



# ACCREDITATION UPDATE APRIL 2018



# ACCREDITATION APPLICATION SUBMITTED 1-31-2018

- Our documents underwent a completeness review and our response was uploaded 3-9-2018.
- We have been assigned a site review team and they are now doing a second review. This team may have additional questions or request additional documentation.
- Site Visit will occur within 3 to 6 months.

# WHAT DOES A SITE VISIT LOOK LIKE?

- Site visit is conducted by 3 or 4 PHAB-trained site visitors who work in various public health fields.
- Visit will last 2 to 3 days, depending on how many visitors we have and how much documentation we submitted.
- Visit serves multiple purposes
  - Verify documentation accuracy
  - Seek answers to questions regarding conformity of documents to standards and measures
  - Provide opportunity for discussion and further explanation
- Visitors will meet with Accreditation Coordinator and each of the Domain teams over this time period.
  - Domain teams will be given a document review tool and they must be fluent with their documents as well as the intersectionality of them.
  - Advisory Board and Board of Health members will be provided information closer to the site visit date.
- The site visit team will describe
  - How conformity to each measure was demonstrated, or what was missing
  - Areas of excellence
  - Opportunities for improvement

# ACCREDITATION DECISION

- Following the site visit, the Accreditation Committee who is appointed by PHAB's Board of Directors will review the Site Visit report and decide if the District is "accredited" or "not accredited"
  - The Committee will make the decision based on the site visit reported scores and descriptive information, so it is imperative that the site visit goes well.
- If the District is not initially "not accredited", we will have the opportunity to work on an action plan. An action plan must be approved by the Committee, implemented by the District, and the Site Visitors must positively assess our documentation of the Action Plan, then the District will be accredited.
- Failure to submit or implement an Action Plan will leave the District with the "not accredited" status.



QUESTIONS?