	\$296.51			
BARBER, LORA J	PHEPLB20	4.50	\$249.01			
BAUTISTA, ILENE E	PHEPLB20	12.75	\$781.07			
BENDIK, WILLIAM	PHEPLB20	0.50	\$33.07			
GARCIA, ROSIE V	PHCVLB20	25.75	\$832.37			
GRIEGO, REY R	PHEPLB20	2.00	\$99.81			
LAM, KIT		25.00	\$918.75			
POWELL, BYRON K		1.25	\$36.47			
YOUNG, ANGELA K	PHEPLB20	0.50	\$33.94			
BROWN, DANIEL R	PHCVLB20	11.25	\$744.02			
BUTAC, YVETTE JOY		26.75	\$1,005.11			
HUYO A, JOCELYN T		17.75	\$779.58			
NAKHONWONG, KANITTHANANT		15.75	\$483.37			
Total Administration		432.25	\$16,478.15		0.00	\$0.00

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

June 13 to 26, 2020

Overtime Hours and Amounts

Comp Time Hours Earned and Value

COMMUNITY HEALTH					
<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours Value</u>
BARNNETT, SARIE N		11.00	\$329.67	BARRY, NANCY	0.75 \$20.81
BECKFORD, NIEMA Y		12.50	\$374.63		
BLAKE, HALEY N		3.00	\$179.15		
BOWERS, JENNIFER D	PHCVOE20	25.50	\$1,562.13		
CHARLES, ZULEIKA L		6.00	\$179.82		
CRUZ NANEZ, REBECCA		16.00	\$618.96		
DE LOS SANTOS, SHERILYN M		37.00	\$1,166.61		
EWING, TABITHA L	PHCVOE20	9.00	\$385.56		
FLOURNOY, TIFFANY D		8.00	\$342.72		
FOLEY, JAMES M		4.00	\$136.02		
HANSEN, DANIELLE K		8.00	\$342.72		
HUGHES, VICTORIA		8.00	\$409.56		
JOHNSON, MONIQUE		14.00	\$631.47		
MARTINEZ SAINZ, JOSE R		16.00	\$530.88		
MATTESON, KIMBERLY A		0.25	\$9.42		
MCINTYRE, ERIC	PHCVOE20	8.00	\$342.72		
MCLELLAN, BETSY	PHCVOE20	17.00	\$940.70		
MEZA, MELANIE J	PHCVOE20	8.00	\$342.72		
MONTGOMERY, JOSHUA M		16.00	\$759.12		
O'CONNOR, KELLI J	PHCVOE20	38.50	\$1,736.54		
QIU SHULTZ, ZUWEN		23.25	\$1,424.30		
RAMAN, DEVIN C	PHEPR20	6.50	\$418.96		
ROSSI BOUDREAUX THIB, DUSTIN M		13.75	\$652.37		
SHINGU, MICHELE		16.00	\$778.32		
VALENCIA, MARISSA Y		8.00	\$301.44		
WHITE, CANDYCE L		7.75	\$417.80		
BECKWITH, PATRICIA		7.25	\$467.30		
BULLOCH KHAYAT, MARY D		20.00	\$1,133.70		
PAGAN, WENDY		6.00	\$367.56		
MORALES, LOURDES J		8.50	\$223.51		
Total Community Health		382.75	\$17,506.38		0.75 \$20.81

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

June 13 to 26, 2020

Overtime Hours and Amounts

Comp Time Hours Earned and Value

CLINICAL SERVICES

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
ENZENAUER, LIZETTE		1.00	\$45.11	AVALOS, MAYRA L	1.88	\$38.31
AVALOS, MAYRA L	FP_20	2.00	\$59.94	ORTEGA, TAIMI	1.13	\$23.54
MILLER, BRANDI		0.50	\$14.59			
NAVARRO, MARITES L		0.75	\$45.95			
AGUILAR, BECKY S		0.75	\$37.43			
BOCANEGRA, OMAR E		16.25	\$427.29			
HODGE, VICTORIA		4.00	\$150.72			
LUGO, SARAH M	ADHAJL20	27.75	\$1,788.63			
MARIANO, CHRIS ELAINE L		4.25	\$260.36			
O'TOOLE, DENISE	ADHAJL20	3.00	\$89.91			
QUIBA, CAREN B	ADHAJL20	0.75	\$37.43			
RUBIO, DALIAH C		4.50	\$236.59			
JOHNSON, JESSICA L		6.75	\$345.57			
DEL ROSARIO, EDNA		28.75	\$929.34			
FINCHER, INA B		0.75	\$45.95			
MERCADO, YAREM E		0.50	\$14.99			
PEREZ, JOSE A		20.25	\$606.89			
PICKERING, SHANNON L		3.00	\$153.59			
OREA-VALENCIA, MIRELLY		2.50	\$76.73			
AMAYA, VANESSA		1.25	\$35.57			
LANGDOK, LAURIE C	RWACM20	0.75	\$29.01			
Total Clinical Services		130.00	\$5,431.59		3.00	\$61.84

ENVIRONMENTAL HEALTH

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
GARMAN, MEREDITH		15.50	\$902.33	ROCHE, PAMELA	1.13	\$34.59
GRANDT, NICOLE		3.50	\$138.97			
GUZMAN, MICHELLE D		7.75	\$396.76			
KAPLAN, KRISTOPHER		2.00	\$77.37			
KNOWLES, MIKKI M		0.25	\$12.16			
SHARIF, RABEA		0.50	\$23.11			
VASILEVSKY, KRISTINE		5.00	\$225.53			
AMIERE, BERNADETTE A		9.00	\$348.17			
GOODSELL, MICHELLE		3.00	\$153.59			
LANE, SUSAN T		15.00	\$873.23			
MUTH, JAMES W		3.50	\$179.18			
WALTON, SHAUNTE A		9.00	\$357.35			
WHITESIDES, VIRGINIA M		24.00	\$1,228.68			
SAN NICOLAS, THOMAS		9.00	\$449.15			
Total Environmental Health		107.00	\$5,365.58		1.13	\$34.59
Combined Total		1052.00	\$44,781.70		4.88	\$117.25



Memorandum

Date: July 23, 2020

To: Southern Nevada District Board of Health

From: **Amy Hagan**, *Director of Human Resources and Organizational Development*
Dr. Fermin Leguen, *Acting Chief Health Officer* 

RE: NEW CLASSIFICATION SPECIFICATIONS

- **Senior FQHC Manager**
To ensure efficient patient flow throughout the clinics through supervision, organization, monitoring and controlling business operations of the clinics within the Southern Nevada Health District and Southern Nevada Community Health Center

Schedule 30 - (\$93,766.40 – \$130,769.60), FLSA Exempt, Bargaining Unit Ineligible
- **Contact Tracer**
To determine who had contact with diagnosed patients, conduct remote assessments of symptoms, ensure that those placed under quarantine comply with isolation regulations, and collect samples from those identified as exposed.

Schedule 16 - (\$45,822.40 – \$63,960.00), FLSA Non-exempt, Bargaining Unit Eligible

SENIOR FQHC MANAGER

DEFINITION

To ensure efficient patient flow throughout the clinics through supervision, organization, monitoring and controlling business operations of the clinics within the Southern Nevada Health District and Southern Nevada Community Health Center; to coordinate assigned activities with other divisions, outside agencies and the general public. Perform a variety of professional and technical duties involved in preparing budgets and monitoring expenses within the Southern Nevada Community Health Center; to provide grant fiscal monitoring; to provide analysis of work performance; and to recommend procedural and policy changes based on data, or operational, or research analysis.

SUPERVISION RECEIVED AND EXERCISED

- Receives general direction from the FQHC Operations Officer
- Exercises direct or indirect supervision over all FQHC clinics and program areas

EXAMPLES OF ESSENTIAL RESPONSIBILITIES AND DUTIES – *This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Ensures positive patient experience through efficient clinic operations and excellent customer service
- Provides supervision for the areas of patient scheduling, registration, financial counseling, medical records, medical billing and coding, data entry and processing.
- Coordinates the administrative and clerical day to day operations of the clinics
- Develops, implements and maintains office policies and procedures
- Manages insurance contracts and ensure compliance with contracts
- Manages and leads process improvement project to ensure maximum clinic efficiencies
- Creates and maintains KPIs for the clinics
- Trains administrative, clerical and billing staff
- Monitors and evaluates staff performance and conducts performance appraisals
- Maintains and manages all filing and organizational systems for the clinics
- Communicates with patients to ensure customer satisfaction, including troubleshooting and developing process improvements
- Ensures administrative, clerical and billing staffing levels are appropriate for the day to day operations
- Ensures compliance with current healthcare regulations, medical laws and ethics
- Assists in the development and preparation of program budgets within the Division; collects budget recommendations and requests from staff; participates in budget meetings; analyzes, interprets, and identifies trends in monthly financial reports
- May review all staff requests for purchases within organizational guidelines; ensure compliance with applicable program budget; initiate requests for furnishings and equipment purchases and may coordinate inventory
- May review requests for purchases with grant funds; track and document grant expenses
- Serves as liaison with Information Technology staff in order to request program changes, installations, and hardware/software problem resolutions; arrange for staff training in the use of new computer software
- Analyzes and audits Division processes including analysis of forms, procedures, organization, staffing levels, and file review; prepares preliminary recommendations; develops and prepares continuous statistical summary reports and records maintenance, detailing staff performance indicators and workloads
- Attends and participates in a variety of professional group meetings and conferences; answers inquiries relating to proposed budgets; represents the Division at conferences related to data processing or Division operations
- Performs related duties and responsibilities as required

Initials _____ Date _____

Southern Nevada Health District
Senior FQHC Business and Client Experience Manager (continued)

QUALIFICATIONS

Knowledge of:

- Medical office or clinic operations, services and activities
- Accounting, data and administrative processes and principles
- Medicare, Medicaid and commercial insurance
- Working knowledge of medical coding and billing
- Medical terminology
- Principles of supervision, training, and performance evaluation
- Computer software programs such as Electronic Medical Records system, MS WORD and EXCEL
- Healthcare regulations, HIPAA, and State and Federal regulations

Ability to:

- Organize and review the work of administrative, clerical and billing staff
- Supervise, train, and evaluate staff
- Provide excellent customer service
- Multitask and problem solve
- Maintain confidentiality
- Use Electronic Health Records System
- Understand and follow oral and written instructions
- Communicate clearly and concisely, both orally and in writing. Prepare clear and concise reports.
- Establish and maintain effective working relationships with those contacted in the course of work, including a variety of medical professionals, community groups, and the general public
- Work independently in the absence of supervision

TRAINING AND EXPERIENCE GUIDELINES

Training:

- Equivalent to a bachelor's degree from an accredited college or university with major course work in a health-related profession
- Master's preferred
- Registered Nurse with License to practice in the State of Nevada, or ability to obtain it within 6 months of hire, is highly desirable
- Certified Medical Manager (CMM) or Certified Medical Practice Executive (CMPE) is highly desirable

Experience:

- Five years of experience in a medical office setting is highly desired
- Three years of experience working in an FQHC is highly desired
- Two years in a supervisory or management position preferably within the last five years in a FQHC setting.

License or Certificate:

- Possession of, or ability to obtain, an appropriate, valid C.P.R. Certificate
- Possession of, or ability to obtain, an appropriate, valid Nevada driver's license

Initials _____ Date _____

Southern Nevada Health District
Senior FQHC Business and Client Experience Manager (continued)

WORKING CONDITIONS

- May perform District services with individuals with diseases, including communicable diseases
- May travel from site to site for extended periods of time in varied weather conditions

Conditions:

All required licenses must be maintained in an active status without suspension or revocation throughout employment. Any employee may be required to stay at or return to work during public health incidents and/or emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.

New employees must complete Incident Command System training, ICA 100, ICS 200 and NIMS as a condition of continuing employment prior to the completion of the probationary period.

Bargaining Unit Ineligible

FLSA Exempt

Schedule 30

Approved by the Acting Chief Health Officer 07/02/2020

Revisions approved by the Acting Chief Health Officer 07/07/2020

Initials_____ Date_____

CONTACT TRACER – EXPANDED COMMUNITY RESPONSE

DEFINITION

To determine who had contact with diagnosed patients, conduct remote assessments of symptoms, ensure that those placed under quarantine comply with isolation regulations, and collect samples from those identified as exposed.

SUPERVISION RECEIVED AND EXERCISED

- Receives general supervision from upper level supervisory and management staff

EXAMPLES OF ESSENTIAL RESPONSIBILITIES AND DUTIES – *This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Conducts interviews in a professional manner that reflects emotional and cultural awareness.
- Collects and records accurate information using Customer Relationship Management (CRM) software.
- Calls newly diagnosed patients to trace individuals with whom they had contact and determines exposure.
- Interviews traced contacts, assessing symptoms, and refers them for testing.
- Provides contacts with regulated information on isolation and quarantine procedures.
- Collaborates with designated local authorities in supporting the isolation and quarantine of individuals.
- Maintains ongoing virtual communication to monitor symptoms.
- Collects samples for testing (PCR and Antibody blood draw)
- Facilitates health checks and test, as well as refers contacts to available community resources.
- Complies to all Health Department regulations, including those aimed at protecting personal information.
- Works closely with a team made up of surveillance coordinators, investigators and data managers to efficiently complete case investigations.

QUALIFICATIONS

Knowledge of:

- Standard office practices and procedures, including filing and the operation of standard office equipment.
- Business letter writing and standard format for typed material, including spelling, grammar and punctuation.
- English usage, grammar and punctuation; proper spelling of commonly used words
- Excellent communication, organizational skills, and attention to detail

Ability to:

- Maintain confidentiality of patients
- Respond to requests and inquiries from the general public
- Communicate clearly and concisely, both orally and in writing
- Proficient use of MS Word, Excel, and Outlook Express, as well as data entry.
- Comply with regulations and communicate official information in an appropriate manner
- Advanced ability to coordinate efforts, facilitate intervention, and maintain records.
- Provide exceptional organizational skills and sound judgment.
- Provide excellent interpersonal skills to assist distressed individuals from different cultural backgrounds.
- Establish and maintain effective working relationships with team members and with those contacted in the course of work, including service representatives and the general public
- Operate a computer to access and navigate various databases and software programs following training.

Initials_____ Date_____

**Southern Nevada Health District
Contact Tracer—Expanded Community Response (continued)**

TRAINING AND EXPERIENCE GUIDELINES

Training:

- Equivalent to graduation from high school
- Bachelor's degree preferred

Experience:

- Experience in a public agency is preferred.
- Experience in healthcare, public health, or similar environment is preferred.
- Minimum of 2 years experience conducting telephone-based, in-person interviews or call center customer service preferred.

License or Certificate:

- Possession of or ability to obtain a valid Nevada Driver's License as a condition of employment

WORKING CONDITIONS

- Mobility to work in a typical office setting and use standard office equipment
- Work hours may occasionally include weekends and evenings
- Vision abilities to include close vision and the ability to adjust focus; to read printed materials

Conditions:

All required licenses must be maintained in an active status without suspension or revocation throughout employment. Any employee may be required to stay at or return to work during public health incidents and/or emergencies to perform duties specific to this classification or to perform other duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency.

New employees must complete Incident Command System training, ICA 100, ICS 200 and NIMS as a condition of continuing employment prior to the completion of the probationary period.

Bargaining Unit Eligible

FLSA Non-Exempt

Schedule 16

Approved by the Acting Chief Health Officer 07/07/2020

Revisions approved by the Acting Chief Health Officer 07/10/2020

Initials_____ Date_____