M I N U T E S

Southern Nevada District Board of Health Meeting
330 S. Valley View Boulevard, Las Vegas, Nevada 89107
Conference Room 2
Thursday, March 27, 2014 - 8:30 a.m.

Rod Woodbury, Chair, called the meeting of the Southern Nevada District Board of Health to order at 8:34 a.m. Annette Bradley, Legal Counsel, confirmed the meeting had been noticed in accordance with Nevada's Open Meeting Law.

Annette Bradley noted a quorum was present at the start of the meeting with Members Woodbury, Beers, Crowley, Jones, Litman, Marz, Nelson, Nemec, and Wagner seated.

BOARD:	Rod Woodbury, Chair – Councilmember, Boulder City
(Present)	Bob Beers – Councilmember, City of Las Vegas
	Susan Crowley – At-Large Member, Environmental Specialist
	Chris Giunchigliani - Commissioner, Clark County Commissioner (arrived at 8:35 a.m.)
	Timothy Jones – At-Large Member, Regulated Business/Industry
	Allan Litman – Councilmember, City of Mesquite
	John Marz - Councilmember, City of Henderson
	Marietta Nelson – At-Large Member, Physician
	Frank Nemec, At-Large Member, Physician
	Bill Noonan – At-Large Member, Gaming (arrived at 8:41 a.m.)
	Mary Beth Scow – Commissioner, Clark County (arrived at 8:35 a.m.)
	Lois Tarkanian - Councilmember, City of Las Vegas (arrived at 8:36 a.m.)
	Wade Wagner - Councilmember, City of North Las Vegas
	Lori Winchell - At-Large Member, Registered Nurse (arrived at 8:59 a.m.)
(Absent)	None
ALSO PRESENT:	Douglas Dobyne – At-Large Alternate, Regulated Business/Industry
(In Audience)	Kathleen Peterson – At-Large Member, Environmental Specialist
LEGAL COUNSEL:	Annette Bradley, Esq.
EXECUTIVE SECRETARY:	Joseph Iser, MD, DrPH, MSc, Chief Health Officer

STAFF: Heather Anderson-Fintak, Patricia Armour, Mark Bergtholdt, Aurora Buffington, Nicole Bungum, Richard Cichy, Norine Clark, Alice Costello, Margarita DeSantos, Cara Evangelista, Gail Gholson, Andy Glass, Victoria Harding, Forrest Hasselbauer, Julie Hurd, Teresa Johnson, Sandy Luckett, Mindy Meacham, Shirley Oakley, Lorraine Oliver, Jill Perlstein, Mars Patricio, Jacque Raiche-Curl, Jacqueline Reszetar, Brian Riddle, Rick Reich, Jennifer Sizemore, Bonnie Sorenson, Marlo Tonge, Leo Vega, Deborah Williams, Dr. Nancy Williams and Valery Klaric and Jacqueline Wells, Recording Secretaries.

PUBLIC ATTENDANCE:

NAME	REPRESENTING
Ann Markle	Self
Lianne Nishida-Costello	U.S. Senator Reid
Dennis MacKay	Pyrote Apparel
Jeffrey Share	Clark County – Department of Finance
Krystal Allan	KSNV

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Chris Hyepock	Chris Hyepock for Governor
Tameca Ulmer	NOMH

RECOGNITITIONS:

- **Aurora Buffington**, A health educator and registered dietitian in the Office of Chronic Disease Prevention and Health Promotion in the division of Community Health, was selected as part of a national team of nutrition professionals to review and update the position paper titled: The Role of Health Promotion and Chronic Disease Prevention, which appeared in the July 2013 Journal of the Academy of Nutrition and Dietetics. Team members were selected based on their expertise and knowledge in the particular subject area and Aurora's contributions are a reflection of the past 5 years of work she and the rest of her team members has dedicated to promoting health in Las Vegas through her work here at the SNHD. She also helped update the practice paper with the same title that provides registered dietitians (RDs) and "dietetic technicians, registered," (or 'DTR's) with information to enhance critical reasoning and quality improvement in dietetics practice.

- The Office of Chronic Disease Prevention and Health Promotion (OCDPHP) was honored as the 2014 Health Agency of the Year by Community Partners for Better Health on March 19, 2014. The Health Agency of the Year award is presented annually to organizations based and operating in Southern Nevada that have "made a significant dedication of time and resources to working with communities in southern Nevada – particularly communities of color – in addressing and solving health issues in the community."

  Community Partners for Better Health (CPBH) is a coalition of local organizations, chaired by Celeste Folmar, collaborating to improve health, especially among communities of color. Examples of CPBH activities include the Healthier Tomorrow radio show on FM 88.1 and the annual Choose and Move Festival, a local health fair designed for communities of color.

I. PUBLIC COMMENT: Public comment is a period devoted to comments by the general public on items listed on the Agenda. All comments are limited to five (5) minutes. The Chair asked if anyone wished to address the Board pertaining to items listed on the Agenda.

Norine Clark, Community Health Nurse, Immunizations, presented a petition to the Board signed by several employees asking that the safety and well-being of the residents, community and visitors continue to be a priority and funds be provided to save district jobs. (**Attachment 1**)

Lorraine Oliver, Community Health Nurse Case Manager, Maternal Child Health, provided documents and briefed the Board on the importance of the Maternal Child Health program which is now facing loss of funds and layoffs. (**Attachment 2**)

Jill Perlstein, Community Health Nurse Case Manager, Maternal Child Health Nurse, read a letter from SafeNest in support of the Maternal Child Health program. (**Attachment 3**)

Teresa Johnson, Senior Public Health Nurse, Nurse Family Partnership, spoke regarding the anxiety, stress and speculation that the employees are experiencing in anticipation of the upcoming layoffs and loss of funds. Ms. Johnson expressed a need to know more information and is not happy with lack of courtesy of not being told when and how the layoffs are going to happen.

Victoria Harding, VP, SEIU General Unit, stated that the employees have not received any details and discussed the budget in general. Ms. Harding noted that new sources of income and billing avenues have been identified which will help sustain areas of 8010 funding and asked the Board to be aware of the impact that layoffs would have on the community and public health. Ms. Harding stated that although layoffs must be done in accordance with the contract, in the end,

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divisions will be entirely reorganized and the Board needs to understand that the more drastic the cuts the more destabilized the District will become and public health may be affected.

Chair Woodbury clarified that a decision on the budget has not been made and the Board is sensitive to the fact that its decision will affect individuals. The Chair understands the importance of looking at sustainability for the future or no one will have a job three years from now. He understands there are still a lot of unknowns and the Board's decision may not necessarily decide all of the details, but it will be a decision based on what the cut-off point will be for sustainability then all the details will have to be worked out. Chair Woodbury thanked all who spoke for their comments.

Jacque Raiche-Curl, Chief Steward, Supervisory Unit, stated is understood that the financial wreckage done to the District was not the responsibility of current administration as they are new and working hard to make the District a sustainable, viable organization for years to come. Ms. Raiche-Curl attended the Audit Committee meeting on March 20 and understands that the Board does not have final budget numbers and will be making decisions today without final numbers. Ms. Raiche-Curl added that discussion occurred at that meeting regarding reconsideration if additional funds are received to possibly examine a lesser cut to jobs at that time and asked the Board to please follow through with that discussion as more information will be received next month.

Seeing no one else, the Public Comment portion of the meeting was closed.

II. ADOPTION OF THE MARCH 27, 2014 AGENDA

The Chair called for a motion to adopt the agenda for the March 27, 2014 meeting as presented.

A motion was made by Member Jones seconded by Member Crowley and unanimously carried to adopt the March 27, 2014 Board of Health meeting agenda as presented.

III. CONSENT AGENDA

These are matters considered to be routine by the Southern Nevada District Board of Health and may be enacted by one motion. Any item, however, may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **APPROVE MINUTES/BOARD OF HEALTH MEETING:** February 27, 2014 ***(for possible action)***

2. **PETITION #05-14**: Renewal and Additional Services of the Ryan White Part A Contract with Clark County Social Services; direct staff accordingly or take other action as deemed necessary ***(for possible action)***

   Member Giunchigliani noted an error on page 12 of 20 of the minutes (line 6), $5,000,000,000 should be $500,000.

   A motion was made by Member Litman seconded by Member Winchell and unanimously carried to adopt the Consent Agenda with the exception of page 12, line 6 changed from $5,000,000,000 to $500,000.

IV. CLOSED SESSION – To Be Held Following the Public Hearings

Go into closed session pursuant to NRS 241.015(2)(b)(2) to receive information from the Southern Nevada Health District's attorney regarding potential or existing litigation involving matters over which the Board has supervision, control, jurisdiction or advisory power and to

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deliberate toward a decision on the matter and NRS 288.220 to receive a report on the status of labor negotiations; ***(for possible action)***

A motion was made by Member Tarkanian seconded by Member Wagner and unanimously carried to enter into Closed Session at 9:06 a.m.

The Chair reconvened the Open Session at 10:10 a.m.

V. REPORT/DISCUSSION/ACTION

1. Approve and authorize the Chief Health Officer or his designee to sign an agreement settling all litigation pending between Clark County and the Southern Nevada Health District; or take other action as deemed appropriate. ***(for possible action)***

Dr. Iser stated that this item was discussed in closed session and recommended that it be approved by the Board.

A motion was made by Member Noonan seconded by Member Litman and unanimously carried to approve and authorize the Chief Health Officer or his designee to sign an agreement settling all litigation pending between Clark County and the Southern Nevada Health District as presented.

2. **PETITION #04-14:** Receive, Discuss, and Accept Recommendation from the March 20, 2014 Audit Committee Meeting to approve the Southern Nevada Health District's Fiscal Year 2015 Budget for submission to Clark County; direct staff accordingly. ***(for possible action)***

Member Beers, Chair of the Audit Committee, stated that the committee recommended budget is built on two assumptions that are important to keep in mind going forward:

1) The Clark County property tax allotment is lower than actual. More money will probably be coming in and actual projection will not be available until approximately one month after budget is submitted. If additional funds are received, it could be used to reduce layoffs, saved for "what ifs" or earmarked for the upcoming move.

2) This budget will drop the reserve (ending fund balance) in the General Fund below the policy level set by the Board.

Andy Glass, Director of Administration, presented a broad overview of the budget from the revenue and the expense standpoints as well as the uses of the fund within the District. (**Attachment 4**)

Mr. Glass explained that in looking at the beginning fund balance, the fund balance ending is actually what carries forward to the fund balance for the beginning of the following fiscal year. For example, in 2013, the ending fund balance was $21.076,238 and the beginning fund balance for 2014 was that same amount.

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General Fund

Budget

For the Fiscal Year Ending
June 30, 2015

DESCRIPTION	ACTUAL FYE 2013	ESTIMATE FYE 2014	BUDGET FYE 2015
Fund Balance, Beginning	13,382,077	21,076,238	10,854,191
Disputed Property Tax Allocation	16,287,866	-	-
Revenue	58,880,920	57,267,565	56,764,617
Expenditures	(66,141,389)	(63,908,460)	(61,374,153)
Surplus (Deficit)	(7,260,469)	(6,640,895)	(4,609,536)
Transfers Out:			
Capital Fund	(81,572)	-	-
Workers Comp (Liability) Fund	-		
SNPHL (Proprietary) Fund	(1,251,664)	-	(506,540)
Buidling (Bond Reserve) Fund	-	(3,581,152)	(1,181,619)
Total Transfers Out	(1,333,236)	(3,581,152)	(1,688,159)
Fund Balance, Ending	21,076,238	10,854,191	4,556,496
	Please see SNHD Budget Page 5.		

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Chair Woodbury noted that the disputed property tax which was recently received was allocated back to 2013, so the ending budget shown for 2013 was not actually the ending budget in 2013. Dr. Iser added that it is an aberrant listing in the budget, because of the fact that it was received in the year which it was not due.

Mr. Glass stated the $4,556,496 ending balance for FY2015 is below the below the Board directed ending fund balance to be carried forward to FY2016, however it is above the legally mandated fund balance required.

In regard to the disputed property tax allocation, Mr. Glass confirmed, as Chair Woodbury pointed out, that it is an aberrant standing in the budget.

Mr. Glass noted that the expenditures summarized at $61,374,153 include the budget cuts, which is 20% of 8010 funds across all four divisions, approximately $4-5 million Dr. Iser added that under the surplus deficit line, for FY2014 the budgeted deficit was approximately $8.5 million but by keeping positions open and other cost savings, this year's budget deficit is down to $6.6 million.

Chair Woodbury asked if the approximate difference of two million in expenditures between FY13 and FY15 is the proposed cuts. Dr. Iser stated that 20% of the 8010 dollars is approximately $4 million. Member Beer added that reduced revenue must be considered as well.

Dr. Iser explained that the approved Board deficit spending for FY14 was $8.5 million and by holding vacancies and other cost cutting measures once he and the Board became aware of the issue, the projected budget deficit has decreased by about $2 million dollars for this year, which saves going forward. Chair Woodbury summarized stating that approximately one-fourth of the deficit spending would be cut from the proposed budget, to which Dr. Iser agreed.

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Mr. Glass stated that it is important to point out that the difference between the revenue received and the expenditures ends up being either the surplus or the deficit and for 2015 the District is looking at a deficit of $4.6 million.

Member Jones stated that the District has been continuously deficit spending for four years and when the Board gets to the discussion regarding additional income from estimated property taxes and what to do with it, keep in mind that the process of deficit spending needs to be reversed at some point. Mr. Glass agreed and added that one of the considerations that the District would ask of the Board is give direction as to how additional funds should be applied, either against the deficit, general operating budget or a combination of both.

Mr. Glass explained the four reserve funds within the budget which are:

1) Capital Reserve Fund – Monies that have been set aside with Board approval to cover items such as fleet vehicles, major projects (e.g., implementation of electronic medical records, Envision Connect, enterprise-wide software system). The ending fund balance for FY2015 is $6,002,951.

2) Workers Compensation Liability Reserve Fund – The District is in the risk pool with Clark County for workers compensation liability. The balance in this fund for FY2015 is $693,935, although there is a probability that this fund will change during the course of the year after audit.

3) Building (Bond) Reserve Fund – Dollars that have been set aside by Board direction and previous decision for purchasing or building a permanent home for the District. For FY2015, the ending fund balance is $16,277,736. Member Beers added that more specifically, this would eliminate $2.5 - $3 million per year on rent expenditures.

Reserve Funds
Budget
Fiscal Year Ending June 30, 2015

FUND	DESCRIPTION	ACTUAL FYE 2013	ESTIMATE FYE 2014	BUDGET FYE 2015
CAPITAL RESERVE FUND:				
	Fund Balance, Beginning	7,526,560	6,534,951	5,954,951
	Transfers In From General Fund	81,572	-	-
	Interest Earned	58,391	49,000	48,000
	Expenditures	(1,131,572)	(629,000)	-
	Fund Balance, Ending	6,534,951	5,954,951	6,002,951
WORKERS COMP [LIABILITY] RESERVE FUND:				
	Fund Balance, Beginning	881,082	889,535	786,735
	Transfers In From General Fund	-	-	-
	Interest Earned	8,453	7,200	7,200
	Expenditures	-	(110,000)	(100,000)
	Fund Balance, Ending	889,535	786,735	693,935
BUILDING [BOND] RESERVE FUND:				
	Fund Balance, Beginning	11,220,701	11,313,465	14,997,117
	Transfers In From General Fund	-	3,581,152	1,181,619
	Interest Earned	92,764	102,500	99,000
	Expenditures	-	-	-
	Fund Balance, Ending	11,313,465	14,997,117	16,277,736
		Please see SNHD Budget Pages 6 & 7.		

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Chair Beers asked if the "Transfers In From General Fund" in the amount of $1,181,619 in the Building Fund was mandated. Mr. Glass stated that it was Board directed in 2005 for one-fourteenth to go from the General Fund into the Bond Reserve Fund. Member

Giunchigliani suggested that transferring General Funds into the Bond Fund should be revisited.

Mr. Glass described the District's remaining funds:

Proprietary & Fiduciary Funds
Budget
Fiscal Year Ending June 30, 2015

FUND	DESCRIPTION	ACTUAL FYE 2013	ESTIMATE FYE 2014	BUDGET FYE 2015
Southern Nevada Public Health Laboratory [PROPRIETARY] FUND:				
	Fund Balance, Beginning	**4,655,500**	**4,217,361**	**2,230,644**
	Revenue	**1,757,402**	**1,377,500**	**973,546**
	Transfers In From General Fund	**1,251,664**	**-**	**506,540**
	Interest Earned	**38,412**	**27,000**	**24,000**
	Expenditures	**(3,485,617)**	**(3,391,217) [a]**	**(3,734,730) [b]**
	Fund Balance, Ending	**4,217,361**	**2,230,644**	**-**
	Note:			
	[a] FYE 2014 Estimated excludes depreciation of $172,000			
	[b] FYE 2015 Budget excludes depreciation of $172,637			
Retiree Health Insurance [Fiduciary] Fund:				
	Fund Balance, Beginning	**419,779**	**430,061**	**433,299**
	Interest Earned	**10,282**	**3,238**	**3,250**
	Fund Balance, Ending	**430,061**	**433,299**	**436,549**
		For SNPHL, please see SNHD Budget Page 6.		

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The Southern Nevada Public Health Laboratory (Proprietary Fund) will be unfunded at the end of the FY2014 budget.

The Employee Health Insurance (Fiduciary Fund) is actually held by Clark County. The District does not make any contributions to this fund and it currently has a balance of $436,549.

Chair Woodbury asked if the "Transfers In From General Fund" to the Proprietary Fund were mandated. Dr. Iser advised that transfer was to balance the budget.

Mr. Glass reviewed the General Fund Revenues by source.

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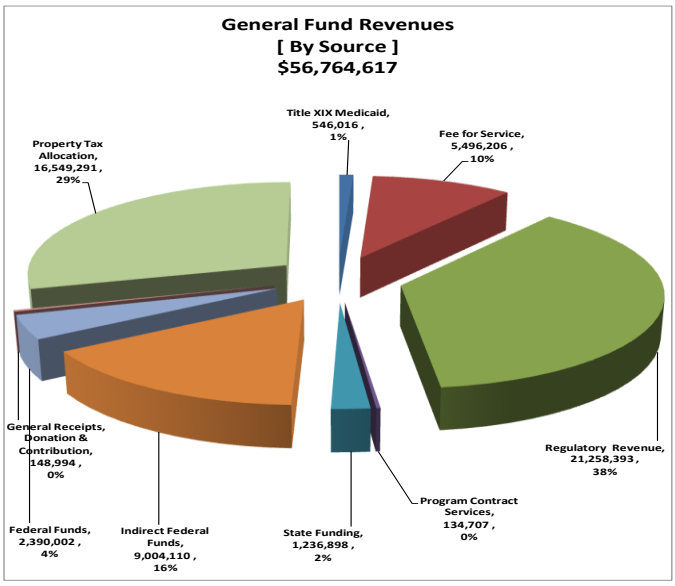

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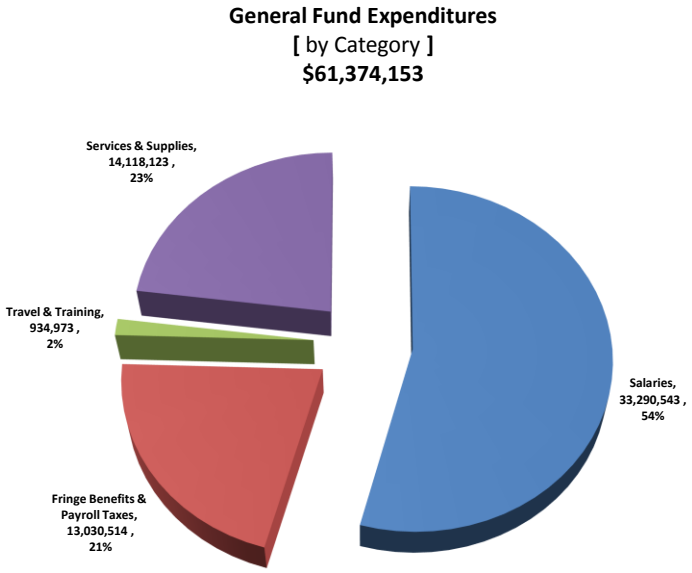
Mr. Glass reviewed the General Fund Expenditures.



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Mr. Glass explained that travel and training costs are due to grant requirements and general travel charged to 8010 is very restricted. Mars Patricio, Financial Services Manager, added that this expenditure also included approximately $275,000 for vehicle expenses.

Member Giunchigliani asked if the District has reviewed purchasing vehicles versus mileage. Dr. Iser responded it is currently in the review process and Jacqueline Reszetar, Director of Environmental Health, has evaluated all of the vehicles assigned to Environmental Health and will be giving up four. Bonnie Sorenson, Director of Clinics and Nursing Services, will also be evaluating the vehicles assigned to that division, as they are the other big user. Dr. Iser added that in his opinion, it is generally cheaper to pay mileage rather than to upkeep cars and vehicles, however, there will have to be vehicles for Vector Control, which may have chemicals or land use to go into rougher areas, so some of the vehicles will have to be maintained.

Member Giunchigliani suggested that Dr. Iser check with the county or city in regard to a commensurate savings for energy efficient vehicles.

Member Winchell asked if there is a county motor pool where the District could lease or give a certain percentage to a fund to have access to vehicles. Dr. Iser stated that there may be a way to develop an inter-agency agreement, but since the District is not part of the county, currently there is no access to county vehicles. Dr. Iser added that in his opinion for most usage, mileage is the most efficient way to go and the federal mileage reimbursement rate ($0.56) that the District adheres to covers all of the cost of someone using their personal vehicle.

Mr. Glass noted the District belongs to several group purchasing arrangements where there is access to very significant discounts for the purchase of vehicles and materials. Dr. Iser stated that Air Quality Divisions generally have funds for gasless vehicles, either electric or hybrid, and he has had several meetings with Lewis Wallenmeyer, Director of Air Quality. In other counties, there has been an application process and if funds are available in Clark County, Dr. Iser believes that the District would be given proper consideration.

Member Winchell asked if staff use vehicles to drive to rural clinics or if they live in the area. Dr. Iser responded it is a mixture as the nurse in Mesquite lives at or near Mesquite and works there twice per week and in Las Vegas three times per week and does not take a District vehicle. Dr. Iser added that employees who are permanently assigned to outlying clinics are not allowed to take a District vehicle to work, nor are employees allowed to take a District vehicle home.

From the General Fund Revenue pie chart, Chair Woodbury observed most of the District funds are received from federal or county, through the property tax or self-generated and the disparity between those and what the state contributes is quite large and it bears repeating a concerted effort to go after more state funds. On the expenditure side, the Chair noted that 75% allocated to employees not unusual in any type of agency or entity and when it comes to cuts it is usually in employees because that is the biggest expense.

Dr. Iser noted problems going forward as follows:

- Union negations are underway and the 2.5% step increase that 60% of the employees would get is in the budget, however nothing more than that is budgeted since it is unknown what.

- The cost of the building(s) is unknown. Buying a building will save $2.5 million in current rent that is projected to go up, but the cost of moving will be fairly large. Moving and upgrade costs are not budgeted.

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- The Public Health Lab has had its own Enterprise Fund but has never been self-sufficient. As noted with the General Fund transfer starting in FY15 as an addition to using up the remainder of the Enterprise Fund, starting FY16 it comes back to the General Fund. At the top of Dr. Iser's priority, is making the laboratory self sufficient. Dr. Iser has had discussion with the Food and Drug Administration (FDA) regarding the lab's capability of becoming a Food Emergency Response Network (FERN) lab. Currently the lab is affiliated with the CDC, but many public health labs have both affiliations. Becoming a FERN lab would increase costs but it would also increase revenue. Dr. Iser intends to pursue this avenue with the FDA as they have been very clear that they would like to send samples to the SNPHL that they collect from southern California, Arizona, parts of Utah and maybe most of Nevada if the capability were available.

Member Tarkanian left at 10:45

Member Jones asked if the FDA affiliation would be taking business away from the state lab. Dr. Iser responded no, as there isn't much outside of the Reno/Sparks area in terms of agricultural samples. The focus of the FDA affiliation would be southern California, Arizona and parts of Utah which currently do not go to the state health lab. The FDA has its own lab in southern California, and for the most part most lab samples are sent there. They have a field office in Las Vegas that collects samples and rather than shipping those samples, they would be analyzed by the SNPHL. In order to accomplish this, clinical lab capability would need to be enhanced and currently the lab is working on bringing TB blood testing in-house and as Nursing Division moves towards electronic health records and the billing capability, the laboratory would have the same ability. Dr. Iser emphasized that this is a very high priority and must be solved within the next year in order to have a more balanced budget next year.

In regard to the additional property tax allocation, Dr. Iser believes that it may be at least $1.5 to 2 million and thinks that it should go towards reducing the deficit, which will then more guarantee that the District will not be in the situation of potential layoffs again in the future.

Dr. Iser asked the Board to make a decision to apply the additional funds to increase the General Fund balance, which would put it more toward alignment with Board policy or take some of it and put into restoration of what the projected layoffs would be. Dr. Iser stated that he knows that this makes him sound heartless, and he is not, but all he sees is red ink, and this is one of the ways that he has planned to reduce the red ink going forward.

Member Tarkanian returned at 10:55 a.m.

Chair Woodbury stated that it is important to keep in mind that the budget is not a one-time decision; it can and should be amended if there are major revenue or expense swings. The Chair remarked that he is always frustrated when going through the budget processes by the fact that jurisdictions tend to only look at one year at time. Chair Woodbury would like to see a more global projection for the next three years and hear more detailed discussion on the impact of this year's budget in terms of employees, although he understands that all of the answers are not available. Dr. Iser stated that he promised to embark on a three year plan to get down to zero deficits in three years and this budget is the first of three. Zero deficits could have been accomplished in one year, but it would have been quite disruptive to staff and to public health in the region. There are still unanswered questions and Dr. Iser hopes to have more answers by the May BOH meeting and believes that he will have a very good plan by the time that the retreat is held. Dr. Iser emphasized that the difference in the 3-5 year budget deficits and/or balancing the budget is the building plan because until the building plan is solid the District cannot have solid plan. Dr. Iser explained that the budget deficit for this year was $8.5 million and it was reduced to $6.6 million by holding vacancies and cutting back on a variety of things, including travel. Dr. Iser projects that if the District keeps at its

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current pace with no change, in 3.5 to 4 years the General Fund will be depleted with the exception of required reserve, there will be no building fund and $2.5M of the Capital Fund will be spent. Chair Woodbury stated that scenario would be the "death knell" of the District. Dr. Iser added that unless the Board assists the District in getting the budget under control, it will be hard to argue that the District should remain a District.

In terms of goals, Dr. Iser is projecting next year's deficit at $4.6M, however, if an additional $1 million is received in property tax funds and it is all allocated to deficit reduction, it would go down to $3.6 million, which would make it much easier to reach subsequent goals.

Chair Woodbury asked for approximate costs to purchase a permanent building or buildings. Dr. Iser reported that the Shadow Lane is $8.5 million, which is $3 million more than the assessed valuation. In addition, the Shadow Lane property is becoming increasing less attractive to purchase as the owners continue to lease additional space it can no longer accommodate all of Nursing division, which is the goal of purchasing Shadow Lane. Other options are Covington Cross, leasing from North Las Vegas or Las Vegas or staying in the current building. Dr. Iser explained that the lease term at North Las Vegas would be $8.4 million over seven years and he believes that the one or two buildings can be purchased for $24 million.

Chair Woodbury stated that spending money to buy a building would save substantial operating expenses on leases and the alternative to save jobs could be to raid the reserve funds, however, this is not a long term solution. He added that in the end, jobs would still be cut and the course needed to be corrected sooner than later.

Chair Woodbury asked how the District would be impacted if the budget were approved today. Mr. Glass stated that he would like to give broad comments, and then ask the other Division Directors to provide specific impacts for their divisions. Mr. Glass explained that 8010 funds are used throughout the entire District and staffing is the largest expenditure area. Although cuts have been made, such as travel and reimbursements, the greatest impact is definitely going to be in staffing, to achieve 20% reduction in 8010. The Administrative division is 100% 8010 funds and the impact of loss of staff will be felt across the Board. There will be reductions in how often and where areas are cleaned, as the priority will be keeping the public and clinical areas clean, but cleaning in the rest of the building is very definitely going to decrease. In Finance, there will not be staff to continue to process all of the financial requests such as contracts and purchase requisitions at the current level. Response levels and project deadlines in Human Resources and Information technology will also be affected.

Chair Woodbury asked how many employees were expected to be laid off. Mr. Glass explained there is a dollar amount, but it has not been fully determined where the cuts will end up.

Member Jones asked what the average salary and expense per employee is and approximately how many dollars would be saved. Mars Patricio, Financial Services Manager stated that the proposed cuts are $5.2 million which equates to approximately 64.7 full time equivalents (FTEs), including current vacancies. The District's current headcount is 525 FTEs. Dr. Iser noted that for those eligible, the opportunity to retire will be offered, however the payouts for unused leave will offset some of the savings, at least in the short-term. Volunteers will also be solicited and some employees have already started to seek employment elsewhere. Dr. Iser stated that it is difficult to project how many people will be laid off at this point, however his best guess is thirty-five.

Member Giunchigliani expressed concern regarding fiscal restraints to programs that provide for women, infants and children and thinks that perhaps a five year shift may be more suitable to sustain programs. Member Giunchigliani asked what the SNPHL is capable of

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testing. Pat Armour, SNPHL Manager stated that the lab was put in place in 2004 to be able to perform bioterrorism testing. In addition it also performs reportable disease islet testing and outbreak testing, which is a unique function as they are not performed in clinical or hospital laboratories. The SNPHL is also the only laboratory in southern Nevada that can do molecular testing for a number of respiratory diseases as well as Norovirus, with the capability to test for up to twenty different respiratory pathogens in a single sample. The lab also performs STD testing for the District (HIV, syphilis and gonorrhea cultures,) and is part of a national program that submits islets to the CDC to look for resistance. Member Giunchigliani asked if the SNPHL was originally established through an Enterprise Fund. Ms. Armour replied that the Enterprise Fund was brought on two to three years after the lab. Member Giunchigliani asked if the rates that the lab charges have not kept pace for covering costs to which Ms. Armour responded that the SNPHL is not performing any outside testing, it only tests for the District and the HIV testing is paid through grants. Member Giunchigliani asked what other type of testing the lab could do to generate revenue. Ms. Armour indicated that the lab is capable of doing clinical testing for chlamydia, gonorrhea, syphilis and HIV testing as patients move into Medicaid. Member Giunchigliani asked if the SNPHL could become a medical marijuana lab test facility. Ms. Armour stated that aspect has been researched and the NRS states that it has to be a private and independent laboratory and the SNPHL is public.

Member Winchell asked if sputum testing for tuberculosis is done by the lab or outsourced. Ms. Armour responded the Nevada State Public Health Laboratory in Reno is funded through federal grants from the state to do sputum testing for the health District.

Member Jones if the lab would be able to implement a surcharge for services provided to the District. Ms. Armour advised that there are a number of services provided that the lab cannot charge for that are covered by grants, such as bioterrorism testing as well as emerging diseases. Other testing will depend on increasing space and staff. Dr. Iser added that the District is currently negotiating with state to do Interferon-Gamma Release Assays (IGRAS) TB testing and is discussing equipment. This could be a revenue generator if done for other entities, but certainly will decrease the Districts cost if done in house and will be billable. Dr. Iser added that as a long-term strategy, a meeting was held recently with the FDA to discuss the interest of the SNPHL becoming a Food Emergency Response Network (FERN) lab, which would generally look at pesticide residues on a variety of food products. Dr. Iser explained that the FERN labs are designed much like the CDC labs, to provide capacity throughout the nation to support each other. Dr. Iser hopes to be able to address this in a year to two years and a meeting to develop a strategic plan to review all of the issues will occur in the couple of weeks. Also, District staff will be meeting with Department of Transportation staff next week to discuss Project Neon and mitigation for the construction which may provide some of the funds to better protect the lab in its current location and/or expand.

Member Nemec asked what the District is looking at to enhance revenue as preserving the core mission will require more revenue. Dr. Iser stated that it is true that the District is fifty-first of fifty-one entities in terms of state funding and is in the process of looking at local funding. Dr. Iser added that Bonnie Sorenson, Director of Clinics and Nursing Services, has been very proactive looking at contracts and is in the process of applying for a Maternal Child Health related grant that will mitigate some of the staff cutbacks if received. Dr. Iser is in discussion with other political entities looking at building issues and a variety of things that can assist the District.

Member Nemec asked if there is any room on regulatory revenue. Dr. Iser responded that in April or May an increase in Vital Records Fees will be brought before the Board and sometime in the next fiscal year, changes for Nursing and Environmental Health will be submitted. Dr. Iser has requested that Environmental Health become as self-sufficient as possible through fees and be able to cover both their direct and indirect costs. Mr. Glass

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added that another factor regarding revenue generation is the changes that public health is seeing throughout the country due to the Affordable Care Act as monies were taken from public health trust funds and put into implementation of the Affordable Care Act, but at the same time, the Affordable Care Act then gives public health entities the ability to bill for services. The District is working very hard to implement a billing system for Medicaid in order to take advantage of the billing that can be done.

Member Nemec hopes that the layoffs are not premature when there are other ways to balance the budget. Dr. Iser responded that he would like to say that there is no need for layoffs but grants are not guaranteed and cannot be put into the budget until received. Member Beers added that the budget can always be modified as circumstances change.

Member Marz emphasized that he was uncomfortable with making cuts that are going to affect public health without knowing how they will affect public health and added if the budget is approved he would like to add a caveat that a defined time is set to review the budget, revised revenues from the county and the building issue. Chair Woodbury and Member Winchell agreed that the budget should be revisited at a defined date.

Member Winchell commented that when the District starts doing layoffs and affecting programs, the impact will be circular and the loss will be shifted to other areas in the community.

Member Giunchigliani asked for clarification on where 8010 dollars were funded from and was informed by Dr. Iser that it is from the 3.5 cents per one hundred dollar valuation on all the property in Clark County, which is applied to all of the divisions based on need and historically, Nursing division gets the bulk of those dollars.

Member Giunchigliani stated that the other entities laid off staff 4-5 years ago and this is the first time that the District is requesting layoffs, with the right intention to deal with deficit, however she is not comfortable with cutbacks at the expense of programs. Member Giunchigliani suggested that the Board move to Item 5 and make a decision there, and then come back for final discussion after building dollars are determined. Dr. Iser clarified that Item 5 is asking for direction on whether to forward to lease or purchase. Chair Woodbury added that the situation is not ideal to make a decision on the budget, nevertheless a decision must be made and although Dr. Iser's proposal is not the only way to go, it is a way to go that he has clearly outlined along with the repercussions of not doing so. Chair Woodbury commented that the deficit can be reduced at a more or less drastic slope than proposed and his perspective is that it is evident that Dr. Iser has thought about everything that has been brought up today as he has ready answers.

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Member Nemec left the meeting at 11:32 a.m.

Bonnie Sorenson, Director of Clinics and Nursing Services, reported that she is approaching the layoffs fairly and evenly and has strategized with the nursing managers to minimize the bumping so services are least impacted. Ms. Sorenson does not expect the full brunt of impacts to be felt until back to school when there will be no overtime funds for immunization events, which Ms. Sorenson regrets and apologized to the community in advance. Ms. Sorenson expressed that government budgets are always balanced on the backs of women and children and she is trying hard to mitigate the issues in order to have as few layoffs as possible. Ms. Sorenson noted that Senator Reid's representative is attending today's meeting and delivered a letter of support from the senator for the Healthy Start grant. Ms. Sorenson added that the senator's office is working hard to locate funds for the District at the federal level. Although seeking new revenue is very important, billing is not going smoothly as insurance companies do not know how to react to the District and still think public health is free. Medicaid has always been billed, but the reimbursement rate is minimal. Member Jones asked how nursing division would be affected if the budget were approved as is and no

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additional funds were received. Ms. Sorenson stated that she currently has 179 FTEs and would be cut to 154; however she has been holding vacancies open in order to minimize the effects, but this does not allow nursing to grow. Ms. Sorenson emphasized that public health in Clark County is extremely under-funded and she is worried about an outbreak of any kind and the ability to have enough nurses and other staff to respond. Mr. Jones asked if any nursing services would stop in the next 12 months, to which Ms. Sorenson responded yes, but she could not say specifically where because it would be unfair to the staff. Dr. Iser explained that management's concern is that it is not certain what the budget will be as his proposal is one scenario and the Board can take whichever direction it chooses.

Chair Woodbury asked the Board to focus on the decision to approve the budget while a quorum is still present.

Member Nelson stated that although no one likes the idea of deficit spending, it seems irresponsible for a public health department to not have reserves to deal with a public health emergency and asked where else those funds could come from. Dr. Iser advised if there were a true public health emergency, emergency grant funds can be available, as evidenced by the H1N1 outbreak, FEMA or, of the $5 million proposed for the General Fund, there is still approximately $2.5 million for emergency funds before reaching the state mandated 4%, as well as the hope that the other public entities that would assist with personnel and funds.

Member Noonan asked Ms. Sorenson if she received the grant how many jobs it would save to which she replied approximately 4.5 staff positions this year. Ms. Sorenson added that it is a 5-year grant worth $3.5 million. Member Noonan stated that based on Ms. Sorenson's assumption that she felt good about getting the grant funds, it did not make sense to him to lay off well trained staff and then bring them back. Ms. Sorenson stated that grants are highly competitive and she will not know if it is awarded or not until August. Member Noonan's opinion is that one of the first areas that the Board should look at putting money into should be to save those 4.5 FTEs at least until the outcome of the grant award is known.

Member Scow stated that one of the difficulties is the state mandate to submit a budget prior to knowing total allocations and agrees that if Dr. Iser's recommendations are not taken, the Board will have to deal with much worse problems next year and the year after. Member Scow stated that the Board has "kicked the can down the road" too many times and it time to deal with issue. Member Scow added that the unknowns of the building costs make the decision more difficult as well as actions that have been taken in the past.

Member Beers indicated that the District has approximately 70% of the funds required to buy a building, so 30% will have to be borrowed, which will mitigate the savings from the reduction of rent. Another alternative is to "plunder" the Building Fund and plug the spending hole, which would get through next year and maybe the year after and then the District would be at a much worse situation then it is now. Member Beers stated that it would be helpful to have a document prepared that outlines, in the General Fund, the plan to come up with the deficits for the next one to three years, as the General Fund is paying for operations, a transfer to the Building Fund and SNPHL to cover to lab losses, and even then there is an operating deficit. Member Beers stated next year there will little or no ending fund balance that will be at the absolute NAC minimum and the only thing left to reduce the 2016 deficit is the Building Fund. Mr. Beers requested a multi-year broad budget plan until parity is reached and asked what happens if the Board fails to pass the budget today. Ms. Bradley advised that the statue indicates that a budget must be passed; however repercussions of not passing a new budget are unknown.

Member Tarkanian stated that the District is now where the county and city found themselves a few years ago and as such a large amount of money is in personnel, that is usually where the cuts occur. Member Tarkanian asserted she does not know enough about everything involved with the budget to make a decision, so trust has to be given to District management

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and she believes that personnel cuts will have to be made. Member Tarkanian also agrees the Board should have a definite date to follow up to address the additional property tax funds and layoffs and it should be understood that this is a working budget. Dr. Iser added that there will positions open internally that will go concurrently with the layoffs and the first goal is to hire internally.

Member Crowley acknowledged that the Board has a responsibility to pass forward a fluid, tentative budget and if, in a month or two more information is known in regard to a better number from Clark County, it will help to understand what needs to be done with personnel, but for now, it is a sad thing, but it is as good as the Board can do with what it has.

Member Jones stated the budget committee has done diligent work and he expects to vote in favor of the budget, recognizing that it is very impactful on staff, at the same time using this plan and reviewing it at least quarterly, hopefully the damage can be mitigated.

Member Winchell is very concerned about job loss and impact on the programs, people and community. Member Winchell wonders if where the layoffs will occur can be identified, but not actually happen for three months because there may be some other revenues coming in that would change the picture. She would like to know more about how the timelines for the layoffs are arranged before the vote, but will go with the group as she feels support and a united front is important as well as a documented long-term and short term plan, identified timelines and specifics on how this budget will be recouped.

Member Litman stated that the Board can bury its head in the sand like it has been doing for the last few years and keep the deficit, but no one will be sitting on the Board in 4-5 years because there will no SNHD or it can operate with the given budget, massage it, and try to function as best as possible with reduced funding. Member Litman added that the District is not the federal government and it cannot simply print more money.

Member Marz left the meeting at 11:35 a.m.

Member Giunchigliani remarked that in regard to “kicking the can down the road” unfortunately, this is the first time anyone bothered to tell the Board there was a budget deficit, so it has not been kicked down the road as it has not been an acknowledged factor. Regarding the potential increase in Environmental Health fees which have not been increased in over five years, the increase could generate revenue which could offset the General Fund in a fairly short period of time. Member Giunchigliani thinks that in the future there should be some discussion with the National Resort Association (NRA) regarding a carve-out in the road tax to assist the health District. Member Giunchigliani’s recommendation is to not make the transfer from the General Fund in the amount of $1,181,619 to the Building Fund and allocate the additional property taxes to services to fund employees for this year. Member Giunchigliani added that would still leave money to purchase to purchase Shadow Lane, which makes sense, and look at the leasing component with North Las Vegas, which would get closer to $5.2 million cuts and within three to six months bring back any new changes to the Board for any augmentation or modification required.

A motion was made by Member Giunchigliani seconded by Member Litman to the pass the budget with the exception of not making the transfer of $1,181,619 from the General Fund to the Building Fund.

Dr. Iser noted that buying Shadow Lane at this point is no longer a recommendation and having a permanent building continues to put the building in a greater deficit spending mode that may have to be addressed next year or the year after by additional layoffs if the grants do not come through. Member Giunchigliani stated that would at least give some certainty to some employees and ensure that some services for women and children are still provided

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and provide a review period. Member Giunchigliani stated that the Board has an obligation to act in places where it can find its price point to generate revenue in addition to having the conversation for next session on how to augment the budget in order to accommodate the fact that there are forty million visitors that the District is responsible for that has never been acknowledged.

Dr. Iser stated additional enhancements to revenue by approving an increase to Environmental Health funds will be difficult. Member Giunchigliani indicated that five years ago, the process was a collegial manner and approved by the Board and industry. Dr. Iser stated that possible implementation is expected July 2015, so it would not impact the current budget and revenue increases from Environmental Health cannot be used to support other divisions, however, it can be used to support Environmental Health indirect costs.

Member Crowley asked if the remaining two years of the three year plan contained additional employee cuts or if this is a one-time hardship. Dr. Iser responded that his plan does not contain additional layoffs, however, he is rolling the dice that the 8010 dollars will continue to improve and additional revenues be received in Nursing and Community Health and other efforts will be fruitful in increasing income, in addition to getting a permanent location. Dr. Iser added if the $1-2 million is applied to deficit reduction he does not think there will be additional layoffs unless there is another downturn in the economy. Dr. Iser predicts that approving this budget as presented will help to not have any more layoffs and in a year or two start to build back up.

Member Jones stated that not making the transfer does impact the Building Fund as the funds were intended for the Building Fund and part of the sustainability of the District is to have a place to operate. Mr. Jones feels that a balanced budget is as important as having a permanent place to operate. Member Tarkanian added that the leases are costing a lot of money.

Chair Woodbury believes that Dr. Iser's plan has substantial input and support from the Division Directors and based on what is known today, is the best plan to put the District in a healthy position in a reasonably quick fashion and have the least impact on employees. Chair Woodbury also believes that Dr. Iser has carefully considered how this can be done as quickly as possible and not have to go through the layoff process again in the future which is very persuasive to him. Chair Woodbury thinks that raiding or discontinuing to fund the Building Fund is tying the hands of the District and that part of reason the deficit spending exists is because so much is being spent on renting and rent-related expenditures. Chair Woodbury expressed that the District needs to be aggressive and go after as many revenue sources as possible, hopes for more 8010 dollars and hopes that Senator Reid is able to provide some federal funding. Chair Woodbury thinks the decisions that are made with respect to the building will make the District more fiscally responsible and financially healthy, however there is no way to reduce or eliminate the deficit without impacting employees. Chair Woodbury hopes that the impact will be minimal and is confident that other sources of revenue will be found and the District will be where it needs to be within three years, but hopes it will be there sooner.

The Chair likes the idea of revisiting the budget quarterly and agrees with Member Giunchigliani that in past years, the Board was not told that it was operating with a deficit budget and this is the first time that it has been brought to the Board's attention. Chair Woodbury applauded Dr. Iser for his transparency to the District as it was critical and necessary. In regard to the decision to settle the lawsuit with the county, if he put himself in the county's position, they have been looking at the way the District spends its money because they, through property taxes, are funding at the tune of fifteen million per year, and if he were in their shoes he would also be asking if the District were being responsible with the funds. Chair Woodbury feels some responsibility to the county to get fiscally healthy as soon as possible and believes that this plan will accomplish that.

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Chair Woodbury prefers to move to approve the budget as is, but will first entertain the motion of Member Giunchigliani.

Member Beers would like to see a schedule of future planned operating deficits with identified sources of funding at the next meeting. Member Beers stated that by pulling $1.18 million from the Building Fund the consequences will be laying fewer people off, but will potentially have higher rent in the next budget. Member Beers thinks that since there is no funding identified for the next year the District would be looking at a $7-8 million "steal" from the Building Fund to sustain the year after if nothing else changes and will no longer have the capability to purchase any building. Dr. Iser stated this month the discussion will be about lease versus purchase and next month if the Board chooses purchase, he can provide the options and costs.

Member Giunchigliani specified that her motion is not about raiding the Building Fund it is simply not making the transfer this year. Additionally, because by law, the 3.5 cents property tax was to be for operational and programming, she has long argued that it should not have been moved into the Capital Fund.

Chair Woodbury restated Member Giunchigliani's motion as: *Approve the budget as is except for the transfer of roughly $1.1 million from the Operating Fund into the Building Fund.* Member Noonan confirmed that this motion did not include any reference to how the additional property tax should be utilized.

The Board was polled.

In Favor	Opposed By
1. Member Nelson	1 Member Crowley
2. Member Noonan	2. Member Tarkanian
3. Member Winchell	3. Member Woodbury
4. Member Litman	4. Member Beers
5. Member Giunchigliani	5. Member Scow
	6. Member Nelson

Member Giunchigliani's motion was defeated by a vote of 6-5.

A motion was made by Member Jones seconded by Member Beers to approve the budget as presented.

The Board was polled.

In Favor	Opposed By
1. Member Nelson	1. Member Litman
2. Member Noonan	2. Member Winchell
3. Member Scow	3. Member Giunchigliani
4. Member Nelson	
5. Member Crowley	
6. Member Tarkanian	
7. Member Woodbury	
8. Member Beers	

The motion made by Member Jones to approve the budget as presented was carried by a vote of 8-3.

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The Chair confirmed that the Board will review the budget quarterly and the property tax item will be put on the agenda for the April meeting.

Jeffrey Share, Clark County Budget Manager, stated that property tax numbers were due to be sent from the Department of Taxation on March 25; however it was delayed and arrived last night. Mr. Share thinks the SNHD tax allocation should be available in the next couple of days, no later than Monday, March 31, 2014. Mr. Share has already presented to the county Board of Commissioners that an approximate 2.5% increase in property tax was expected over last year, although it cannot yet be confirmed.

3. Discuss and Approve a waiver of the Southern Nevada Health District's Ending Fund Balance Policy for Fiscal Year 2015 to permit the budgeted Ending Fund Balance in the General Fund to fall below the 16.6% minimum reserve balance approved by the Board while maintaining compliance with the NAC 354.650 mandated minimum level of 4%; direct staff accordingly or take other action as deemed necessary. ***(for possible action)***

A motion was made by Member Beers seconded by Member Winchell and unanimously carried to approve a waiver of the Southern Nevada Health District's Ending Fund Balance Policy for Fiscal Year 2015 to permit the budgeted Ending Fund Balance in the General Fund to fall below the 16.6% minimum reserve balance approved by the Board while maintaining compliance with the NAC 354.650 mandated minimum level of 4% for one year.

The Chair clarified that this is a temporary suspension for one year.

4. **PETITION #07-14**: Review/Approve Recommended Changes to SNHD Personnel Code: Article 25: Seniority, Article 35: Employment of Relatives, Article 36: Reduction in Work Force and Article 75: Standby Duty; direct staff accordingly or take other action as deemed necessary. ***(for possible action)***

Member Giunchigliani left the meeting at 12:23
Member Litman left the meeting at 12:23

Shirley Oakley, Human Resources Administrator, discussed changes to the Personnel Code. The Personnel Code governs the conditions of employment of all District employees unless superseded by federal or state law or the District Board of Health has specifically exempted employees by other Board action. The Labor Contracts set the terms and conditions only in those areas covered by the Labor Contract for the employees eligible to be included in the recognized bargaining unit. The purpose of the policies, procedures and rules outlined in the Personnel Code is to establish the basis for a system of personnel management based on merit principles and to facilitate effective and economical services to the public. Customarily the Personnel Code has been presented for Board approval after SEIU contract negotiations to apply the same salary and conditions of employment to employees who are not covered by the Labor Agreement. Consequently, with the current economic conditions and pending programmatic decisions, the following changes are recommended:

Article 25: Seniority – Removes "bumping" from Seniority Article. Applies to non-collective bargaining employees

Article 35: Employment of Relatives – Revision to existing policy for legal clarification and practical application

Article 36: Reduction in Work Force – Prioritizes order of reduction of staff. Applies to non-collective bargaining employees

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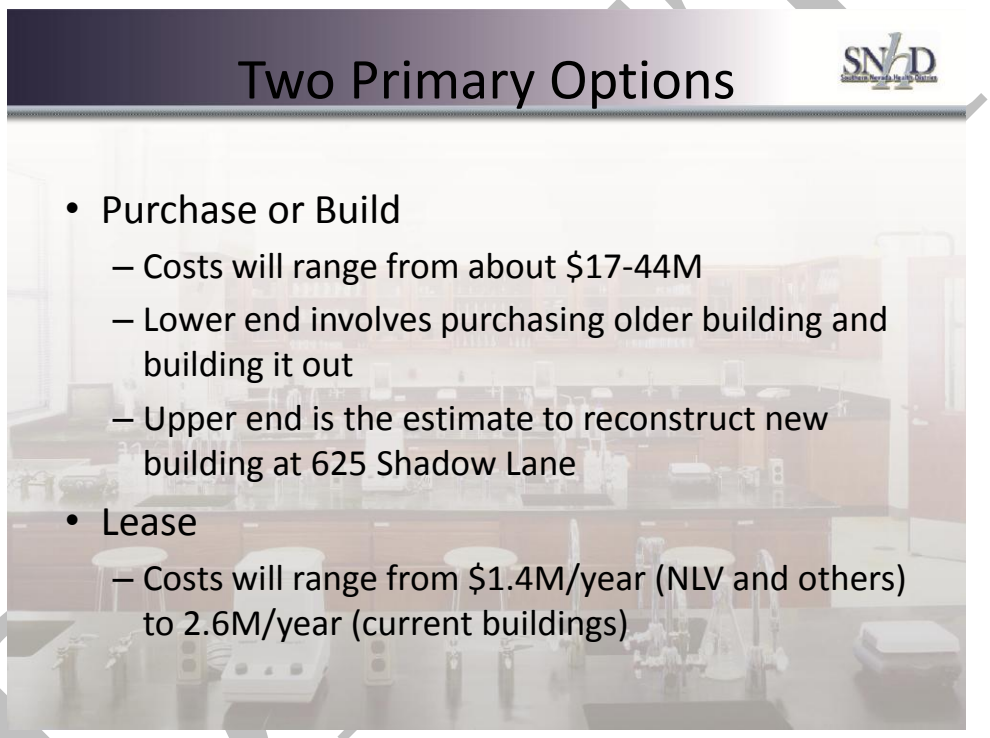
Article 75: Standby Duty – Provides for Standby Duty pay for non-exempt employees. Applies to non-collective bargaining positions.

Ms. Oakley stressed that these language changes were housekeeping and will have no effect on the current layoffs. Dr. Iser added that the priority issue is the employment of relatives, which is now defined in Article 35.

A motion was made by Member Scow seconded by Member Crowley and unanimously carried to approve changes to SNHD Personnel Code: Article 25: Seniority, Article 35: Employment of Relatives, Article 36: Reduction in Work Force and Article 75: Standby Duty

5. Review/Discuss building replacement recommendations; and take other action as deemed appropriate. ***(for possible action)***

Dr Iser presented primary options to purchase or build or to lease. (**Attachment 5**)



Dr. Iser stated that $44M to build may be optimistic as it reflects 2013 dollar terms for building a new building at the 625 Shadow Lane property, which means not purchasing property, but building on county property. Dr. Iser does not recommend building a new building.

New Leases

	NLV		LV 1	LV 2
Cost/square foot	$ 1.85		$ 0.90	$ 0.90
Lease per month	$ 88,800		$ 8,730	$ 5,400
Lease per year	$ 1,065,600		$ 104,760	$ 64,800
7 year cost	$ 7,459,200		$ 733,320	$ 453,600
Build out and moving costs	$ 947,500		$ 203,900	$ 153,000
Total	$ 8,406,700		$ 937,220	$ 606,600

Dr. Iser stressed that a new lease on the Valley View property is too expensive and the building is not ADA compliant. Even if it were able to be re-leased, District money would be spent to build out a leased building to bring nursing services in. Dr. Iser stated that the District has tried diligently to negotiate a lease with the City of North Las Vegas, but is currently at $1.85/SF and the available offered area will accommodate Administration, some of Environmental Health and some of Community Health. This lease would be $7.5M over seven years and would still require approximately $1M in build outs. The City of Las Vegas has offered their Developmental Services building at 333 N. Rancho (LV1 & LV2), which will house much of Environmental Health, at $0.09/SF, less than $1M over seven years.

Dr. Iser stated that a benefit to leasing is that the District would be supporting its partners, North Las Vegas and Las Vegas and be co-located with their permitting functions. Dr. Iser noted that the cubicles left behind at 625 Shadow Lane have been scrapped and used cubicles will have to be purchased when the move occurs.

In regard to purchasing a property, 400 Shadow Lane and Covington Cross are both approximately $8.5M plus additional build out costs. Dr. Iser is looking at other options, including negotiations for the Valley View building and the Target building at Meadows Lane.

Dr. Iser asked the Board for direction to lease or purchase a building and advised that all details will be provided for whichever option is chosen at the next meeting.

Member Beers stated that he and Member Tarkanian should abstain as they have a fiduciary duty to the landlord and tenant. Ms. Bradley advised that disclosure is appropriate; however the decision is to advise on whether to move forward with purchase or lease, not to choose what to purchase.

Member Noonan asked when the Valley View building has to be vacated and was told by Dr. Iser that notice must be given by October 1, 2014.

Member Beers left the meeting at 12:42 p.m.

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Dr. Iser advised that if another lease were incurred, both buildings would be leased for a year and move-ins could occur as the build outs are completed.

Member Winchell left the meeting at 12:46 p.m.

Discussion occurred regarding costs on different purchase/lease option scenarios.

Chair Woodbury confirmed that the current leases are at 400 Shadow Lane, Valley View, Henderson, East Las Vegas, North Las Vegas and Mesquite. Dr. Iser advised that the Henderson lease may not be renewed as that building is not well-used.

Member Crowley asked for more information regarding the cost to purchase proposed buildings at the next meeting.

Chair Woodbury recommended that the direction to lease or purchase be deferred until costs to purchase proposed buildings and related expenses are provided and suggested that a special meeting be scheduled to discuss.

This item is tabled until the next meeting.

VI. **PUBLIC HEARING / ACTION:** Members of the public are allowed to speak on Public Hearing/Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

There were no items to be heard.

VII. **BOARD REPORTS:** The Southern Nevada District Board of Health members may identify emerging issues to be addressed by staff or by the Board at future meetings, and direct staff accordingly. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action.

Member Beers asked that an action item be added to April agenda to change the name of the Audit committee to something more comprehensive and descriptive.

VIII. **HEALTH OFFICER & STAFF REPORTS**

- CHO Comments – Dr. Iser stated that he has now been on board for six months and has gotten as far along on getting a building and balancing the budget as he can. He has also re-established a full leadership team and can now proceed down the lines of Chief Health Officer.

IX. **INFORMATIONAL ITEMS**

A. Chief Health Officer and Administration
1. Monthly Activity Report – February 2014

B. Community Health:
A. Monthly Activity Report - February 2014

C. Environmental Health:
A. Monthly Activity Report - February 2014

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D. Clinics and Nursing:

A. Monthly Activity Report - February 2014

X. **PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. No action may be taken upon a matter raised under this item of this Agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to NRS 241.020. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Chair Woodbury asked if anyone wished to speak during Public Comment and seeing no one closed the Public Comment portion of the meeting

XI. **ADJOURNMENT**

The Chair adjourned the meeting at 12:53 pm

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Joseph P. Iser, MD, DrPH, MSc
Chief Health Officer/Executive Secretary

/jw

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