



## MINUTES

**Public Health Advisory Board Meeting  
April 9, 2018 – 8:30 A.M.  
Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107  
Red Rock Trail Room A and B**

**BOARD:  
(Present)** Tina Coker – Member, City of Henderson  
Michael Collins – Member, Registered Nurse  
Warren Harhay - Member, City of Boulder City  
Timothy Jones – Member, Environmental Health  
Ronald Kline – Member, City of North Las Vegas  
LeQawn McDowell – Member, City of Las Vegas  
Kenneth Osgood – Member, Physician  
Dick Tomasso – Member, City of Mesquite

**ALSO PRESENT:  
(In Audience)** None

**LEGAL COUNSEL:** Annette Bradley, Esq.

**EXECUTIVE  
SECRETARY:** Joseph P. Iser, MD DrPH, MSc, Chief Health Officer (**Absent**)

**STAFF:** Andrew Glass, Fermin Leguen, Michelle Nath, Jim Osti, Leo Vega, Jacqueline Wells

**I. CALL TO ORDER**

Chair Collins called the Public Health Advisory Board Meeting to order at 8:30 a.m.

**II. PLEDGE OF ALLEGIANCE**

**III. OATH OF OFFICE**

The Oath of Office was administered to new member Warren Harhay, City of Boulder City, by Michelle Nath, Executive Administrative Secretary.

**IV. PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing no one, the Chair closed this portion of the meeting.

**V. ADOPTION OF THE APRIL 9, 2018 AGENDA (for possible action)**

*A motion was made by Member Jones seconded by Member Osgood and carried unanimously to adopt the April 9, 2018 Agenda as presented.*

**VI. CONSENT AGENDA:** Items for action to be considered by the Public Health Advisory Board which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

- 1. Approve Minutes/Advisory Board Meeting:** January 23, 2018; direct staff accordingly or take other action as deemed necessary (**for possible action**)

*A motion was made by Member Jones seconded by Member McDowell and carried unanimously to adopt the January 23, 2018 Consent Agenda as presented.*

## **VII. REPORT/DISCUSSION/ACTION**

1. **Review/Discuss Status of Accreditation**; direct staff accordingly or take other action as deemed necessary **(for possible action)**

Andy Glass, Director of Administration, presented an update on the District's accreditation activities. ([Attachment 1](#))

The Public Health Accreditation Board (PHAB) site visit will be scheduled approximately six months following the submission of accreditation documents to the PHAB, and the Advisory Board will be notified when the visit is confirmed.

*There was no action taken on this item.*

2. **Review/Discuss Status of Quality and Performance Management**; direct staff accordingly or take other action as deemed necessary **(for possible action)**

Jim Osti, Quality and Performance Improvement Coordinator, provided an update on the District's quality and performance management status. Mr. Osti explained the performance improvement concept and how the system works in the public health setting. The components of a performance improvement system include: performance management, quality improvement, community health assessment and improvement planning, workforce assessment and development planning, strategic planning, pursuit and maintenance of public health accreditation, regular agency assessment against national standards, change management, and adaptive leadership.

*There was no action taken on this item.*

3. **Discuss and Approve Recommendations to the Southern Nevada District Board of Health on April 26, 2018**; direct staff accordingly or take other action as deemed necessary **(for possible action)**

Member Coker suggested the Southern Nevada District Board of Health discuss how Health Insurance Portability and Accountability Act (HIPAA) information is shared with family members, when a loved one sustains injuries, under the circumstances which occurred during the October 2017 mass casualty incident. Annette Bradley clarified the communication concerns were reflective of an internal confusion rather than a barrier created by HIPAA. Dr. Leguen remarked the Health District is participating in the Health Information Exchange. Training for staff has been initiated and the exchange will be implemented to help facilitate information exchange with participating institutions.

There were no recommendations to the Southern Nevada District Board of Health.

*There was no action taken on this item.*

## **VIII. HEALTH OFFICER & STAFF REPORTS**

- There were no Health Officer comments or staff reports

- IX. **PUBLIC COMMENT**: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. No action may be taken upon a matter raised under this item of this Agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to NRS 241.020. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing no one, the Chair closed this portion of the meeting.

**X. ADJOURNMENT**

The Chair adjourned the meeting at 9:32 a.m.

Fermin Leguen, MD, DrPH, MSc  
Director of Clinical Services  
Chief Health Officer/Executive Secretary

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