



MINUTES

Southern Nevada Community Health Center Quality, Credentialing & Risk Management Committee Meeting

October 27, 2021 – 2:00 p.m.

Meeting was conducted via Webex Event

- BOARD:** Tim Burch – Clark County Administrator of Human Services (Webex)
(Present) Jose L. Melendrez – Executive Director of Community Partnerships, UNLV Department of Public Health (Webex)
Aquilla Todd – Consumer (Webex)
- (Absent):** Scott Garrett – Chair, Manager, POP Vegas Cultural Museum
- ALSO PRESENT:** None
(In Audience)
- LEGAL COUNSEL:** Heather Anderson - Fintak, Esq
- EXECUTIVE SECRETARY:** Dr. Fermin Leguen, MD, MPH, District Health Officer/FQHC Executive Director
- STAFF:** David Kahananui, Andrea Green

I. CALL TO ORDER AND ROLL CALL

Vice Chair Burch called the Southern Nevada Community Health Center Quality, Credentialing & Risk Management Committee Meeting to order at 2:01 p.m. Andrea Green, Executive Administrative Secretary, conducted a roll call and confirmed a quorum was present.

II. PLEDGE OF ALLEGIANCE

- III. PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Hearing none, Vice Chair Burch closed this portion of the meeting.

IV. ADOPTION OF THE OCTOBER 27, 2021 AGENDA (for possible action)

A motion was made by Vice Chair Melendrez seconded by Member Todd and carried unanimously to adopt the October 27, 2021 agenda as presented.

V. REPORT / DISCUSSION / ACTION:

- 1. Approve Quality, Credentialing & Risk Management Committee Meeting Minutes – July 21, 2021;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

A motion was made by Vice Chair Melendrez seconded by Member Todd and carried unanimously to approve the July 21, 2021 Southern Nevada Community Health Center Quality, Credentialing & Risk Management Committee Meeting Minutes.

2. **Discuss and Approve 2022 Meeting Schedule**; direct staff accordingly or take other action as deemed necessary **(for possible action)**

Andrea Green, Executive Administrative Secretary, clarified the meeting schedule to the board members.

A motion was made by Vice Chair Melendrez seconded by Member Todd and carried unanimously to approve the 2022 meeting schedule.

3. **Discuss and Accept Quality and Risk Management Activities Report**; direct staff accordingly or take other action as deemed necessary **(for possible action)**

David Kahananui, FQHC Senior Manager, presented the Quality and Risk Management Activities Report to the board. ([Attachment 1](#))

Vice Chair Burch inquired about the difference between the category 3 shot and booster shot. Mr. Kahananui responded that the third shot was a recommendation created by Pfizer and the booster came with regulations that have requirements for patients that were high risk.

Vice Chair Burch commended staff on a job well done.

A motion was made by Vice Chair Melendrez seconded by Member Todd and carried unanimously to approve the Quality & Risk Management Activities Report.

4. **Discuss and Accept CHC Managed Care Credentialing Process Report**; direct staff accordingly or take other action as deemed necessary **(for possible action)**

David Kahananui, FQHC Senior Manager, presented the CHC Managed Care Credentialing Process Report to the board. ([Attachment 2](#))

A motion was made by Vice Chair Melendrez seconded by Member Todd and carried unanimously to approve the CHC Managed Care Credentialing Process Report.

5. **Discuss and Approve Recommendations to the Southern Nevada Community Health Center Board on October 28, 2021**; direct staff accordingly or take other action as deemed necessary **(for possible action)**

A motion was made by Vice Chair Burch, seconded by Vice Chair Melendrez to move the 2022 meeting schedule, quality and risk management report and CHC managed care credentialing process report to the full board on October 28, 2021.

- VI. **SECOND PUBLIC COMMENT**: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Hearing none, Vice Chair Burch closed this portion of the meeting.

VII. **ADJOURNMENT**

Vice Chair Burch adjourned the meeting at 2:24 p.m.

Fermin Leguen, MD, MPH
District Health Officer/Executive Secretary/FQHC Executive Director

/ag