



# MINUTES

## SOUTHERN NEVADA COMMUNITY HEALTH CENTER FINANCE & AUDIT COMMITTEE MEETING

November 16, 2021 – 11:00 a.m.

Meeting was conducted via Webex Event

- MEMBERS PRESENT:** Scott Black – Chair, Community Member, City of North Las Vegas (*Webex*)  
Scott Garrett – Consumer Member (*Webex, Call-in User 1*)  
Father Rafael Pereira – Community Member, All Saints Episcopal Church (*Webex*)
- ABSENT:** None
- ALSO PRESENT:** None  
(In Audience)
- LEGAL COUNSEL:** Heather Anderson-Fintak, General Counsel
- EXECUTIVE SECRETARY:** Fermin Leguen, MD, MPH, District Health Officer
- STAFF:** Andria Cordovez Mulet, Andrea Green, David Kahananui, Victoria Volz, Karen White

### I. CALL TO ORDER and ROLL CALL

The Chair called the Southern Nevada Community Health Center Finance & Audit Committee Meeting to order at 11:00 a.m. Andrea Green, Executive Administrative Secretary, administered the roll call and confirmed a quorum.

### II. PLEDGE OF ALLEGIANCE

- III. **FIRST PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please clearly state your name and address and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the First Public Comment portion.

### IV. ADOPTION OF THE NOVEMBER 16, 2021 MEETING AGENDA (for possible action)

*A motion was made by Member Garrett, seconded by Chair Black, and carried unanimously to approve the November 16, 2021 Agenda, as presented.*

### V. REPORT / DISCUSSION / ACTION

1. **Approve Finance & Audit Committee Meeting Minutes – September 21, 2021:** direct staff accordingly or take other action as deemed necessary (*for possible action*)

*A motion was made by Member Garrett, seconded by Chair Black, and carried unanimously to approve the September 21, 2021 Finance & Audit Committee Minutes, as presented.*

2. **Receive, Discuss and Accept October Financial Report**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

*Father Rafael joined the meeting at 11:02 a.m.*

Ms. White, Chief Financial Officer, provided the October Financial Report. ([Attachment #1](#))

Ms. White advised that the financial statement audit for the fiscal year ending June 30, 2021 was completed and the single audit was scheduled to be completed in early 2022. The financial statement audit was an unmodified opinion, which is the highest opinion that can be provided. The Finance Department worked diligently to finish the financial statement audit on time and with no audit findings, which is the first time in several years there were no audit findings reported. Ms. White highlighted the following from the financial statements:

- Patient generated revenue is greater than budget by 25%
- Pharmacy accounts for 96% of Total Revenues
- As noted above, Patient generated revenue is above budget by 25% while Grant Revenue is under budget by 9%, resulting in Total Revenues being above budget by 17%; last month was over budget by 25%
- Salaries and benefits under budget by 38%, last month was under budget by 42% due to staff working on COVID-19 related activities
- Supplies are over budget by 32%, Pharmacy accounts for 97% of supply costs
- Overall reliance on SNDH general fund is 10% of total expenses

Chair Black recognized the work of the Finance Department with the audit report.

Father Rafael advised that he preferred the traditional reporting format of the financials and recognized Ms. White's contribution and the increased reporting, financial detail and explanation since Ms. White joined the Health District.

Member Garrett agreed with the comments by Chair Black and Father Rafael and further recognized the work of Ms. White and the Finance Department.

*A motion was made by Chair Black, seconded by Member Garrett, and carried unanimously to accept the October Financial Report, as presented.*

3. **Discuss and Approve Recommendations to the Southern Nevada Community Health Center Board on November 18, 2021**; direct staff accordingly or take other action as deemed necessary (*for possible action*)

The Committee agreed to retain the traditional reporting format of the financials.

*A motion was made by Member Garrett, seconded by Chair Black, and carried unanimously to recommend the approval of the October Finance Report and retain the traditional reporting format of the financials to the Southern Nevada Community Health Center Board on November 18, 2021.*

- VI. **SECOND PUBLIC COMMENT**: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chair or the Board by majority vote.

Seeing no one, the Chair closed the Second Public Comment portion.

**XIII. ADJOURNMENT**

The Chair adjourned the meeting at 11:12 a.m.

Fermin Leguen, MD, MPH  
District Health Officer/Executive Secretary/CHC Executive Director

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