



AT THE SOUTHERN NEVADA HEALTH DISTRICT

MINUTES

SOUTHERN NEVADA COMMUNITY HEALTH CENTER FINANCE & AUDIT COMMITTEE MEETING

June 21, 2022 – 11:00 a.m.

Meeting was conducted via Webex Event

- MEMBERS PRESENT:** Scott Black – Chair, Community Member, City of North Las Vegas
Scott Garrett – Consumer Member (*Call-in User 5*)
Father Rafael Pereira – Community Member, All Saints Episcopal Church
- ABSENT:** N/A
- ALSO PRESENT:** None
(In Audience)
- LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel
- EXECUTIVE SECRETARY:** Fermin Leguen, MD, MPH, District Health Officer
- STAFF:** Tawana Bellamy, Andria Cordovez Mulet, David Kahananui, Cassius Lockett, Kyle Parkson, Alexis Romero, Randy Smith, Karen White, Edward Wynder

I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada Community Health Center Finance & Audit Committee Meeting to order at 11:06 a.m. Tawana Bellamy, Administrative Secretary, administered the roll call and confirmed a quorum.

II. PLEDGE OF ALLEGIANCE

III. FIRST PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

Father Rafael joined the meeting at 11:08 a.m.

IV. ADOPTION OF THE JUNE 21, 2022 MEETING AGENDA (*for possible action*)

A motion was made by Chair Black, seconded by Member Garrett, and carried unanimously to approve the June 21, 2022 Agenda, as presented.

V. REPORT / DISCUSSION / ACTION

1. Approve Finance & Audit Committee Meeting Minutes – May 24, 2022; direct staff accordingly or take other action as deemed necessary (*for possible action*)

A motion was made by Chair Black, seconded by Father Rafael, and carried unanimously to approve the May 24, 2022 Finance & Audit Committee Minutes, as presented.

2. Review, Discuss and Accept the Augmentation to the Southern Nevada Community Health Center FY2022 Budget and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on June 23, 2022; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Karen White, Chief Financial Officer, provided an overview of the Augmentation to the Southern Nevada Community Health Center FY2022 Budget, with the following highlights:

- Budget Augmentation is required per Nevada Revised Statute (NRS) 354.626 and 354.598005 and must be completed every time the budget changes
- Budget will be reviewed twice a year (December and April) for the Community Health Center and Southern Nevada Health District
- Total Revenues: Adopted Budget was \$17,448,975, January Budget Augmentation increased to \$19,708,681, and current Budget Augmentation increases to \$23,856,183, mainly related to changes for services particularly the reimbursement of Ryan White prescription medication
- Other Expenses: Adopted Budget was \$10,978,496, January Budget Augmentation increased to \$15,014,937, and current Budget Augmentation increases to \$18,317,831, mainly related to outsource staffing (physician) and contract staffing (administrative and front desk)

Father Rafael inquired as to the decrease in salaries. Ms. White advised that there has been difficulty in hiring and has moved to contract staff. Further, Ms. White clarified that this budget was for the fiscal year that ends on June 30, 2022. Dr. Leguen further advised that the decrease in salaries was also related to shifting positions to assist with the COVID-19 efforts.

Further to a request from Father Rafael, Ms. White committed to providing additional details related to "Other Expenses".

A motion was made by Chair Black, seconded by Father Rafael, and carried unanimously to accept the Augmentation to the Southern Nevada Community Health Center FY2022 Budget, as presented, and recommend approval to the Southern Nevada Community Health Center Governing Board on June 23, 2022.

3. Receive, Discuss and Accept the May Financial Report and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on June 23, 2022; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Ms. White outlined the Accounts Receivable Balances that were less than 120 days and the amounts that potentially will be recovered. Dr. Leguen requested a summary of the amounts that would be written off to determine if there was anything that could be done on the front lines to prevent some of those losses. Ms. White advised that the collection rates for self-payers was good, after considering the sliding fee discounts. Ms. White advised that it was anticipated that \$108,618.81 would be written off at the end of the year. Ms. White further outlined the average claim amount to write off (\$72.65), the highest value claim to write off (\$589) and the lowest value claim to write off (\$0.14). Ms. White further confirmed that before a claim was written off, the entire account was reviewed to ensure that the sliding fee discount was applied appropriately.

Ms. White outlined the Prospective Payment Rate (PPS) for Medicaid was \$243 for Primary Care visits and \$239 for Behavior Health visits. Ms. White advised that last year she filed a cost report that would be analyzed prior to Medicaid awarding a permanent rate. Ms. White advised that the process was similar with Medicare, and a low utilization report was filed last year as our collections was under \$50,000. Medicare published their rates on their website, with consideration due to geographical location, and was \$180.

Ms. White concluded with the May financial statements, with the following highlights:

- General Fund (patient generated revenues) – YTD Budget was \$12.2M and YTD Actual was \$15.9M
- Grants Revenue was slightly over budget
- Expenses (Salaries and Benefits) was under budget by approximately 25%

- Net Position (the amount that is reliant on the Health District) is only \$350,183

A motion was made by Chair Black, seconded by Father Rafael, and carried unanimously to accept the May Financial Report, as presented, and recommend acceptance to the Southern Nevada Community Health Center Governing Board on June 23, 2022.

- VI. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

XIII. ADJOURNMENT

The Chair adjourned the meeting at 11:38 a.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary/CHC Executive Director

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