



Memorandum

Date: January 28, 2016

To: Southern Nevada District Board of Health

From: *AGJ*
Andrew J. Glass, FACHE, MS, Director of Administration
Joseph P. Iser, MD, DrPH, MSc, Chief Health Officer

RE: Administration Division Monthly Report – December 2015

ADMINISTRATION – Accreditation

The Community Health Assessment (CHA), Community Health Improvement Plan (CHIP) and Strategic Plan have been sent to the publisher for finishing touches. There is a teleconference every other week to review documents and discuss progress.

The Performance Management system will start education and roll out in the next two months. As plans are completed, they will be uploaded to the SNHD website. Quality Improvement education will begin shortly thereafter. Once the performance management system is in place, projects for quality improvement will be chosen and uploaded for tracking and evaluation.

Document selection will begin approximately one month after the move to the new building is complete.

ADMINISTRATION Facilities - Fiscal Year Data

Total Monthly Work Orders by Department	DEC 2015	DEC 2016		YTD FY15	YTD FY16	
Maintenance Responses	187	150	↓	1202	940	↓
Electrical Work Orders	18	17	↓	86	52	↓
HVAC Work Orders	10	5	↓	102	38	↓
Plumbing Work Orders	12	4	↓	39	32	↓
Preventive Maintenance	31	16	↓	196	153	↓
Security Responses	737	597	↓	4961	4108	↓

ADMINISTRATION Finance - Fiscal Year Data

Total Monthly Work Orders by Department	Dec 2014	Dec 2015		YTD FY15	YTD FY16	
Contracts Processed	16	30	↑	86	169	↑
Grants Processed	4	4	→	33	29	↓
Purchase Orders Issued	123	142	↑	823	848	↑
Invoices Paid	282	667	↑	2081	3488	↑
Checks Issued	126	229	↑	1006	1333	↑
Electronic Fund Transfers Processed	67	168	↑	416	775	↑

ADMINISTRATION Public Information Office - Fiscal Year Data

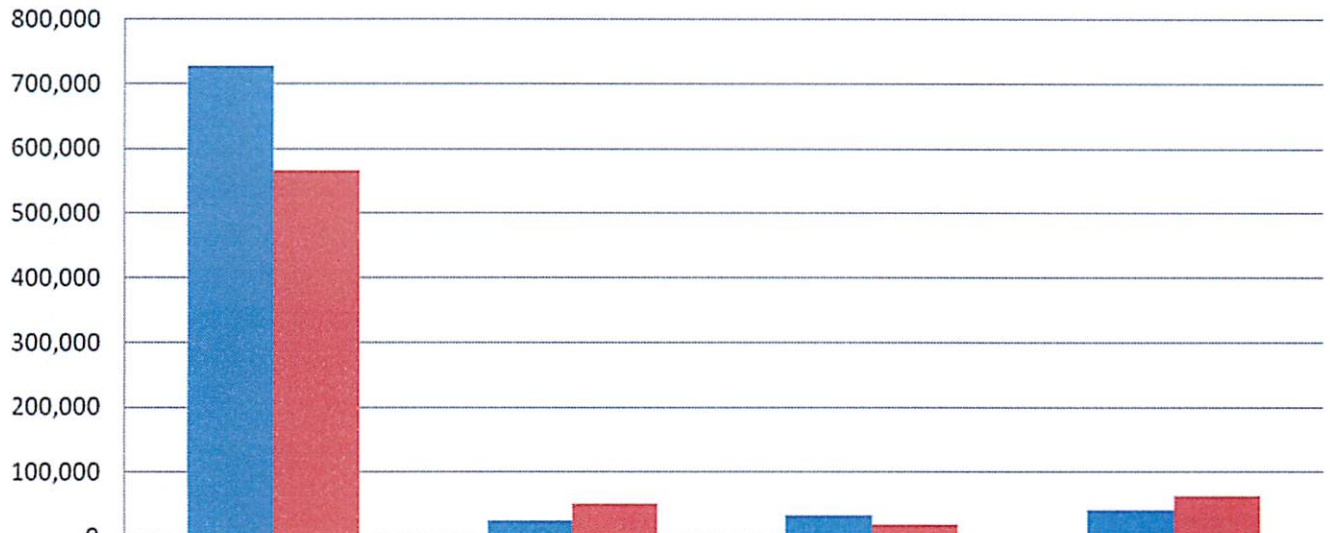
Media, Collateral and Community Outreach Services	Dec 2014	Dec 2015		YTD FY15	YTD FY16	
Media - Print Articles	11	6	↓	104	100	↓
Media - Broadcast stories	10	6	↓	133	118	↓
Collateral - Advertising/Print Products	13	28	↑	123	140	↑
Community Outreach - Total Volunteers ¹			↑			
Community Outreach - Volunteer Hours	1,041	1,034	↓	7,209	6,148	↓

¹Total volunteer numbers fluctuate from month to month and are not cumulative

Social Media Services	Dec 2014	Dec 2015		YTD FY15	YTD FY16	
*SNHD Facebook likes	1,019	3,389	↑	1,019	3,389	↑
* Henderson PHC Facebook likes	n/a	1,470	-	n/a	1,470	-
* Mesquite PHC Facebook likes	n/a	445	-	n/a	445	-
*Get Healthy Clark County Facebook likes	569	2,626	↑	569	2,626	↑
*EZ2Stop Facebook likes	199	1,703	↑	199	1,703	↑
*Use Condom Sense Facebook likes	5,344	6,288	↑	5,344	6,288	↑
*EZ2Stop Twitter followers	334	370	↑	334	370	↑
*SNHDFlu Twitter followers	466	619	↑	466	619	↑
*Get Healthy Clark County Twitter followers	201	259	↑	201	259	↑
*SNHDinfo Twitter followers	1,068	1,578	↑	1,068	1,578	↑
*TuSNHD Twitter followers	137	171	↑	137	171	↑
*Use Condom Sense Twitter	357	500	↑	357	500	↑
*SoNVTrauma Twitter	16	40	↑	16	40	↑
SNHD YouTube video views	44,199	357,547	↑	124,809	2,379,799	↑
Use Condom Sense YouTube	149	153	↑	1,188	1,177	↓

*Twitter and Facebook numbers are not cumulative

Monthly Website Page Views



	SNHD	Get Healthy Clark County	Viva Saludable	Use Condom Sense
■ Dec 2014	726,873	26,124	33,693	42,100
■ Dec 2015	565,189	51,518	19,543	63,234