



AT THE SOUTHERN NEVADA HEALTH DISTRICT

## MINUTES

### SOUTHERN NEVADA COMMUNITY HEALTH CENTER FINANCE & AUDIT COMMITTEE MEETING

November 15, 2022 – 11:00 a.m.

Meeting was conducted via Webex Event

**MEMBERS PRESENT:** Scott Black – Chair, Community Member, City of North Las Vegas  
Father Rafael Pereira – Community Member, All Saints Episcopal Church

**ABSENT:** N/A

**ALSO PRESENT:** None  
(In Audience)

**LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel

**EXECUTIVE DIRECTOR:** Fermin Leguen, MD, MPH, District Health Officer

**STAFF:** Tawana Bellamy, Andria Cordovez Mulet, Cassius Lockett, Randy Smith, Edward Wynder, Mark Pasek, Ryan Kelsch, Fernando Lara, Todd Bleak, Donnie Whitaker

#### I. **CALL TO ORDER and ROLL CALL**

The Chair called the Southern Nevada Community Health Center Finance & Audit Committee Meeting to order at 11:01 a.m. Tawana Bellamy, Administrative Secretary, administered the roll call and confirmed a quorum.

#### II. **PLEDGE OF ALLEGIANCE**

**III. FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

#### IV. **ADOPTION OF THE NOVEMBER 15, 2022 MEETING AGENDA** *(for possible action)*

*A motion was made by Chair Black, seconded by Member Father Rafael, and carried unanimously to approve the November 15, 2022 Agenda, as presented.*

#### V. **REPORT / DISCUSSION / ACTION**

**1. Approve Finance & Audit Committee Meeting Minutes – July 26, 2022;** direct staff accordingly or take other action as deemed necessary *(for possible action)*

*A motion was made by Chair Black, seconded by Member Father Rafael, and carried unanimously to approve the July 26, 2022 Finance & Audit Committee Minutes, as presented.*

**Receive, Discuss and Accept the September Financial Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on November 17, 2022;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

Mark Pasek, Financial Analyst presented the FQHC September Financial Report as of September 30, 2022. The Revenue Budget for September was \$5.4M. The Actual received for September was \$5.3M. The Net Position for September Actual was \$340K as of September 30, 2022. Mr. Pasek reviewed the Revenue and Expenses. Supplies were the largest expense with Pharmacy included. Mr. Pasek noted that Pharmacy, by itself accounts for 79% of Total Revenue for FQHC. Mr. Pasek further explained the total revenue for each program in the FQHC division without the Pharmacy included. The Refugee and Behavioral Health revenue is very minimal.

Mr. Pasek reviewed the revenue and expenses for each program in FQHC. Salaries and Benefits were the largest expenses at the program level. The variation on the Grants Budget versus Actual will be addressed during the upcoming FY2023 Budget Augmentation process. The timing of the grants will be adjusted to what the revenue is expected to be for the month. This will help alleviate the large variations seen at the beginning of the year.

The Grants Budget for September was \$1.9M. The amount recorded as of September 30, 2022 is \$974K. Mr. Pasek explained that changing the timing of the grant receivables to the budget on a monthly basis as opposed to a yearly basis should alleviate a large variation at the beginning of the year.

Member Father Rafael inquired when the fiscal year started. Mr. Pasek commented the fiscal year started on July 1, 2022. Member Father Rafael inquired if the financial report is just for September or year to date. Mr. Pasek commented the report is cumulative and year to date.

Member Father Rafael inquired about the grant budget and variation slide. Mr. Pasek explained the negative variance is due to the timing of when the grants were received.

Member Father Rafael thanked Mr. Pasek and believes it is important to have the finance meetings and hopes that in the future the most recent month's report will be presented.

Member Father Rafael inquired about what can be improved in the financial report. Mr. Pasek shared a tool called Microsoft Power BI that provides data models for all the different systems at the Health District. Mr. Pasek further explained and reviewed the financial data within the tool. And noted that the timing to get billed charges to receiving a payment takes time and it does not line up to the monthly timeframe. The Microsoft Power BI tool shows a better idea of where the different sources are coming from. The areas we need to focus on is increasing the number of claims and clients coming in. There is always room for improvement on billing and receivables.

Randy Smith, FQHC Operations Officer thanked Mr. Pasek for sharing the report and commented that it explains the story. Mr. Smith further explained that at the end of the day, it is our ability to see patients. There are two physician positions open at the Health Center, and the revenue tied to the two providers would have been budgeted. Mr. Smith further explained that staff will be going through the budgeting process, and he will be working closely with Mr. Pasek and the finance team to determine how the revenue model for the current fiscal year was determined.

*Member Father Rafael left the meeting at 11:24 a.m.  
Member Father Rafael return to the meeting and 11:25 a.m.*

Mr. Smith commented that he is working with Dr. Leguen and the finance team to understand what is happening with the uninsured or Self Pay population. We are currently tracking significantly higher rate on uninsured than the State of Nevada (29%) and national average (21%). The Health Center is tracking at about 44-45%. Mr. Smith further commented that we want to make sure all patients get the assistance they need to be insured for what they are eligible for.

Mr. Smith commented that what needs to improve is our ability to see patients, increase the number of patients seen by providers and increase the number of providers able to see patients. Member Father Rafael agreed with Mr. Smith.

Dr. Leguen requested the additional slides from the Microsoft BI Tool be provided in the report as they are very useful. Dr. Leguen inquired about the difference between Patient and Self Pay on the report. Mr. Pasek commented that the difference is how they are categorized at the time a payment is made. Chair Black commented that it is the same group of people, and to categorize them by who is giving us money and who is not. Mr. Pasek agreed.

Chair Black suggested changing the title of Self Pay to Patient Self Pay Non-Payment and Patient to Patient Self Pay Payment. Dr. Leguen agreed and asked the Mr. Smith follow up with Mr. Pasek on the categories.

Chair Black commented he had concerns about the grants revenue and now understands it is about aligning what we get from the grants to the budget. Chair Black commented that the tool Mr. Pasek presented to help assist where to focus attention to in the finances is fantastic.

*A motion was made by Chair Black, seconded by Member Father Rafael, and carried unanimously to accept September Financial Report and Approve Recommendation to the Southern Nevada Community Health Center Governing Board on November 17, 2022.*

- VI. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

**XIII. ADJOURNMENT**

The Chair adjourned the meeting at 11:37 a.m.

Fermin Leguen, MD, MPH  
District Health Officer/Executive Secretary/CHC Executive Director

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