



Memorandum

Date: December 19, 2019

To: Southern Nevada District Board of Health

From: **Fermin Leguen, MD, MPH, Acting Chief Health Officer** *FL*

RE: Administration Division Monthly Report – November 2019

ADMINISTRATION Facilities - Fiscal Year Data

Monthly Work Orders	Nov 2019	Nov 2020		YTD FY19	YTD FY20	
Maintenance Responses	146	122	↓	825	769	↓
Electrical Work Orders	10	5	↓	52	41	↓
HVAC Work Orders	13	3	↓	61	37	↓
Plumbing Work Orders	0	4	↑	14	29	↑
Preventive Maintenance	17	12	↓	74	87	↑
Security Responses	561	667	↑	2841	2965	↑

ADMINISTRATION Information Technology - Fiscal Year Data

Service Requests	Nov 2018	Nov 2019		YTD FY19	YTD FY20	
Service Requests Completed	497	478	↓	1977	2635	↑
Service Requests Opened	527	513	↓	2014	2683	↑
Service Requests Open over 30 days	80	87	↑	317	437	↑

Information Services System Availability 24/7

	Nov 2018	Nov 2019		YTD FY19	YTD FY20	
Total System	99.94	99.18	↓	99.84	99.23	↓

Total Monthly Work Orders by Department

	Nov 2018	Nov 2019		YTD FY19	YTD FY20	
Administration	165	151	↓	757	882	↑
Community Health	73	117	↑	295	548	↑
Environmental Health	97	79	↓	348	482	↑
Clinical Services	162	131	↓	577	723	↑

First Call Resolution & Lock-Out Calls	Nov 2018	Nov 2019		YTD FY19	YTD FY20	
Total number of calls received	527	513	↓	2016	2683	↑
Number of first call resolutions	3	1	↓	20	2	↓
Number of Lock-out calls	10	16	↑	33	35	↑

ADMINISTRATION Finance - Fiscal Year Data

Total Monthly Work Orders by Department	Nov 2018	Nov 2019		YTD FY19	YTD FY20	
Grants Pending – Pre-Award*	2	8	↑	21	31	↑
Grants in Progress – Post-Award**	7	12	↑	49	56	↓

* Grant application was created and submitted to agency

** Grant application was approved – is being routed for signature

ADMINISTRATION Academic Affairs - Fiscal Year Data

Academic Affairs-Interns/Clinical Rotations/Residents/Fellows	Nov 2019	Fiscal YTD
Internships-Total Interns ¹	27	89
Internship Hours ²	874	4,030

¹ Total number of monthly interns includes 11 semester-long students (August-December 2019).

² Number of approximate hours interns spent applying academic knowledge to a public health setting.

Orientations Provided:

- 4 orientations provided: 1 MSN student, 6 PA Students, and 3 Internal Medicine Residents

Presentation(s) Given:

- SNHD Overview and Hepatitis A Training for Nevada State College Public Health Student Association and Biology Department. 12 participants in attendance.

Meetings/Trainings Attended:

- Graduate Medical Education Committee Meeting
- QI Council Meeting
- Workforce Development Committee Meeting
- SNHD Research Strategy Meeting
- AHD Summit Planning Committee Meetings
- Meeting with UNLV Academic Health Center Specialist
- Meeting with UNLV Community Engagement Director

Projects in Progress/Other Items:

- December 2-3, 2019: Western Regional AHD Summit
- Spring 2020: Health District After Dark (HDAD)

ADMINISTRATION Office of Communications – Monthly Activity Report and Fiscal Year Data

News Releases Disseminated:

- 11.27.2019: Fast-Track Nevada/Nevada elected officials pledge to end HIV epidemic by 2030
- 11.25.2019: Media Advisory: Nevada Joins Initiative to End HIV Epidemic by 2030
- 11.19.2019: Media Advisory: Nevada Joins Initiative to End HIV Epidemic by 2030
- 11.14.2019: The Health District promotes its cessation resources in support of the Great American Smokeout
- 11.07.2019: November is American Diabetes Month

Media Contacts:

- 11.22.2019: KVVU-TV 5: Flu death information
- 11.21.2019: Las Vegas Review-Journal: Flu myths
- 11.20.2019: KTNV-TV 13: Great American Smokeout
- 11.19.2019: Las Vegas Sun: Recycling
- 11.18.2019: Las Vegas Review-Journal: Vaping follow up
- 11.18.2019: Las Vegas Sun: Proposed ban on smoking in public parks
- 11.18.2019: Freelance: Hepatitis A outbreak
- 11.18.2019: KVVU-TV 5: Flu season
- 11.14.2019: KVVU-TV-5: Nevada Clean Indoor Air Act
- 11.14.2019: KBLR-TV 39/Telemundo: Great American Smokeout
- 11.12.2019: KNPR-FM: Flu update
- 11.12.2019: Las Vegas Review Journal: First flu-related death
- 11.11.2019: KLAS-TV 8: Flu update
- 11.09.2019: KSNV-TV 3: First flu-related death
- 11.08.2019: KTNV-TV 13: Rodents at another school
- 11.08.2019: KVVU-TV 5: Chemical cleaning product safety
- 11.08.2019: KSNV-TV 3: Vaping illness update/vitamin E acetate
- 11.07.2019: KTNV-TV 13: Rodents at a school
- 11.07.2019: Nevada Current: Embracing Healthy Baby program
- 11.06.2019: KSNV-TV 3: Flu season update
- 11.05.2019: KBLR-TV 39/Telemundo: Flu season update
- 11.05.2019: KVVU-TV 5: E-coli case confirmation and romaine lettuce recall
- 11.01.2019: KVVU-TV 5: Salmonella recall
- 11.01.2019: KSNV-TV 3: Increase in rats/complaints

Press:

- 11.27.2019: LVRJ: <https://www.reviewjournal.com/life/health/free-hiv-testing-offered-in-las-vegas-on-saturday-1902320/>
- 11.27.2019: LV Sun: <https://lasvegassun.com/news/2019/nov/27/clark-county-still-behind-recycling-participation/>
- 11.26.2019: LVRJ: <https://www.reviewjournal.com/news/politics-and-government/las-vegas/vaping-in-las-vegas-parks-may-soon-be-illegal-1901488/>
- 11.23.2019: KSNV-TV 3: <https://news3lv.com/news/local/this-could-signify-we-are-in-for-a-rough-season-two-more-flu-deaths-reported-in-county>
- 11.22.2019: KTNV-TV 13: <https://www.ktnv.com/news/new-flu-death-reported-in-clark-county>

- 11.22.2019: KLAS-TV 8: <https://www.8newsnow.com/news/local-news/two-more-people-die-from-flu-in-clark-county/>
- 11.22.2019: LVRJ: https://www.reviewjournal.com/local/local-las-vegas/2-more-flu-deaths-reported-in-clark-county-raising-season-toll-to-3-1898782/?utm_source=onesignal&utm_medium=push_notification
- 11.22.2019: KVVU-TV 5: https://www.fox5vegas.com/news/local/snhd-reports-more-flu-related-deaths-in-southern-nevada/article_fa756064-0d8b-11ea-a003-9f321f038f23.html
- 11.21.2019: KTNV-TV 13: <https://www.ktnv.com/news/great-american-smokeout-happening-nov-21>
- 11.21.2019: KVVU-TV 5: https://www.fox5vegas.com/news/new-bill-would-ban-smoking-vaping-in-las-vegas-parks/article_650f822a-0c7d-11ea-9278-570c5bdc6b42.html
- 11.20.2019: KSNV-TV 3: <https://news3lv.com/news/local/its-a-huge-step-city-of-las-vegas-considers-smoking-ban-in-public-parks>
- 11.20.2019: KDWN-AM/FM: <https://kdwn.com/2019/11/20/hep-a-cases-down-in-clark-county/>
- 11.20.2019: KLAS-TV 8: <https://www.8newsnow.com/news/local-news/city-of-las-vegas-considers-smoking-ban-in-public-parks/>
- 11.20.2019: KLAS-TV 8: <https://www.8newsnow.com/news/local-news/health-district-announces-decline-in-hepatitis-a-cases-amid-outbreak/>
- 11.19.2019: Nevada Current: <https://www.nevadacurrent.com/2019/11/19/from-housing-to-skimpy-services-area-experts-trace-systemic-health-risks/>
- 11.19.2019: Las Vegas Sun: <https://m.lasvegassun.com/news/2019/nov/19/las-vegas-considers-a-ban-on-smoking-in-parks/>
- 11.18.2019: KVVU-TV 5: https://www.fox5vegas.com/news/us_world_news/flu-is-getting-an-early-start-in-nevada-rest-of/article_c82b4167-f2b1-5869-bcf9-17c53bce0349.html
- 11.15.2019: KLAS-TV8: <https://www.8newsnow.com/news/health-news/report-nevada-ranked-second-in-country-for-flu-activity/>
- 11.14.2019: LVRJ: <https://www.reviewjournal.com/local/local-las-vegas/las-vegas-flu-rate-no-4-in-us-nevada-ranks-no-2-among-states-1893076/>
- 11.13.2019: KNPR-FM: <https://knpr.org/knpr/2019-11/flu-season-already-filling-hospital-beds>
- 11.12.2019: KTNV-TV13: <https://www.ktnv.com/news/13-action-news-reported-rats-at-school-to-health-district-before-school>
- 11.12.2019: KNPR-FM: <https://knpr.org/headline/2019-11/2-flu-related-deaths-confirmed-nevada>
- 11.12.2019: LVRJ: <https://www.reviewjournal.com/local/henderson/first-responders-conducting-large-training-exercise-in-henderson-1890801/>
- 11.11.2019: Pinal Central: https://www.pinalcentral.com/health_and_wellness/vegas-sees-first-death-of-flu-season/article_2b904b7a-32b0-5db4-a7bd-af7129418e68.html
- 11.11.2019: KVVU-TV5: https://www.fox5vegas.com/news/snhd-first-flu-related-death-of-season-reported-in-clark/article_f9ffb50c-0431-11ea-81f6-c3134639a3c6.html
- 11.11.2019: SF Chronicle: <https://www.sfchronicle.com/news/article/Clark-County-sees-first-death-of-flu-season-14825629.php>
- 11.11.2019: Washington Times: <https://m.washingtontimes.com/news/2019/nov/11/clark-county-sees-first-death-of-flu-season/>
- 11.10.2019: KSNV-TV3: <https://news3lv.com/news/local/local-health-officials-optimistic-about-proposed-plan-to-raise-minimum-vaping-age-to-21>
- 11.10.2019: KTNV-TV13: <https://www.ktnv.com/news/snhd-reports-first-flu-related-death-of-the-season>

- 11.10.2019: LVRJ: <https://www.reviewjournal.com/local/local-las-vegas/first-2-flu-deaths-reported-in-nevada-including-1-in-clark-county-1889900/>
- 11.10.2019: KSNV-TV3: <https://news3lv.com/news/local/clark-county-sees-first-flu-related-death-this-season-number-of-cases-on-the-rise>
- 11.05.2019: KTNV-TV13: <https://www.ktnv.com/news/southern-nevada-health-district-releases-latest-flu-numbers>
- 11.05.2019: Yahoo News: <https://news.yahoo.com/flu-report-southern-nevada-135510513.html>
- 11.04.2019: KLAS-TV8: <https://www.8newsnow.com/news/local-news/clark-county-flu-hospitalizations-up-over-same-time-last-year/>
- 11.04.2019: KVVU-TV5: https://www.fox5vegas.com/news/local/southern-nevada-health-district-reports-flu-related-hospitalizations-so-far/article_99adccfe-ff57-11e9-bebe-93f3f243ca3e.html
- 11.04.2019: LVRJ: <https://www.reviewjournal.com/life/health/did-vaping-trigger-henderson-teens-near-fatal-lung-illness-1885256/>
- 11.01.2019: KSNV-TV 3: <https://news3lv.com/news/local/oh-rats-colder-weather-pushes-the-destructive-critters-inside>

Products Completed:

- Receiving Department sign
- Fast-Track Nevada agenda and sign-in sheets
- English and Spanish PrEP and PEP infographic
- Spanish Tobacco Products brochure
- Thanksgiving closure signs and social media images
- Thawing a turkey animated video
- The Perspective email newsletter about thawing a turkey
- Breathe in the New Year ad for *LV Spectrum* magazine
- Great American Smokeout social media video
- Western Regional Academic Health Department Summit event program
- Fast-Track Nevada fact sheet
- Healthy Thanksgiving Foods found at the Farmers Market video starring Allision Schnitzer
- Southern Nevada Community Health Center logo
- Fast Track Nevada backdrop
- Great American Smokeout web banners
- Breathe in the New Year social media graphics
- Kama'aina Magazine ads
- Combined food safety training videos into a single 30-minute edit
- Comunidad en Accion flyer in English and Spanish
- Breathe in the New Year fact sheet template
- Breathe in the New Year web banners for radio stations
- Three Square/DWSS monitor slide
- Fast-Track Nevada logo and save-the-date
- Clark County Medical Society article

Advertising Placed:

- Las Vegas Kids Directory ad and web banner – Jan/Feb 2020
- Breathe in the New Year social media ad campaign

Social Media Summary:

- Researched, developed, and posted 108 social media messages for:

- National Influenza Vaccination Week
- World AIDS Day/Fast-Track Nevada Initiative
- Hepatitis A
- Veterans Day
- National Diabetes Month
- Holiday Food Safety
- Great American Smokeout
- Flu
- Mobile Health Collaborative event
- Foodie Friday
- Project Homeless Connect
- Thanksgiving
- Instagram/Facebook story about flu shots featuring Councilman Brian Knudsen

Website Updates/Postings:

- BOH
- Flu
- Hepatitis
- Website banners
- Viva development and production site updates
- New Viva website
- Public Health updates
- EMS
- NCIAA
- Get Healthy website
- Public notices
- Closure notices
- Mosquito Surveillance
- News and Media Releases
- Long-term projects:
 - Removal and Updating page templates – Complete
 - Short-code conversions – Complete
 - News Archive – Complete
 - Spam removals + protections – Complete
 - Hepatitis A
 - FDAP
 - FERL
 - EHRCF
 - Collect2Protect
 - Special Processes training event
 - EPT page and forms
 - New Viva website
 - FQHC

Web Development Updates:

- Page Template creation/corrections
- Antibioqram usability improvements
- Site CSS adjustments for individual pages
- Collect2Protect changes and migration
- Increase spam protection using "Honey Pot" to protect web properties

- Special Processes reply and confirmation messaging
- EHRCP Registration database and forms
- GHCC form placement and updates
- Spanish EH complaint form
- FQHC URLs
- Mosquito Surveillance
- Media Release template
- Get Healthy smoking section
- New VIVA site on development server

Translation Services:

- Nevada Clean Indoor Air Act documents

Community Outreach:

- 11.07.2019: Mobile Health Collaborative Health Fair
- 11.05.2019: Miriam Hickerson Consumer Affairs radio program

Meetings of Note:

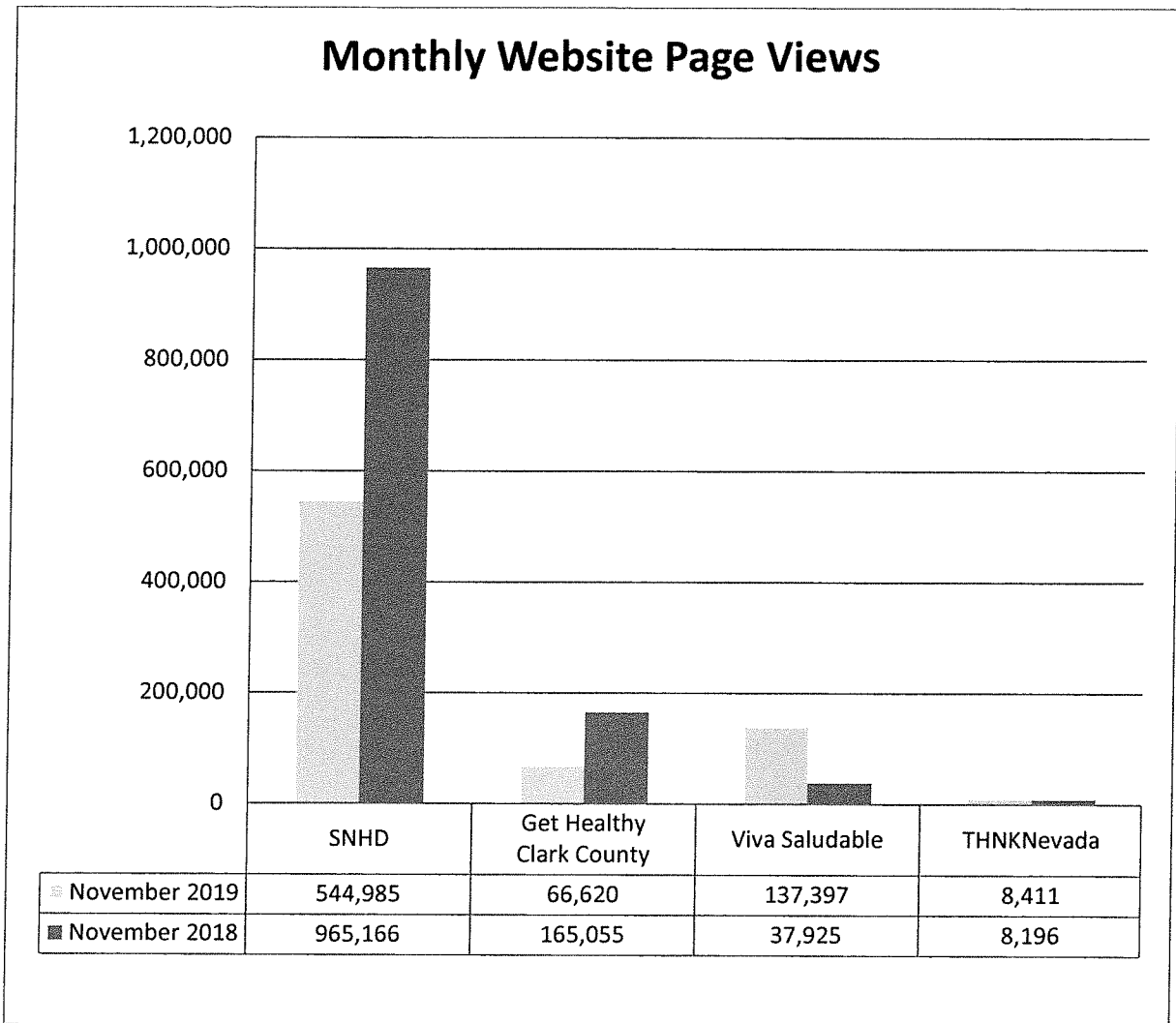
- 11.26.2019: Fast-Track Nevada conference call
- 11.19.2019: ICS Operations Demobilization Briefing
- 11.14.2019: CDC Vaping Illness conference call
- 11.14.2019: Silver Crucible full scale exercise
- 11.14.2019: ICS huddle
- 11.14.2019: FQHC – Site Capacity Meeting
- 11.13.2019: Silver Crucible full scale exercise
- 11.13.2019: Fast Track Cities meeting
- 11.12.2019: ICS huddle
- 11.08.2019: FQHC 120 Days Planning meeting
- 11.07.2019: CDC lung injury and media briefing conference call
- 11.07.2019: ICS huddle
- 11.05.2019: Fast-Track Nevada event planning meeting
- 11.05.2019: Nevada Health Link meeting
- 11.05.2019: Hepatitis A operations briefing
- 11.05.2019: National NFP conference call/PBS Road Trip documentary
- 11.04.2019: Fast-Track Cities/Ending the Epidemic conference call
- 11.04.2019: ICS huddle
- 11.01.2019: Fast Track Cities/90 90 90 initiative meeting
- 11.01.2019: ICS Planning meeting

Media, Collateral and Community Outreach Services	Nov. 2018	Nov. 2019		YTD FY19	YTD FY20	
Media - Print Articles	14	28	↑	113	233	↑
Media - Broadcast stories	17	19	↑	85	131	↑
Collateral - Advertising/Marketing Products	24	26	↑	117	182	↑
Community Outreach - Total Volunteers ¹	30	28	↓			
Community Outreach - Volunteer Hours	1,321	1,407	↑	6,732	7,225	↑

¹Total volunteer numbers fluctuate from month to month and are not cumulative.

Social Media Services		Nov. 2018	Nov. 2019		YTD FY19	YTD FY20
*Facebook SNHD	Likes	3,934	4,529	↑	3,934	4,529
*Facebook GHCC	Likes	5,759	5,843	↑	5,759	5,843
*Facebook SHC	Likes	1,760	1,720	↓	1,760	1,720
*Facebook THNK/UseCondomSense	Likes	6,065	5,879	↓	6,065	5,879
*Facebook SNHD THINK Project	Likes	45	50	↑	45	50
Facebook Food Safety	Likes	22	22	→	22	22
*Instagram SNHD	Followers	502	1,102	↑	502	1,102
*Instagram Food Safety	Followers	244	328	↑	244	328
*Twitter EZ2Stop	Followers	410	417	↑	410	417
*Twitter SNHDflu	Followers	880	957	↑	880	957
*Twitter Food Safety	Followers	47	56	↑	47	56
*Twitter GetHealthyCC	Followers	327	346	↑	327	346
*Twitter SNHDinfo	Followers	2,857	3,320	↑	2,857	3,320
*Twitter TuSNHD	Followers	237	269	↑	237	269
*Twitter THNK/UseCondomSense	Followers	710	727	↑	710	727
*Twitter SoNVTraumaSyst	Followers	113	121	↑	113	121
YouTube SNHD	Views	9,958	70,419	↑	46,974	391,003
YouTube THNK/UseCondomSense	Views	67	452	↑	840	2,513

*Facebook, Instagram and Twitter numbers are not cumulative.



ADMINISTRATION Human Resources Monthly Report – Nov 2019

Employment/Recruitment:

- 14 New Hires, including 0 rehires
- 569 active employees as of November 30, 2019
- 3 Terminations, including 1 retirement
- 4 Promotions, including 2 Flex-reclasses
- 10 Reclassifications with pay increase (one was retroactive back to October)
- 2 Reclassifications (no pay increase)
- 1 Lateral Transfer
- 0 Demotions
- 55 Interviews (29 hours)
- 0 Translator Tests conducted, and 1 sign-language interpreter set up
- 16 job offers extended
- 9 recruitments posted

- Turnover rates
 - Administration – 0.79%
 - Clinical Services – 1.4%
 - Community Health – 0.00%
 - Environmental Health – 0.00%
- 28 Other Personnel Change forms processed
- 40 Evaluations received and recorded in One Solution
- Total number of vacancies: 41.225 FTEs
- Total number of positions in recruitment: 23.225 FTEs
- Recruitment spreadsheet for Leadership for Amy Hagan completed (Adriana Alvarez and Kimberly Monahan)

Human Resources Director

- Investigations/Labor relations/court: 11 hours
- Training Development: 3 hours
- Meetings with employees: 15 hours
- Committee/Team/Employee engagement meetings: 18 hours
- Leadership Meetings: 22 hours
- Negotiations/meet and confer w/Union: 25 hours
- Policy development: 6 hours
- Interviews: 2 hours

FMLA and ADA

- FMLA hours used: 706.00 hours
- FMLA cases open (# of employees):
 - Short-term/Long-term intermittent: 37
 - Block of FMLA leave: 12
- FMLA leave requests: 8 new, 4 return to work notices
- Meetings with employees to discuss FMLA, ADA and other leave questions, one-on-one: 12
- Number of donated leave requests/paperwork processed: 0
- ADA accommodation discussions/interactive meeting: 4 employees

Employee Benefits

- Orientations conducted:
 - Benefit Orientation/Public Health 101: 12 employees
- Benefits processed:
 - New Hires: 3
 - Changes: 7
 - Terminations: 3
- Mass Mutual 1:1's for employees (with Janet Corral): 15
- Open Enrollment meeting with Guardian: 26
- Retirement meetings one-on-one, includes 457(b) and PERS pension/advice and counsel: 9
- Retirement, processed withdrawals/rollovers/purchase of service credit/new accounts: 10
- Health Insurance
 - Processed health insurance changes: 48 employees
 - Guardian enrollments: 216 employees (with 620 policies bought)

Employee/Labor Relations (Erika Bustinza)

- 0 Verbal Warnings, 0 Written Warnings, 0 Suspensions, 1 Final Written Warning, 0 Terminations, 1 Probationary Release
- 3 Grievances
- 0 Arbitrations
- 8 hours of Labor Meetings (with Union)
- 100 hours Investigatory Meetings
- 6 Investigations
- 30 hours ER/LR Meetings with managers or employees
- Number of EEOC/NERC and EMRB cases: 1
- Performance Improvement Plan/Discipline: 3 employees
- Maintain Grievance Log and Official Complaints Report, Investigation Log, and Weekly Recruitment Report for Leadership (Erika Bustinza)

Administrative Assistant Activities (Amanda Shore)

- Filing: 5 hours
- Newsletter: 0.5 hours
- Recruitment activities: 9 hours
- Records Information Management: 30 hours
- Service Awards: 5 hours
- SharePoint Site: 5.5 hours
- Temporary Employee Tracking: 1.5 hours

Trainings/Meetings Attended by Staff:

- 2 Position Control Meetings – (Kimberly Monahan, Adriana Alvarez & Scott Witherall)
- Managing the Difficult Interaction Webinar (Erika Bustinza, Kimberly Monahan, Susan Damitz)
- National Health Service Corp Meeting – 1 hour (Kimberly Monahan)
- Prep Navigator Grant Meeting – 1 hour (Kimberly Monahan)
- Ending HIV Epidemic Grant Meeting – (Kimberly Monahan)
- FMLA Update – Hot Topics and Pitfalls to Avoid (Susan Damitz)
- Financial Literacy – What It Is and How Employees Can Address It (Susan Damitz)
- 2019 Legal & Legislative Update for Retirement Plans (Susan Damitz)
- Phone conversation with TASC to discuss enrollment process and file transfer (Susan Damitz)

Committee Meetings Attended by Staff:

- Academic Affairs Committee – (Adriana Alvarez)
- Service Awards Subcommittee – (Adriana Alvarez)
- Health Equity Committee (Kimberly Monahan)
- Fundraising & Event Planning Committee (Erika Bustinza)

Projects in Progress/Other items

- Per Diem Pool with Maxim – (Adriana Alvarez)
- Temp Agency Coordination – (Adriana Alvarez)
- On-boarding notification to IT for New hires – (Adriana Alvarez)
- EIS Fellowship Skype Interview Coordination (Adriana Alvarez)
- Job Description for Referral Specialist (Kimberly Monahan)

- National Provider Data Bank – 2 hours (Kimberly Monahan)
- Human Resources Intranet site, Labor Relations (Erika Bustinza)
- SharePoint Intranet site (Susan Damitz, Amanda Shore)
- Set up health plans for 2020 in COBRAGUARD (Susan Damitz)
- Enroll employees into the TASC system for Flexible Spending Account, 55 employees (Susan Damitz)
- Petitions for Guardian and TASC for November Board of Health (Susan Damitz)
- Review and submit open enrollment paperwork for calendar year 2020 to HPN and Clark County (Susan Damitz)

Worker's Compensation (PACT)

- Number of Workers Comp cases for the month: 0 (non-OSHA recordable) and 0 (OSHA recordable)
- Number of Open Cases: 3
- Number of Cases in final closing: 2

Risk Management (POOL)

- Number of new Risk Management cases for the month: 1
- Number of open cases: 4

Human Resources Supervisor Employee/Labor Relations

- 19 hours Meeting with Employees and Managers
- 6 hours of Labor Meetings (with Union)
- 20 hours Investigatory Meetings
- Number of EEOC/NERC and EMRB cases: 1

Trainings/Meetings Attended by Staff:

- 4th Informal Meeting -LR
- 4th SABA Sprint Review Meeting
- 4th Informal Meeting
- 5th Recruiter Meeting
- 6th Compliance Committee Meeting
- 6th FQHC Polies/ Dr. Leguen
- 6th Remote Work Policy meeting
- 7th NPDB/ Credentialing Meeting
- 7th Safety Committee Meeting
- 7th ER (Employee Meeting)
- 12th Position Control Meeting
- 12th Informal Meeting
- 13th Policy Committee Meeting
- 15th NPDB/Credentialing follow-up meeting
- 15th ER (Employee Meeting)
- 18th Informal Meeting-LR
- 19th Leadership/Supervisor/Manager meeting

- 20th Compliance Committee Meeting
- 20th Workforce Development Meeting
- 21st Recruiter Meeting
- 26th Position Control Meeting

SOUTHERN NEVADA PUBLIC HEALTH LABORATORY (SNPHL)

- 1. Clinical Testing:** SNPHL continues to support the SNHD Nursing Division with Sexually Transmitted Disease (STD) testing. SNHD STD department and SNPHL cooperatively participate in the CDC Gonococcal Isolate Surveillance Project (GISP). SNPHL performs *N. gonorrhoeae* culture and submits isolates to CDC and Nursing provides the client information required by the project. In October 2015, SNPHL began performing *C. trachomatis/N. gonorrhoeae* (CT/GC) molecular testing to support SNHD clinical programs. In December 2018, HIV-1 viral load was brought on-line to complete the CDC HIV algorithm testing. In July 2019, HCV quantitative viral load, was brought on line.
- 2. Epidemiological Testing and Consultation:**
 - A. SNPHL continues to support the disease investigation activities of the SNHD OEDS and Nursing Division.
 - B. SNPHL continues to participate in the SNHD Outbreak Investigation Committee and Foodborne Illness Taskforce.
 - C. SNPHL continues to report results of influenza testing to the CDC National Respiratory and Enteric Virus Surveillance System (NREVSS).
- 3. State Branch Public Health Laboratory Testing:**
 - A. SNPHL continues to perform reportable disease isolate testing and confirmation. Isolates submitted by local laboratories are serotyped or confirmed; stored on-site; and results reported and/or samples submitted to CDC through various national programs including Public Health Laboratory Information System (PHLIS), National Antimicrobial Resistance Monitoring System (NARMS), and Influenza Surveillance.
 - B. SNPHL continues to perform CDC Laboratory Response Network (LRN) testing for biological agents on clinical and unknown environmental samples.
 - C. SNPHL is transitioning to Whole Genome Sequence (WGS) testing of *Salmonella*, *Shigella*, *Camphylobacter*, *Listeria*, and Shiga toxin producing *E. coli* (STEC) isolates submitted by local clinical laboratories. SNPHL will report the WGS data to the CDC PulseNet program and to the SNHD OEDS. Pulse Field Gel Electrophoresis officially ended July 15, 2019.
 - D. SNPHL provides courier services to SNHD public health centers and Southern Nevada hospitals and commercial laboratories.
- 4. All-Hazards Preparedness:**
 - A. SNPHL continues to participate with SNHD OPHP, local First Responders and sentinel laboratories to ensure support for response to possible biological or chemical agents.
 - B. SNPHL staff continues to receive training on LRN protocols for biological agent confirmation.
 - C. SNPHL maintains sufficient technical laboratory staff competent to perform LRN testing 24 hours per day/7 days per week.
 - D. SNPHL continues to coordinate with First Responders including local Civil Support Team, HazMat, Federal Bureau of Investigation, and Las Vegas Metropolitan Police Department.

- E. SNPHL continues to provide information to local laboratorians on packaging and shipping infectious substances and chain of custody procedures.

5. Nov. 2019 SNPHL Activity Highlights:

- A. Laboratory staff received an average of approximately 2 hours of training this month.
- B. Training nearly complete for both SNPHL new hires in microbiology. Training starting for new hire in Immunology Section.
- C. New Microbiology Supervisor started Nov 4, 2019. Laboratory Technologist started in Immunology section Nov 18, 2019. Interviews for courier position took place in November. Decision to wait until next year to hire, to allow the new trainer to get into position. Interviews for Senior Laboratory Technologist (Trainer) scheduled for December.
- D. Two SNPHL staff members are now certified in the wet lab portion of the Whole Genome Sequencing (WGS). Microbiology Supervisor being trained in WGS and to get wet lab certified. Next step is to get Bioinformatics certified.
- E. Moving forward with acquisition of the Orchard Micro Module. Training will take place in January and on-site installation in February 2020.
- F. Started Flu Surveillance and OEDS is using the information on their Friday FLU reports.
- G. Participated in Silver Crucible city wide exercise. Received specimens from Henderson Fire Department and reviewed chain of custody procedures.
- H. CDC has identified an unusual case of resistant *Neisseria gonorrhoeae* from SNPHL and Sexual Health Clinic's participation in the Gonococcal Surveillance Program. This organism has not been identified in the United States since 1993.
- I. SNPHL will host Clark County Fire Department for 3 days of on-site training in February 2020.
- J. Experienced a drop in monthly Clinical testing due to sending samples from patient's with insurance to an outside reference lab for testing.


COMMUNITY HEALTH – SNPHL – Fiscal Year Data

SNPHL Services	Nov 2018	Nov 2019		FY 2018-2019	FY 2019-2020	
Clinical Testing Services ¹	3088	4287	↑	17995	27,654	↑
Epidemiology Services ²	229	314	↑	1213	822	↓
State Branch Public Health Laboratory Services ³	15	120	↑	99	894	↑
All-Hazards Preparedness Services ⁴	8	8	=	125	849	↑
Environmental Health Services ⁵	0	0	=	2157	5,210	↑

1 Includes N. Gonorrhoeae culture, GISP isolates, Syphilis, HIV, CT/GC molecular, Gram stain testing.
 2 Includes Stool culture, EIA, Norovirus PCR, Respiratory Pathogen PCR, Epidemiological investigations or consultations.
 3 Includes PFGE, WGS and LRN testing, proficiency samples, reporting to CDC, courier services, infectious substance shipments, teleconferences, trainings, presentations and inspections, samples submitted to CDC or other laboratories.
 4 Includes Preparedness training, teleconferences, Inspections.
 5 Includes vector testing

PAYROLL EARNINGS SUMMARY
October 19 to November 01, 2019

	<u>PayPeriod</u>	<u>Calendar Year to Date</u>	<u>Fiscal Year to Date</u>	<u>Budget 2019/20</u>	
CLINICAL SERVICES	\$ 383,467.26	\$ 8,852,546.41	\$ 3,521,692.79	\$10,638,836.00	33%
ENVIRONMENTAL HEALTH	\$ 445,027.10	\$ 10,162,425.20	\$ 4,016,626.79	\$11,543,029.00	35%
COMMUNITY HEALTH	\$ 338,016.67	\$ 8,088,973.58	\$ 2,999,727.68	\$9,730,923.00	31%
ADMINISTRATION	\$ 365,639.83	\$ 7,861,188.48	\$ 3,407,549.65	\$8,458,339.00	40%
TOTAL	<u>\$1,532,150.86</u>	<u>\$34,965,133.67</u>	<u>\$13,945,596.91</u>	<u>\$40,371,127.00</u>	<u>35%</u>
FTE	557				
Regular Pay	\$ 1,221,578.07	\$ 28,936,079.43	\$ 11,571,328.30		
Training	\$ 6,583.69	\$ 308,743.50	\$ 160,181.76		
Final Payouts	\$ 758.90	\$ 298,633.55	\$ 50,366.44		
OT Pay	\$ 6,937.19	\$ 118,876.60	\$ 60,919.47		
Leave Pay	\$ 271,606.39	\$ 4,721,642.79	\$ 1,957,086.36		
Other Earnings	\$ 24,686.62	\$ 581,157.80	\$ 145,714.58		
	<u>\$ 1,532,150.86</u>	<u>\$ 34,965,133.67</u>	<u>\$ 13,945,596.91</u>		



 CHIEF HEALTH OFFICER OR
 DIRECTOR OF ADMINISTRATION

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

October 19 to November 01, 2019

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ADMINISTRATION

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
HASSELBAUER, FORREST L		16.00	\$798.48	KREMER, NAMI O	0.38	\$9.19
RUIZ, GEORGE		2.50	\$91.88	PRICE, KERI A	1.50	\$45.11
VUKSANOVIC, DAN		3.00	\$89.91	SHARRON, TARA	0.38	\$6.76
BOJORQUEZ, IBETH		15.50	\$754.00	BERRY, KAREN	1.13	\$33.83
WILSON, CANDIST D		15.25	\$723.54			
Total Administration		52.25	\$2,457.81		3.38	\$94.88

COMMUNITY HEALTH

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
CASTRO, JANET V	HIVPRV19	12.00	\$387.90			
EWING, TABITHA L	HIVPRV19	12.00	\$500.94			
Total Community Health		24.00	\$888.84		0.00	\$0.00

CLINICAL SERVICES

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
VILLALOBOS, YOLANDA	FPNV_20	0.25	\$6.57	ARIAS DE LUJAN, MARIA	0.38	\$15.32
AGUILAR, BECKY S		1.25	\$62.38	GOODSPEED, ANITA	0.38	\$10.71
CALDERON, ARACELY		0.50	\$17.47	HODGE, VICTORIA	2.25	\$56.52
CASTILLO, JOCELYN		1.75	\$118.78	POWELL, TASHEKA C	3.00	\$99.81
CENABRE, MARIA T		0.50	\$20.36	RANDLE, REBECCA A	1.50	\$49.91
CHONGTAI, LORIZA R		2.75	\$186.66	SPRANCE GROGAN, CAROLYN S	0.38	\$12.48
GONZALES, VIRTUDES		1.50	\$91.89	DINDA, KARIN	1.13	\$45.95
MCTIER, CHIKA		2.00	\$102.39	WOODS, ROSANNA	1.50	\$58.22
O'TOOLE, DENISE		0.50	\$14.59	THARAYANI, SIBYL	0.75	\$24.95
PANALIGAN, TEODORITA		1.75	\$107.21			
RETA, GLORIA		0.50	\$21.42			
ROMERO, JENNIFER		2.00	\$52.59			
RUIZ, ADINA		0.25	\$10.18			
SALOMON, VICKI L		0.50	\$19.34			
CAPURSO, CYNTHIA		0.50	\$30.63			
DICKEY, SHANNON		0.25	\$10.18			
FINCHER, INA B		0.75	\$45.95			
FRITZMAN, SHERI		0.75	\$45.95			
MATTESON, KIMBERLY A		0.25	\$8.73			
REYES DE CORRAL, LORENA	RWACM19	0.50	\$30.63			
Total Clinical Services		19.00	\$1,003.90		11.25	\$373.85

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

October 19 to November 01, 2019

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ENVIRONMENTAL HEALTH						
<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
BANALES, JASON		3.50	\$161.75	DILLION, KIMBERLY	6.38	\$196.41
BROUNSTEIN, JODI		4.25	\$247.41	HEMBERGER, ADRIANA	3.75	\$101.78
DEOCAMPO, CATHERINE N		4.50	\$174.08	MUTH, JAMES W	8.25	\$281.57
HERNANDEZ, STEPHANIE		5.50	\$218.38	NORTHAM, KORIE	6.75	\$230.38
KAPLAN, KRISTOPHER		2.50	\$96.71	SULLIVAN, KELSI	14.25	\$367.51
KNOWLES, MIKKI M		6.25	\$296.53	UMUHOZA, DIANE	1.50	\$45.11
PIAR, DIANE M		3.25	\$154.20	WHITING, WILLANDRA C	5.25	\$157.87
SHEFFER, THANH V		15.00	\$711.68	WUBE, SABA	4.50	\$119.12
TURNER, KAILA J		4.75	\$203.49			
WUBE, SABA		3.25	\$129.04			
HALL, NANCY		3.00	\$193.37			
Total Environmental Health		<u>55.75</u>	<u>\$2,586.64</u>		<u>50.63</u>	<u>\$1,499.73</u>
Combined Total		<u>151.00</u>	<u>\$6,937.19</u>		<u>65.25</u>	<u>\$1,968.47</u>

PAYROLL EARNINGS SUMMARY

November 02 to 15, 2019

	<u>PayPeriod</u>	<u>Calendar Year to Date</u>	<u>Fiscal Year to Date</u>	<u>Budget 2019/20</u>	
CLINICAL SERVICES	\$ 383,557.32	\$ 9,236,103.73	\$ 3,905,250.11	\$10,638,836.00	37%
ENVIRONMENTAL HEALTH	\$ 441,538.32	\$ 10,603,963.52	\$ 4,458,165.11	\$11,543,029.00	39%
COMMUNITY HEALTH	\$ 344,526.82	\$ 8,435,089.89	\$ 3,345,843.99	\$9,730,923.00	34%
ADMINISTRATION	\$ 364,983.87	\$ 8,226,172.35	\$ 3,772,533.52	\$8,458,339.00	45%
TOTAL	<u>\$1,534,606.33</u>	<u>\$36,501,329.49</u>	<u>\$15,481,792.73</u>	<u>\$40,371,127.00</u>	<u>38%</u>

FTE 564

Regular Pay	\$ 1,217,593.85	\$ 30,154,372.00	\$ 12,789,620.87
Training	\$ 16,897.35	\$ 325,640.85	\$ 177,079.11
Final Payouts	\$ -	\$ 299,524.32	\$ 51,257.21
OT Pay	\$ 8,144.41	\$ 127,021.01	\$ 69,063.88
Leave Pay	\$ 280,305.29	\$ 5,001,948.08	\$ 2,237,391.65
Other Earnings	\$ 11,665.43	\$ 592,823.23	\$ 157,380.01
	<u>\$ 1,534,606.33</u>	<u>\$ 36,501,329.49</u>	<u>\$ 15,481,792.73</u>



CHIEF HEALTH OFFICER OR
DIRECTOR OF ADMINISTRATION

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

November 02 to 15, 2019

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ADMINISTRATION

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
GO, JOSE F		2.50	\$65.74	KREMER, NAMI O	1.13	\$27.56
MCAHAN, CLAUDE R		7.00	\$407.51	NEAL, RAYONA N	0.75	\$13.52
PALMER, MICHAEL J		7.00	\$349.34			
RUIZ, GEORGE		4.25	\$156.19			
VUKSANOVIC, DAN		12.00	\$359.64			
BOJORQUEZ, IBETH		6.00	\$291.87			
Total Administration		38.75	\$1,630.29		1.88	\$41.09

COMMUNITY HEALTH

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
BOWERS, JENNIFER D		12.50	\$765.75			
EWING, TABITHA L	HIVPRV19	12.00	\$500.94			
HUGHES, VICTORIA		13.00	\$648.77			
O'CONNOR, KELLI J	HIVPRV19	12.00	\$541.26			
SAITO, SANDI L		1.00	\$43.92			
WHITE, CANDYCE L		24.00	\$1,293.84			
Total Community Health		74.50	\$3,794.48		0.00	\$0.00

CLINICAL SERVICES

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
AGUILAR, BECKY S		0.75	\$37.43	ARIAS DE LUJAN, MARIA	0.38	\$15.32
CALDERON, ARACELY		0.25	\$8.95	HILARIO, CHRISTIAN J	0.38	\$10.18
CHONGTAI, LORIZA R		1.00	\$67.88	HODGE, VICTORIA	0.38	\$9.42
CONTRERAS ARAIZA, ALONDRA		0.25	\$11.55	SPRANCE GROGAN, CAROLYN S	0.38	\$12.48
MCTIER, CHIKA		0.25	\$12.80	SMITH DENT, MARNITA	1.13	\$30.53
PANALIGAN, TEODORITA		0.75	\$45.95	GUTIERREZ, SHEILA T	0.75	\$24.95
PEREZ BAUTISTA, DANIELA		0.25	\$7.29	PATTERSON, KIMBERLY N	0.75	\$22.55
CAPURSO, CYNTHIA		1.75	\$107.21			
DICKEY, SHANNON		0.25	\$10.18			
FINCHER, INA B		1.00	\$61.26			
FRITZMAN, SHERI		1.75	\$107.21			
MATTESON, KIMBERLY A		1.25	\$43.67			
PEREZ, JOSE A		0.75	\$19.72			
WOODS, ROSANNA		1.75	\$101.88			
D'COSTA, TERESA K		0.50	\$23.11			
HADDRILL, SCOTT W		0.50	\$25.60			
ESTRADA, PABLO	RWBP2_19	1.00	\$35.79			
PATTERSON, KIMBERLY N	HCNAP_20	0.00	\$0.00			
QUIROZ, PATRICIA		0.25	\$6.76			
Total Clinical Services		14.25	\$734.24		4.13	\$125.43

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

November 02 to 15, 2019

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ENVIRONMENTAL HEALTH					
<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u> <u>Value</u>
BILLINGS, JACOB T		1.50	\$74.86	CAVIN, ERIN M	7.88 \$290.51
CAMPA, RAYMOND		4.75	\$203.49	GUZMAN, MICHELLE D	4.88 \$166.38
COHEN, VALERIE NICOLE S		0.50	\$26.29	LETT, KENDRA A	4.88 \$150.20
HERNANDEZ, STEPHANIE		4.50	\$178.67	LUCAS, BRIANNA A	5.25 \$157.87
KELTON, JASON A		1.75	\$96.84	MORENO, KRISTINA N	15.38 \$417.28
KNOWLES, MIKKI M		7.25	\$343.98	NORTHAM, KORIE	4.50 \$153.59
MORENO, KRISTINA N		2.75	\$111.95	ORTIZ RIVERA, VANESSA	1.50 \$45.11
PIAR, DIANE M		6.25	\$296.53	PARANGAN, CHRISTOPHER D	2.25 \$59.56
SHEFFER, THANH V		5.50	\$260.95	RAMAKRISHNAN, VEENA	10.50 \$307.44
NAVARRETE, GEORGE	FDILL_20	3.50	\$225.59	ROBINSON, GARY P	3.00 \$99.81
PARK, JAMES B		0.75	\$29.01	TAYLOR JR, GEORGE E	2.25 \$87.32
SAN NICOLAS, THOMAS		2.75	\$137.24	UMUHOZA, DIANE	10.88 \$327.01
				WELCH, BRENDA H	3.75 \$161.14
				WHITING, WILLANDRA C	3.38 \$101.49
				WUBE, SABA	3.00 \$79.41
				SAN NICOLAS, THOMAS	3.75 \$124.76
Total Environmental Health		41.75	\$1,985.40		87.00 \$2,728.86
Combined Total		169.25	\$8,144.41		93.00 \$2,895.38

PAYROLL EARNINGS SUMMARY

November 16 to 29, 2019

	<u>PayPeriod</u>	<u>Calendar Year to Date</u>	<u>Fiscal Year to Date</u>	<u>Budget 2019/20</u>	
CLINICAL SERVICES	\$ 395,772.34	\$ 9,681,509.00	\$ 4,350,655.38	\$10,638,836.00	41%
ENVIRONMENTAL HEALTH	\$ 444,966.64	\$ 11,117,361.50	\$ 4,971,563.09	\$11,543,029.00	43%
COMMUNITY HEALTH	\$ 346,951.13	\$ 8,833,109.82	\$ 3,743,863.92	\$9,730,923.00	38%
ADMINISTRATION	\$ 376,956.62	\$ 8,667,501.28	\$ 4,213,862.45	\$8,458,339.00	50%
TOTAL	<u>\$1,564,646.73</u>	<u>\$38,299,481.60</u>	<u>\$17,279,944.84</u>	<u>\$40,371,127.00</u>	<u>43%</u>
FTE	570				
Regular Pay	\$ 1,050,262.41	\$ 31,205,685.71	\$ 13,840,934.58		
Training	\$ 3,420.05	\$ 329,060.90	\$ 180,499.16		
Final Payouts	\$ -	\$ 299,862.24	\$ 51,595.13		
OT Pay	\$ 5,573.55	\$ 132,699.74	\$ 74,742.61		
Leave Pay	\$ 481,571.01	\$ 5,483,557.99	\$ 2,719,001.56		
Other Earnings	\$ 23,819.71	\$ 848,615.02	\$ 413,171.80		
	<u>\$ 1,564,646.73</u>	<u>\$ 38,299,481.60</u>	<u>\$ 17,279,944.84</u>		



CHIEF HEALTH OFFICER OR
DIRECTOR OF ADMINISTRATION

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

November 16 to 29, 2019

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ADMINISTRATION

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
GOMEZ, JASMIN Y		1.00	\$26.30	PRICE, KERI A	6.00	\$180.42
LUCKETT, RANDOLPH		6.00	\$157.77			
MARTINEZ, YOLANDA		6.00	\$157.77			
RUIZ, GEORGE		3.50	\$128.63			
STEVENS, MICHAEL P		13.50	\$496.13			
VUKSANOVIC, DAN		3.50	\$104.90			
BOJORQUEZ, IBETH		8.25	\$401.32			
KEEGAN, DAHLIA J		6.00	\$263.52			
Total Administration		47.75	\$1,736.34		6.00	\$180.42

COMMUNITY HEALTH

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
BOWERS, JENNIFER D		8.00	\$490.08			
HUGHES, VICTORIA		3.00	\$149.72			
WHITE, CANDYCEL		3.00	\$161.73			
Total Community Health		14.00	\$801.53		0.00	\$0.00

CLINICAL SERVICES

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
AGUILAR, BECKY S		0.25	\$12.48	POWELL, TASHEKA C	0.75	\$24.95
CHONGTAI, LORIZA R		0.25	\$16.97	ROSSI BOUDREAUX THIB, LESTER A	0.75	\$19.85
PANALIGAN, TEODORITA		0.25	\$15.32	SPRANCE GROGAN, CAROLYN S	0.75	\$24.95
FRITZMAN, SHERI		0.75	\$45.95	OLIVER, LORRAINE C	2.25	\$96.68
MATTESON, KIMBERLY A		0.50	\$17.47	WOODS, ROSANNA	1.13	\$43.66
Total Clinical Services		2.00	\$108.19		5.63	\$210.10

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

November 16 to 29, 2019

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ENVIRONMENTAL HEALTH

<u>Employee</u>	<u>Project/Grant Charged to</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
BANALES, JASON		6.75	\$311.95	BARAJAS, ALEXIS	1.50	\$52.58
BILLINGS, JACOB T		3.50	\$174.67	BROUNSTEIN, JODI	4.13	\$160.09
BROUNSTEIN, JODI		4.50	\$261.97	CAVIN, ERIN M	3.00	\$110.67
COHEN, VALERIE NICOLE S		3.75	\$197.16	GRANDT, NICOLE	7.88	\$203.10
KAPLAN, KRISTOPHER		1.50	\$58.03	GRUJICIC, NATASA	5.63	\$148.89
KENNEDY, DANIEL J		8.25	\$319.15	PONTIUS, KEVIN	6.75	\$207.97
PARANGAN, CHRISTOPHER D		3.50	\$138.97	RAMAKRISHNAN, VEENA	6.00	\$175.68
SHARIF, RABEA		6.50	\$293.18	SANTIAGO, ANTHONY T	2.63	\$85.13
SHEFFER, THANH V		9.50	\$450.73	SULLIVAN, KELSI	7.13	\$183.75
WHITING, WILLANDRA C		16.00	\$721.68	UMUHOZA, DIANE	4.13	\$124.04
				WUBE, SABA	14.63	\$387.12
Total Environmental Health		<u>63.75</u>	<u>\$2,927.49</u>		<u>63.38</u>	<u>\$1,839.02</u>
Combined Total		<u>127.50</u>	<u>\$5,573.55</u>		<u>75.00</u>	<u>\$2,229.54</u>