



## MINUTES

### **Southern Nevada District Board of Health Meeting October 27, 2016 – 8:30 A.M.**

**Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107  
Red Rock Trail Conference Room A and B**

Bob Beers, Chair, called the Southern Nevada District Board of Health meeting to order at 8:32 a.m.

**BOARD:  
(Present)**

Bob Beers – Chair – Councilmember, City of Las Vegas  
Douglas Dobyne – Secretary, Regulated Business/Industry  
Chris Giunchigliani – Commissioner, Clark County  
Marilyn Kirkpatrick – Commissioner, Clark County  
Scott Nielson – At-Large Member, Gaming  
Lois Tarkanian – Councilmember, City of Las Vegas (arrived at 8:34 a.m.)  
Rod Woodbury – Vice-Chair – Mayor, Boulder City

**(Absent):**

Richard Cherchio – Councilmember, City of North Las Vegas  
Cynthia Delaney – Councilmember, City of Mesquite  
John Marz – Councilmember, City of Henderson  
Frank Nemec – At-Large Member, Physician

**ALSO PRESENT:  
(In Audience)**

None

**LEGAL COUNSEL:**

Annette Bradley, Esq.

**EXECUTIVE  
SECRETARY:**

Joseph P. Iser, MD, DrPH, MSC, Chief Health Officer

**STAFF:** Adriana Alvarez, Dr. Todd Bleak, Karen Carifo, Ray Chua, Lauren DiPrete, Rachell Ekroos, Andrew Glass, Victoria Harding, Rose Henderson, John Hammond, Shandra Hudson, Michael Johnson, Paul Klouse, Susanne Landin, Fermin Leguen, Edie Mattox, Dante Merriweather, Michelle Nath, Veralynn Orewyler, Laura Palmer, Jeff Quinn, Phillip Pilares, Jacqueline Reszetar, Jennifer Sizemore, Adele Solomon, Marlo Tonge, Leo Vega, Linda Verchick, Dan Vukasanovic, Sandy Wallace, Jacqueline Wells, Deborah Williams

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. RECOGNITIONS:**

- Introduction to Sandy Wallace, Grant Writer – Ms. Wallace will report directly to Dr. Iser and is already following or working on 20 grants working with all Division Directors
- Introduction to Tanya Sutton, Public Health Associate Program Specialist, Center for Disease Control (CDC) – Ms. Sutton will be working on variety of things however primary focus will relate to accreditation
- Introduction to Dr. Todd Bleak, Pharmacist – Dr. Bleak will provide counseling to patients and manage the clinical pharmacy
- Congratulations to the Southern Nevada Public Health Laboratory for the Certification of Appreciation from the CDC for U.S. National Influenza Virologic Surveillance System. Susanne Landin and Dr. Karen Carifo, Laboratory Director, were presented with the certificate of appreciation
- National Disease Intervention Specialist Recognition Day – congratulations to Marlo Tonge, Manager, Office of Epidemiology and Disease Surveillance, and staff

**IV. PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.**

Victoria Harding, SNHD and SEIU, talked about both positions on the agenda. She believe that she was not given appropriate time to review each position per the union contract. She explained that she did not feel the positions were well thought out and believes that they should be union eligible. She threatened to take her complaints to the EMRB. She requested that these positions be denied by the Board of Health or a decision put off until the next Board meeting.

Regena Ellis, SNHD and SEIU, also requested that a decision on these positions be delayed for further discussion. She also believes they were not provided enough time to review before being brought to the Board of Health for approval.

Seeing no one else, the Chair closed this portion of the meeting.

**V. ADOPTION OF THE OCTOBER 27, 2016 AGENDA (for possible action)**

Chair Beers indicated the adoption of the October 27, 2016 agenda was the next item of business unless there were any proposed changes. Commissioner Giunchigliani noted she was going to request, prior to the testimony, item four under the consent agenda be taken off for discussion. Chair Beers replied item four would be taken up upon approval of the adoption of the agenda. Commissioner Giunchigliani requested adoption of the rest of the consent agenda with items one, two and three on the consent agenda.

*A motion was made by Member Giunchigliani seconded by Member Nieslon and carried unanimously to adopt the October 27, 2016 agenda with items one, two and three of the consent agenda.*

**VI. CONSENT AGENDA:** Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **APPROVE MINUTES/BOARD OF HEALTH MEETING:** September 22, 2016 **(for possible action)**
2. **PETITION #36-16:** Approval of Letter of Support for the efforts of the Health District to meet the standards of the Public Health Accreditation Board; direct staff accordingly or take other action as deemed necessary **(for possible action)**
3. **PETITION #37-16:** Approval of amendment to the Interlocal Contract between the Southern Nevada Health District and the Clark County School District (CCSD) to provide services to support the Southern Nevada Partnerships to Improve Community Health (PICH) Year Three Prevention (CDC) (award #5NU58DP005705-03-00); direct staff accordingly or take other action as deemed necessary **(for possible action)**
4. **PETITION #39-16:** Approval of new classification specification for Academic Affairs Coordinator, Schedule 19 (\$48,818 - \$68,120) and revised classification specification for Administrative Analyst, Schedule 23 (\$59,883 - \$83,512); direct staff accordingly or take other action as deemed necessary **(for possible action)**

*A motion was made by Member Giunchigliani seconded by Member Kirkpatrick and carried unanimously to approve all items on the Consent Agenda with the exception of Item VI.4.*

There was discussion regarding the Academic Affairs Coordinator classification specification and Commissioner Giunchigliani inquired about the Academic Affairs Committee. She inquired about the members of the committee are and how long it's been in existence. Dr. Iser responded the committee was in effect for years and had been recently rejuvenated because they have been inundated with requests for students from a variety of programs. The coordinator would assist the Academic Affairs Committee in reviewing the appropriateness of the schools interested in partnering with the Health District.

Dr. Rachell Ekroos, Chief Administrative Nurse, reported there is a larger committee that involves Division Directors, Managers, and line staff who are interested in promoting this program. There is also a subcommittee, co-chaired by her and Dr. Mike Johnson, to work on getting documentation and a strategic plan in place. The students would be for all divisions, not just Clinical Services, consisting of graduate students, undergraduate students, and varied programs from different universities, as well as some universities outside of Southern Nevada where the students reside here and plan on working in our community. Commissioner Giunchigliani requested a flow chart to illustrate the roles.

Dr. Iser added offering internship opportunities, like the Department of Employment, Training and Rehabilitation (DETR) at Youth Risk Program, as requested by Mrs. Sandoval, and the EMT program would assist the Health District in becoming an academic health department. There was further discussion regarding the details of the two classification specifications and some of the Board members requested the job descriptions be further developed and brought back for the Board's review.

*A motion was made by Member Giunchigliani seconded by Member Nielson and carried by a vote of 5-2 to hold Consent Agenda Item VI.4 to the January meeting, with a report on the strategic plan, the academics and additional details Mike and Rachell are working on with the membership component.*

<u>AYES</u>
1. Dobyne
2. Giunchigliani
3. Kirkpatrick
4. Nielson
5. Tarkanian

<u>NAYS</u>
1. Beers
2. Woodbury

- VII. PUBLIC HEARING / ACTION:** Members of the public are allowed to speak on Public Hearing / Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

There were no items to be heard.

**VIII. REPORT/DISCUSSION/ACTION**

1. **Review/Discuss Modifications to the Chief Health Officer Contract:** direct staff accordingly or take other action as deemed necessary (*for possible action*)

The proposed modification in the fourth amendment of the contract would extend the contract termination date to 2019.

*A motion was made by Member Woodbury seconded by Member Nielson and carried by a vote of 5-2 to accept the fourth amendment to the Chief Health Officer contract to accept the extension of the contract from one year to two additional years.*

<u>AYES</u>
1. Beers
2. Dobyne
3. Nielson
4. Tarkanian
5. Woodbury

<u>NAYS</u>
1. Giunchigliani
2. Kirkpatrick

2. **Review/Discuss 2017 Board of Health Meeting Schedule:** direct staff accordingly or take other action as deemed necessary (*for possible action*)

The Board would continue to meet monthly on the fourth Thursday with the exception of November, which would be changed to the third Thursday due to the Holiday.

*A motion was made by Member Giunchigliani seconded by Member Tarkanian and carried unanimously to accept the 2017 Board of Health meeting schedule.*

3. **Receive Report and Accept Recommendations from the October 10, 2016 Public Health Advisory Board Meeting:** direct staff accordingly or take other action as deemed necessary (*for possible action*)

Dr. Iser reported the Public Health Advisory Board is still involved in the Community Health Assessment (CHA), Community Health Improvement Program (CHIP), strategic plan, and accreditation activities. The Public Health Advisory Board approved the 2017 meeting schedule which occurs on a quarterly basis. Dr. Iser added he will request the Public Health Advisory Board to support an Innovation Challenge which has been created by the Health District's upper management. The challenge will be forwarded to community

members and partners in Southern Nevada, including the County, city agencies, Water District and CCSD, for the purpose of developing a report from an innovative project currently in progress. The top three submissions will be posted to the Healthy Southern Nevada website. The challenge is being recommended as a function for the Public Health Advisory Board to support because it aligns with the CHA, CHIP, strategic plan, and health equity initiatives.

*A motion was made by Member Tarkanian seconded by Member Dobyne and carried unanimously to accept the 2017 Public Health Advisory Board meeting schedule.*

4. **Review/Discuss Community Health Improvement Plan (CHIP)** – Sarah McCrea, Las Vegas Fire and Rescue, EMS Quality Improvement; direct staff accordingly or take other action as deemed necessary (***for possible action***)

Dr. Iser introduced Sarah McCrea, Las Vegas Fire and Rescue, and noted she has been involved with the CHA and CHIP activities. Ms. McCrea gave a presentation on the Access to Care priority of the CHIP. The presentation was presented in August during the CHIP rollout, and it is posted on the Healthy Southern Nevada website. The next meeting for the Access to Care will be on November 7 with a demonstration of the Nurse Call Line.

Member Kirkpatrick thanked Ms. McCrea for her presentation and inquired how the nurse call line will be funded. She responded it will not be a charged service and furthered there will be a tremendous return on investment as evidenced by other areas in the country which have implemented similar programs. The pilot project is estimated to be available by July 1, 2017.

*Member Giunchigliani left the meeting at 9:50 a.m. and returned at 9:55 a.m.*

5. **Review/Discuss Social Media in Foodborne Illness Surveillance** – Lauren DiPrete, Environmental Health Specialist; direct staff accordingly or take other action as deemed necessary (***for possible action***)

Lauren DiPrete presented on the social media in foodborne illness surveillance project. There was discussion regarding routine inspections and addressing foodborne illness risk factors with food operators in an educational manner. The surveillance program is evidence based with a proactive approach to locating restaurants with potential risks and having conversation with them to find mitigation. Two other health departments are interested in pursuing this type of program. Rose Henderson, Manager of Food Operations, remarked the program has been received nationally as a proactive approach to inspections.

- IX. **A BOARD REPORTS:** The Southern Nevada District Board of Health member may identify emerging issues to be addressed by staff or by the Board at future meetings, and direct staff accordingly. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action.

Commissioner Kirkpatrick discussed the pool regulations and would like an understanding of why changes are being implemented now. She stated many of the apartment complexes will not be able to comply with the code because they are trying to update and meet other standards. Chair Beers requested an update of the aquatic facility regulations be agendaized for the January meeting.

Chair Beers announced the financial audit has not been completed and it requires a yearend deadline, which will result in a special Board meeting in December.

X. **HEALTH OFFICER & STAFF REPORTS**

**CHO Comments**

- One new positive Zika case was reported to the Health District. Congress has approved funding and it's important for the Health District to enhance its vector control program. Secondly, the role of the Board during a public health emergency needs to be fully understood; therefore, the Office of Public Health Preparedness has developed a training program to be conducted for the board members. Dr. Iser spoke about his meeting with the Food and Drug Administration (FDA) and the consideration being given to the Southern Nevada Public Health Laboratory in becoming a Food Emergency Response Network lab. He explained an outbreak could easily overwhelm the FDA labs with samples. By upgrading SNPHL to a FERN lab, the FDA would have been an opportunity to utilize the lab's support.

- Classification and Compensation Study – The classification component part of the study is complete and focuses on renaming classifications. The compensation report is not yet available and the goal is to have a report ready by the next Board meeting.
- Employee Satisfaction Survey - Adrianna Alvarez, HR Analyst, provided an update on some of the progress which has occurred in response to the employee satisfaction survey. She presented the concept of quality circles, which has been a pilot program in one of the divisions, as a means to improve communication and assist with problem solving efforts. It was noted this concept will be branched out to the other divisions.
- Program Update – Southern Nevada Partnerships to Improve Community Health (PICH) Grant and How it Relates to Local Government – Deborah Williams, Manager of the Office Chronic Disease Prevention and Health Promotion presented on the PICH Grant. The grant was developed by the Centers for Disease Control and Prevention, and they are funding local communities directly to implement evidence based strategies to prevent the development of chronic diseases. It focuses on the leading risk factors for chronic diseases: tobacco use, physical inactivity, poor dietary choices and the lack of community linkages. This grant expires on September 29, 2017.

#### **XI. INFORMATIONAL ITEMS**

- A. Chief Health Officer and Administration Monthly Activity Report
- B. Clinical Services Monthly Activity Report
- C. Community Health Monthly Activity Report
- D. Environmental Health Monthly Activity Report

**PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. No action may be taken upon a matter raised under this item of this Agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to NRS 241.020. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Matt McNally, Community Engagement Director of the Las Vegas - Clark County Library District, thanked the Board for allowing him to give a few words of praise. As the Executive Counsel he oversees five administrative departments of the non-traditional library services. Libraries are often thought of for their collection, including books, magazines, newspapers, digital databases and with the advance of devices, such as Google and Kindle, good libraries are adjusting aspects of their service model. Although the core of service of any library will always be to provide information, community engagement focuses on creating experiences by cultivating interactions. These experiences might include taking in a cultural performance at a library, viewing works of art within some of our art galleries, learning a new language, receiving homework help, or obtaining entry level workforce development opportunities.

There are nearly 650 staff working at the library district, and many engage the community on a daily basis to help answer a wide range of questions. When viruses like Ebola and Zika become prevalent in the news, citizens often turn to their local library for factual information. We are trusted source of unbiased information. This could not be accomplished without the collaboration of partnering organizations like Southern Nevada Health District. Just over a year ago, Dr. Iser visited the Las Vegas Clark County Library District to give a special presentation about the Ebola virus at one of our District department head meetings. The meetings occur bimonthly and consist of 120 staff members. About a month ago, Dr. Iser gave a similar presentation to this group about the Zika virus. Each presentation was informative, engaging and really helped the leadership of our organization to fully understand these viruses by explaining it in language that they could understand and then help relate to the community. Additionally, Dr. Iser provided a shorter presentation and answered staff questions about a different health related incident that was important to our organization and to our staff. Our leaders then took all this information back to our front line staff so they could properly educate our public when questioned. Mr. McNally extended his appreciation to Dr. Iser and his staff for the quick, educated, and committed response to the Library District in serving the Las Vegas community. During a time when budgets and staff priorities are stretched thin, the Southern Nevada Health District, under Dr. Iser's leadership, was actively committed to improving our community through education and partnership. On behalf of our organization, the employees impacted by his knowledge, and the patrons of Las Vegas and Clark County, he thanked Dr. Iser for responding with such resolve.

Norine Clark, SNHD Clinical Services, acknowledged Dr. Iser's generous contributions to the District's Employee Events Committee (EEC) for the benefit of all employees. Administration and the District employees wanted to do something to improve morale and create a cohesive environment for both the District and the community; therefore, the EEC was formed. The committee has made a huge impact in the workplace and has served the community in need. The undertaking would not have been possible without the support of Administration and all the employees who serve on the committee, and the employees who support the EEC activities. The employees have enjoyed many events and activities made possible through his monetary contributions and participation in this endeavor. Michelle Nath followed with a brief presentation regarding the EEC and the various activities the committee has conducted throughout the year. In addition, a letter of appreciation was presented to Dr. Iser on behalf of the committee to thank him for his donation and support.

Susan Brecken, Nevada State Apartment Associations (NSAA), addressed the aquatic facility regulations. The NSAA has been participating in the workshops conducted by staff regarding fairly significant changes to the aquatic facility regulation and wanted to register concerns with the proposed regulations. The regulations stem from a set of voluntary guidelines recently issued under the model aquatic health code (MHHC). The Centers for Disease Prevention and Control has stated the MHHC does not address all health and safety concerns associated with its use and advises stakeholders to evaluate current laws and practical considerations in their jurisdictions. The NSAA wanted to put this on the radar as a concern as a number of our apartment communities are working to improve, especially the smaller ones, to make improvements to the communities. This is just another burden to them. The NSAA, along with its members, take great pride in maintaining their pools, and ensure certified pool operators are servicing the pools. The NSAA would like to continue to work alongside the workshops and look forward to the redline comments in order to get a more clear understanding of what the regulations are actually trying to accomplish.

Cynthia Autrey, City Wide Pool Service, also addressed concerns pertaining to the aquatic facility regulations. City Wide Pool Service is one of the companies servicing the properties, including Homeowners Associations, apartment complexes, and residential homes. There is concern regarding the expense these properties will incur as a result of the proposed revisions to the regulations. The expenses, which includes not only the feeders being proposed which cost between \$10,000-14,000, depending on the sizes, but also the enclosures that are being required to move the feeders out into separate enclosures from the pool equipment, and then separate enclosures for the chemicals themselves. This will run into issues with the fire department's codes as far as how far apart the chlorine and acid have to remain, as well as the storage and how close they can be to walkways.

There's additional concern about requiring someone to test and go through all the maintenance seven days a week. Many of these properties are stretched thin during the summer seasons with three days a week; some of the properties with higher use are five days weekly, and sometime there's an additional check on a sixth day. There's the question of a certified person versus a responsible person to conduct the maintenance. What would be the qualifications of the responsible person? Are the regulations addressing party pools, like the Rehab? Those pools require EMTs, security, and increased life guards on duty. Weekly water test samples will become expensive too. Some of the small homeowners associations, incurring this kind of expense, will probably be closing their pools. If they choose to perform these services in-house to meet the demands of the seven day a week, then it impacts pool servicing companies and jobs.

Victoria Harding, SNHD, SEIU, agreed with Ms. Clark's comments about the Employee Events Committee. She extended her admiration for the EEC, noting anytime anybody gets together to do positive things for the organization is an awesome and amazing thing. She thanked all the employees who support the EEC's events and thanked Dr. Iser for his support of the committee.

She remarked that one vote was not properly agendaized, noting no one will ever know what she would have to say, whether it's positive or negative, because she never knew anything was coming up for a vote on the extension of Dr. Iser's contract. Whether it's yes or no on that is not the issue, it's more an issue of distrust of the board. She commented the board has been quite in the background in terms of the chatter, of anyone being against anybody or there are different agendas, and she would hate to see item coming back again. Last, she stated there was a contract violation on the positions that were discussed. She had notified Shandra on this matter, and she stated Shandra admitted the contract violation. Therefore, it doesn't do any good when an issue is raised and it keeps being dismissed. It's more of a matter with just dealing with it. She's happy to get together real quick, figure out what to do to move forward, and move on.

In closing, Dr. Iser remarked that the EEC is independently managed by the committee members.

Seeing no one else, Chair Beers closed this portion of the meeting.

**XII. ADJOURNMENT**

The Chair adjourned the meeting at 11:20 a.m.

Joseph P. Iser, MD, DrPH, MSc  
Chief Health Officer/Executive Secretary  
*/mn*

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