

MINUTES

Southern Nevada District Board of Health Meeting

495 S. Main Street, Las Vegas, Nevada 89101
City of Las Vegas Council Chambers

Tuesday, November 27, 2012 - 8:30 A.M.

Sam Bateman, Vice Chair, chaired the meeting in the absence of Chair, Mary Beth Scow. He called the meeting of the Southern Nevada District Board of Health to order at 8:43 a.m. and led the Pledge of Allegiance. Annette Bradley, Legal Counsel, confirmed the meeting had been noticed in accordance with Nevada's Open Meeting Law.

Annette Bradley noted a quorum was present at the start of the meeting with Members Bateman, Jones, Beers, Litman, Smith, Winchell, Peterson and Wood seated.

BOARD MEMBERS:
(Present) Sam Bateman – Chair, Councilmember, City of Henderson
Bob Beers – Councilmember, City of Las Vegas
Chris Giunchigliani - Commissioner, Clark County
Timothy Jones – At-Large Member, Regulated Business/Industry
Allan Litman – Councilmember, City of Mesquite
Marietta Nelson, M.D. – At Large Member, Physician
Kathleen Peterson–Alternate At-Large Member, Environmental Health Specialist
Stan Smith - Alternate At-Large Member, Gaming
Lori Winchell - At-Large Member, Registered Nurse
Anita Wood - Councilmember, City of North Las Vegas
Rod Woodbury – Councilmember, City of Boulder City

(Absent) Susan Crowley – At-Large Member, Environmental Specialist
Frank Nemec, M.D. – At-Large Member, Physician
Bill Noonan – At-Large Member, Gaming
Mary Beth Scow – Commissioner, Clark County
Lois Tarkanian, Councilmember, City of Las Vegas

ALSO PRESENT:
(In Audience) Doug Dobyne - Alternate At-Large Member, Regulated Business/Industry
Kenneth Osgood, MD, MPH - Alternate At-Large Member, Physician

LEGAL COUNSEL: Annette Bradley, Esq.

INTERIM EXECUTIVE SECRETARY: John Middaugh, M.D.

STAFF: Heather Anderson-Fintak; Nicole Bungum; Dennis Campbell; Rory Chetelat; Richard Cichy; Alice Costello; Margarita DeSantos; Bob Gunnoe; Rose Henderson; Amy Irani; Teresa Johnson; Jim Osti; Mars Patricio; Brian Riddle; Patricia Rowley; Glenn Savage; Jennifer Sizemore; Dr. Nancy Williams; Lourdes Yajjoco; Valery Klaric and Jacqueline Wells, Recording Secretaries.

PUBLIC ATTENDANCE:

<u>NAME</u>	<u>REPRESENTING</u>
Ann Markle	Self
Carl Markle	Self
Tom Donohue	Piercy
Shannon Fredrickson	Piercy
Orlando Sanchez	City of Las Vegas

OATH OF OFFICE:

The following members took the oath of office as Officer for 2013-2014:

Marietta Nelson, M.D. – At Large Member, Physician
Kenneth Osgood, MD, MPH - Alternate At-Large Member, Physician

I. PUBLIC COMMENT

Public comment is a period devoted to comments by the general public on items listed on the Agenda. All comments are limited to five (5) minutes. The Chair asked if anyone wished to address the Board pertaining to items listed on the Agenda and seeing no one closed public comment.

II. ADOPTION OF THE November 27, 2012 AGENDA

The Chair called for a motion to adopt the agenda for the November 27, 2012 meeting as presented.

Motion made by Member Jones, seconded by Member Beers and carried unanimously to adopt the November 27, 2012 Board of Health Meeting Agenda.

III. CONSENT AGENDA

These are matters considered to be routine by the Southern Nevada District Board of Health and may be enacted by one motion. Any item, however, may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. Approve Minutes / Board of Health Meeting: October 25, 2012

2. Petition 37-12: Approval of Amendment to Interlocal Agreement between Clark County; Clark County Water Reclamation District; University Medical Center of Southern Nevada; the Las Vegas Convention and Visitors Authority; the Las Vegas Valley Water District; Clark County Regional Flood Control District; the Regional Transportation Commission of Southern Nevada; the Southern Nevada Health District, and the Henderson District Public Libraries Establishing New Rates and Adopting the Amended Self-Funded Health Benefits Plan, effective January 1, 2013. **(for possible action)**

3. Petition #38-12: Approval of Group Enrollment Agreement to Interlocal Agreement between Clark County; Clark County Water Reclamation District; University Medical Center of Southern Nevada; the Las Vegas Convention and Visitors Authority; the Las Vegas Valley Water District; Clark County Regional Flood Control District; the Regional Transportation Commission of Southern Nevada; the Southern Nevada Health District, and the Henderson District Public Libraries to Renew Health Plan of Nevada Group Benefits Plan, effective January 1, 2013. **(for possible action)**

Member Giunchigliani motioned to poll Consent Agenda Item #3, Petition 38-12, seconded by Member Smith.

Member Giunchigliani confirmed with Bob Gunnoe that domestic partners were indeed addressed in the agreement.

There was no further discussion when the Chair asked if there was any discussion on the items brought forward on the Consent Agenda.

A motion was made by Member Giunchigliani seconded by Member Wood, and carried unanimously to approve the Consent Agenda as presented.

- IV. PUBLIC HEARING / ACTION:** Members of the public are allowed to speak on Public Hearing/ Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

There were no items on the agenda for Public Hearing/Action portion of the meeting.

V. REPORT/DISCUSSION/ACTION

- 1. Receive Report and Recommendations from the November 1, 2012 CHO Succession Committee –Accept Committee Recommendations;** and/or take other action deemed appropriate (Committee: Chair Jones, Members Beers, Crowley, Nemec, Scow, Wood & Woodbury) *(for possible action)*

Bob Gunnoe, Human Resources Administrator, reported that it was the consensus of the CHO Succession Committee to recommend that authorization be given to Human Resources to engage CPS of California to begin a national search for Chief Health Officer. Member Jones added that there may be legislative changes forthcoming; however, the consensus is that it is best to proceed as the law provides.

Member Giunchigliani asked if it is the committee's recommendation is to (1) keep the current model (2) begin recruitment as soon as possible and (3) utilize CPS of California. Mr. Gunnoe confirmed and stated that CPS of California has been used by the RTC and City of Las Vegas in the past and the ballpark recruitment fee is approximately \$25,000. He added that the committee also approved the content of the draft Chief Health Officer Recruitment announcement.

For the record, Member Giunchigliani stated that the Chief Health Officer should be the lead person, but a manager is needed to run the organization.

Commissioner Beers acknowledged that the sub-committee did not take action on recommendation of the structure going forward. The consensus is in favor of the position, but there was no vote. Annette Bradley confirmed that Member Beers was correct, there was no vote and the consensus is to pursue recruitment based on the current model.

A motion was made by Member Wood to receive the report and accept the recommendation of the sub- committee, seconded by Member Giunchigliani, and carried unanimously.

For the record, Member Giunchigliani noted that she has reservations in regard to maintaining the current model.

- 2. Memorandum #33-12:** Approval of Fiscal Year 2012 Audit Report by External Audit Firm; or take other action as deemed necessary

Member Beers reported that the Audit Committee has met and heard from the auditors and management. Member Beers moved to accept the actions of the audit report. Member Jones added that staff has already made significant effort in action on the recommendations for improvement from the audit committee.

The Chair stated that the audit committee findings were minor, primarily tighter control on accounting for grant time and improved internal controls on vaccine inventory. Chair Bateman confirmed that management has appropriately addressed the findings of the auditors.

A motion was made by Member Beers to receive and accept the auditor's report, seconded by Member Litman, and carried unanimously.

3. Review, Discuss, and Approve the Proposed 2013 Southern Nevada Health District Board of Health Meeting Schedule and take other action deemed appropriate

A motion was made by Member Jones to approve the 2013 meeting schedule, seconded by Member Giunchigliani, and carried unanimously.

4. Discuss and approve modification to Board requirement to have two (2) physician alternates (for possible action)

Annette Bradley advised that currently there are three (3) physicians on the Board (Nelson/Nemec/Osgood) and in the past there has been only two. Ms. Bradley moved to have one alternate for the two physicians. Ms. Bradley added that is no change to the by-law, simply a process change.

A motion was made by Member Giunchigliani to approve this process change, seconded by Member Jones, and carried unanimously.

5. Discuss creation and scope of a Board of Health Medical Corridor Committee; and appoint committee members; or take other action deemed appropriate (Proposed Committee Members; Giunchigliani, Tarkanian, Nemec, and Winchell)

It was noted by the Chair that this project is spearheaded by Member Tarkanian, who was not in attendance.

A motion was made by Member Giunchigliani to approve the committee members as proposed, with the addition of Member Scow as Chair; seconded by Member Wood, and carried unanimously.

VI. BOARD REPORTS: The Southern Nevada District Board of Health members may identify emerging issues to be addressed by staff or by the Board at future meetings, and direct staff accordingly. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action.

Member Wood asked Dr. Middaugh health card operations would begin at the North Las Vegas office. Dr. Middaugh advised that the District plans for this to occur as soon as possible.

Member Giunchigliani asked if the terminology was changing from "health card" to "health certificate". Dr. Middaugh advised that the new program will be for a food handler's certificate and will no longer require a TB skin test.

Member Giunchigliani advised that Help of Southern Nevada was able to provide a kiosk for those who do not have access otherwise to the internet.

Member Jones thanked Environmental Health management for working with industry members regarding restaurant inspections and the "no harm" audit.

The Chair asked if there were further Board reports. Seeing none, he closed this portion of the agenda.

VII. HEALTH OFFICER & STAFF REPORTS

- **Community Transformation Grant (CTG) Award**
Nicole Bungum, Health Education Supervisor, presented an overview of the CTG grant as the main focus is to decrease communicable diseases in the community through positive interventions. This grant is applied jointly with the school district and is funded at \$204M for two years.
- **Nurse Family Partnership Evaluation Plan**
Margarita DeSantos, Community Health Nurse Manager, presented an overview of the Nurse Family Partnership and local programs which provide assistance to vulnerable first-new mothers living in poverty. Member Giunchigliani requested a hard copy of this information from Margarita.
- **Demographic Analysis**
Patricia Rowley, Epidemiology Manager, presented highlights of the Clark County demographics analysis.
- **Pertussis Update**
Nancy Williams, Senior Scientist and Robert Cichy, Community Health Manager, presented the pertussis update.
- **Valley View Building Update**
Rory Chetelat, Acting Director of Community Health, presented. Mr. Chetelat advised Member Wood that Health Card services at the North Las Vegas clinic should be up and running by the end of December.

Member Wood asked for more information in regard to the recent newspaper article alleging excessive utility bills at the Shadow Lane property. Mr. Chetelat stated that although the main building is vacated, the TB Clinic and Annex (Human Resources, the Office of Public Health Preparedness and Emergency Medical Services and Trauma Systems) are still open on the campus and utilizing utilities. The utility usage to the vacated main building is minimal. Dr. Middaugh added that the Annex will be vacated as soon as possible; however, the TB Clinic has a negative air pressure room and will require additional logistics to relocate. There is also a plan to reduce the trailers on the property which contain the District's archives.

Member Giunchigliani asked what utilities were being used for in the main building. Mr. Chetelat stated that some of the IT servers, which are being reduced daily, and furniture in the building would deteriorate without ventilation. Mr. Chetelat stated that the roof covering at Valley View was decided by the owner and paid by the owner, otherwise, the District has done minor repairs and the owner has picked up the major repairs.

Mr. Giunchigliani asked for an update on mediation. Dr. Middaugh advised that this can be done at the next meeting.

- **EH Report On New Petition Process**
Glenn Savage, Director of Environmental Health and Dennis Campbell, Environmental Health Manager and Member Dobyne updated on the new computerized petition process for solid waste petitions.
- **EH Report on Restaurant Inspection Program**
Glenn Savage, Director of Environmental Health, Amy Irani, Environmental Health Manager and Rose Henderson, Environmental Health Supervisor discussed the District's approach to become a more user-friendly and supportive agency in regard to food inspections. Mr. Savage stated that Environmental Health has been working with food industry over the last month to provide information and walk them through the process. Environmental Health is also working on modifying the inspection process of the high risk facilities.

- Five (5) Month Progress Report
Dr. Middaugh stated that the new North Las Vegas clinic has been successfully opened and the health card program has been revamped. He added that the District has developed a new procedure to respond to cases of Legionnaire's disease. Dr. Middaugh advised that the next Board of Health meeting in January, 2013, will be held at the Valley View campus.

VIII. INFORMATIONAL ITEMS

A. Chief Health Officer and Administration:

1. Monthly Activity Report, October 2012
2. Report – "What Has The SNHD Done For You Recently?"

B. Community Health:

1. Monthly Activity Report, October 2012

C. Environmental Health:

1. Monthly Activity Report, October 2012

D. Clinics and Nursing:

1. Monthly Activity Report, October 2012

Member Giunchigliani noted that a recent article in Governing magazine indicated that there was a high rate of prescription drug abuse and over-prescribing of narcotics in Nevada. Member Winchell added that there were many physicians in Nevada who prescribe life threatening narcotics. She suggested that there is a need to educate the community providers and work with the pharmacy board as prescription drug abuse is a very big problem in the area.

IX. PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. No action may be taken upon a matter raised under this item of this Agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to NRS 241.020. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

The Chair asked if anyone had further comments and seeing no one the Public Comment portion of the meeting was closed.

X. ADJOURNMENT

A motion was made by Member Beers and seconded by Member Jones and unanimously carried to adjourn the Board of Health Meeting at 10:45 am.

SUBMITTED FOR BOARD APPROVAL

John Middaugh, M.D., Interim Chief Health Officer
Executive Secretary

/jw