



TO: SOUTHERN NEVADA DISTRICT BOARD OF HEALTH **DATE:** May 22, 2014

RE: *Approval of Interlocal Agreement for Government Agency Distribution of Transit Bus Passes*

PETITION # 03-14

That the Southern Nevada District Board of Health *approve Interlocal Agreement for distribution of transit bus passes from the Regional Transportation Commission of Southern Nevada (RTC) to provide to SNHD patients and as incentives at outreach events.*

PETITIONERS:

Rick Cichy, Nurse Manager *RC*
Alice Costello, Nurse Manager *AC*
Bonnie Sorenson, Director, Nursing Division *BS*
Andrew J. Glass, FACHE, MS, Director of Administration *AG*
Joseph P. Iser, MD, DrPH, MSc, Chief Health Officer *JPI*

DISCUSSION:

RTC has requested an Interlocal Agreement for Government Agency Distribution of Transit Bus Passes be completed and signed. Through this Agreement, SNHD will pay the RTC half price of the current Full Fare 24 Hour Day Pass price. All other types of bus passes will be at full price.

FUNDING:

Funding sources: State of Nevada Grant: TB Outreach =\$1,140.00
Federal Grant: Teenage Pregnancy Prevention (Tier 1) =\$1,750.00
8010 = \$390.00
Total = \$3,280.00 Jan/2013 – Dec/2013

**INTERLOCAL AGREEMENT FOR GOVERNMENT AGENCY DISTRIBUTION OF
TRANSIT BUS PASSES**

This agreement is made and entered into this _____ by and between
____ Southern Nevada Health District _____ (AGENCY), and the Regional Transportation
Commission of Southern Nevada, 600 S. Grand Central Pkwy Ste 350, Las Vegas, NV 89106
(RTC).

WITNESSETH:

WHEREAS, transportation congestion is growing within the Las Vegas Valley; and

WHEREAS, RTC is authorized to own and operate a public mass transit system
pursuant to NRS 277A.170; and

WHEREAS, a public mass transit system, known as RTC has been created to service
the transportation needs of the community; and

WHEREAS, there is a need for bus pass and bus passenger information distribution
channels, of which the AGENCY(s) wishes to be established for the distribution of bus
passes and the distribution of transit guides;

WHEREAS, the AGENCY is a government agency in the State of Nevada;

WHEREAS, pursuant to NRS 277.110, any two or more public agencies may
enter into agreements with one another for joint or cooperative action pursuant to the
provisions of NRS 277.080 to 277.180, inclusive;

NOW, THEREFORE, in consideration of the terms and conditions contained herein,
the Parties agree as follows:

SECTION I - RESPONSIBILITY OF AGENCY

1. The AGENCY will establish an RTC account for billing purposes. The AGENCY will provide one point of contact for ordering and billing purposes. The AGENCY is required to notify RTC, either by confirmed FAX, mail or email, of any changes so that the information is kept current up to date and accurate.
2. The AGENCY shall be responsible for and retain the risk of loss for all bus passes and transit guides delivered by the RTC to the AGENCY.
3. The AGENCY shall be responsible for selling bus passes and transit guides provided by the RTC, at prices established at the sole discretion of the RTC.

4. The AGENCY shall be responsible for remitting to the RTC all amounts invoiced by the RTC, with-in 30 (thirty) calendar days of the date on the invoice submitted to the AGENCY by the RTC. Failure to pay will result in the AGENCY account being placed on a temporary suspension until past due invoices are paid in full, mailed to the address on the invoice, and received by the RTC. The RTC may initiate collection proceedings through all available means and legal processes on unpaid balances. If the RTC initiates collection proceedings, the AGENCY shall be responsible for all costs, interest and attorney's fees accumulated by the RTC.
5. In the event that the AGENCY account becomes 60 (sixty) or more days past due, the RTC reserves the right to place the AGENCY account on a C.O.D. status for the remainder of the contract term upon written notice.
6. The AGENCY will provide to the RTC a list of names designating who has the authority to place orders with the RTC. It is the responsibility of the AGENCY to keep this list up to date by faxing or emailing any changes in authority directly to the RTC, who will then confirm the changes.
7. The AGENCY shall adhere to the following the rules of reduced fare validation:
 - a. All reduced fare customers must have a valid RTC Reduced Fare photo identification card, another U.S. transit system reduced fare photo identification card, a Clark County School District photo identification card, or a Medicare card in order to receive a reduced fare pass. **No other identification will be acceptable to purchase reduced fare passes.** Bus passengers may apply for the necessary reduced fare photo identification card from the RTC at the Bonneville Transportation Center.
 - b. Failure to verify the proper reduced fare identification card may result in additional fees due by the AGENCY to the RTC and/or suspension from the reduced fare program.
 - c. In the case that a Reduced Fare Pass is sold to a customer that doesn't have the correct Reduced Fare identification the **AGENCY will be responsible for correcting the sale with the customer. Any loss of bus passes inventory due to the incorrect sale will be the responsibility of the AGENCY.**
8. The AGENCY shall submit bus pass orders on the form provided by the RTC.

SECTION II - RESPONSIBILITY OF THE RTC

1. The RTC shall be responsible for determining the types of bus passes or transit guides to be sold, and the selling price of each type of bus pass and transit guides. The RTC will notify the AGENCY, no less than 30 days in advance, of new bus passes or transit guides being offered for sale, or changes in the prices in any of the bus passes or transit guides.
2. The RTC will mail RTC Transit bus passes return receipt certified, to the AGENCY point of contact.
3. The RTC shall be responsible for providing, delivering, RTC transit guide to the AGENCY designated distribution facility upon AGENCY request.

4. The RTC shall be responsible for providing, within seven days of receipt of delivery, a detailed invoice of bus passes informing the AGENCY of the amount due the RTC.

SECTION III - COMPENSATION AND TERMS OF PAYMENT

AGENCY shall pay the RTC half price of the current price for each Full Fare 24 Hour Day Pass ordered and delivered. AGENCY shall pay the RTC full price of the current price for all other types of bus passes purchased.

SECTION V - MISCELLANEOUS PROVISIONS

1. The minimum order is 100 passes for Full Fare 24 hour Day Passes.
2. The term of this AGREEMENT is one full year effective _____ to _____.
3. This AGREEMENT may be terminated by either party at any time. The party desiring to terminate the contract must provide written notification to the other party.
4. The RTC reserves the right to inspect AGENCY premises, and to audit transit guide distribution channels and/or processes at AGENCY location (s).
5. Nevada law shall govern the interpretation of this AGREEMENT.
6. If litigation is required as a result of this AGREEMENT, the prevailing party will be entitled to seek its reasonable costs and attorney fees.
7. All bus passes purchased are inactive until used in the fare box. Upon the first use, a pass becomes active and is valid for the length of time designated by the type of bus passes used.
8. All bus passes purchased by the AGENCY are non-refundable, non-replaceable, and not valid for exchanges.
9. All RTC bus passes available for purchase in advance or bulk must be used prior to expiration, and are invalid after 12 months from the time of purchase by the AGENCY.
10. This contract supersedes all existing contracts.

IN WITNESS WHEREOF, the parties have executed this AGREEMENT by their duly authorized representatives on the day and year first above written. This agreement supersedes and renders previous agreements between the AGENCY and the RTC null and void.

AGENCY:

REGIONAL TRANSPORTATION
COMMISSION OF SOUTHERN NEVADA



Authorized Signature

TINA QUIGLEY,
General Manager

Andrew J. Glass, FACHE, MS

Print Name

Director of Administration

Title

APPROVED AS TO FORM:

Southern Nevada Health District

Name of AGENCY


General Counsel

SOUTHERN NEVADA HEALTH
DISTRICT

Rodney Woodbury, Chair



Approved as to Form:



Annette L. Bradley, Esq.
Attorney for Southern Nevada Health District

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REGIONAL TRANSPORTATION
COMMISSION OF SOUTHERN NEVADA



Authorized Signature

Andrew J. Glass, FACHE, MS

Print Name

Director of Administration

Title

Southern Nevada Health District

Name of AGENCY

TINA QUIGLEY,
General Manager

APPROVED AS TO FORM:

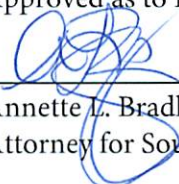
General Counsel

SOUTHERN NEVADA HEALTH
DISTRICT

Rodney Woodbury, Chair



Approved as to Form:



Annette L. Bradley, Esq.
Attorney for Southern Nevada Health District