



MINUTES

SOUTHERN NEVADA COMMUNITY HEALTH CENTER FINANCE & AUDIT COMMITTEE MEETING

July 26, 2022 – 11:00 a.m.

Meeting was conducted via Webex Event

- MEMBERS PRESENT:** Scott Black – Chair, Community Member, City of North Las Vegas
Scott Garrett – Consumer Member (*Call-in User 4,6,8*)
Father Rafael Pereira – Community Member, All Saints Episcopal Church
- ABSENT:** N/A
- ALSO PRESENT:** None
(In Audience)
- LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel (*Call-in User 7*)
- EXECUTIVE SECRETARY:** Fermin Leguen, MD, MPH, District Health Officer (*absent*)
- STAFF:** Tawana Bellamy, Andria Cordovez Mulet, Cassius Lockett, Randy Smith, Edward Wynder (*Call-in User 5*), Mark Pasek (*Call-in User 2*), Donna Buss (*joined at 11:23 a.m.*)

I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada Community Health Center Finance & Audit Committee Meeting to order at 11:04 a.m. Tawana Bellamy, Administrative Secretary, administered the roll call and confirmed a quorum.

II. PLEDGE OF ALLEGIANCE

- III. **FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

IV. ADOPTION OF THE JULY 26, 2022 MEETING AGENDA (*for possible action*)

A motion was made by Chair Black, seconded by Member Garrett, and carried unanimously to approve the July 26, 2022 Agenda, as presented.

V. REPORT / DISCUSSION / ACTION

1. **Approve Finance & Audit Committee Meeting Minutes – June 21, 2022;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

A motion was made by Chair Black, seconded by Member Garrett, and carried unanimously to approve the June 21, 2022 Finance & Audit Committee Minutes, as presented.

2. Receive, Discuss and Accept the June Financial Report and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on July 28, 2022; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Randy Smith, FQHC Operations Officer, informed the committee that Karen White is no longer with the organization. Mark Pasek will provide the financial report today and at the Governing Board Meeting. Mr. Pasek is knowledgeable of the various reports and has worked with Ms. White to produce them each month. Mr. Pasek will provide some additional reports the committee has not looked at before and might be interesting.

Father Rafael asked if the board will be informed why Ms. White left. Mr. Smith did not have additional information to share with the committee. Chair Black suggest that Father Rafael set up a meeting with Dr. Leguen or Human Resources to discuss it further.

Mark Pasek, Financial Analyst provided a brief introduction on his experience. Mr. Pasek explained everything for the meeting was pulled as of July 12, 2022. Mr. Pasek further explained the end of the month is also the end of the fiscal year and they are still in the process of doing the final closeout.

Mr. Pasek outlined the June Financial Report and provided the following highlights:

- YTD Total Revenue was \$23.8M and the YTD Total Expenses was \$25.3M. This is about 1% over on total revenue against budget.
- YTD General Fund Revenues was Budgeted at \$17.2M and YTD actuals of \$17.4M.
- YTD Grant Revenues was \$6.5M

Mr. Pasek outlined the largest contractual expenses for Charges for Services are Equipment Rental, Other Professional Services and Temporary Agency Services. The largest Grants Contractual Expenses are Laboratory Services, Other Professional Services, Subscriptions and Temporary Services.

Mr. Pasek explained the different types of adjustments, and currently all get categorized under adjustments. The adjustments include items such as bad debt and sliding fee.

Mr. Pasek summarized the different types of adjustments in the system. Five are for the FQHC program and the others are for different insurance adjustment based on contracts. Mr. Pasek explained the sliding fee had 7,900 adjustments and the total amount of the sliding fee discount was \$2.4M, which is 94.6% of the total write off adjustment.

Mr. Smith explained the sliding fee write off adjustment of \$2.4M are charges that have been, reduced, or taken away from the patient. If that wasn't available, those patients, 7900 visits, would be responsible for those fees. Mr. Smith commented that this will be an important indicator of what the FQCH is doing – reducing the financial barrier to care. Mr. Smith pointed out the low number of denials and errors and mentioned that although our billings services were recently brought in house, they are doing a good job of ensuring the claims going out are accurate and current.

Member Garrett thanked Mr. Pasek for the explanation, insight, and presenting the report.

Mr. Smith noted that having a CFO is requirement of a community health center. There will be an endeavor to identify someone to fill the role. As Ms. White was serving in a larger capacity, the CFO will also support the Health District's needs. Mr. Smith conveyed his confidence in Mr. Pasek and the entire finance team in helping to stay on track and keep things moving.

Father Rafael thanked Mr. Smith for supporting Mr. Pasek and thanked Mr. Pasek for giving the presentation.

Father Rafael inquired about the Total Grant Expenses YTD Actuals to YTD Budget percent being 54% and believes it is incorrect. Father Rafael noted it has been accurate since the adjustment during the augmentation. Mr. Pasek commented he knows how the calculation happened and will make the adjustment prior to the Governing Board meeting.

A motion was made by Member Garrett, seconded by Father Rafael, and carried unanimously to accept the June Financial Report, as presented, and recommend acceptance to the Southern Nevada Community Health Center Governing Board on July 28, 2022

3. Review and Discuss the Financial Management Policies and Procedures; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Mr. Smith shared we had a very successful HRSA On-Site Visit (OSV) and there were no compliance findings related to any of the financial pieces. There was a compliance finding related to conflicts of interest in our procurement policy. Mr. Smith explained it was missing language that states employees or agents must disclose conflict of interests. Mr. Smith advised we added language to the policy that any workforce member participating in the procurement process must disclose any real or apparent conflict of interest and submitted it HRSA to resolve the compliance finding.

Mr. Smith made a request to the Finance and Audit Committee to accept and make a recommendation to the Governing Board to approve the changes to the Procurement Policy adding the language, any workforce member participating in the procurement process must disclose any real or apparent conflict of interest. Mr. Smith commented that having the change on record would be good documentation if HRSA comes back and ask if it was a board approve change.

Chair Black agreed with Mr. Smith to put it on record.

A motion was made by Chair Black, seconded by Father Rafael, and carried unanimously to accept the Financial Management Policies and Procedures, as presented, and recommend acceptance to the Southern Nevada Community Health Center Governing Board on July 28, 2022.

VI. SECOND PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

XIII. ADJOURNMENT

The Chair adjourned the meeting at 11:32 a.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary/CHC Executive Director

/tab

AGENDA

**SOUTHERN NEVADA COMMUNITY HEALTH CENTER
FINANCE & AUDIT COMMITTEE MEETING
July 26, 2022 – 11:00 A.M.**

Meeting will be conducted via Webex Event

NOTICE

WebEx Event address for attendees:

<https://snhd.webex.com/snhd/onstage/g.php?MTID=e4af7c810a95278a4b1a7f49e1d366fc4>

To call into the meeting, dial (415) 655-0001 and enter Access Code: 2555 179 9673

For other governmental agencies using video conferencing capability, the Video Address is:
25551799673@snhd.webex.com

NOTE:

- Agenda items may be taken out of order at the discretion of the Chair.
- The Board may combine two or more agenda items for consideration.
- The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

I. CALL TO ORDER & ROLL CALL

II. PLEDGE OF ALLEGIANCE

- III. FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

There will be two public comment periods. To submit public comment on either public comment period on individual agenda items or for general public comments:

- **By Webex:** Use the link above. You will be able to provide real-time chat-room messaging, which can be read into the record by a Community Health Center employee or by raising your hand during the public comment period, a Community Health Center employee will unmute your connection. Additional Instructions will be provided at the time of public comment.
- **By email:** public-comment@snchc.org For comments submitted prior to and during the live meeting. Include your name, zip code, the agenda item number on which you are commenting, and your comment. Please indicate whether you wish your email comment to be read into the record during the meeting or added to the backup materials for the record. If not specified, comments will be added to the backup materials.

IV. ADOPTION OF THE JULY 26, 2022 AGENDA *(for possible action)*

V. REPORT / DISCUSSION / ACTION

1. **Approve Finance & Audit Committee Meeting Minutes – June 21, 2022;** direct staff accordingly or take other action as deemed necessary (*for possible action*)
2. **Receive, Discuss and Accept the June Financial Report and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on July 28, 2022;** direct staff accordingly or take other action as deemed necessary (*for possible action*)
3. **Review and Discuss the Financial Management Policies and Procedures;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

VI. **SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

See above for instructions for submitting public comment.

VII. ADJOURNMENT

NOTE: Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Tawana Bellamy or Andria Cordovez Mulet in Administration at the Southern Nevada Health District by calling (702) 759-1201.

THIS AGENDA HAS BEEN PUBLICLY NOTICED on the Southern Nevada Health District's Website at <https://snhd.info/meetings>, the Nevada Public Notice website at <https://notice.nv.gov>, and a copy will be provided to any person who has requested one via U.S mail or electronic mail. All meeting notices include the time of the meeting, access instructions, and the meeting agenda. For copies of agenda backup material, please contact Tawana Bellamy or Andria Cordovez Mulet at 280 S. Decatur Blvd, Las Vegas, NV, 89107 or dial (702) 759-1201.



AT THE SOUTHERN NEVADA HEALTH DISTRICT

MINUTES

SOUTHERN NEVADA COMMUNITY HEALTH CENTER FINANCE & AUDIT COMMITTEE MEETING

June 21, 2022 – 11:00 a.m.

Meeting was conducted via Webex Event

- MEMBERS PRESENT:** Scott Black – Chair, Community Member, City of North Las Vegas
Scott Garrett – Consumer Member (*Call-in User 5*)
Father Rafael Pereira – Community Member, All Saints Episcopal Church
- ABSENT:** N/A
- ALSO PRESENT:** None
(In Audience)
- LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel
- EXECUTIVE SECRETARY:** Fermin Leguen, MD, MPH, District Health Officer
- STAFF:** Tawana Bellamy, Andria Cordovez Mulet, David Kahananui, Cassius Locket, Kyle Parkson, Alexis Romero, Randy Smith, Karen White, Edward Wynder

I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada Community Health Center Finance & Audit Committee Meeting to order at 11:06 a.m. Tawana Bellamy, Administrative Secretary, administered the roll call and confirmed a quorum.

II. PLEDGE OF ALLEGIANCE

III. FIRST PUBLIC COMMENT:

A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

Father Rafael joined the meeting at 11:08 a.m.

IV. ADOPTION OF THE JUNE 21, 2022 MEETING AGENDA (*for possible action*)

A motion was made by Chair Black, seconded by Member Garrett, and carried unanimously to approve the June 21, 2022 Agenda, as presented.

V. REPORT / DISCUSSION / ACTION

1. Approve Finance & Audit Committee Meeting Minutes – May 24, 2022; direct staff accordingly or take other action as deemed necessary (*for possible action*)

A motion was made by Chair Black, seconded by Father Rafael, and carried unanimously to approve the May 24, 2022 Finance & Audit Committee Minutes, as presented.

2. Review, Discuss and Accept the Augmentation to the Southern Nevada Community Health Center FY2022 Budget and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on June 23, 2022; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Karen White, Chief Financial Officer, provided an overview of the Augmentation to the Southern Nevada Community Health Center FY2022 Budget, with the following highlights:

- Budget Augmentation is required per Nevada Revised Statute (NRS) 354.626 and 354.598005 and must be completed every time the budget changes
- Budget will be reviewed twice a year (December and April) for the Community Health Center and Southern Nevada Health District
- Total Revenues: Adopted Budget was \$17,448,975, January Budget Augmentation increased to \$19,708,681, and current Budget Augmentation increases to \$23,856,183, mainly related to changes for services particularly the reimbursement of Ryan White prescription medication
- Other Expenses: Adopted Budget was \$10,978,496, January Budget Augmentation increased to \$15,014,937, and current Budget Augmentation increases to \$18,317,831, mainly related to outsource staffing (physician) and contract staffing (administrative and front desk)

Father Rafael inquired as to the decrease in salaries. Ms. White advised that there has been difficulty in hiring and has moved to contract staff. Further, Ms. White clarified that this budget was for the fiscal year that ends on June 30, 2022. Dr. Leguen further advised that the decrease in salaries was also related to shifting positions to assist with the COVID-19 efforts.

Further to a request from Father Rafael, Ms. White committed to providing additional details related to "Other Expenses".

A motion was made by Chair Black, seconded by Father Rafael, and carried unanimously to accept the Augmentation to the Southern Nevada Community Health Center FY2022 Budget, as presented, and recommend approval to the Southern Nevada Community Health Center Governing Board on June 23, 2022.

3. Receive, Discuss and Accept the May Financial Report and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on June 23, 2022; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Ms. White outlined the Accounts Receivable Balances that were less than 120 days and the amounts that potentially will be recovered. Dr. Leguen requested a summary of the amounts that would be written off to determine if there was anything that could be done on the front lines to prevent some of those losses. Ms. White advised that the collection rates for self-payers was good, after considering the sliding fee discounts. Ms. White advised that it was anticipated that \$108,618.81 would be written off at the end of the year. Ms. White further outlined the average claim amount to write off (\$72.65), the highest value claim to write off (\$589) and the lowest value claim to write off (\$0.14). Ms. White further confirmed that before a claim was written off, the entire account was reviewed to ensure that the sliding fee discount was applied appropriately.

Ms. White outlined the Prospective Payment Rate (PPS) for Medicaid was \$243 for Primary Care visits and \$239 for Behavior Health visits. Ms. White advised that last year she filed a cost report that would be analyzed prior to Medicaid awarding a permanent rate. Ms. White advised that the process was similar with Medicare, and a low utilization report was filed last year as our collections was under \$50,000. Medicare published their rates on their website, with consideration due to geographical location, and was \$180.

Ms. White concluded with the May financial statements, with the following highlights:

- General Fund (patient generated revenues) – YTD Budget was \$12.2M and YTD Actual was \$15.9M
- Grants Revenue was slightly over budget
- Expenses (Salaries and Benefits) was under budget by approximately 25%

- Net Position (the amount that is reliant on the Health District) is only \$350,183

A motion was made by Chair Black, seconded by Father Rafael, and carried unanimously to accept the May Financial Report, as presented, and recommend acceptance to the Southern Nevada Community Health Center Governing Board on June 23, 2022.

- VI. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

XIII. ADJOURNMENT

The Chair adjourned the meeting at 11:38 a.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary/CHC Executive Director

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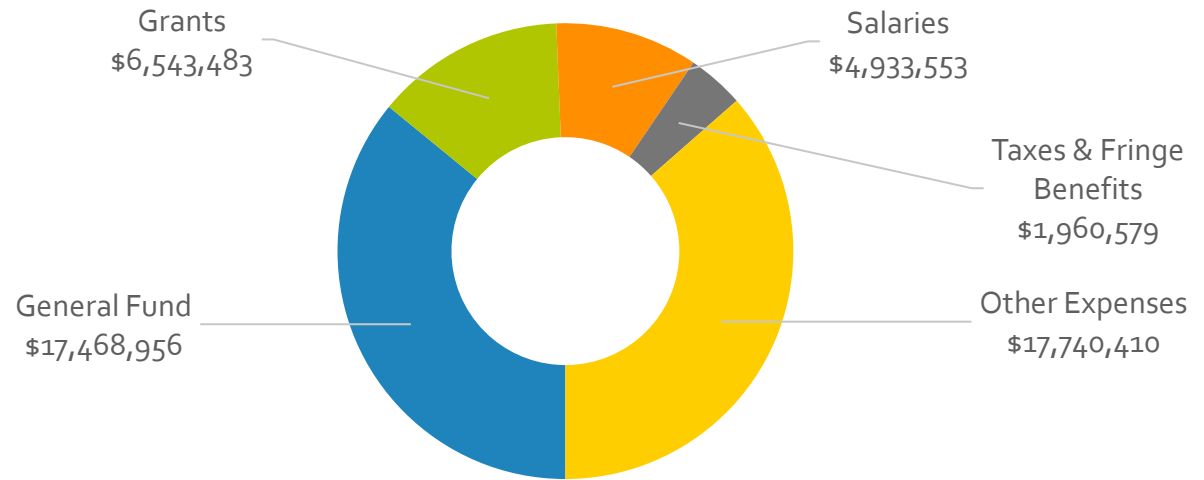
FQHC – July 2022

Results as of June 30, 2022

Highlights

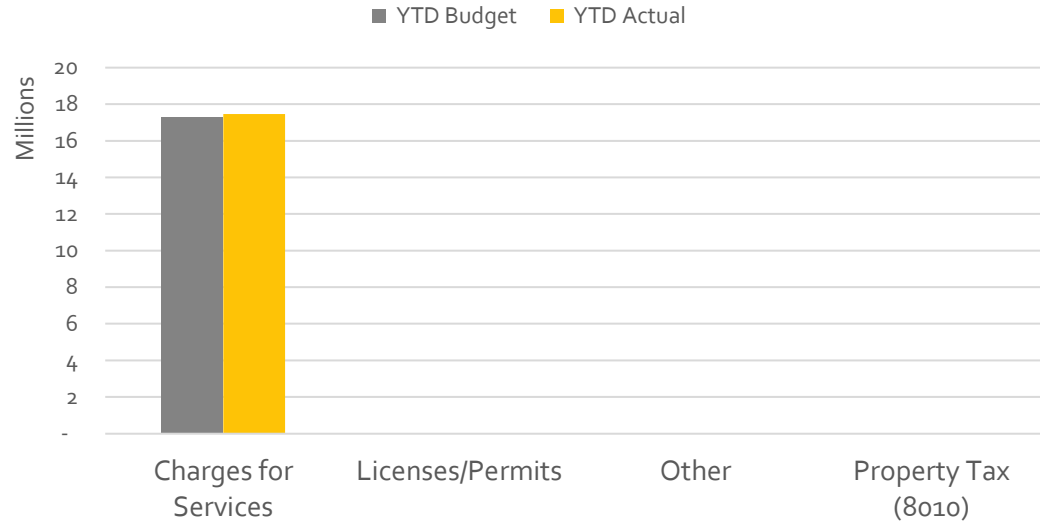
- Summary – FQHC YTD as of June 30, 2022
- Income by Fund
- Expenses by Fund
- Expanded Detail on Contractual Expenses
- Insurance Denials, Adjustments, and Sliding Fee

**FQHCYTD Actual - Revenue and Expenses
June 2022**

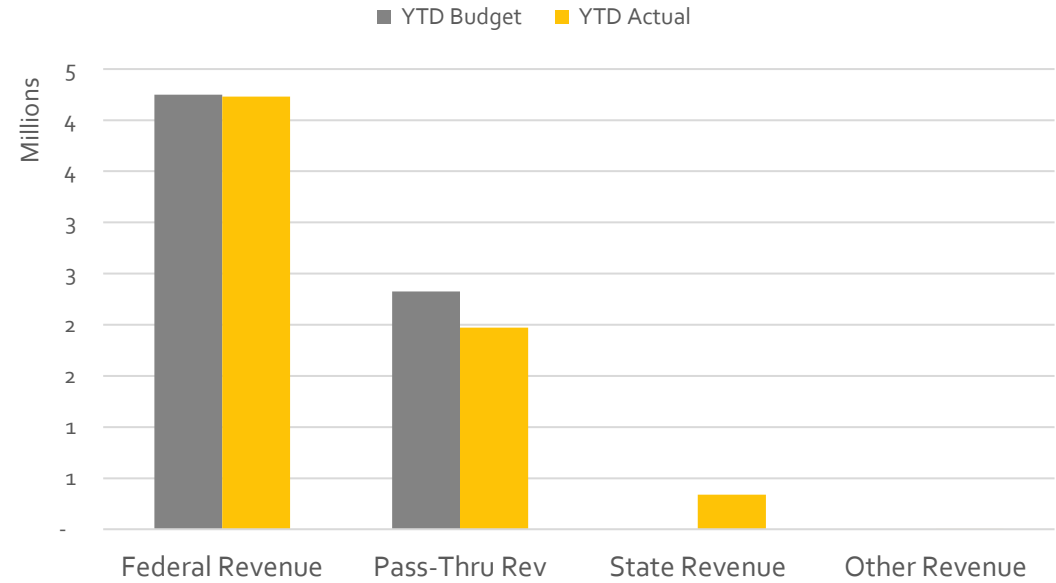


Description	<u>FY 2022 Adopted</u>	<u>FY2022 Current Budget</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance</u>	<u>% YTD Actuals to YTD Budget</u>
Revenues						
Charges for Services	17,283,813	17,283,813	17,283,813	17,468,956	185,143	1%
Grants	6,572,370	6,572,370	6,572,370	6,543,483	(28,887)	0%
Total Revenues	23,856,183	23,856,183	23,856,183	24,012,438	156,255	1%
Expenses						
Salaries	4,955,900	4,955,900	4,955,900	4,933,553	(22,347)	0%
Taxes & Fringe Benefits	2,053,000	2,053,000	2,053,000	1,960,579	(92,421)	-5%
Supplies	11,213,200	11,213,200	11,213,200	11,671,617	458,417	4%
Travel & Training	45,100	45,100	45,100	39,040	(6,060)	-13%
Contractual	1,553,800	1,553,800	1,553,800	1,536,292	(17,508)	-1%
Capital Outlay	38,500	38,500	38,500	36,490	(2,010)	-5%
Cost Allocations	5,467,231	5,467,231	5,467,231	4,456,970	(1,010,261)	-18%
Total Expenses	25,326,731	25,326,731	25,326,731	24,634,543	(692,188)	-3%
Net Position YTD	\$(1,470,548)	\$ (1,470,548)	\$(1,470,548)	\$ (622,104)	\$ 848,444	-58%

FQHC General Fund - YTD Budget vs Actuals Revenue

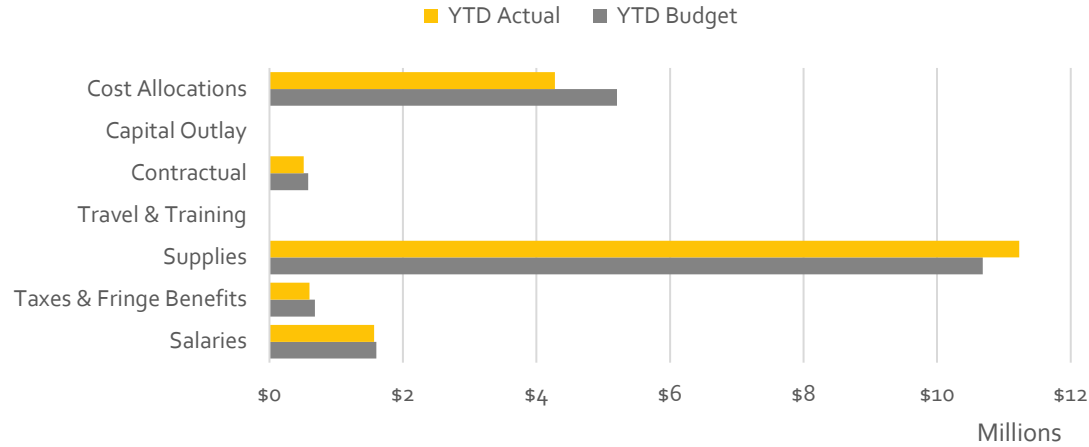


FQHC Special Revenue Funds YTD Budget vs Actual Revenue

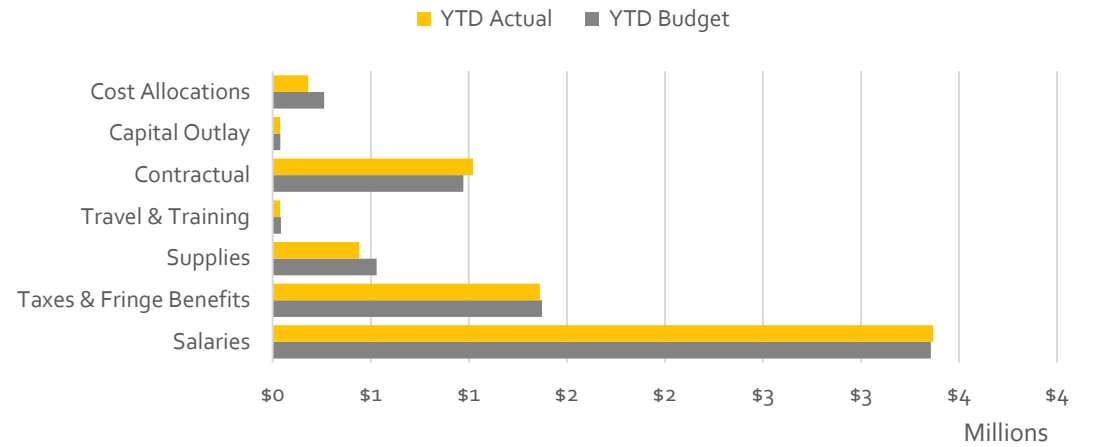


Description	FY 2022 Adopted	Adjustments	FY2022 Current Budget	YTD Budget	YTD Actual	Variance	% YTD Actuals to YTD Budget
Revenues							
Charges for Services	17,283,813	-	17,283,813	17,283,813	17,456,500	172,687	1%
Licenses/Permits	-	-	-	-	-	-	0%
Other	-	-	-	-	12,456	12,456	>100%
Property Tax (8010)	-	-	-	-	-	-	0%
Total General Fund Revenues	17,283,813	-	17,283,813	17,283,813	17,468,956	185,143	1%
Revenues							
Federal Revenue	4,247,930	-	4,247,930	4,247,930	4,231,830	(16,100)	0%
Pass-Thru Rev	2,324,440	-	2,324,440	2,324,440	1,972,674	(351,766)	-15%
State Revenue	-	-	-	-	337,979	337,979	0%
Other Revenue	-	-	-	-	1,000	1,000	0%
Total Grant Revenues	6,572,370		6,572,370	6,572,370	6,543,483	(28,887)	
Total FQHC Revenue	23,856,183	-	23,856,183	23,856,183	24,012,438	156,255	

Charges for Services - Expenses



Grants - Expenses



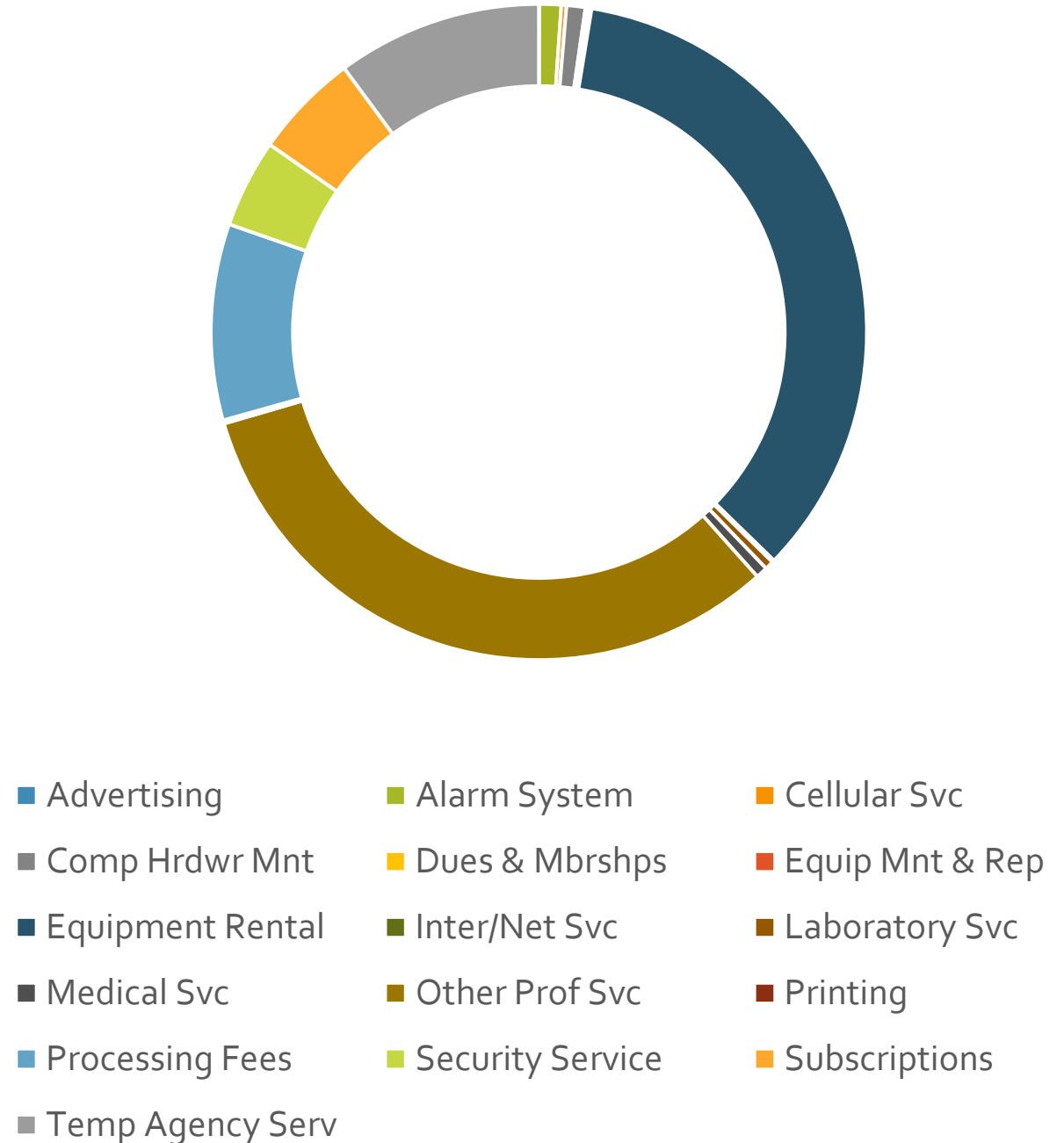
General Fund and Special Revenue Fund - Expenses

Interim Unaudited Report

Description	FY 2022 Adopted	Adjustments	FY2022 Current Budget	YTD Budget	YTD Actual	Variance	% YTD Actuals to YTD Budget
Expenses							
Salaries	1,600,000	-	1,600,000	1,600,000	1,565,834	(34,166)	-2%
Taxes & Fringe Benefits	680,000	-	680,000	680,000	599,258	(80,742)	-12%
Supplies	10,684,300	-	10,684,300	10,684,300	11,229,550	545,250	5%
Travel & Training	3,000	-	3,000	3,000	2,899	(101)	-3%
Contractual	581,500	-	581,500	581,500	515,319	(66,181)	-11%
Capital Outlay	-	-	-	-	-	-	0%
Subtotal Operating Expenses	13,548,800	-	13,548,800	13,548,800	13,912,860	364,060	-24%
Indirect Costs/Cost Allocations	3,614,969	-	3,614,969	3,614,969	2,970,906	(644,063)	-18%
Transfers In	(16,800)	-	(16,800)	(16,800)	(19,213)	(2,413)	14%
Transfers Out	1,607,392	-	1,607,392	1,607,392	1,325,309	(282,083)	-18%
Total General Fund Expenses	18,754,361	-	18,754,361	18,754,361	18,189,861	(564,500)	-45%
Expenses							
Salaries	3,355,900	-	3,355,900	3,355,900	3,367,719	11,819	0%
Taxes & Fringe Benefits	1,373,000	-	1,373,000	1,373,000	1,361,322	(11,678)	-1%
Supplies	528,900	-	528,900	528,900	442,067	(86,833)	-16%
Travel & Training	42,100	-	42,100	42,100	36,141	(5,959)	-14%
Contractual	972,300	-	972,300	972,300	1,020,974	48,674	5%
Capital Outlay	38,500	-	38,500	38,500	36,490	(2,010)	-5%
Subtotal Operating Expenses	6,310,700	-	6,310,700	6,310,700	6,264,713	(45,987)	-31%
Indirect Costs/Cost Allocations	1,852,262	-	1,852,262	1,852,262	1,483,808	(368,454)	-20%
Transfers In	(1,607,392)	-	(1,607,392)	(1,607,392)	(1,323,053)	284,339	-18%
Transfers Out	16,800	-	16,800	16,800	19,213	2,413	14%
Total Grant Expenses	6,572,370	-	6,572,370	6,572,370	6,444,681	(127,689)	-54%

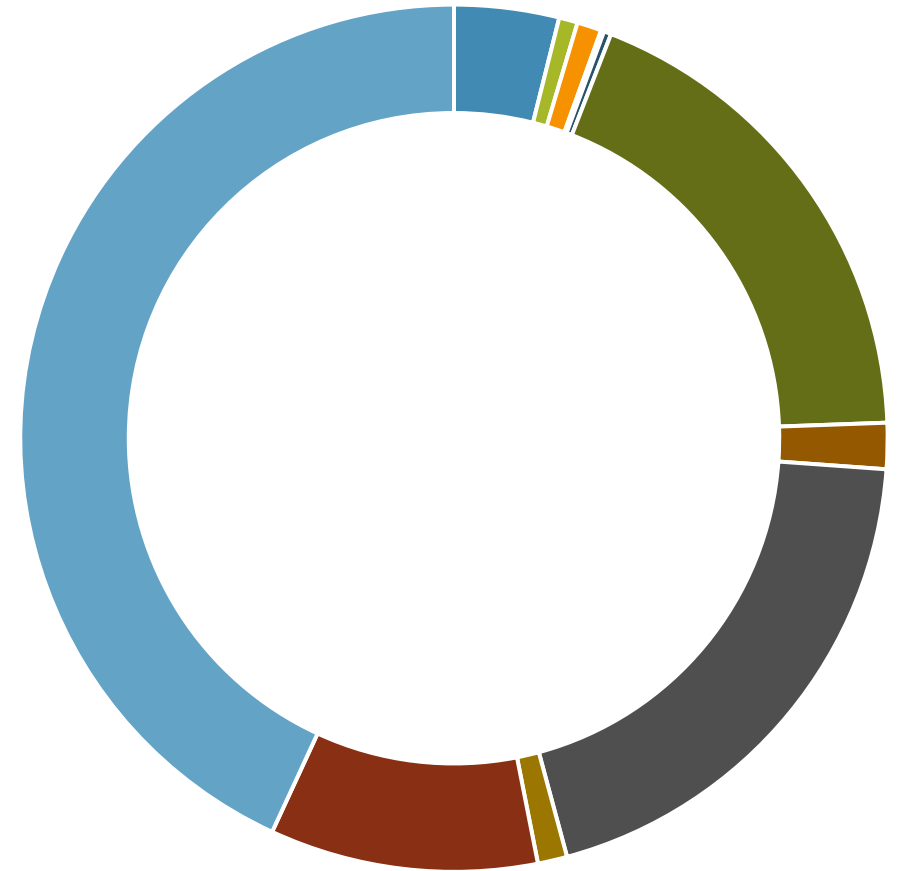
Charges for Services - Contractual Expenses

Advertising	\$131
Alarm System	\$6,061
Cellular Svc	\$1,429
Comp Hrdwr Mnt	\$5,233
Dues & Memberships	\$950
Equip Mnt & Rep	\$750
Equipment Rental	\$195,858
Inter/Net Svc	\$603
Laboratory Svc	\$2,457
Medical Svc	\$3,269
Other Prof Svc	\$181,176
Printing	\$958
Processing Fees	\$54,594
Security Service	-\$24,586
Subscriptions	\$29,338
Temp Agency Serv	\$57,097

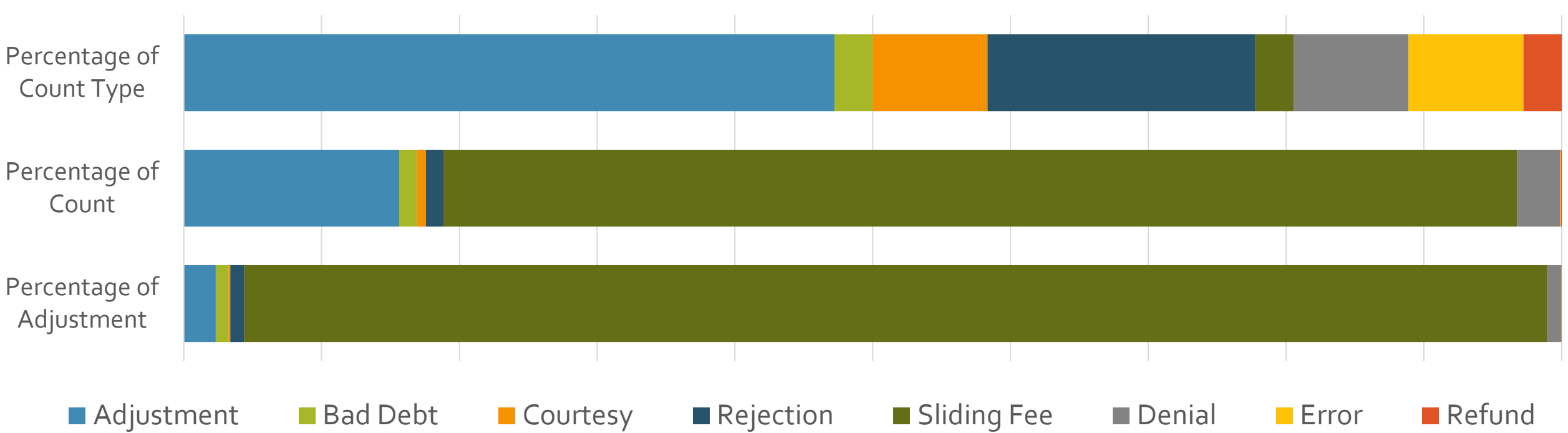


Grants - Contractual Expenses

Advertising	\$39,872
Cellular Svc	\$7,099
Comp Hrdwr Mnt	\$9,281
Dues & Mbrshps	\$245
Equip Mnt & Rep	\$800
Equipment Rental	\$126
Inter/Net Svc	\$2,814
Laboratory Svc	\$189,175
Medical Svc	\$17,490
Other Prof Svc	\$200,725
Printing	\$11,192
Subscriptions	\$101,999
Temp Agency Serv	\$440,156



- Advertising
- Cellular Svc
- Comp Hrdwr Mnt
- Dues & Mbrshps
- Equip Mnt & Rep
- Equipment Rental
- Inter/Net Svc
- Laboratory Svc
- Medical Svc
- Other Prof Svc
- Printing
- Subscriptions
- Temp Agency Serv



Type	Count of Type	Percentage of Count Type	Count of Write Off Adjustments	Percentage of Count	Sum of Write Off Adjustment	Percentage of Adjustment
Adjustment	17	47.2%	1,584	15.6%	\$ 60,938	2.3%
Bad Debt	1	2.8%	131	1.3%	\$ 24,277	0.9%
Courtesy	3	8.3%	67	0.7%	\$ 3,572	0.1%
Denial	3	8.3%	317	3.1%	\$ 26,367	1.0%
Error	3	8.3%	6	0.1%	\$ 288	0.0%
Refund	1	2.8%	4	0.0%	\$ 147	0.0%
Rejection	7	19.4%	129	1.3%	\$ 26,501	1.0%
Sliding Fee	1	2.8%	7,900	77.9%	\$ 2,486,582	94.6%
Grand Total	36	100%	10,138	100%	\$ 2,628,673	100%

Financial Management Policy and Procedure

- ▶ HRSA Virtual site visit occurred June 28th - 30th
- ▶ Compliance Finding of non-compliance was identified in the Procurement Policy
- ▶ Updated the Procurement Policy to add the following language:
 - ▶ Any Workforce Member participating in the procurement process must disclose any real or apparent conflict of interest.