



Memorandum #06-13

Date: May 23, 2013

To: SOUTHERN NEVADA DISTRICT BOARD OF HEALTH

From: Arta Faraday, R.E.H.S., Senior Environmental Health Specialist *af*
Walter B. Ross, P.E., R.E.H.S., Environmental Health Engineer/Supervisor *WBR*
Dennis P. Campbell, R.E.H.S., Environmental Health Manager *DC*
Amy Irani, R.E.H.S., Acting Environmental Health Director *AI*
John Middaugh, MD, Interim Chief Health Officer *JM*

Subject: Application for a Permit to Operate a Recycling Center from Secured Fibres
4751 Vandenberg Dr, North Las Vegas, NV 89081
(APN #140-06-101-002 ptn)
SNHD Control No.: RC106-XXX-01

Pursuant to the District Board of Health's August 2012, approval of the streamlined Solid Waste Hearing Process/Procedures, SNHD staff is presenting this Permit Application for approval to the District Board of Health (DBOH) based on the previous compliance history of the facility and given this facility's previous permit was revoked.

I. BACKGROUND:

Pursuant to the Solid Waste Management Authority (SWMA) *Regulations Governing Recycling Centers* (the Regulations) adopted by the Southern Nevada District Board of Health December 13, 2001, and amended January 24, 2002, *Section 3, Approval Needed for Operation Subsection 1*: "A person shall not operate a recycling center unless the location, design and operating plans of the center have been approved by the solid waste management authority." The District Board of Health, as the SWMA, shall approve permits to operate disposal sites, pursuant to *NRS 444.553 Permits to Operate Disposal Sites: Issuance; Requirements*. An owner or operator of a disposal site must obtain a permit issued by the SWMA before the owner operates or authorizes the operation of a disposal site.

On March 12, 2013, **Secured Fibres**, (known hereafter as this Facility), submitted its application form in Attachment A and supporting documents for this Facility, as required by section 3.2 of the Regulations to apply for a permit to operate a Recycling Center. This facility located in the City of North Las Vegas, Nevada is displayed on a street view in Attachment B, an aerial view in Attachment C, and as zone M-2 as shown on a 1-Mile Radius Zoning Map in Attachment D.

Local and state jurisdiction authorizations include Land Use Approval Exhibits in Attachment E, a Business License Exhibit in Attachment F, Nevada State Business License in Attachment G, and the Nevada Secretary of State Corporate Detail in Attachment H. The Facility Map is in Attachment I.

The "recycling center" definition includes a facility designed and operated to receive, store, or process recyclable material which has been separated at the source from all but residual solid waste (ref. NRS 444A.014). This facility must receive, store, and process only source-separated recyclables for which there is an available market to be permitted as a recycling center. The recyclable materials must be separated from the solid waste stream at the source of waste generation. A recycling center may not receive any solid waste, other than residual solid waste, commingled with recyclables at the recycling center according to the regulations.

The permitting process completed to date includes the following: the Public Notice in Attachment J was published in the Las Vegas Review Journal; the Fact Sheet in Attachment K, Public Notice and Permit Application have been posted on the Southern Nevada Health District's (SNHD) Web site at the address: <http://www.southernnevadahealthdistrict.org/public-notices.php>. A Public Workshop was held April 24, 2013, and is displayed in Attachment L. Public Comments and SNHD Responses are displayed in Attachment M. Upon approval by the Southern Nevada District Board of Health on May 23, 2013, and successfully passing a site inspection, the SNHD will grant a Permit to Operate a Solid Waste Management Facility as a Recycling Center. Once permitted, this facility will be required to pay an annual operating permit fee and become subject to periodic inspections by the Solid Waste and Compliance Section of the SNHD.

II. DISCUSSION:

SNHD Staff has completed a review of the documents submitted with this application, including the documents required by Section 4.1 of the Regulations. The application is complete and in compliance with the Regulations, except for the conditions specified in Section III below. A permit will not be issued until these have been satisfied.

The Regulations specify that this Facility must operate in compliance with the design and operating standards specified in the Regulations. These standards include requirements for dust control, fire control, pollution control, employees, equipment, facility access, facility capacities, litter control, odor control, public areas, traffic control, vector control, waste measurement, waste processing, and water protection. A permit will not be issued until SNHD Staff has conducted an inspection to verify compliance with these standards.

III. RECOMMENDATIONS:

The application for a permit submitted by Secures Fibres to operate a solid waste management facility as a Recycling Center has met all of the regulatory requirements. Therefore, SNHD Staff recommends approval of the application for a solid waste management permit as submitted and that a permit be issued. This recommendation is conditional upon having passed a final

Application for a Permit to Operate a Recycling Center

Secured Fibres

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inspection and satisfying the following conditions within 60 days of the District Board of Health approval:


1. This Facility, including all operations, must be in conformance with the information submitted in the Application for a Permit to Operate a Recycling Center submitted on March 12, 2013, as amended.
2. This Facility, including all operations, must be at all times in compliance with the latest revision of the SWMA Regulations Governing Recycling Centers and all other applicable Federal, State and Local Laws, Statutes, and Regulations
3. This Facility must maintain approvals for applicable land use(s) and obtain and maintain applicable business license(s) and permits.
4. This Facility must maintain the mechanism of Financial Assurance and review and update as needed on an annual basis.
5. The applicant must pay a fee for the Waste Management Permit after the permit to operate is issued.
6. Failure to comply with the timelines listed in the conditions or with any other terms specified in this Memo will automatically result in the revocation of the permit without further Board action.

WR/AF

ATTACHMENTS:

- Attachment A: Permit Application Form to Operate or Modify a Solid Waste Management Facility
- Attachment B: Street View
- Attachment C: Aerial View
- Attachment D: Zoning Map - 1-Mile Radius
- Attachment E: Land Use Approval Exhibit
- Attachment F: Business License Exhibit
- Attachment G: Nevada State Business License
- Attachment H: Nevada Secretary of State Corporate Detail
- Attachment I: Facility Map
- Attachment J: Public Notice
- Attachment K: Fact Sheet
- Attachment L: Public Workshop Minutes, Sign-In sheet, and Agenda
- Attachment M: Public Comments and SNHD Response

ATTACHMENT A: PERMIT APPLICATION FORM TO OPERATE OR MODIFY A SOLID WASTE MANAGEMENT FACILITY (1 of 3)

		<p align="center">PERMIT APPLICATION FORM TO OPERATE OR MODIFY A SOLID WASTE MANAGEMENT FACILITY</p>													
<p>For SNHD Use Only</p> <p align="center">CONTROL/PERMIT NUMBER: RC106 - XXX - 01</p>															
<input checked="" type="checkbox"/> New Permit Application <input type="checkbox"/> Variance		<input type="checkbox"/> Major Modification <input type="checkbox"/> Revision	<input type="checkbox"/> Minor Modification <input type="checkbox"/> Temporary												
<p>1. Type Of Solid Waste Management Facility</p> <table border="0"> <tr> <td><input type="checkbox"/> Class I Disposal Site</td> <td><input type="checkbox"/> Class II Disposal Site</td> <td><input type="checkbox"/> Class III Disposal Site</td> </tr> <tr> <td><input type="checkbox"/> Compost Plant</td> <td><input type="checkbox"/> Construction and Demolition Waste Short-Term Storage Facility</td> <td><input type="checkbox"/> Materials Recovery Facility</td> </tr> <tr> <td><input type="checkbox"/> Public Waste Storage Bin Facility</td> <td><input checked="" type="checkbox"/> Recycling Center</td> <td><input type="checkbox"/> Salvage Yard</td> </tr> <tr> <td><input type="checkbox"/> Transfer Station</td> <td><input type="checkbox"/> Waste Tire Management Facility</td> <td></td> </tr> </table>				<input type="checkbox"/> Class I Disposal Site	<input type="checkbox"/> Class II Disposal Site	<input type="checkbox"/> Class III Disposal Site	<input type="checkbox"/> Compost Plant	<input type="checkbox"/> Construction and Demolition Waste Short-Term Storage Facility	<input type="checkbox"/> Materials Recovery Facility	<input type="checkbox"/> Public Waste Storage Bin Facility	<input checked="" type="checkbox"/> Recycling Center	<input type="checkbox"/> Salvage Yard	<input type="checkbox"/> Transfer Station	<input type="checkbox"/> Waste Tire Management Facility	
<input type="checkbox"/> Class I Disposal Site	<input type="checkbox"/> Class II Disposal Site	<input type="checkbox"/> Class III Disposal Site													
<input type="checkbox"/> Compost Plant	<input type="checkbox"/> Construction and Demolition Waste Short-Term Storage Facility	<input type="checkbox"/> Materials Recovery Facility													
<input type="checkbox"/> Public Waste Storage Bin Facility	<input checked="" type="checkbox"/> Recycling Center	<input type="checkbox"/> Salvage Yard													
<input type="checkbox"/> Transfer Station	<input type="checkbox"/> Waste Tire Management Facility														
2. Name of Facility/Business		Secured Fibres													
Fictitious Firm Name (dba)		NA													
In Care Of		NA													
Owner Legal Address		<i>Street Address</i>	<i>City, State, Zip</i>												
		4751 Vandenberg Drive	North Las Vegas, NV. 89081												
		<i>Phone</i>	<i>Alternate Phone</i>												
		(702) 643-5718	(702) 491-7364												
Mailing Address (if different)		<i>Street Address/PO Box</i>	<i>City, State, Zip</i>												
		SAME													
3. Site Information		<i>Emergency Contact (Name)</i>													
		James Kaup													
Telephone Number(s)		<i>Telephone Number</i>	<i>Emergency Telephone Number</i>												
		(702) 643-5718	(702) 491-7364												
Address		<i>Street Address</i>	<i>City, State, Zip</i>												
		4751 Vandenberg Drive	North Las Vegas, NV. 89081												
		<i>Parcel Number (s)</i>													
		140-06-101-002													
		<i>Jurisdiction</i>	<i>Zoning Classification</i>												
		North Las Vegas	M-2												
4. Name of Facility/Business Operator (Legal)		<i>ie Corporation, Sole Proprietorship, or Last Name, First Name & Middle Initial</i>													
		Secured Fibres													
Telephone Number(s)		<i>Telephone Number</i>	<i>Emergency Telephone Number</i>												
		(702) 643-5718	(702) 491-7364												
Address		<i>Street Address</i>	<i>City, State, Zip</i>												
		4751 Vandenberg Drive	North Las Vegas, NV 89081												
5. Design Parameters		<i>Inside/Outside Area (Sq. Ft)</i>	<i>Storage Capacity (cubic yards)</i>												
		28,646 SF/93,898 SF	3820 CY												
			<i>Processing Capacity (i.e. cubic yds/day)</i>												
			3000 CY/D												
6. Solid Waste Types Proposed for Acceptance															
See Attached SOLID WASTE CATEGORIES AND TYPES TO BE PROCESSED form															


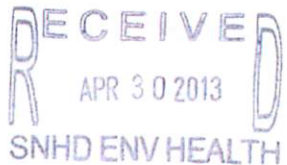
Application for a Permit to Operate a Recycling Center

Secured Fibres

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ATTACHMENT A: PERMIT APPLICATION FORM TO OPERATE OR MODIFY A SOLID WASTE MANAGEMENT FACILITY (2 of 3)

7. Operations	<i>Hours of Operations</i> 5:00 am-5:00 pm/5:00 am-12:00 pm	<i>Days of Operation</i> Monday thru Friday/Saturday	
Open to the Public	<i>Hours of Operations</i> NA	<i>Days of Operation</i> NA	
<p>This application form and supporting documents, as required by the current version of the Application Guide for this facility type, are hereby submitted to SNHD to apply for a permit to operate or modify a solid waste management facility. We understand that receipt of this application does not constitute an approval to operate or modify the facility. We understand that this application must be approved by SNHD and a permit issued before the operation or modification of the facility. We certify that the Report of Design supports the Report of Operating Plan. We certify that, to the best of our knowledge, the information contained above and in the supporting documents is complete and accurate and complies with the requirements specified in the current version of the Application Guide for this facility type and the Solid Waste Management Authority Regulations for this type of Solid Waste Management Facility</p>			
8. Certifications			
 <p>PE stamp, expiration date, signature and signature date</p>	Signature of Applicant Agent (facility owner or operator)	[Redacted]	
	Printed name of Applicant Agent (facility owner or operator)	James Kaup	
	Title of Applicant Agent (facility owner or operator)	President	
	Telephone Number	(702) 643-5718	
	Date of Signing	4/30/13	
9. Receipt of Application (for SNHD use only)			
 <p>SNHD date stamp</p>	Signature of SNHD staff	[Redacted]	
	Printed name of SNHD staff	Arta Faraday	
	Title of SNHD staff	Senior Environmental Health Specialist	
	Date of signing	4/30/13	
10. Name of Property Owner			
<i>ie Corporation, Sole Proprietorship, or Last Name, First Name & Middle Initial</i> G B S TWO LP			
Telephone Number(s)	(303)532-7775		
Address	<i>Street Address</i> 777 Arthur Godfrey Rd.	<i>City, State, Zip</i> Miami Beach, FL 33140	
11. Name of Consultant			
	<i>Last Name</i> Jarrell	<i>First Name</i> Reese	<i>Middle Initial</i> P
Company	JHR Associates Ltd.		
Telephone Number(s)	(702) 876-2341	<i>Cell Phone Number</i> (702) 493-7357	
Email Address	rjarrell@hrassociates.com		
Address	<i>Street Address</i> 4880 W. University Ave. Ste. B2	<i>City, State, Zip</i> Las Vegas, NV 89103	

ATTACHMENT A: PERMIT APPLICATION FORM TO OPERATE OR MODIFY A SOLID WASTE MANAGEMENT FACILITY (3 of 3)

SOUTHERN NEVADA HEALTH DISTRICT SOLID WASTE TYPES PROPOSED FOR ACCEPTANCE

Solid Waste Categories and Types (Check all that apply)

Paper

- X Corrugated Cardboard
X Newspaper
X Office paper
X Magazines
X Telephone Books
X Mixed Paper
X Other Paper (specify)

Metals

- X Aluminum Containers
X Tin/Steel Containers
X Ferrous Scrap Metals
Non-Ferrous Scrap Metals
Appliances (white goods)
Mixed Metals
Other Metals (specify)

Plastic

- X Plastic (PET)
X Plastic (HDPE)
X Mixed Plastic
X Plastic Film
X Polystyrene
Other (PVC, LDPE, PP)

Glass

- X Clear
X Green
X Amber/Brown
X Mixed Glass
Other Glass (specify)

Organic Material

- Yard Debris
Food Waste
BioSolids
Restaurant Grease
Rendered Animal Matter
X Pallets/Wood
Other Organic Material (specify)

Special Waste

- Used Tires
Paint
Fluorescent Bulbs
Lamp Ballasts
Mercury Devices & Waste
Household Hazardous Waste
Other Special Waste (specify)

Textiles

- X Textiles
X Carpet/Carpet Padding
Other Textiles (specify)

Other Recycled MSW

- Toner Cartridges
Cell Phones
Filters
Transformers & Electrical Equipment
Computers E Waste

Construction & Demolition Debris (C&D)

- Asphalt
Concrete
X Carpet
X Carpet Padding
X Drywall
X Wood
Plastic Buckets
Other (specify)

Universal Wastes

- Lead-Acid Batteries (automotive)
Other Universal Wastes (specify)

E-Wastes

- Batteries (alkaline & rechargeable)
Cameras
Computers
Communication Devices (cell phones, etc.)
Hard Drives
Microfilm
Microfiche Film
Monitors
Optical Drives (CD, DVD, etc.)
Printer Cartridges
Tape (audio, cassette, reel-to-reel, video)
Televisions
X-Ray Film
Other E-Waste (specify)

Other (Specify)

Blank lines for specifying other waste types.

ATTACHMENT B: STREET VIEW



ATTACHMENT C: AERIAL VIEW

Southern Nevada GIS ~ OpenWeb Info Mapper



The MAPS and DATA are provided without warranty of any kind, expressed or implied.

Date Created: 3/19/2013

Property Information

Parcel:	140-06-101-002
Owner Name(s):	G B S T W O L P
Site Address:	4724 MITCHELL ST
Jurisdiction:	North Las Vegas - 89081
Zoning Classification:	General (Industrial) (M-2)

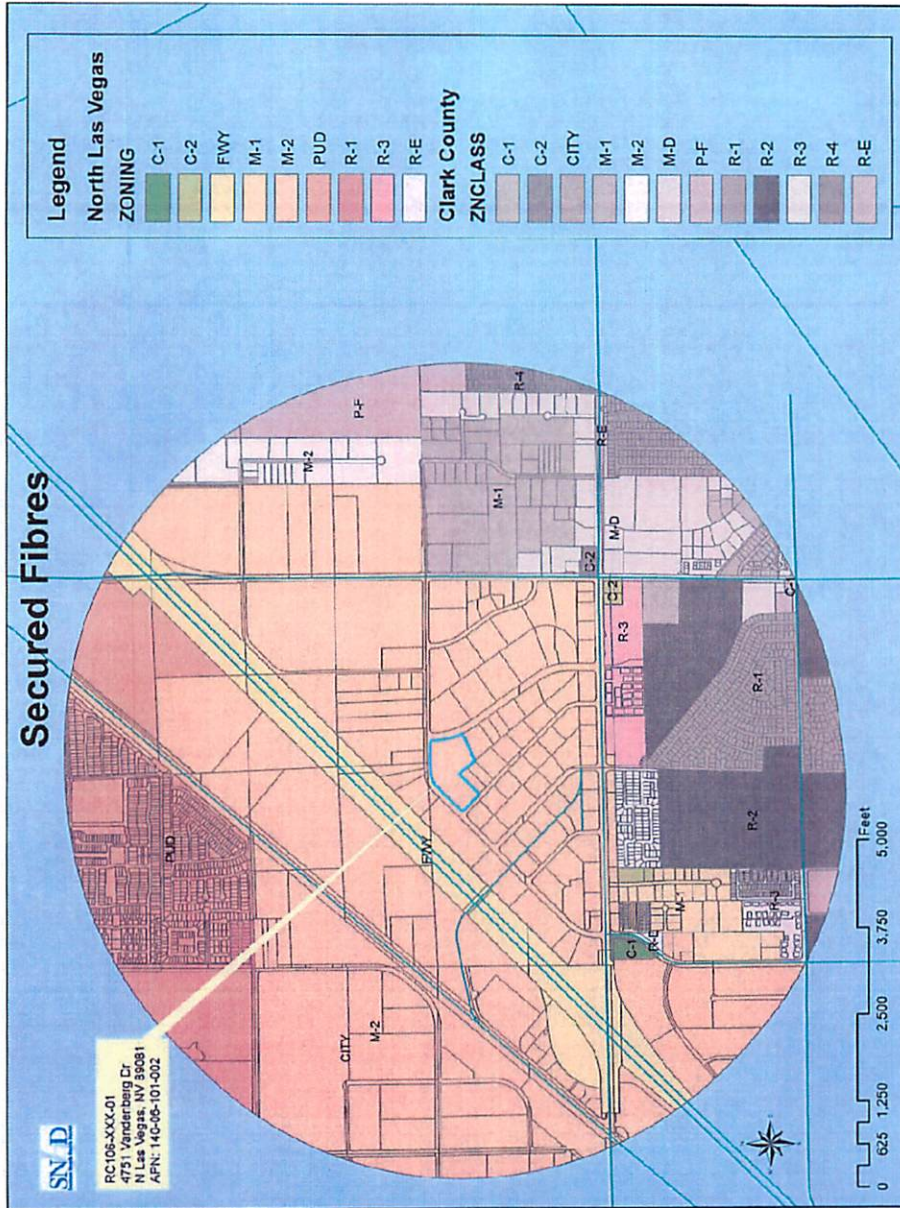
Misc Information

Subdivision Name:	PT N2 SEC 06 20 62		
Lot Block:	Lot: Block:	Construction Year:	Construction Year: 1997
Sale Date:	00/0000	T-R-S:	20-62-6
Sale Price:	\$0	Census Tract:	6001
Recorded Doc Number:	1996041700337	Estimated Lot Size:	Estimated Lot Size: 11.09
Flight Date:	Aerial Flight Date: 04/29/2012		

Elected Officials

Commission District:	B - TOM COLLINS	City Ward:	1 - ROBERT ELIASON
US Senate:	DEAN HELLER, HARRY REID	US Congress:	04-STEVEN A. HORSFORD
State Senate:	01-PATRICIA SPEARMAN	State Assembly:	17-STEVEN BROOKS
School District:	B-CHRIS GARVEY	University Regent:	01-CEDRIC CREAR
Board of Education:	4-MARK NEWBURN	Minor Civil Division:	North Las Vegas Township

ATTACHMENT D: ZONING MAP - 1-MILE RADIUS



ATTACHMENT E: LAND USE APPROVAL EXHIBIT (1 of 3)

14) UN-64-03 (11750) SECURED FIBRES, INC. (Public Hearing)

An application submitted by Secured Fibres Inc. on behalf of GBS Two Limited Partnership, property owner, for a use permit in a M-2 General Industrial District to allow a recycling center with outside facilities. The property is located at 4751 Vandenberg Drive. The Assessor's Parcel Number is 140-06-610-002.

RECOMMENDATION

The Development Services Department recommends that UN-64-03 be **approved** with the following conditions:

1. The outside processing area **must** be paved.
2. Unless expressly authorized through a variance, waiver or another approved method, the development shall comply with all applicable codes and ordinances.

The application was presented by Marc Jordan, Principal Planner, on behalf of staff who indicated staff is recommending approval of this item.

Howard Goldstein, 3320 W. Sahara Avenue, Suite 380, Las Vegas, Nevada 89102 appeared on behalf of the applicant and stated he concurs with staff's recommendations.

Chairman Dean Leavitt opened the Public Hearing. No participants came forward. The Public Hearing was closed.

Commissioner Jay Aston **MOVED** and Chairman Dean Leavitt **SECONDED** to **APPROVE** UN-64-03 per staff's recommendations.

The motion carried by **UNANIMOUS** vote.

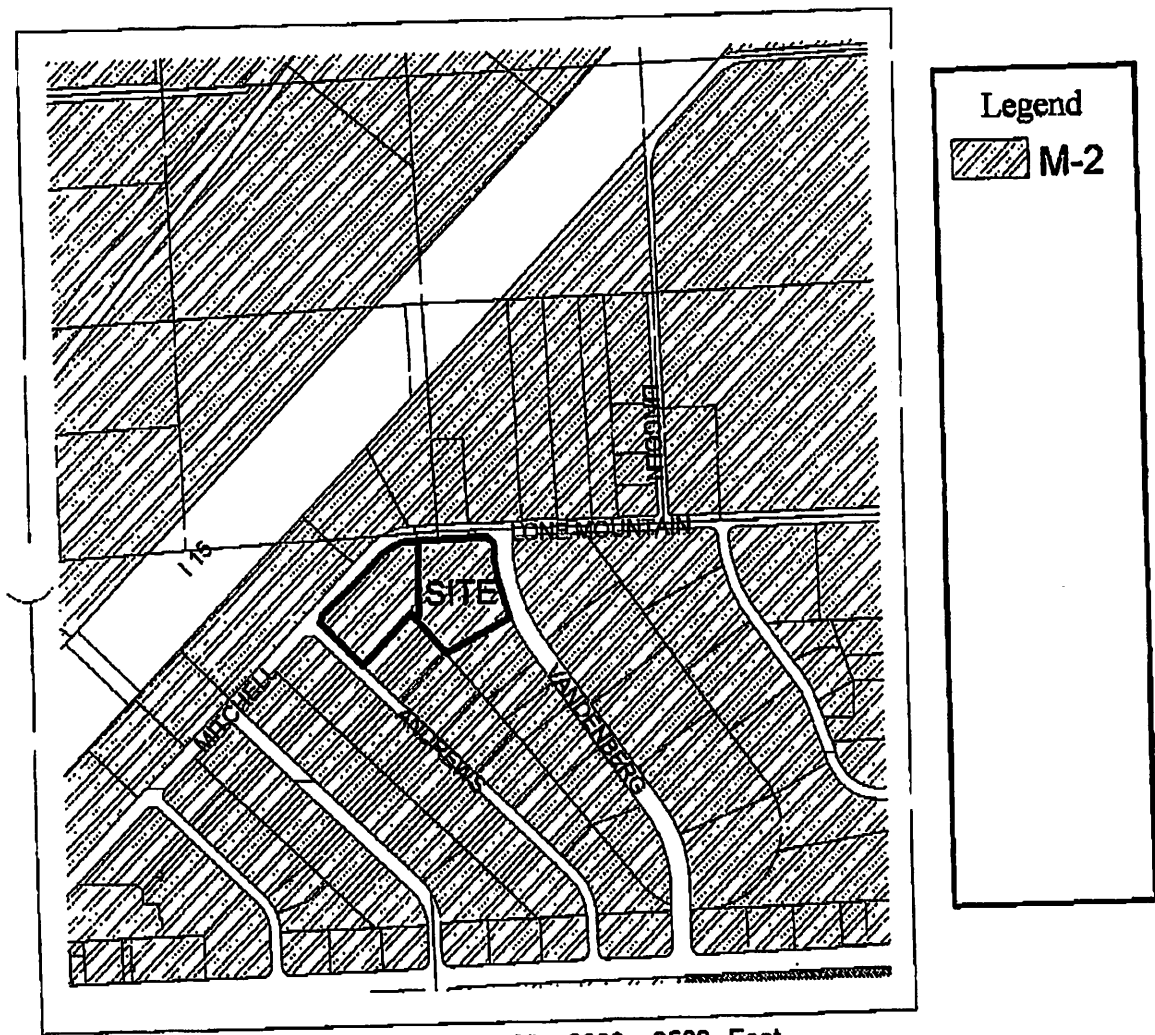
The item was APPROVED.

ATTACHMENT E: LAND USE APPROVAL EXHIBIT (2 of 3)

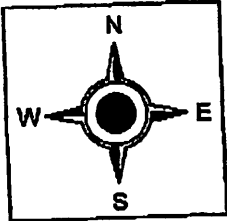


The City of North Las Vegas

Location & Zoning Map



Applicant: Secured Fibres, Inc.
Application Type: Use Permit
Request: Salvage Center
Project Info: M-2
Case Number: UN-64-03



ATTACHMENT E: LAND USE APPROVAL EXHIBIT (3 of 3)

From: Robert Eastman [mailto:eastmanr@cityofnorthlasvegas.com]
Sent: Thursday, March 28, 2013 4:16 PM
To: Arta Faraday
Cc: Marc Jordan; Walter Ross
Subject: Re: Land use approval for Secured Fibres

Arta,
Based on the revocation of the City's Business License our six month time line begins on January 3, and will end on June 3. The land use approval will become null and void on June 3. A new special use permit will be required after that time. In theory they could apply for a new use permit at our next closing date, April 30, and receive the use permit on June 12.

Thanks,
Rob.
Robert Eastman, AICP
Principal Planner
702-633-1530

From: Marc Jordan [mailto:jordanm@cityofnorthlasvegas.com]
Sent: Tuesday, March 19, 2013 3:56 PM
To: Arta Faraday
Cc: Robert Eastman; Jim Kaup; Greg Barker; Walter Ross; Carol Cottam
Subject: Re: Land use approval for Secured Fibres

Hi Arta,
I looked at your aerial and where they had storage of outside materials. I also looked at the site plan for the use permit (UN-64-03) and it appears to be consistent with the site plan.

Marc Jordan
Planning Manager
Planning and Zoning Division
Community Services and Development Department
City of North Las Vegas
[702-633-1545](tel:702-633-1545)
JordanM@cityofnorthlasvegas.com

On Tue, Mar 19, 2013 at 12:48 PM, Arta Faraday <Faraday@snhdmail.org> wrote:

Robert,
On Feb. 28, 2013, the Southern Nevada District Board of Health approved [Petition #-01-13](#) to revoke the recycling center permit issued to Secured Fibres.
Secured Fibres has reapplied for a recycling center permit. The Southern Nevada Health District plans to present this application to the Board of Health on April 22 or May 23. However, before doing so, the Health District needs to ensure that the attached land use approval from the City of North Las Vegas is still valid and allows activities conducted in the areas north of the building and north wall of the facility, as shown in the attached aerial photo. Please comment on this issue as soon as possible.
If you have any questions, please contact me at faraday@snhdmail.org or [702-759-0565](tel:702-759-0565).

Thanks,
Arta Faraday, REHS
Senior Environmental Health Specialist
Solid Waste Plan Review Program
Southern Nevada Health District

Application for a Permit to Operate a Recycling Center
Secured Fibres
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ATTACHMENT F: BUSINESS LICENSE EXHIBIT

From: Lana Hammond [mailto:hammondl@cityofnorthlasvegas.com]
Sent: Tuesday, March 19, 2013 11:32 AM
To: Arta Faraday
Cc: Robert Eastman; Marc Jordan; Dale Way; securedfibres@embarqmail.com
Subject: NLV Contact Info and Business License Reinstatement Information for Secured Fibres

Mr. Faraday,

Thank you for taking the time to speak to me regarding Secured Fibres. As we discussed, the business license may be reinstated if the licensee provides evidence of a valid SNHD permit for the location and pays any applicable license fees that are due at that time.

Please let me know if I can be of further assistance.

--

Best Regards,

Lana Hammond
Business License Manager
City of North Las Vegas
2250 N. Las Vegas Blvd., Ste 110
North Las Vegas NV 89030
702-633-1520 (Main)
702-633-1027 (Direct)
702-399-8099 (Fax)

ATTACHMENT G: NEVADA STATE BUSINESS LICENSE

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NEVADA STATE BUSINESS LICENSE IS NOW INCLUDED IN THE NEVADA SECRETARY
OF STATE CORPORATE DETAILS (BELOW)

ATTACHMENT H: NEVADA SECRETARY OF STATE CORPORATE DETAILS

SECURED FIBRES

Business Entity Information

Status:	Active	File Date:	3/27/1998
Type:	Domestic Corporation	Entity Number:	C6836-1998
Qualifying State:	NV	List of Officers Due:	3/31/2014
Managed By:		Expiration Date:	
NV Business ID:	NV19981182502	Business License Exp:	3/31/2014

Registered Agent Information

Name:	JAMES E. KAUP	Address 1:	9340 MAGIC FLOWER AVE.
Address 2:		City:	LAS VEGAS
State:	NV	Zip Code:	89134
Phone:		Fax:	
Mailing Address 1:		Mailing Address 2:	
Mailing City:		Mailing State:	
Mailing Zip Code:			
Agent Type:	Noncommercial Registered Agent		

Financial Information

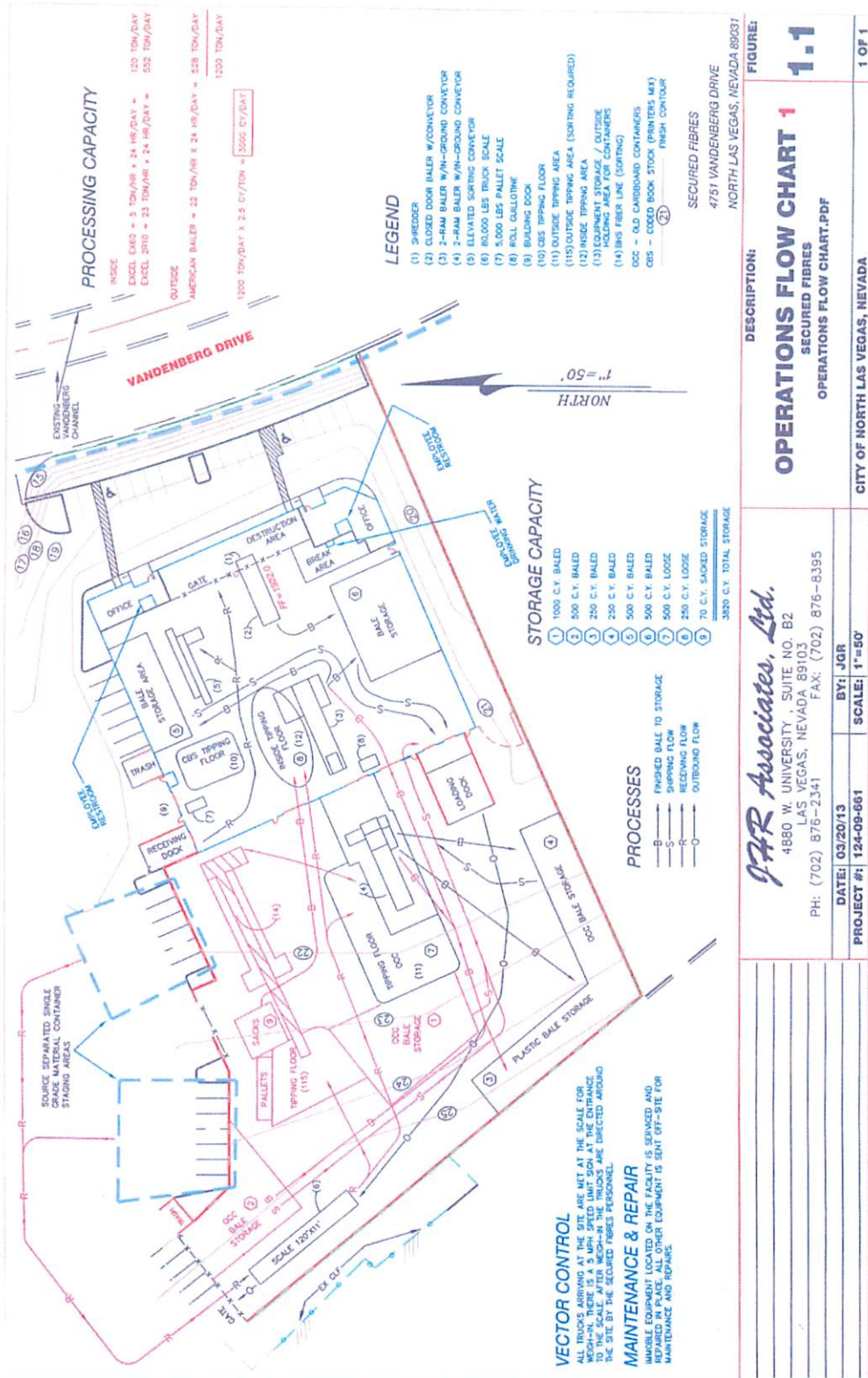
No Par Share Count:	25,000.00	Capital Amount:	\$ 0
No stock records found for this company			

Officers

Include Inactive Officers

Treasurer - BECKY ELLAN COLLET			
Address 1:	1005 MEADOW LEAH ST	Address 2:	
City:	LAS VEGAS	State:	NV
Zip Code:	89128	Country:	USA
Status:	Active	Email:	
Secretary - VINCENT D COLLET			
Address 1:	1005 MEADOW LEAH ST	Address 2:	
City:	LAS VEGAS	State:	NV
Zip Code:	89128	Country:	USA
Status:	Active	Email:	
President - JAMES E KAUP			
Address 1:	8904 GLEN ROY DR	Address 2:	
City:	LAS VEGAS	State:	NV
Zip Code:	89134	Country:	USA
Status:	Active	Email:	
Director - VALERIE J KAUP			
Address 1:	8904 GLEN ROY DR	Address 2:	
City:	LAS VEGAS	State:	NV
Zip Code:	89134	Country:	USA
Status:	Active	Email:	

ATTACHMENT I: FACILITY MAP



ATTACHMENT J: PUBLIC NOTICE

PUBLIC NOTICE The Southern Nevada District Board of Health will conduct a PUBLIC HEARING on Thursday, May 23, 2013, at 8:30 a.m., during its regular monthly meeting at the Southern Nevada Health District, Conference Room 2-2(a) (1st Floor), 330 S Valley View Blvd, Las Vegas, Nevada to approve or deny an Application for a Permit to Operate a Recycling Center from SECURED FIBRES at 4751 Vandenberg Dr, North Las Vegas, NV 89081, APN 140-06-101-002. NOTE, if this Application is not presented at the May 23, 2013, meeting, it will be presented for PUBLIC HEARING at the Southern Nevada District Board of Health meeting scheduled for June 27, 2013, at 8:30 a.m. at the same location noted above until further notice. Solid Waste Management Authority Regulations Governing Recycling Centers are available at <http://www.southernnevadahealthdistrict.org/solid-waste/recycling-regs.php>. Section 3 states: "Approval needed for operation. A person shall not operate a recycling center unless the location, design and operating plans of the center have been approved by the solid waste management authority." The permit application is available for review and comments can be entered at <http://www.southernnevadahealthdistrict.org/public-notices.php> and is available for review at the SNHD, Environmental Health Division, 400 Shadow Lane, Suite 104, Las Vegas, Nevada. Please contact Carol Cottam at (702) 759-0661 to schedule an appointment to review the permit application during normal business hours of 8:00 a.m. to 4:30 p.m. or for special viewing needs. Copies of documents may be requested during that time at a nominal fee. Interested persons may appear at the PUBLIC HEARING and present their views thereon. Written comments will also be considered and must be forwarded to Walter Ross, Environmental Health Engineer/Supervisor, Southern Nevada Health District, P.O. Box 3902, Las Vegas, Nevada 89127-0902, no later than 30 days after this notice is published. A Fact Sheet is available for viewing at <http://www.southernnevadahealthdistrict.org/public-notices.php> and by mail, fax, or e-mail upon request from Walter Ross. If there are special viewing needs, please call (702) 759-0661 for accommodation. Dennis Campbell, R.E.H.S. Environmental Health Manager Prior to the above PUBLIC HEARING before the Board of Health on May 23, 2013, or June 27, 2013, there will be a Public Workshop for the public to present their views on the proposed application on April 24, 11:00 am., at the Southern Nevada Health District, Conference Room 1 (1st Floor), 330 S Valley View Blvd, Las Vegas, NV. Written submissions are encouraged. For additional information, call (702) 759-0661 PUB: March 31, 2013 LV Review-Journal **Publish Dates:** 3/31/2013 - 4/14/2013

ATTACHMENT K: FACT SHEET



FACT SHEET

SECURED FIBRES

Application for a Permit to Operate a Recycling Center
4751 Vandenberg Dr, North Las Vegas, NV 89081
(702) 643-5718
APN: 140-06-101-002
Zoned M-2 (General Industrial)

FACILITY Secured Fibres
OWNER and 4751 Vandenberg Dr
OPERATOR: North Las Vegas, NV 89081
(702) 643-5718

SIZE: This facility is located on approximately 2.8 acres of land with an approximately 28,646 square foot warehouse. The facility will have a maximum processing rate of 3,000 cubic yards per day with a storage capacity of 3,820 cubic yards.

OPERATIONS: This facility is seeking a permit from the Southern Nevada Health District to operate a recycling center. A recycling center includes a facility designed and operated to receive, store, or process recyclable materials which have been separated at the source of waste generation from other solid waste and for which there is an available market. This facility will accept paper, metals, plastic, glass, wood, textiles, and drywall. There will be outside storage of recyclable materials. This facility will not be open to the public.

POINT OF Walter Ross, P.E., R.E.H.S., Environmental Health Engineer/Supervisor
CONTACT: Environmental Health Division, Southern Nevada Health District
P.O. Box 3902, Las Vegas, NV 89127-3902
(702) 759-0661, FAX (702) 383-1445, email: ross@snhdmail.org

PERMIT Available for review by appointment from 8:00 a.m. to 4:30 p.m. Monday through
APPLICATION Friday, at the SNHD Environmental Health Division at 400 Shadow Lane, Suite
FILE: 104, Las Vegas. Copies of documents may be requested for a nominal fee. For further information or to request accommodations for special viewing needs, contact Ms. Carol Cottam at (702) 759-0661 or by e-mail at cottam@snhdmail.org.

ATTACHMENT L: PUBLIC WORKSHOP MINUTES, SIGN-IN SHEET, & AGENDA (1 of 6)



**SECURED FIBRES
RECYCLING CENTER
PUBLIC WORKSHOP MINUTES**

April 24, 2013, 11:00 a.m.

PUBLIC PRESENT: Jim Kaup, Secured Fibres
John Hawley, Secured Fibres

SNHD STAFF PRESENT: Eddie Ridenour Dennis Campbell
Carol Cottam Arta Faraday

I. INTRODUCTORY REMARKS

Mr. Dennis Campbell opened the workshop at 11:00 a.m., by introducing himself as the Environmental Health Manager of Solid Waste and Compliance. Mr. Campbell asked everyone to please turn off their cell phones.

Mr. Campbell welcomed all attendees and explained that the purpose of this public workshop is to collect public comments on the application submitted on March 12, 2013, for a permit to operate a Recycling Center, in North Las Vegas, namely Secured Fibres located at 4751 Vandenberg Dr, Parcel Number 140-06-101-002.

Mr. Campbell announced that he would be conducting this workshop, and since this is a public workshop, it is required that we record all of the proceedings and enter all the comments that we receive this morning into the record that goes before the District Board of Health at a public hearing scheduled for May 23 or if necessary June 27.

Copies of the Agenda, Public Notice, and Fact Sheet are available at the table near the entrance. Please sign in on the sign-in sheet. The Permit Application is also here and available for viewing.

Mr. Campbell introduced the Environmental Health staff: Eddie Ridenour, Solid Waste and Compliance Supervisor; Arta Faraday, Senior Environmental Health Specialist and principal reviewer; and Administrative Assistant, Carol Cottam who will be recording minutes of the workshop.

ATTACHMENT L: PUBLIC WORKSHOP MINUTES, SIGN-IN SHEET, & AGENDA (2 of 6)

Mr. Campbell asked the representatives of Secured Fibres to introduce themselves.

*Jim Kaup, Owner Secured Fibres
John Hawley, Council, Secured Fibres*

Mr. Campbell announced that the workshop was advertised by Public Notice in the Las Vegas Review Journal on March 31, 2013, which opened the period for the public to make comments on this permit application. The period for public review and comment will end on April 30, 2013.

The workshop will be open for approximately thirty minutes to allow for late arrivals.

II. DESCRIPTION OF SOUTHERN NEVADA HEALTH DISTRICT'S PLAN REVIEW PROCESS

Mr. Campbell asked Mr. Arta Faraday to give a description of the Plan Review Process.

Mr. Faraday gave the following description of the application and submittal process to obtain a permit to operate a Solid Waste Management Facility, in this case a Recycling Center.

The application must be in conformance with the Solid Waste Management Authority's Regulations Governing Recycling Centers, as well as other applicable federal, state and local laws, statutes, and regulations.

The Regulation's definition of a Recycling Center includes a facility designed and operated to receive, store, or process only source-separated recyclables for which there is an available market to be permitted as a recycling center.

The Regulations state that a person shall not operate a Recycling Center facility unless the location, design and operating plans of the center have been approved by the Solid Waste Management Authority. A permit application to operate a Recycling Center must be approved by the Solid Waste Management Authority before operation of the facility begins.

The following is an outline of the application process

1. Meetings have been held with the applicant to discuss regulations and their permit application.
2. An application has been submitted in a tabular format.
3. A preliminary completeness review is performed.
- 4a. A technical comprehensive permit application review is also performed to determine compliance with the recycling center regulations and application guide, including the requirements for land use approval, business license, dust control, fire control, pollution control, employees, equipment, facility access, facility capacities, litter control, odor control, public areas, traffic control, vector control, waste measurement, waste processing, water protection, closure, and financial

ATTACHMENT L: PUBLIC WORKSHOP MINUTES, SIGN-IN SHEET, & AGENDA (3 of 6)

- responsibility. A table of comments is relayed to the applicant, and there is ongoing communication with the applicant to resolve these comments.
- 4b. Resolution of these comments are incorporated as new information or revisions to the original application.
 5. A public notice is advertised providing the workshop date and District Board of Health hearing date, if needed, as well as opening the period for public comment.
 6. A Fact Sheet is made available for viewing.
 7. A Public Workshop is held - today.
 8. Plan review prepares a memo that includes the background, discussion, recommendations, attachments, and conclusions.
 9. The permit application is presented to the District Board of Health, scheduled for May 23 or if not heard that date the second scheduled date is June 27.
 10. Upon approval a permit is drafted.
 11. A final inspection of the facility is performed.
 12. A permit to operate is signed by the director.
 13. After the permit to operate is signed, the facility is periodically inspected by the Environmental Health Solid Waste and Compliance section, and fees are collected as part of an annual Waste Management Permit.
 14. A modification or variance may be applied for before changes occur or are implemented at the facility.

This summarizes the application process.

III. PUBLIC COMMENTS ON THE APPLICATION

Mr. Campbell explained that at this point in time, what we do is we review the tabs in the permit application and invite the public to comment. As each of the tab descriptions are read off anybody from the general public who wishes to comment, step forward, identify yourself and also the organization that you represent, also please give your name and address for the record.

- Tab (1) Application for Approval to Operate or Modify a Solid Waste Management Facility – *No comments*
- Tab (2) Property Ownership and Lease Agreements – *No comments*
- Tab (3) Approvals – *No comments*
- Tab (4) Design Report – *No comments*
- Tab (5) Operating Plan *No comments*
- Tab (6) Closure Plan – *No comments*
- Tab (7) Financial Responsibility – *No comments*
- Tab (8) Process Flow Diagram and other Plans – *No comments*
- Tab (9) Photographs *No comments*
- Tab (10) Miscellaneous – *No comments*

Mr. Campbell asked if anyone from the public had any comments? *No comments made*

ATTACHMENT L: PUBLIC WORKSHOP MINUTES, SIGN-IN SHEET, & AGENDA (4 of 6)

IV. SUMMARY AND FINAL COMMENTS

Mr. Campbell announced that we hold this workshop to satisfy the requirements established by the Board of Health to make sure that we solicit public comments on our applications for solid waste management facilities.

Mr. Campbell explained that the next step is to resolve and discuss the permit application review comments. Currently the application for approval for a permit is scheduled to go before the Board of Health Thursday, May 23, at 8:30 a.m. during their regular meeting. We'd like the applicant to meet with us prior to the District Board of Health meeting for half an hour, so we can go over any last minute comments before we present it to the Board.

Mr. Campbell asked if the applicant wished to make any comments at this workshop? *No comments made.*

Mr. Campbell announced that we will wait till at least 11:30 at this point to allow for late comers.

(Break until at least 11:30 a.m.)

Mr. Campbell declared that it is now 11:35 a.m. and the process has been completed to this point. The application will go forward to the Board of Health Hearing when deliverables have been received and approved by Southern Nevada Health District staff.

Mr. Campbell thanked the applicant for coming and attending this workshop.

V. ADJOURNMENT

Mr. Campbell thanked everyone else for attending and adjourned the workshop at 11:35 a.m.

Carol Cottam, Administrative Assistant

Southern Nevada Health District
 Environmental Health Division
 Solid Waste Plan Review
PUBLIC WORKSHOP
 Southern Nevada Health District/SNHD Conference Room #1
 April 24, 2013, 11:00 a.m.

Secured Fibres

NAME, TITLE (Print Please)	BUSINESS/AGENCY	PHONE NUMBER	E-MAIL ADDRESS
Dennis Campbell EH Manager <i>DC</i>	SNHD	702-759-0600	campbell@snhdmail.org
Eddie Ridenour EH Supervisor <i>ER</i>	SNHD	702-759-0600	ridenour@snhdmail.org
Arta Faraday Senior EH Specialist <i>af</i>	SNHD	702-759-0565	faraday@snhdmail.org
Carol Cottam Administrative Assistant	SNHD	702-759-0661	cottam@snhdmail.org
<i>John Mantley</i>	<i>Secured Fibres</i>		
<i>JAMES KAUF</i>	<i>Secured Fibres</i>		

ATTACHMENT L: PUBLIC WORKSHOP MINUTES, SIGN-IN SHEET, & AGENDA (6 of 6)



**PUBLIC WORKSHOP
AGENDA**

Wednesday, April 24, 2013, 11:00 a.m.
Southern Nevada Health District
Conference Room 1 (1st Floor)
330 S Valley View Blvd, Las Vegas, Nevada

Secured Fibres

4751 Vandenberg Dr
North Las Vegas, NV 89081
APN: 140-06-101-002

Board of Health Date:
May, 23, 2013

I. Introductory Remarks	Dennis Campbell, R.E.H.S. Environmental Health Manager Southern Nevada Health District (SNHD) Environmental Health Division Introduction of SNHD Environmental Health Staff
II. Description of the SNHD Plan Review Process	Arta Faraday, R.E.H.S. Senior Environmental Health Specialist SNHD-Solid Waste Plan Review Program
III. Public Comments on the Application	Participants to use microphone at front of room. Each time, participant identifies self and organization
IV. Summary & Final Comments	Dennis Campbell, R.E.H.S.
V. Adjournment	Dennis Campbell, R.E.H.S.

This agenda has been posted in the main lobby of the following locations:

1. SOUTHERN NEVADA HEALTH DISTRICT, 330 S Valley View Blvd, Las Vegas, Nevada
2. CITY OF LAS VEGAS, 495 S Main St, Las Vegas, Nevada
3. CLARK COUNTY GOVERNMENT CENTER, 500 S Grand Center Parkway, Las Vegas, Nevada
4. CITY OF NORTH LAS VEGAS, 2250 N Las Vegas Blvd, North Las Vegas, Nevada
5. CITY OF HENDERSON, 240 Water Street, Henderson, Nevada

NOTE: Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Carol Cottam in Environmental Health at the Southern Nevada Health District by calling (702) 759-0661

ATTACHMENT M: PUBLIC COMMENTS AND SNHD RESPONSES

**PUBLIC COMMENT and SNHD RESPONSES for
Secured Fibres**

ASI # ref	PUBLIC COMMENT	SNHD RESPONSE
	<p>"We are not in favor of the plans for a recycling center located very close to our property. We believe it will cause property values to decrease at a particularly difficult time, and our tenant would not be happy with this use going in close to his established business. Please consider our opinion at your hearing on May 23, 2013 or June 27, 2013."</p>	<p>The approval of this application should be based solely on whether it is complete and in compliance with the recycling center regulations. The recycling center regulations do not prohibit the existence of a recycling center in order to protect property values. In fact, the regulations do not place any restrictions on the location of a recycling center, as long as there is land use approval from the local jurisdiction. The facility has had land use approval from the City of North Las Vegas since August 27, 2003.</p>