

Emily Elzeftawy, Acting Accreditation Coordinator

July 2018

ACCREDITATION UPDATE – BOARD OF HEALTH

CURRENT STATUS – DATE ASSIGNED

Site Visit Date

October 23 – 24, 2018

CURRENT STATUS – DATE ASSIGNED

+ Why do we have a Site Visit?

- × Operational Context of the Documentation
- × Ask Questions and have in-person discussions
- × Verify the documentation submitted is current and in use
- × Learn structure and operations of our HD specifically

CURRENT STATUS - SITE VISITORS

+3 Site Visitors have been named

× David Souleles (Team Chair)

*** Deputy Agency Director -Orange County
Health Care Agency CA**

*** Domains 6, 7, 8 and 11**

CURRENT STATUS - SITE VISITORS

+3 Site Visitors have been named

× Renee Recchia (Team Member)

*** Acting Deputy Commissioner
Administration-Westchester County
Department of Health - NY**

*** Domains 3, 5, 9 and 12**

CURRENT STATUS - SITE VISITORS

+ 3 Site Visitors have been named

- × Robert Hines (Team Member)**
 - * Staff Analyst/Accreditation Coordinator
- Houston Health Department TX**
 - * Domains 1, 2, 4 and 10**

AUGUST 2018 - SEPTEMBER 2018

+ August 2018

- × Invite Community Members for Site Visit
- × Site Visit Presentation for all staff via “Accreditation Monday” emails
- × Staff-wide training via PHAB’s “Preparing for the Site Visit” 30 minute webinar (ongoing through September).
 - * <http://www.cecentral.com/activity/12735>
 - * Some staff may receive CE credit for this training

+ September 2018

- × Domain Teams to Meet and Create Quick Reference Documents
- × Creation of Site Visit Team Information Packet
- × Mock Site Visit with Sample Interview Questions, Handouts for staff interviews, and Domain specific Documentation Worksheets

OCTOBER 2018 – SITE VISIT

+ Key Participants

- × Me as Accreditation Coordinator
- × Our HD Director, Dr. Iser
- × Accreditation Team/Domain Leads
- × Governing Entity Representatives (Board of Health & Public Health Advisory Board)
- × Community Partners (To Be Determined)
- × Marita Chilton, our Accreditation Specialist

OCTOBER 2018 – SITE VISIT

+ Events

- × Day 1 – (October 23, 2018)
 - * Facility Tour – 30 minutes
 - × Visitors will NOT enter Confidential Areas (OEDS)
 - * Community Partner Session - Usually from 1:00-2:00pm
 - * Domain Meetings and Staff Interviews
 - × If additional documents are needed, we will be given until 8am on Day 2 to upload to e-PHAB.

OCTOBER 2018 – SITE VISIT

+ Events

- × Day 2 – (October 24, 2018) Governing Entity Session
 - * Usually from 10:30-11:30am
 - * Domain Meetings and Staff Interviews
 - × If additional documents are needed, we will be given until 8am on Day 3 to upload to e-PHAB.

OCTOBER 2018 – SITE VISIT

+ Events

- × Day 2 – (October 24, 2018) Governing Entity Session
 - * BOH Member and 1-2 Advisory Board Members
 - * Dialogue about position on the Board, support of the Health Department, and roles and authority.
 - * I will have a brief handout with bullet points prepared shortly.

GOVERNING ENTITY QUESTIONS

- ✘ What is the relationship between GE and health department?
- ✘ How is communication exchanged between GE and health department?
- ✘ How does GE support leadership and staff?
- ✘ How does GE obtain input from stakeholders and public?
- ✘ What is the GE's role in plan and policy development and implementation for the HD?

OCTOBER 2018 - SITE VISIT

+ Site Visit Recommendation

- × Visitors will provide their impressions to the Public Health Accreditation Board for their review at the quarterly meeting. SV Team does NOT make a recommendation on Accreditation Status.

ANY QUESTIONS?
