



## MINUTES

### SOUTHERN NEVADA COMMUNITY HEALTH CENTER GOVERNING BOARD MEETING

March 24 – 2:00 p.m.

Meeting was conducted In-person and via WebEx Event

Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107  
Red Rock Trail Rooms A and B

**MEMBERS PRESENT:** Brian Knudsen – Chair, Consumer Member (*via WebEx*)  
Jose L. Melendrez – First Vice-Chair, Consumer Member (*via WebEx*)  
Scott Black – Community Member, City of North Las Vegas (*via WebEx*)  
Erin Breen – Community Member, UNLV Vulnerable Road Users Project (*via WebEx*)  
Father Rafael Pereira – Community Member, All Saints Episcopal Church (*via WebEx*)

**ABSENT:** Timothy Burch – Second Vice-Chair, Community Member, Clark County  
Gary Costa – Community Member, Golden Rainbow  
Scott Garrett – Consumer Member  
Lucille Scott – Consumer Member  
Duprice Scruggs – Consumer Member  
Aquilla Todd – Consumer Member

**ALSO PRESENT:** None  
(In Audience)

**LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel

**EXECUTIVE SECRETARY:** Fermin Leguen, MD, MPH, District Health Officer

**STAFF:** Cory Burgess, Aracely Calderon, Andria Cordovez Mulet, Loriza Chongtai, Christian Hilario, David Kahananui, Theresa Ladd, Cassius Lockett, Cassandra Major, Kyle Parkson, Leo Vega, Karen White, Edward Wynder

**I. CALL TO ORDER and ROLL CALL**

The Chair called the Southern Nevada Community Health Center Governing Board Meeting to order at 2:15 p.m. There was a lack of quorum.

**II. PLEDGE OF ALLEGIANCE**

**III. FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

**IV. ADOPTION OF THE MARCH 24, 2022 MEETING AGENDA (for possible action)**

*Due to a lack of quorum, no action was taken.*

**V. CONSENT AGENDA:** Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

**1. APPROVE MINUTES/COMMUNITY HEALTH CENTER GOVERNING BOARD MEETING:**  
February 24, 2022 (for possible action)

*Due to a lack of quorum, no action was taken.*

**VI. REPORT / DISCUSSION / ACTION**

**1. Receive and Approve Recommendations from the March 22, 2022 Finance & Audit Committee meeting regarding the Southern Nevada Community Health Center FY23 Budget:** direct staff accordingly or take other action as deemed necessary (for possible action)

*Due to a lack of quorum, no action was taken.*

**2. Receive and Approve Recommendations from the March 22, 2022 Finance & Audit Committee meeting regarding the Billing Fee Schedule Updates:** direct staff accordingly or take other action as deemed necessary (for possible action)

*Due to a lack of quorum, no action was taken.*

**3. Receive and Discuss February Financial Report and Accept Recommendations from the March 22, 2022 Finance & Audit Committee meeting:** direct staff accordingly or take other action as deemed necessary (for possible action)

*Due to a lack of quorum, no action was taken.*

**4. Receive, Discuss and Approve the Application for the Change in Scope for the East Las Vegas location at 2830 Fremont Street, Las Vegas:** direct staff accordingly or take other action as deemed necessary (for possible action)

*Due to a lack of quorum, no action was taken.*

**5. Receive, Discuss and Accept February Operational Report:** direct staff accordingly or take other action as deemed necessary (for possible action)

*Due to a lack of quorum, no action was taken.*

- VII. BOARD REPORTS:** The Southern Nevada District Board of Health members may identify and comment on Health District related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action. ***(Information Only)***

There were no items noted.

**VIII. EXECUTIVE DIRECTOR & STAFF REPORTS (Information Only)**

- Executive Director Comments

Dr. Leguen advised that Randy Smith will be joining the Health Center on March 30, 2022 at the new FQHC Operations Officer. Mr. Smith has several years of experience at health centers in California.

Further, Dr. Leguen advised that the Health Center is still working on the vaccination campaign and providing support in the community at testing sites.

Dr. Leguen advised that today marks World TB Day and the Health Center participates in activities on the prevention of tuberculosis as part of the Refugee Program.

Chair Knudsen requested that Governing Board members have an opportunity to meet Mr. Smith shortly after he joins the Health Center. Dr. Leguen advised that introduction meetings are being scheduled for Mr. Smith to meet members of the Leadership Team at the Health District and meetings will be scheduled for Governing Board members as well.

Further to a request from Chair Knudsen, Dr. Leguen advised that, earlier in the month, the Health District was awarded accreditation status through the Public Health Accreditation Board (PHAB). This milestone accomplishment is official recognition that SNHD meets the rigorous standards of PHAB, which works to advance and transform public health practice by championing performance improvement, strong infrastructure, and innovation. Accreditation means that SNHD is committed to continuous quality improvement so that it can meet our community's needs as effectively as possible. Initial Accreditation start date was in 2016; the Action Plan was received in 2019 and, due to the pandemic, an extension to respond was granted, and all documentation was submitted to PHAB on January 4, 2022. There has been an enormous amount of time, work, dedication and support put into the entire process starting from 2016 to present day. Dr. Leguen advised that the Health District is the third accredited health district in Nevada, along with Washoe County and Carson City, and that the State of Nevada Health Department was in the process of applying for accreditation status.

Chair Knudsen advised that he was currently enrolled in a course for FQHC chairs and that some of the challenges the Health Center was experiencing, particularly related to quorum, was common with other health centers.

Dr. Leguen advised that the Health Center was also exploring accreditation related to the quality of service that is provided to patients and working with the Nevada Primary Care Association.

As there was still a lack of quorum, Ms. Anderson-Fintak thanked the members in attendance and suggested that the meeting be re-scheduled. Dr. Leguen confirmed that there was a HRSA requirement for the Governing Board to meet each month. Due to Open Meeting Law requirements, the Governing Board members in advised provided their availability for a meeting on March 30, 2022 at 2:00 p.m. The Chair requested that staff contact the remaining Governing Board members for their availability.

Further, a suggestion was made whether meetings should be held earlier in the month.

- IX. SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

**XIII. ADJOURNMENT**

The Chair adjourned the meeting at 2:29 p.m.

Fermin Leguen, MD, MPH  
District Health Officer/Executive Secretary/CHC Executive Director

/acm

DRAFT