



TO: SOUTHERN NEVADA DISTRICT BOARD OF HEALTH **DATE:** July 26, 2018

RE: *Addition to Fee Schedule- Passport Execution/Acceptance and Photo Fee*

PETITION #24-18

That the Southern Nevada District Board of Health *(approve the establishment of a \$35 fee for the execution/acceptance of passport applications and a \$12 passport photo fee.*

PETITIONERS:

Susan Zannis, Vital Records Supervisor *SZ*
Michael Johnson, PhD., Director of Community Health *MJ*
Andrew J. Glass, FACHE, MS, Director of Administration *AG*
Joseph P. Iser, MD, DrPH, MSc, Chief Health Officer *JPI*

DISCUSSION:

The \$35 execution/acceptance fee is a predetermined fee set by the U.S Department of State Passport Services Directorate.

A U.S passport is a single document that serves as both identification and proof of U.S citizenship. As a full-service passport acceptance facility, we will assist residents and nonresidents planning to travel abroad with the passport application process and offer the option to purchase passport photos for an additional \$12 fee.

Due to high demand the Southern Nevada area is in need of additional public access to passport services. The majority of customers who apply for a passport do so in-person at a passport acceptance facility near where they live or work. SNHD is centrally located for both Las Vegas and North Las Vegas customers and provides complementary services. Those born in Clark County can obtain their birth certificate, receive travel immunizations and submit their passport application in one location. Customers born outside of Clark County can use the same complementary services but will need to bring their birth certificate with them.

FUNDING:

No funding required.