



TO: SOUTHERN NEVADA DISTRICT BOARD OF HEALTH DATE: July 23, 2020

RE: *Approval of contract with Info-Tech Research Group ("Info-Tech") to provide strategy, governance, security, policy and operational consulting and related activities.*

PETITION #05-21

That the Southern Nevada District Board of Health *approve Amendment A01 to the existing service agreement C1900036 between the Southern Nevada Health District and Info-Tech Research Group for strategy, governance, security, policy and operational consulting and related activities.*

PETITIONERS:

Fermin Leguen, MD, MPH, Acting Chief Health Officer *FL*
Jason Frame, Chief Information Officer *JF*

DISCUSSION:

The Southern Nevada Health District (SNHD) has engaged Info-Tech for professional services geared toward strategy development, IT and Data governance, cybersecurity, policy creation and development, operational consulting and other related activities. This is a three-year continuation of the original agreement with a complimentary upgrade to an advanced licensing level. Info-Tech has offered a \$19,429.97 discount incentive to renew.

The contract amendment utilizes established GSA competitive rates.

FUNDING:

The initial licensing fee of \$25,174.56 have been budgeted into the approved FY21 Information Technology budget. The additional years' fees of \$32,832 per year will be added to upcoming budgets. Funding will be from the general fund.



**AMENDMENT A01 TO
SERVICE AGREEMENT WITH INFO-TECH RESEARCH GROUP
C1900036**

THIS AMENDMENT A01 IS MADE WITH REFERENCE TO Service Agreement ("Agreement") with Info-Tech Research Group Inc., Effective Date October 28, 2018, by and between Southern Nevada Health District ("Health District") and Info-Tech Research Group Inc., ("Info-Tech") (individually "Party" and collectively "Parties").

WHEREAS, the Parties mutually desire to extend the term of the Agreement and upgrade the level of services provided by Info-Tech to Health District.

NOW, THEREFORE, the Parties agree to amend the Agreement as follows:

- 1) The first three pages of the Agreement are hereby deleted in their entirety and replaced with Exhibit 1, Service Agreement with Info Tech, Service Dates July 31, 2020 through July 30, 2023.
- 2) Attachment C-A01, Historical Record of Services Provided from October 28, 2018 through July 30, 2020 is hereby added to the Agreement.

This Amendment A01 is effective on July 31, 2020.

Except as expressly provided in this Amendment A01, all the terms and provisions of the Agreement are and will remain in full force and effect and are hereby ratified and confirmed by the Parties.

BY SIGNING BELOW, the Parties hereto have approved and executed this Amendment A01 to Agreement C1900036.

SOUTHERN NEVADA HEALTH DISTRICT

INFO-TECH RESEARCH GROUP INC.

By: _____
Fermin Leguen, MD, MPH
Acting Chief Health Officer

By: _____
Ryan Huggett
Corporate Counsel

Date: _____

Date: _____

APPROVED AS TO FORM:

By: _____
Heather Anderson-Fintak, Esq.
Associate General Counsel
Southern Nevada Health District

EXHIBIT 1
SERVICE AGREEMENT WITH INFO-TECH RESEARCH GROUP
SERVICE DATES JULY 31, 2020 THROUGH JULY 30, 2023

SERVICE AGREEMENT WITH INFO-TECH RESEARCH GROUP

Service Start Date: 31/07/2020 || Service
Agreement Length: 3-year

Program Contact: Jason Frame

Southern Nevada Health District

Product	Bundle Options	Description	Quantity	Subtotal	Discount	Total
UPGRADE: Leadership Membership to Counselor Membership		UPGRADE: Leadership Membership to Counselor Membership	1.00	\$11,486.15	\$11,486.15	\$0.00
Basic Bundle/ML (RO)	See below for your selected bundle products		1.00	\$40,775.82	\$7,943.82	\$32,832.00
	Leadership Membership	Leadership Membership	1.00			
	Team Seat	Includes Premium access to Industry and Technology coverage with Full Web Research Access	4.00			
	Advisory Membership	Premium access to Industry and Technology coverage, access to Subject matter experts, full access to diagnostics	1.00			
	Concierge Services	Concierge Services	1.00			
Total Discounts:						\$19,429.97
Total:						\$32,832.00

All items stated on this document are in USD.

EXHIBIT 1
SERVICE AGREEMENT WITH INFO-TECH RESEARCH GROUP
SERVICE DATES JULY 31, 2020 THROUGH JULY 30, 2023

GSA # GS-35F-298GA

Prompt Payment: Net 30

GSA Eligible products payment terms: Payable within thirty (30) days of receipt of each Invoice

Unless otherwise stated, consulting and workshop engagements do not include travel and expenses, which will be charged in addition to the fees listed. Workshops purchased as part of membership expire without refund or credit at the end of the membership period covered by the purchase. Workshops purchased outside membership expire without refund or credit 1-year after purchase. Please work with your member services representative to select & schedule workshops prior to expiration.

Terms of Use are attached to Health District Agreement C1900036 as Attachment B, Terms of Use, and are expressly incorporated by reference herein. Unless agreed to in writing, any customer terms, including purchase order terms and conditions, are of no force or effect. By signing this Service Agreement, Health District agrees to pay the fees set out herein annually for the Subscription Terms indicated.

Please return this signed Service Agreement to Info-Tech by DocuSign, email knielson@infotech.com or fax (1-519-432-2506). Thank you for your business!

The signature below affirms Health District's commitment to pay for the services ordered in accordance with the terms of this Service Agreement and in accordance with Attachment B, Terms of Use, to Agreement C1900036.

3 Year Agreement Paid upfront (includes 5% multi-year discount)
(Each Term as detailed below constitutes a "Subscription Term")

Term 1 - July 31, 2020 - July 31, 2021

Amount: \$25,174.56 USD

*Note: a credit of \$7,657.44 has been applied from existing services for Term 1. Term 1 may be invoiced by Info-Tech upon execution of this Service Agreement.

Term 2 - July 31, 2021 - July 31, 2022

Amount: \$32,832 USD

Term 2 may be invoiced by Info-Tech up to thirty (30) days prior to July 31, 2022.

Term 3 - July 31, 2022 - July 31, 2023

Amount: \$32,832 USD

Term 3 may be invoiced by Info-Tech up to thirty (30) days prior to July 31, 2022.

Total Amount: \$90,838.56

Name Fermin Leguen, MD, MPH

Signature By: _____

Title: Acting Chief Health Officer

Date: _____

ATTACHMENT C-A01
HISTORICAL RECORD OF SERVICES PROVIDED FROM OCTOBER 28, 2018 THROUGH JULY 30, 2020

SERVICE AGREEMENT WITH INFO-TECH RESEARCH GROUP

Service Start Date: October 28th, 2018 - November 27th, 2019 (13 Months for the Price of 12 Months EOY Signing Incentive Offer)
Technical Contact: Jason Frame

Southern Nevada Health District

Advisory Membership	Quantity	Yearly Price
Info-Tech Advisory Membership	Up to 10 Named Users	\$25,200 USD
<ul style="list-style-type: none">IT Management & StrategyTraining & DevelopmentProject Execution AssistanceInfo-Tech Academy	<ul style="list-style-type: none">2 Advisory Seats - Unlimited Web & Advisory AccessUp to 8 Reference Seats - Web Access Only	- GSA Discount
	For a list of included features, see Info-Tech Services Outline on following pages	\$22,972.30 USD

Consulting and workshop engagements do not include travel expenses. Any such Info-Tech travel expenses will be mutually agreed upon in writing by the Parties before Customer will provide reimbursement payment to Info-Tech and before training is provided.

Customer is a governmental tax-exempt entity and shall not be responsible for any taxes for any Service provided herein, whether federal or state, unless otherwise required by law. A valid tax exemption certificate is attached hereto as Attachment A and expressly incorporated by reference herein. Terms of Use are attached hereto as Attachment B and expressly incorporated by reference herein. By signing this Service Agreement, you agree to pay the fees set out herein annually for the term indicated above by the service start and end date ("Initial Term"), subject to an annual increase in the fee of 3%.

Please return this signed Service Agreement to Info-Tech by DocuSign, email efont@infotech.com or fax (1-519-432-2506). Please include PO if required.

Thank you for your business!

The signature below affirms your commitment to pay for the services ordered in accordance with the terms of this service agreement and in accordance with the Terms of Use.

Select Membership Term



TWO-YEAR TERM

THREE-YEAR TERM

Customer Name: Southern Nevada Health District

By: Andrew J. Glass
Andrew J. Glass, FACHE, MS

Title: Director of Administration

Date: 10/25/18

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Advisory Seat Access

Systematically Improve IT

Dedicated Account Manager & Executive Advisor

Engage in quarterly progress calls with your dedicated Account Manager and Executive Advisor to create real improvements over your membership.

Key Initiative Plans

This role-based membership program has been specifically designed with key initiatives that our members have found to make the most significant impact for individuals in this role.

- CIO
- Applications
- Infrastructure
- Security
- Projects & PPM
- Data & BI
- Enterprise Architecture
- Vendor Management

Core IT Processes

Diagnostics Programs

Info-Tech diagnostics are an automated way to collect crucial data, turn it into actionable insights, and communicate with stakeholders.

1. End User Satisfaction
2. IT Security Program
3. Application Portfolio Assessment
4. Project Portfolio Assessment

IT Strategy

Data-Driven IT Strategy

These data-driven programs collect data from you and your stakeholders to build powerful reports that help your IT department make strategic decisions.

1. CEO-CIO Alignment
2. CIO Business Vision
3. Management & Governance
4. IT Staffing Assessment

Technology Projects

Guided Implementations

Unlimited phone access to our subject matter experts to guide you through your most challenging technology projects.

Contract Review

Our analyst team reviews your most important technology contracts to identify ways to save you money and correct vendor-slanted terms and conditions.

IT Leadership Team

IT Engagement Survey

A high-frequency, low-effort, one-question IT employee engagement survey to measure and improve staff engagement levels.

Reference Seat Access

Technology Projects

Role-Based Research	300+ instructional blueprints for effectively executing IT projects for the 8 main roles in IT. <ul style="list-style-type: none"> • CIO • Applications • Infrastructure • Security • Project & PPM • Data & BI • Enterprise Architecture • Vendor Management
Technology Selection & Implementation Research	25+ handbooks for navigating the most challenging technology evaluation and implementation projects
Tools & Templates	Over 1,000 powerful tools and ready-made templates to identify issues and take action
On-Demand Webinars	150+ recordings of Info-Tech Analysts sharing their latest findings and presenting their recent publications
Infographics	More than 100 highly visual summaries of our research meant for easy consumption and quick sharing with peers.
Trends & Predictions	Weekly articles from world-renowned IT thought leaders to provide you with need-to-know information that will position you as a forward thinker among industry peers.

Core IT Processes

IT Management & Governance Framework	45 comprehensive, connected methodologies for improving and optimizing core IT processes.
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IT Leadership Team

Info-Tech Academy	Access to our online learning management platform with 100+ hours of video content, 50+ quizzes, and 9 certification programs
Talent & Leadership Research	30+ best practice training materials to help IT leaders attract, hire, and develop talent, as well as lead and engage their teams.
Job Description Bank	150+ detailed IT job description templates that will save time and effectively communicate the role.
IT Policy Library	An extensive collection of 100+ IT policy templates to expedite authoring and ensure proper risk mitigation