



MINUTES

SOUTHERN NEVADA COMMUNITY HEALTH CENTER FINANCE & AUDIT COMMITTEE MEETING

February 22, 2022 – 11:00 a.m.

Meeting was conducted via Webex Event

- MEMBERS PRESENT:** Scott Black – Chair, Community Member, City of North Las Vegas
Scott Garrett – Consumer Member (*Call-in User 2*)
- ABSENT:** Father Rafael Pereira – Community Member, All Saints Episcopal Church
- ALSO PRESENT:** None
(In Audience)
- LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel
- EXECUTIVE SECRETARY:** Fermin Leguen, MD, MPH, District Health Officer
- STAFF:** Andria Cordovez Mulet, David Kahananui, Cassius Locket, Kyle Parkson, Karen White, Edward Wynder

I. **CALL TO ORDER and ROLL CALL**

The Chair called the Southern Nevada Community Health Center Finance & Audit Committee Meeting to order at 11:00 a.m. Andria Cordovez Mulet, Executive Assistant, administered the roll call and confirmed a quorum.

II. **PLEDGE OF ALLEGIANCE**

- III. **FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

IV. **ADOPTION OF THE FEBRUARY 22, 2022 MEETING AGENDA (for possible action)**

A motion was made by Member Garrett, seconded by Chair Black, and carried unanimously to approve the February 22, 2022 Agenda, as presented.

V. **REPORT / DISCUSSION / ACTION**

1. **Approve Finance & Audit Committee Meeting Minutes – January 25, 2022:** direct staff accordingly or take other action as deemed necessary (*for possible action*)

A motion was made by Chair Black, seconded by Member Garrett, and carried unanimously to approve the January 25, 2022 Finance & Audit Committee Minutes, as presented.

2. Receive, Discuss and Accept the Single Audit Report from Eide Bailly and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on February 24, 2022; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Karen White, Chief Financial Officer, provided an overview of the Single Audit ([Attachment #1](#)). Ms. White advised that the full Audit was provided that includes the Independent Auditors Report (issued November 17, 2021), Auditors Report on Government Auditing Standards (issued November 17, 2021), and the Single Audit Report (issued February 15, 2022). The salient points outlined were:

- Total Federal Expenditures included in the SEFA - \$59,249,774
- Three Programs Audited – (i) Coronavirus Relief Fund, (ii) Epidemiology & Lab capacity, and (iii) FEMA Public Assistance Disaster Grants
- Non non-compliance issues
- Highest type of report offered – unmodified
- No difficulties encountered
- No misstatements were identified
- No disagreements with management

A motion was made by Member Garrett, seconded by Chair Black, and carried unanimously to accept the Single Audit Report from Eide Bailly, as presented, and recommend acceptance to the Southern Nevada Community Health Center Governing Board on February 24, 2022.

3. Receive, Discuss and Accept the Updated Clinical Sliding Fee Discount Scale and Sliding Fee Policy and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on February 24, 2022; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Ms. White provided the Updated Clinical Sliding Fee Discount Scale ([Attachment #2](#)). Ms. White advised that offering a Sliding Fee Schedule for qualifying patients was a requirement for HHS, HRSA and various other pass-through grants. Ms. White advised that the Sliding Fee Schedule was tied to Federal Poverty Guidelines that normally changes every year in January; there was an increase of 4.7%. Ms. White advised that the Governing Board was required to review the Sliding Fee Discount Scale annually.

- Primary Care: Sliding Fees range from \$20 to \$55, then Full Charge for incomes 200% above FPG
- Family Planning: Sliding Fees range from \$0 to \$60, then Full Charge for incomes 250% above FPG
- Ryan White: Sliding Fees range from \$0 to \$55, then Full Charge for incomes 200% above FPG
- Ryan White Limits:
 - Equal to and below 100% - No Charge to Patients
 - Over 100% up to and equal to 200% of FPG, patient pays no more than 5% of their total income
 - Over 200% and up to and equal to 300% of FPG, patient pays no more than 7% of their total income
 - Over 300% of FPG, patients pay no more than 10% of their total income
- More than 8 persons, add \$4,540 of allowable income for each additional person

Ms. White provided an overview of the proposed Sliding Fee Policy ([Attachment #3](#)).

A motion was made by Chair Black, seconded by Member Garrett, and carried unanimously to accept the Updated Clinical Sliding Fee Discount Scale and Sliding Fee Policy, as presented, and recommend approval to the Southern Nevada Community Health Center Governing Board on February 24, 2022.

4. Receive and Discuss January Financial Report and Approve Recommendations to the Southern Nevada Community Health Center Governing Board on February 24, 2022; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Ms. White provided the January Financial Report ([Attachment #4](#)).

Ms. White started with an update on the HRSA site visit regarding:

- Patient Board members
- Requirement for patient Board members to have a visit within the last 24 months, after June 30, 2020
- Immunization clinic does not qualify as a visit
- Three patient Board members; two were prior to June 30, 2020 so unless they come in before June they will not be considered patient Board members
- Requirement of 51% of the Board must be patients

Ms. White advised that staff will be sending out information to the Governing Board regarding Board member characteristics. Ms. White advised that the site visit reviewers will verify the patient Board members by reviewing billing records, particularly the name, date of visit and CPT code (what type of visit); personal information will be redacted. Further to an inquiry from Member Garrett, Ms. White confirmed that telehealth qualifies as a visit.

Ms. White advised that from the chart presented there appeared to be a difference from the budget and YTD actuals, which was do the budget augmentation in January 2022 and how it spread through the rest of the year. Ms. White advised that Other Expenses consisted mainly of contractual items.

Further to an inquiry from Chair Black, Ms. White advised that a Board member, that already had a relationship with a Primary Care Provider, could still visit the Health Center.

A motion was made by Chair Black, seconded by Member Garrett, and carried unanimously to accept the January Financial Report, as presented, and recommend acceptance to the Southern Nevada Community Health Center Governing Board on February 24, 2022.

VI. SECOND PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

XIII. ADJOURNMENT

The Chair adjourned the meeting at 11:34 a.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary/CHC Executive Director

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