





Memorandum

Date: April 25, 2019

To: Southern Nevada District Board of Health

From: **John Shannon**, *Director of Administration* 
Joseph Iser, MD, DrPH, MSc, *Chief Health Officer* 

RE: Administration Division Monthly Report – March 2019

ADMINISTRATION Facilities - Fiscal Year Data

Monthly Work Orders	Mar 2018	Mar 2019		YTD FY18	YTD FY19	
Maintenance Responses	121	159	↑	1173	1256	↑
Electrical Work Orders	7	6	↓	50	71	↑
HVAC Work Orders	8	10	↑	94	82	↓
Plumbing Work Orders	1	2	↑	44	18	↓
Preventive Maintenance	7	20	↑	90	106	↑
Security Responses	558	526	↓	4587	4494	↓

ADMINISTRATION Information Technology - Fiscal Year Data

Service Requests	Mar 2018	Mar 2019		YTD FY18	YTD FY19	
Service Requests Completed	477	671	↑	4469	4550	↑
Service Requests Opened	487	688	↑	4393	4622	↑
Service Requests Open over 30 days	78	66	↓	973	717	↓

Information Services System Availability 24/7	Mar 2018	Mar 2019		YTD FY18	YTD FY19	
Total System	99.93	99.71	↓	99.84	99.79	↓

Total Monthly Work Orders by Department	Mar 2018	Mar 2019		YTD FY18	YTD FY19	
Administration	157	244	↑	1359	1667	↑
Community Health	81	118	↑	889	730	↓
Environmental Health	118	135	↑	973	835	↓
Clinical Services	121	174	↑	1185	1318	↑

First Call Resolution & Lock-Out Calls	Mar 2018	Mar 2019		YTD FY18	YTD FY19	
Total number of calls received	487	688	↑	4393	4622	↑
Number of first call resolutions	4	7	↑	54	35	↓
Number of Lock-out calls	14	16	↑	57	81	↑

ADMINISTRATION Finance - Fiscal Year Data

Total Monthly Work Orders by Department	Mar 2018	Mar 2019		YTD FY18	YTD FY19	
Grants Pending – Pre-Award*	6	7	↑	26	44	↑
Grants in Progress – Post-Award**	12	8	↓	84	84	→
Purchase Orders Issued	221	264	↑	1574	1858	↑

* Grant application was created and submitted to agency

** Grant application was approved – is being routed for signature

ADMINISTRATION Academic Affairs - Fiscal Year Data

Academic Affairs- Internships/Residents/Fellows

	Mar 2019
Internships-Total Interns ¹	25
Internship Hours ²	660

¹ Total number of monthly interns includes 4 semester-long students (January-May 2019).

² Number of approximate hours interns spent applying academic knowledge to a public health setting.

ADMINISTRATION Office of Communications – Monthly Activity Report and Fiscal Year Data

Media Contacts:

- 03.26.2019: KINC-TV 15: Measles
- 03.21.2019: KLAS-TV 8: Fentanyl deaths
- 03.20.2019: KXNT-AM/FM: Celebrating Your Health
- 03.19.2019: KXNT-AM/FM: County Health Rankings
- 03.19.2019: Las Vegas Review Journal: County Health Rankings
- 03.19.2019: Telemundo: County Health Rankings
- 03.19.2019: KLAS-TV 8: County Health Rankings
- 03.19.2019: KLAS-TV 8: Hepatitis C
- 03.19.2019: KTNV-TV 13: TB Contact Investigation
- 03.15.2019: KTNV-TV 13: Measles
- 03.15.2019: KBLR-TV39: Measles
- 03.13.2019: KSNV-TV 3: Flu season
- 03.13.2019: KTNV-TV 13: TB/Durango High School investigation
- 03.07.2019: KLAS-TV 8: TB at Durango HS
- 03.07.2019: KVVU-TV 5: TB at Durango HS
- 03.07.2019: KSNV-TV 3: TB at Durango HS

- 03.06.2019: Nevada Current: Trauma System Needs Assessment
- 03.06.2019: KSNV-TV 3: Living with HIV, UK man cured

News Releases Disseminated:

- 03.27.2019: TB Durango HS Media Statement
- 03.19.2019: 2019 County Health Rankings Released
- 03.15.2019: Measles case in Clark County
- 03.12.2019: Media Advisory: 2019 Nevada County Health Rankings
- 03.11.2019: The Southern Nevada Health District, Alliance Against Diabetes, Visión y Compromiso host the annual Celebrating Your Health event, March 23

Press Placed:

- 03.30.2019: KSNV-TV3: <https://news3lv.com/news/local/cdc-extends-flu-season-indefinitely-typically-ends-in-april>
- 03.27.2019: KXNT-AM/FM: <https://kxnt.radio.com/articles/health-district-said-no-additional-cases-tb-found-durango-high-school>
- 03.27.2019: El Tiempo: <https://eltiempolv.com/noticias/celebrando-tu-salud-recibio-a-mas-de-300-personas-82308/>
- 03.27.2019: Las Vegas Review Journal: <https://www.reviewjournal.com/life/health/no-additional-tb-cases-found-in-testing-at-las-vegas-school-1627330/>
- 03.27.2019: KLAS-TV8: <https://www.lasvegasnow.com/news/local-news/health-district-no-additional-cases-of-tb-at-durango-high-school/1880784503>
- 03.27.2019: KSNV-TV3: <https://news3lv.com/news/local/no-other-active-cases-yet-after-positive-tuberculosis-test-at-durango-high>
- 03.27.2019: KTNV-TV13: <https://www.ktnv.com/news/snhd-no-additional-tuberculosis-cases-found-at-durango-high-school>
- 03.19.2019: Las Vegas Review Journal: <https://www.reviewjournal.com/local/local-las-vegas/clark-county-housing-problems-seen-as-drag-on-public-health-1621726/>
- 03.19.2019: KLAS-TV8: <https://www.lasvegasnow.com/news/local-news/study-details-health-of-clark-county/1860124861>
- 03.18.2019: KXNT-AM: <https://kxnt.radio.com/articles/ccsd-schools-celebrate-annual-nevada-moves-day>
- 03.16.2019: St. George: https://www.stgeorgeutah.com/news/archive/2019/03/16/prc-health-district-foreign-visitor-with-measles-visited-casino-hospital-in-las-vegas/#.XI_rhqHtzcs
- 03.16.2019: Cedar City Utah: https://www.cedarcityutah.com/news/archive/2019/03/16/prc-health-district-foreign-visitor-with-measles-visited-casino-hospital-in-las-vegas/#.XI_BqHtzcs
- 03.15.2019: El Tiempo: <https://eltiempolv.com/noticias/compiten-ninos-de-primaria-en-un-desafio-por-la-salud-81407/>
- 03.15.2019: Las Vegas Review Journal: <https://www.reviewjournal.com/life/health/international-visitor-to-las-vegas-may-have-exposed-locals-to-measles-1619148/>
- 03.15.2019: Telemundo: <https://www.telemundolasvegas.com/noticias/destacados/SNHD-se-reporta-caso-de-sarampion-en-el-Strip-de-Las-Vegas-internacional-extranjero-Condado-Clark-Distrito-de-Salud-507223611.html>
- 03.15.2019: KLAS-TV8: <https://www.lasvegasnow.com/news/local-news/2nd-confirmed-case-of-measles-reported-in-clark-county-since-dec-2018/1852470767>

- 03.15.2019: KVVU-TV5: https://www.fox5vegas.com/news/southern-nevada-health-district-confirms-case-of-measles-in-clark/article_f29c3346-476f-11e9-bf0c-8f4959a815e8.html
- 03.15.2019: KSNV-TV3: <https://news3lv.com/news/local/measles-case-reported-in-clark-county>
- 03.14.2019: KLAS-TV8: <https://www.lasvegasnow.com/news/local-news/flu-deaths-in-clark-county-reaches-20/1849963445>
- 03.13.2019: KLAS-TV8: <https://www.lasvegasnow.com/news/local-news/testing-for-tb-begins-at-durango-high-school/1845695006>
- 03.08.2019: LV Sun: <https://lasvegassun.com/news/2019/mar/08/tuberculosis-case-sets-off-testing-at-durango-high/>
- 03.07.2019: KVVU-TV5: https://www.fox5vegas.com/news/active-case-of-tuberculosis-found-at-durango-high-school/article_644cc03c-4072-11e9-9536-1b725088a806.html
- 03.07.2019: KSNV-TV3: <https://news3lv.com/news/local/200-durango-high-students-teachers-to-be-tested-for-tuberculosis-after-potential-exposure>
- 03.07.2019: KLAS-TV8: <https://www.lasvegasnow.com/news/local-news/officials-roughly-200-staff-students-possibly-exposed-to-tb-at-durango-high-school/1834717151>
- 03.07.2019: Telemundo Las Vegas: <https://www.telemundolasvegas.com/noticias/destacados/Reportan-caso-contagioso-tuberculosis-pulmonar-en-secundaria-de-Las-Vegas-506849301.html>
- 03.07.2019: World Weekly News: <https://www.worldweeklynews.com/2019/03/07/health-officials-confirm-active-case-of-tuberculosis-at-durango-high-school-klas-tv/>
- 03.07.2019: LVRJ: <https://www.reviewjournal.com/news/education/tb-tests-required-for-200-students-at-las-vegas-high-school-1613363/>
- 03.06.2019: KLAS-TV8: <https://www.lasvegasnow.com/news/local-news/clark-county-flu-deaths-reach-18/1831877142>
- 03.06.2019: LVRJ: <https://www.reviewjournal.com/life/health/flu-deaths-in-las-vegas-valley-rise-to-18-this-season-1612554/>
- 03.06.2019: KSNV-TV3: <https://news3lv.com/news/local/active-case-of-tuberculosis-reported-at-durango-high-school>
- 03.06.2019: KSNV-TV3: <https://news3lv.com/news/local/flu-deaths-rise-to-18-in-southern-nevada-this-season>
- 03.06.2019: KVVU-TV5: https://www.fox5vegas.com/news/active-case-of-tuberculosis-found-at-durango-high-school/article_644cc03c-4072-11e9-9536-1b725088a806.html, <https://cnhan.org/health/active-case-tuberculosis-durango-high-school-24664084>
- 03.06.2019: KTNV-TV13: <https://www.ktnv.com/news/southern-nevada-health-district-active-tuberculosis-case-at-durango-hs>
- 03.06.2019: KLAS-TV8: <https://www.lasvegasnow.com/news/local-news/health-officials-confirm-active-case-of-tuberculosis-at-durango-high-school/1831805762>
- 03.06.2019: LVRJ: <https://www.reviewjournal.com/news/education/person-diagnosed-with-tb-at-las-vegas-high-school-1612408/>
- 03.01.2019: Nevada Business Magazine: <https://www.nevadabusiness.com/2019/03/microshield-360-provides-a-unique-coating-system-that-prevents-90-pathogens-from-living-on-a-treated-surface-for-an-entire-year/>
- 03.01.2019: KNPR-FM: <https://knpr.org/knpr/2019-03/afan-confronting-nevada-s-high-hiv-transmission-rate>

Products under Development:

- Public Health Hero award
- FSAM grant videos — editing stage

- Food Handler Safety Training video — editing stage
- THNK newsletter
- Revisions to childhood lead testing on website
- Volunteer luncheon
- April bubble messages
- Strategy for promotion
- Public Health Week quiz
- Body Art Card Training Book
- NIIW vendor list
- CCMS Article
- Barbershop Health Outreach Project short video — editing stage
- Monitored legislative session activity
- Coordinated CSN facility tour
- Updated talking points and prepped for media interviews regarding TB at Durango HS

Products Completed:

- Photos of youth at Grant Sawyer Building
- Photos at 03.28.19 BOH meeting
- New headshot for Sarah Lugo
- New headshot for Allison Schnitzer
- Spanish Solid Waste & Compliance program flyer
- Text updates to smoke-free housing signage
- "Card Applicants Only" signage
- Date update to Conversation Maps flyer
- One-page SNHD epi promo for EISO recruitment
- New header image for HealthySouthernNevada.org
- Modified Get Healthy logo
- SNPOD recruitment flyer
- Self-monitoring Blood Pressure Program fact sheet
- Two brief voicemail scripts
- Resized STD test result cards
- "Preventing Teen Pregnancy Isn't Rocket Science" bus shelter and bus ads
- Celebrating Your Health event slider for GetHealthy website
- Slam Dunk Health Certificate template
- Mesquite Food Safety Partnership meeting flyer
- Updated Impact Exchange locations card
- Illegal to sell tobacco to anyone under 18 flyer
- Parents Guide article for NIIW
- Barbershop Health Outreach Project video
- World TB Day 8' x 3' infographic
- Solid Waste & Compliance program brochure
- Tobacco-Free NV shirts
- Stay Alert pull-up banner for placement in schools
- Stand on Tobacco 21 testimonial videos x 2
- Stand on Tobacco 21 infographic video
- Updated BabyFest flyer with all sponsors in English & Spanish
- Recorded Spanish voice over for diabetes program
- Coordinated interview with Mindy Meacham and El Mundo newspaper

Advertising Placed:

- Gay Vegas and Fab magazine ads – April 2019
- Parents Guide ad for NIIW – April 2019

Social Media Summary:

- Edited and posted Public Health Week social media questions
- Researched, created, and posted 164 messages regarding:
 - STD Month
 - Flu season
 - Mobile Clinic
 - Emergency preparedness
 - National Colorectal Cancer Awareness Month
 - Family Planning
 - Illegal Dumping
 - Immunizations
 - Diabetes Alert Day
 - National Nutrition Month
 - Mosquito prevention
 - National Infant Immunization Week
 - Kick Butts Day
 - County Health Rankings
 - World TB Day
 - Celebrating Your Health
 - Nevada Health Centers Mammovan
 - Poison Prevention Week
 - Measles
 - Family Health Care Center
 - International Women's Day

Website Updates/Postings:

- Updated website FAQs
- Updated STD and Sexual Health Clinic pages
- Added week 12 influenza reports
- Updated and posted 2/28/19 BOH meeting minutes
- Added attachments to 3/28/19 BOH agenda
- Made edits to Sexual Health Clinic pages and addition of HIV Care Services page
- Posted CDC Health Advisory on increase in H3N2 flu activity
- Removed Henderson & Mesquite Facebook pages from social media page
- Created missing page for our mobile apps
- Posted cancellation message for Wednesday's mobile clinic
- Modified drowning prevention page with information from GetHealthyClarkCounty.org
- Posted CDC Health Update on Hep A among people who use drugs and experience homelessness
- Replaced icon on homepage of GetHealthy website
- Replaced Clark County Building/Fire Prevention address on
- Posted additional file to RFP on website
- Posted TB at Durango High School media statement
- Posted April 3 agenda for Drug & Device Protocol Committee
- Continued to update website FAQ page information
- Edited the 3/25 Finance Committee agenda

- Added County Health Rankings news release
- Added 3/25 Environmental Health Fee Committee meeting agenda
- Replaced SNHD Paramedic Mentorship/Internship Program document
- Corrected Family Planning pages
- Updated Hot Topics and other Home Page components
- Website alerts, reminders, and schedules
- SEO and analytics
- Posted/updated pages related to the Board of Health, various committees, and associated assets
- Contacted stakeholders regarding outdated content
- News Release – Media Advisory
- Edited measles page and added measles quick facts
- Added week 10 influenza reports
- Continued to review/edit and work with programs to update website FAQs
- Updated BOH minutes and YouTube videos
- Created/modified EH Directory
- Reviewed/revised TB FAQs and related pages
- Updated content on SNHD web pages as per department request
- Reviewed/updated Hepatitis and related pages
- Created food recall page incorporating CDC widget

Web Development Updates:

- Content iframe and new section for Food Recalls – A-Z index
- Continue to troubleshoot various issues related to website migration
- Tested plugin updates on test instance and updated live server
- Content container adjustments and updates
- CSS modifications on test site prior to implementation

Long-Term Web Development Projects:

- Completed YouTube and Playlist Inclusion solution
- Completed search results page modification to better integrate with Google
- Completed SEO and Analytics integration and reports

Translation Services:

- Reviewed EH Solid Waste brochure translation
- Reviewed Southern Nevada HPPG brochure translation
- Translated OEDS handouts to Spanish

Community Outreach:

- Distributed NIIW Baby Fest flyers to community partners
- Vendor at CSN Health Fair
- Distributed Illegal dumping brochures to community partners

Meetings of Note:

- 03.29.2019: NPHA Policy meeting
- 03.29.2019: Legislative Update meeting
- 03.28.2019: NIIW event planning meeting
- 03.28.2019: Accreditation Status Review meeting
- 03.27.2019: Digital Government Unleashed presentation
- 03.25.2019: Website and illness reporting meeting

- 03.22.2019: NPHA Policy meeting
- 03.21.2019: Performance management promotion meeting
- 03.21.2019: Southern Nevada Complete Count Committee meeting
- 03.20.2019: Immunize Nevada Outreach Committee meeting
- 03.19.2019: County Health Rankings
- 03.15.2019: OOC strategic planning meeting
- 03.15.2019: Budget Update meeting
- 03.14.2019: Performance management promotion meeting
- 03.14.2019: Health District tour for CSN students
- 03.14.2019: T & M exercise
- 03.11.2019: Distracted driving campaign meeting
- 03.11.2019: Budget review meeting
- 03.11.2019: Health Equity Quality Improvement Team meeting
- 03.08.2019: NPHA Advocacy and Policy Committee meeting
- 03.08.2019: Department of Welfare & Supportive Services meeting
- 03.06.2019: State of Nevada and Department of Labor auditors meeting
- 03.04.2019: NIIW planning meeting
- 03.01.2019: Website discussion with EH Rancho

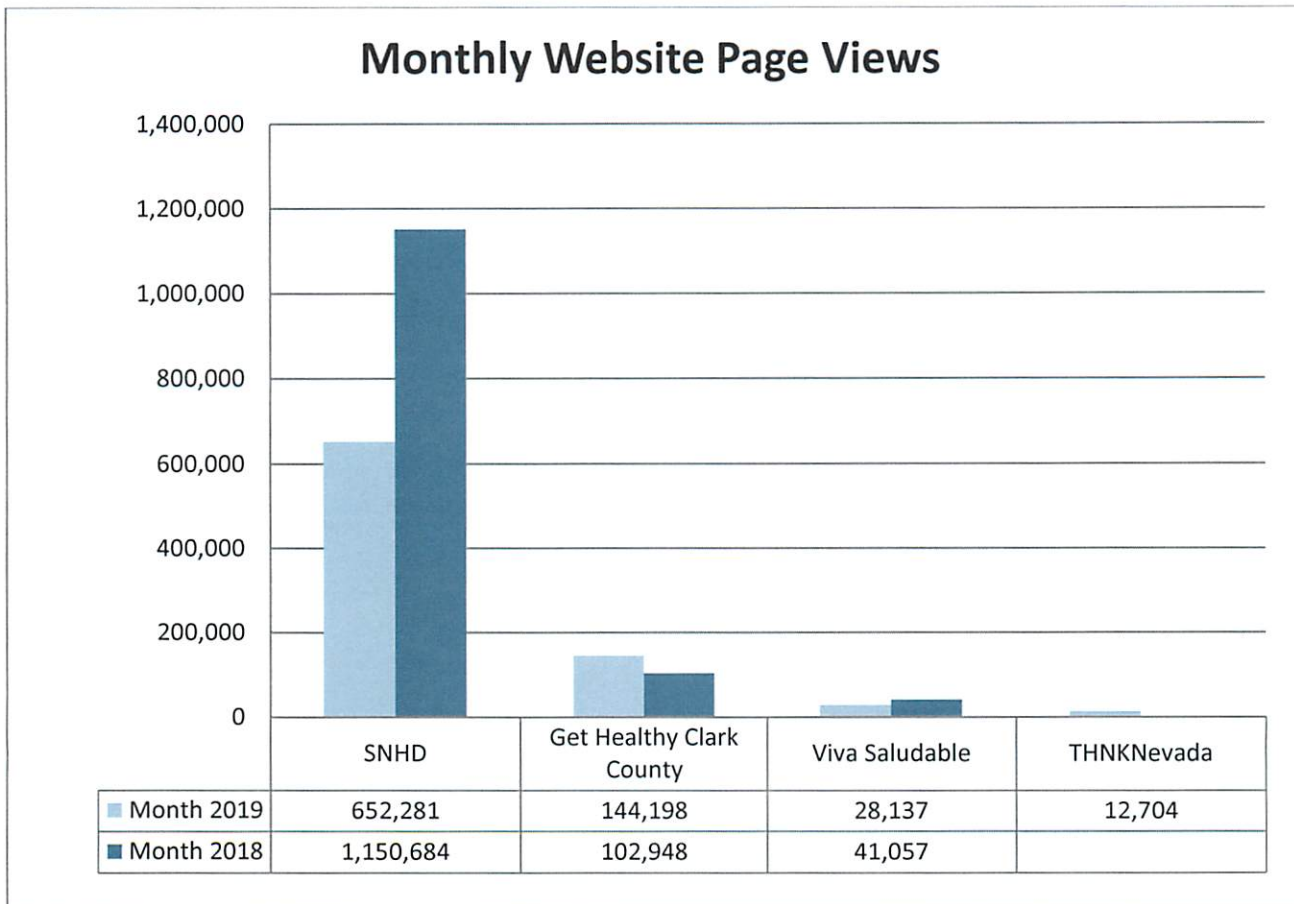
Media, Collateral and Community Outreach Services	Mar 2018	Mar 2019		YTD FY18	YTD FY19	
Media - Print Articles	16	42	↑	181	243	↑
Media - Broadcast stories	6	15	↑	76	136	↑
Collateral - Advertising/Marketing Products	22	25	↑	169	238	↑
Community Outreach - Total Volunteers ¹	22	22	→			
Community Outreach - Volunteer Hours	1,121.5	1,345.5	↑	10,298.5	11,473	↑

¹Total volunteer numbers fluctuate from month to month and are not cumulative.

Social Media Services		Mar 2018	Mar 2019		YTD FY18	YTD FY19
*Facebook SNHD	Likes	3,733	4,064	↑	3,733	4,064
*Facebook Henderson PHC	Likes	1,465	**N/A		1,465	**N/A
*Facebook Mesquite PHC	Likes	460	**N/A		460	**N/A
*Facebook GHCC	Likes	5,378	5,786	↑	5,378	5,786
*Facebook SHC	Likes	1,799	1,748	↓	1,799	1,748
*Facebook THNK/UseCondomSense	Likes	6,161	5,982	↓	6,161	5,982
*Facebook SNHD THNK Project	Likes	41	47	↑	41	47
*Facebook FamCam	Likes	32	53	↑	32	53

Facebook Food Safety	Likes	22	22	→	22	22
*Instagram SNHD	Followers	217	729	↑	217	729
*Instagram Food Safety	Followers	172	276	↑	172	276
*Twitter EZ2Stop	Followers	411	410	↓	411	410
*Twitter SNHDflu	Followers	823	913	↑	823	913
*Twitter Food Safety	Followers	38	50	↑	38	50
*Twitter GetHealthyCC	Followers	325	328	↑	325	328
*Twitter SNHDinfo	Followers	2,621	3,021	↑	2,621	3,021
*Twitter TuSNHD	Followers	224	252	↑	224	252
*Twitter THNK/ UseCondomSense	Followers	707	717	↑	702	717
*Twitter SoNVTraumaSyst	Followers	101	117	↑	101	117
YouTube SNHD	Views	9,995	11,000	↑	259,592	89,730
YouTube THNK/UseCondomSense	Views	119	303	↑	1,160	2,012

*Facebook, Instagram and Twitter numbers are not cumulative.
**Henderson/Mesquite Facebook pages deactivated January 2019.



HUMAN RESOURCES MONTHLY REPORT

MARCH 2019

Employment/Recruitment:

- 7 New Hires
- 544 active employees as of April 1, 2019
- 8 Terminations, including 2 retirements
- 14 Promotions, including 10 Flex-reclasses
- 0 Lateral Transfers
- 0 Reclassifications
- 1 Demotions
- 53 Interviews
- 0 Bilingual Tests conducted, and 0 sign-language interpreters scheduled
- Turnover rates
 - Administration – 0.00%
 - Clinical Services – 2.92%
 - Community Health – 2.26%
 - Environmental Health – 0.65%
- 19 Other Personnel Change forms processed
- 39 Evaluations received and recorded in One Solution
- Total number of vacancies: 39.45 FTEs
- Total number of positions in recruitment: 24.45 FTEs

Worker's Compensation (PACT)

- Number of Workers Comp cases for the month: 0 (non-OSHA recordable) and 1 (OSHA recordable)
- Number of Open Cases: 4
- Number of Cases in final closing: 3

Risk Management (POOL)

- Number of new Risk Management cases for the month: 1
- Number of open cases: 4

Employee/Labor Relations

- 0 Verbal Warnings, 0 Suspensions, 0 Final Written Warnings, 1 Termination, 1 Probationary Release
- 1 Grievance
- 0 Arbitrations
- 3 hours of Labor Meetings (with Union)
- 100 hours Investigatory Meetings (Erika Bustinza)
- 15 hours Investigatory Meetings (Angela Lewis)
- 11 Investigations (Erika Bustinza)
- 2 Investigations (Angela Lewis)
- 30 hours ER/LR Meetings with managers or employees (Erika Bustinza)
- 5 hours ER/LR Meetings with managers or employees (Angela Lewis)
- Number of EEOC/NERC and EMRB cases: 4

Employee Health Nurse

Employee TB tests: 11

Employee Vaccinations: 3

New Hire Bloodborne Pathogen class training: 1

Post Hepatitis B titer blood draws: 4

Respirator Fit test: 14 (Equipment sent out for annual calibration on 03/22/2019)

BBP exposure follow-up: 0

Trainings in progress: 2 dates of ½ day each, training of a backup person for Fit testing

ADA Accommodation Discussions/Meetings: 4

Other Activities for Employee Health Nurse:

- In Progress:
 - Respiratory Protection Plan with newly added Appendix formatting finalized, awaiting comment and finalization of content presentation
 - Organized 3-prong messaging (computer messages, monitors and posters) to employees for April: Distracted Driving
 - Initiating review and update of TB Control Plan
 - Completed mailroom Policies and Procedures on behalf of Safety, sent to initiate new Policy & Procedure review

Human Resources Administrator

Investigations: 15 hours

Training: 15 hours

Training Development: 16 hours

Meetings with employees: 63 hours

Negotiations: 20 hours

Trainings/Meetings Attended by Staff:

- Clinical Services Supervisor/Manager meeting to discuss training needs (Angela Lewis)
- Workers Comp Report of Injury Presentation to Clinical Service Managers and Supervisors (Angela Lewis)
- Mandatory Harassment Training/Meeting at Rancho (Angela Lewis)
- Policy Committee Meeting (Angela Lewis)
- Webinar: Current Compensation Conditions in the Public Sector (Angela Lewis)
- Ergonomic Assessment Employee Update meetings (Angela Lewis)
- IPMA Benchmark Committee meeting (Angela Lewis)
- IPMA Government Affairs Committee conference call (Angela Lewis)
- Policy Hub Committee meeting (Angela Lewis)
- Leadership/Managers/Supervisors meeting (Angela Lewis)
- Webinar: Adult Immunizations in the Workplace (Karen Atkins)
- Webinar: Risk Based TB Testing (Karen Atkins)
- State of Nevada Workers Comp: Basic Orientation (Karen Atkins)
- HIPAA Compliance for Healthcare Workers (Karen Atkins)

Projects in Progress/Other items

- Employee Appreciation Breakfast
- Alternate Work Schedule trial began
- Recruitment Spreadsheet for Leadership for Amy (Adriana Alvarez and Kimberly Monahan)

- Health Equity Committee (Kimberly Monahan)
- Academic Affairs Committee (Adriana Alvarez)
- Southern Nevada Public Health Laboratory Class Specification Changes (Kimberly Monahan)
- Communicable Disease Controller draft job description (Adriana Alvarez and Kimberly Monahan)
- Health Start re-assignments (Kimberly Monahan)
- Policy Hub (Angela Lewis)

SOUTHERN NEVADA PUBLIC HEALTH LABORATORY (SNPHL)

- 1. Clinical Testing:** SNPHL continues to support the SNHD Nursing Division with Sexually Transmitted Disease (STD) testing. SNHD STD department and SNPHL cooperatively participate in the CDC Gonococcal Isolate Surveillance Project (GISP). SNPHL performs *N. gonorrhoeae* culture and submits isolates to CDC and Nursing provides the client information required by the project. In October, 2015, SNPHL began performing *C. trachomatis/N. gonorrhoeae* (CT/GC) molecular testing to support SNHD clinical programs.
- 2. Epidemiological Testing and Consultation:**
 - A. SNPHL continues to support the disease investigation activities of the SNHD OOE and Nursing Division.
 - B. SNPHL continues to participate in the SNHD Outbreak Investigation Committee and Foodborne Illness Taskforce.
 - C. SNPHL continues to report results of influenza testing to the CDC National Respiratory and Enteric Virus Surveillance System (NREVSS).
- 3. State Branch Public Health Laboratory Testing:**
 - A. SNPHL continues to perform reportable disease isolate testing and confirmation. Isolates submitted by local laboratories are serotyped or confirmed; stored on-site; and results reported and/or samples submitted to CDC through various national programs including Public Health Laboratory Information System (PHLIS), National Antimicrobial Resistance Monitoring System (NARMS), and Influenza Surveillance.
 - B. SNPHL continues to perform CDC Laboratory Response Network (LRN) testing for biological agents on clinical and unknown environmental samples.
 - C. SNPHL is transitioning to Whole Genome Sequence (WGS) testing of *Salmonella*, *Shigella*, *Listeria*, and Shiga toxin producing *E. coli* (STEC) isolates submitted by local clinical laboratories. SNPHL will report the WGS data to the CDC PulseNet program and to the SNHD OOE.
 - D. SNPHL provides courier services to SNHD public health centers and Southern Nevada hospital or commercial laboratories
- 4. All-Hazards Preparedness:**
 - A. SNPHL continues to participate with SNHD OPHP, local First Responders and sentinel laboratories to ensure support for response to possible biological or chemical agents.
 - B. SNPHL staff continues to receive training on LRN protocols for biological agent confirmation.
 - C. SNPHL maintains sufficient technical laboratory staff competent to perform LRN testing 24 hours per day/7 days per week.
 - D. SNPHL continues to coordinate with First Responders including local Civil Support Team, HazMat, Federal Bureau of Investigation, and Las Vegas Metropolitan Police Department.

- E. SNPHL continues to provide information to local laboratorians on packaging and shipping infectious substances and chain of custody procedures.

5. March 2019 SNPHL Activity Highlights:

- A. Laboratory staff had received an average of approximately 3 hours of training this month.
- B. SNPHL passed a CLIA inspection for a three-year re-licensure of the laboratory.
- C. Training of both SNPHL new hires continues.
- D. The Microbiology Supervisor and Laboratory Director positions remain vacated.
- E. SNPHL continues to move forward with mandated transition from PFGE to WGS. SNPHL sent one staff member to WGS training in February. Expect to be sequencing isolates by end of June 2019.
- F. SNPHL has worked closely with OEDS department and local community partners on recent cases of Acute HAV, and rule out of measles cases.
- G. HIV and Syphilis testing has increased with specimens collected from the Clark County inmates.

COMMUNITY HEALTH – SNPHL – Fiscal Year Data

SNPHL Services	Mar 2018	Mar 2019		FY 2017-2018	FY 2018-2019	
Clinical Testing Services ¹	4033	4586	↑	37979	44271	↓
Epidemiology Services ²	231	196	↓	2540	3133	↓
State Branch Public Health Laboratory Services ³	11	36	↑	452	597	↓
All-Hazards Preparedness Services ⁴	94	103	↓	647	672	↑
Environmental Health Services ⁵	N/A	0		N/A	2157	

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- 1 Includes N. Gonorrhoeae culture, GISP isolates, Syphilis, HIV, CT/GC molecular, Gram stain testing.
 - 2 Includes Stool culture, EIA, Norovirus PCR, Respiratory Pathogen PCR, Epidemiological investigations or consultations.
 - 3 Includes PFGE, WGS and LRN testing, proficiency samples, reporting to CDC, courier services, infectious substance shipments, teleconferences, trainings, presentations and inspections, samples submitted to CDC or other laboratories.
 - 4 Includes Preparedness training, teleconferences, Inspections.

Grants Expired and Awarded

March 2019

Grants Expired					
Project Name	Grantor	End Date	Amount	Reason	FTE
Community Health Worker Demostration Project (chwnv_19)	S-REBATES	3/31/2019	\$ 53,027.52	end of project period	1.27
Family Planning Title X (fp_19)	F-OASH	3/31/2019	\$ 903,000.00	end of project period	17.35
Healthy Start Initiative Project (hstrt_18)	F-HRSA	3/31/2019	\$ 1,634,734.00	end of budget period	4.00
Ryan White Part B - Medical Case Management (rwbcm_19)	P-HRSA	3/31/2019	\$ 226,061.00	end of project period	1.81
Ryan White Part B - Early Intervention Services (rwbeis18)	P-HRSA	3/31/2019	\$ 330,650.00	end of project period	3.00
Ryan White Part B - Outpatient Ambulatory Health Services (rwbph_19)	P-HRSA	3/31/2019	\$ 169,345.81	end of project period	1.30
Ryan White Part B - Referral for Healthcare/ Supportive Services (rwbrhs18)	P-HRSA	3/31/2019	\$ 124,477.00	end of project period	1.55
Tobacco Prevention and Control (tob_18)	P-CDC	3/28/2019	\$ 348,742.00	end of budget period	0.76

Grants Awarded							
Project Name	Grantor	Received	Start Date	End Date	Amount	Reason	FTE
Yellow Fever Vaccination , amendment #3 (yfever17)	O-Safoni Pasteur	3/4/2019	3/31/2017	11/12/2019	fee for service	period extension	0.00
Adult Viral Hepatitis Prevention and Control, amendment #1 (aduhep19)	P-CDC	3/7/2019	11/1/2018	10/31/2019	\$ -	category correction	0.00

Grants Expired and Awarded

Tobacco Control Program (tob_19)	P-CDC	3/20/2019	3/29/2019	3/28/2020	\$ 163,546.00	renewal	0.76
Ryan White Part A (rwa_19)	P-HRSA	3/29/2019	3/1/2019	2/28/2020	\$ 986,590.71	renewal	11.25
Opioid Crisis in NV (ocin_19)	P-SAMHSA	3/20/2019	12/1/2018	9/30/2019	\$ 25,000.00	renewal	0.25

PAYROLL EARNINGS SUMMARY

March 09 to March 22, 2019

	<u>PayPeriod</u>	<u>Calendar Year to Date</u>	<u>Fiscal Year to Date</u>	<u>Budget 2018/19</u>	
CLINICAL SERVICES	\$ 375,993.59	\$ 2,642,691.93	\$ 6,981,276.54	\$10,285,494.00	68%
ENVIRONMENTAL HEALTH	\$ 424,484.07	\$ 3,014,635.31	\$ 8,202,713.58	\$11,396,176.00	72%
COMMUNITY HEALTH	\$ 353,541.13	\$ 2,478,977.87	\$ 6,620,350.68	\$9,689,098.00	68%
ADMINISTRATION	\$ 305,493.69	\$ 2,159,468.40	\$ 5,976,420.12	\$8,433,999.00	71%
TOTAL	<u>\$1,459,512.48</u>	<u>\$10,295,773.51</u>	<u>\$27,780,760.92</u>	<u>\$39,804,767.00</u>	<u>70%</u>
FTE	543				
Regular Pay	\$ 1,295,054.04	\$ 8,405,566.34	\$ 22,401,220.55		
Training	\$ 23,056.13	\$ 68,996.16	\$ 180,693.32		
Final Payouts	\$ 8,099.07	\$ 135,362.44	\$ 368,172.09		
OT Pay	\$ 4,360.20	\$ 18,408.91	\$ 88,497.62		
Leave Pay	\$ 120,554.75	\$ 1,572,093.07	\$ 4,237,111.66		
Other Earnings	\$ 8,388.29	\$ 95,346.59	\$ 505,065.68		
	<u>\$ 1,459,512.48</u>	<u>\$ 10,295,773.51</u>	<u>\$ 27,780,760.92</u>		



CHIEF HEALTH OFFICER OR
DIRECTOR OF ADMINISTRATION

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

March 09 to March 22, 2019

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ADMINISTRATION

<u>Employee</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
CHAMBERLAIN, ROBERT C	8.00	\$288.59	HENRI, CORINNE J	4.88	\$155.19
MCPAHAN, CLAUDE R	7.00	\$400.00	HAMILTON, SAMANTHA	2.63	\$46.47
NESZMERY, MICHAEL	7.00	\$342.86	SHARRON, TARA	1.13	\$19.92
PALMER, MICHAEL J	6.50	\$302.70	GILLIAM, TINA	2.25	\$63.07
RUIZ, GEORGE	4.50	\$162.33	VEGA, LEONARDO	10.50	\$342.86
STEVENS, MICHAEL P	8.00	\$288.59	BERRY, KAREN	1.13	\$33.20
VUKSANOVIC, DAN	0.50	\$14.71	POOLE, STEPHENIE	0.38	\$9.99
BOJORQUEZ, IBETH	0.50	\$23.28			
Total Administration	42.00	\$1,823.06		22.88	\$670.70

COMMUNITY HEALTH

<u>Employee</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
O'CONNOR, KELLI J	2.00	\$88.54			
BAUTISTA, ILENE E	PHEPLB19 21.25	\$1,245.44			
GRIEGO, REY R	PHEPLB19 0.50	\$23.88			
Total Community Health	23.75	\$1,357.86		0.00	\$0.00

CLINICAL SERVICES

<u>Employee</u>	<u>Hours</u>	<u>Value</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
BROWN, YORDANOS Z	0.00	\$0.00	BROWN, YORDANOS Z	3.75	\$166.58
CHONGTAI, LORIZA R	0.50	\$33.32	ARIAS DE LUJAN, MARIA	0.38	\$15.03
GONZALES, VIRTUDES	0.50	\$30.07	BRANTNER, LONITA A	0.38	\$9.99
MATTESON, KIMBERLY A	0.25	\$8.57	CASTILLO, JOCELYN	0.75	\$33.32
PELAEZ, YAREMIS D	0.75	\$22.07	LOCKLEAR, DENEEN	0.38	\$9.99
PERALEZ, JESSICA	0.75	\$19.36	PANALIGAN, TEODORITA	0.38	\$15.03
			RETA, GLORIA	0.75	\$21.02
			RIVERA, SHEILA A	0.38	\$12.25
			SALOMON, VICKI L	0.38	\$9.02
			SPRANCE GROGAN, CAROLYN S	0.38	\$12.25
			VALDIVIESO ESTRADA, ISABEL	0.38	\$12.25
			FRITZMAN, SHERI	0.75	\$30.07
			WOODS, ROSANNA	1.50	\$55.65
Total Clinical Services	2.75	\$113.39		10.50	\$402.44

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

March 09 to March 22, 2019

Overtime Hours and Amounts

Comp Time Hours Earned and Value

<u>Employee</u>	ENVIRONMENTAL HEALTH		<u>Employee</u>	<u>Hours</u>	<u>Value</u>
	<u>Hours</u>	<u>Amount</u>			
HERNANDEZ, STEPHANIE	1.50	\$56.97			
FRANCHINO, DOMINICK	10.00	\$465.69			
KARNS, ALFRED J	10.00	\$543.23			
Total Environmental Health	21.50	\$1,065.89		0.00	\$0.00
Combined Total	90.00	\$4,360.20		33.38	\$1,073.13

PAYROLL EARNINGS SUMMARY

March 23 to April 05, 2019

	<u>PayPeriod</u>	<u>Calendar Year to Date</u>	<u>Fiscal Year to Date</u>	<u>Budget 2018/19</u>	
CLINICAL SERVICES	\$ 363,080.84	\$ 3,010,092.21	\$ 7,348,676.82	\$10,285,494.00	71%
ENVIRONMENTAL HEALTH	\$ 428,301.41	\$ 3,442,936.72	\$ 8,631,014.99	\$11,396,176.00	76%
COMMUNITY HEALTH	\$ 350,592.43	\$ 2,831,081.45	\$ 6,972,454.26	\$9,689,098.00	72%
ADMINISTRATION	\$ 309,835.89	\$ 2,474,641.38	\$ 6,291,593.10	\$8,433,999.00	75%
TOTAL	<u>\$1,451,810.57</u>	<u>\$11,758,751.76</u>	<u>\$29,243,739.17</u>	<u>\$39,804,767.00</u>	<u>73%</u>
FTE	544				
Regular Pay	\$ 1,302,059.61	\$ 9,710,806.73	\$ 23,706,460.94		
Training	\$ 9,035.75	\$ 78,031.91	\$ 189,729.07		
Final Payouts	\$ 4.33	\$ 141,011.62	\$ 373,821.27		
OT Pay	\$ 2,830.85	\$ 21,239.76	\$ 91,328.47		
Leave Pay	\$ 114,068.57	\$ 1,688,503.69	\$ 4,353,522.28		
Other Earnings	\$ 23,811.46	\$ 119,158.05	\$ 528,877.14		
	<u>\$ 1,451,810.57</u>	<u>\$ 11,758,751.76</u>	<u>\$ 29,243,739.17</u>		



CHIEF HEALTH OFFICER OR
DIRECTOR OF ADMINISTRATION

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

March 23 to April 05, 2019

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ADMINISTRATION

<u>Employee</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
STEVENS, MICHAEL P	8.00	\$288.59	SHARRON, TARA	0.38	\$6.64
CHAMBERLAIN, ROBERT C	8.00	\$288.59			
RUESGA, LEONARD	8.00	\$247.61			
VUKSANOVIC, DAN	1.50	\$44.13			
RUIZ, GEORGE	4.50	\$162.33			
BOJORQUEZ, IBETH	6.00	\$279.41			
Total Administration	<u>36.00</u>	<u>\$1,310.66</u>		<u>0.38</u>	<u>\$6.64</u>

COMMUNITY HEALTH

<u>Employee</u>	<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
AHLO, MALCOLM K	TOB_19 0.00	\$0.00	WILSON, MARY L	2.25	\$56.97
ADELMAN, ELIZABETH A	HIVPRV19 1.50	\$92.48	AHLO, MALCOLM K	12.00	\$481.10
BAUTISTA, ILENE E	PHEPLB19 11.25	\$659.35			
DEL ROSARIO, EDNA	1.00	\$30.95			
Total Community Health	<u>13.75</u>	<u>\$782.78</u>		<u>14.25</u>	<u>\$538.07</u>

CLINICAL SERVICES

<u>Employee</u>	<u>Hours</u>	<u>Value</u>	<u>Employee</u>	<u>Hours</u>	<u>Value</u>
BRANTNER, LONITA A	0.25	\$9.99	DINDA, KARIN	0.75	\$29.30
MATTESON, KIMBERLY A	0.50	\$17.15	SPRANCE GROGAN, CAROLYN S	0.38	\$12.25
PERALEZ, JESSICA	0.50	\$12.91	HOMER, ANNMARIE	0.38	\$12.25
Total Clinical Services	<u>1.25</u>	<u>\$40.05</u>		<u>1.50</u>	<u>\$53.79</u>

BI-WEEKLY OT/CTE BY DIVISION/DEPARTMENT

March 23 to April 05, 2019

Overtime Hours and Amounts

Comp Time Hours Earned and Value

ENVIRONMENTAL HEALTH					
<u>Employee</u>		<u>Hours</u>	<u>Amount</u>	<u>Employee</u>	<u>Hours</u> <u>Value</u>
MACDAVID, HEATHER R	FDILL_19	0.00	\$0.00	MACDAVID, HEATHER R	2.25 \$68.06
NAVARRETE, GEORGE	FDILL_19	2.50	\$154.13	DE HAAN, CHRISTIAN M	4.50 \$143.25
KARNS, ALFRED J		10.00	\$543.23	DEOCAMPO, CATHERINE N	1.13 \$28.49
Total Environmental Health		12.50	\$697.36		7.88 \$239.79
Combined Total		63.50	\$2,830.85		24.00 \$838.30