



## MINUTES

### Southern Nevada District Board of Health Meeting September 26, 2019 – 8:30 a.m.

**Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107**  
**Red Rock Trail Conference Room A and B**

**BOARD:** Scott Black – Chair, Mayor Pro Tempore, City of North Las Vegas  
**(Present)** James Adams – Council Member, City of Boulder City  
Nicole Brisson – At-Large Member, Regulated Business/Industry  
Olivia Diaz – Council Member, City of Las Vegas  
Marilyn Kirkpatrick – Vice Chair, Commissioner, Clark County  
Brian Knudsen – Council Member, City of Las Vegas  
Scott Nielson – At-Large Member, Gaming  
Tick Segerblom – Commissioner, Clark County  
Dan Stewart – Council Member, City of Henderson  
Brian Wursten – Council Member, City of Mesquite (*arrived at 9:47 a.m.*)

**(Absent):** Frank Nemec – At-Large Member, Physician

**ALSO PRESENT:** None  
**(In Audience)**

**LEGAL COUNSEL:** Annette Bradley, Esq

**EXECUTIVE SECRETARY:** Joseph P. Iser, MD, DrPH, MSc, Chief Health Officer

**STAFF:** Heather Anderson-Fintak, Michelle Cintron, Michael Johnson, Fermin Leguen, Christopher Saxton, Jennifer Sizemore, Jacqueline Wells, Leo Vega

**I. CALL TO ORDER**

Chair Black called the Southern Nevada District Board of Health meeting to order at 8:32 a.m.

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Cara Evangelista, Impact Food Safety and Environmental Health, read a prepared statement for the record. ([Attachment 1](#))

Victoria Harding, SNHD/SEIU reported conversations have occurred regarding the fingerprint item and everyone is on the same page. Ms. Harding thanked the Board for their help.

Seeing no one else, Chair Black closed this portion of the meeting.

**IV. ADOPTION OF THE SEPTEMBER 26, 2019 AGENDA (for possible action)**

*A motion was made by Member Kirkpatrick seconded by Member Segerblom and carried unanimously to approve the September 26, 2019 Agenda as amended.*

V. **CONSENT AGENDA:** Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **APPROVE MINUTES/BOARD OF HEALTH MEETING: August 22, 2019 (for possible action)**
2. **PETITION# 01-20: Approval of Service Agreement Between Southern Nevada Health District and Accela to Fund the Annual Renewal of the License and Support Agreement for Maintenance of the Envision Connect Software;** direct staff accordingly or take other action as deemed necessary ***(for possible action)***
3. **PETITION #04-20: Approval of Interlocal Contract Between Southern Nevada Health District and the Nevada Department of Public Safety to Use the Civil Fingerprint Based Background Check Program;** direct staff accordingly or take other action as deemed necessary ***(for possible action)***
4. **PETITION #06-20: Approval of Interlocal Contract Between Southern Nevada Health District and the City of North Las Vegas to Provide Services to Support the Racial and Ethnic Approaches to Community Health (REACH) Grant;** direct staff accordingly or take other action as deemed necessary ***(for possible action)***
5. **PETITION #10-20: Approval of Interlocal Contract Between Southern Nevada Health District and the City of Henderson to Provide Services to Support the Racial and Ethnic Approaches to Community Health (REACH) Grant;** direct staff accordingly or take other action as deemed necessary ***(for possible action)***
6. **PETITION #11-20: Approval of Construction Agreement Between Southern Nevada Health District and DM Stanek Corporation for the Construction of Three New Exam Rooms at the Health District's Main Facility;** direct staff accordingly or take other action as deemed necessary ***(for possible action)***
7. **PETITION #12-20: Approval of Signature and Submission of the Certification of Proposal for the Clark County Community Development Block Grant;** direct staff accordingly or take other action as deemed necessary ***(for possible action)***

*A motion was made by Member Stewart seconded by Member Segerblom and carried unanimously to approve the September 26, 2019 Consent Agenda as presented.*

VI. **PUBLIC HEARING / ACTION:** Members of the public are allowed to speak on Public Hearing / Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

1. **MEMORANDUM #02-20: Review/Discuss/Approve Environmental Health Business Impact Statement;** direct staff accordingly or take other action as deemed necessary ***(for possible action)***

Christopher Saxton, Director of Environmental Health, presented the proposed changes to the Environmental Health fees. ([Attachment 2](#))

Chair Black noted a lot of work has been done over the last six months, and he is of the opinion that more time is needed for additional conversations with industry stakeholders to produce a product that everyone can support. He advocates for a twelve-month timeline to gather sound data and in

the interim, integrate parts of the proposal that are agreed upon that will support the \$419,015 salary adjustment as a result of the initiation of the new Collective Bargaining Agreement.

Vice Chair Kirkpatrick believes that the Board should first decide if EH will be an Enterprise Fund and agrees that there should be some type of influx to cover staff raises at a minimum. She would also like to revamp the EH Fee Committee to obtain more dialogue.

Member Nielson, Chair of the Environmental Health Fee Committee, believes the people recognize that agencies/business have to raise rates as necessary, but industry needs to understand why in order to justify. He agrees with the approach of studying the issue more and coming back, perhaps agreeing on an interim step, and then getting more information. The EH Fee Committee found that the financial information was not accurate or accountable enough to provide specific information. Member Nielson agrees that more time is needed.

Member Brisson noted the consolidated inspection cards were explained to industry as modernization of the grade cards and there would be no fee attached, however, it now appears that there could potentially be a \$750 fee. Ms. Brisson believes that fees have not been reviewed in ten years and they need to be looked at with an open mind and clarity, not just and across the board fee increase.

Member Knudsen agrees with Member Brisson and thinks that once the fees are properly established, the CPI can be attached, and this type of process will not have to be addressed again.

Vice Chair Kirkpatrick believes the Environmental Health Fee Committee may need to meet to discuss ways to address the \$400,000 salary adjustment impact.

Chair Black recognizes that Environmental Health needs immediate help, however time is needed to determine a sound manner in which to implement the entire fee increase. He believes the \$400,000 salary adjustment costs are the immediate need and options to provide these funds need to be discussed.

Vice Chair Kirkpatrick suggested that the EH Fee Committee convene in October to specifically address the \$400,000 impact and the best methodology to cover it. Annette Bradley, General Counsel, advised this route would require a new Business Impact Statement and suggested discussion between EH and the Finance Committee prior to convening the EH Fee Committee for clear direction/recommendations.

***In summary, Chair Black clarified that the direction of the Board is to determine tangible ways to provide the initial injection of approximately \$400,000 tied to the Cost of Living increase and chart out a new BIS over the next twelve months. Discussion will occur with the Finance Committee and Environmental Health regarding this item at the October 30 meeting.***

Chair Black opened Public Comment.

Ms. Evangelista thanked board, noting that industry is not against raises, however, there is concern that the numbers do not make sense.

Al, a food safety consultant and former local health department inspector, does not agree with the proposed fee increases.

Dylan Keith, Las Vegas, Las Vegas Metro Chamber of Commerce, reaffirmed the Chamber's request to extend comment period on the BIS to allow for further comments from members. He asked that the fee schedule be held long enough to allow for release and review of the District's budget actuals in order for stakeholders to provide relevant commentary.

Joe Djavairian, CEO, Angelina's Pizzeria, owns four business throughout the city and does not agree with the proposed downgrades.

Carlos Gomez, Latin Chamber of Commerce, does not agree with the proposed fee increases.

Katherine Jacobi, Nevada Restaurant Association, read a prepared statement for the record ([Attachment 3](#))

Bryan Wachter, Senior Vice President, Retail Association of Nevada, understands that the District has not raised fees in 10 years, but does not believe that this is the time to do so.

Virginia Valentine, Nevada Resort Association, asked the Board to set aside the Business Impact Statement and reset the fee increase process.

**VII. REPORT / DISCUSSION / ACTION**

*There were no items to be heard.*

**VIII. BOARD REPORTS:** The Southern Nevada District Board of Health members may identify and comment on Health District related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action. (*Information Only*)

MK – school concessions

**IX. HEALTH OFFICER & STAFF REPORTS (Information Only)**

- CHO Comments
  - Hep
  - Tb/std 9/30 10/1
  - Influenza season, encouraged board to get flu shots.
  - Received fqhc grant, proceeding with implementation

**X. INFORMATIONAL ITEMS**

1. Administration Monthly Activity Report
2. Clinical Services Monthly Activity Report
3. Community Health Monthly Activity Report
4. Environmental Health Monthly Activity Report

**XI. PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. No action may be taken upon a matter raised under this item of this Agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to NRS 241.020. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

**Seeing no one,**

**XII.**

**CLOSED SESSION – To Be Held Prior to Adjournment**

Go into closed session, pursuant to NRS 241.015(3)(b)(2), to receive information from the Health District's Attorney, regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter.  
**(For possible action)**

The Chair closed Open Session at XX a.m.

**XIII. ADJOURNMENT**

The Chair adjourned the meeting at 11:10 a.m.

Joseph P. Iser, MD  
Chief Health Officer/Executive Secretary

/jw