



## MINUTES

**Southern Nevada Community Health Center Executive Director Annual Review Committee Meeting  
November 9, 2020 – 9:00 a.m.  
Meeting will be conducted via Webex Event**

**BOARD:** Brian Knudsen – Chair, Council Member, City of Las Vegas  
**(Present)** Gary Costa – Golden Rainbow Director  
Erin Breen – UNLV College of Engineering Transportation Research Center  
Father Rafael – All Saints episcopal Church  
Marilyn Kirkpatrick – Commissioner, Clark County

**(Absent):** Scott Garrett – Manager, POP Vegas Cultural Museum

**ALSO PRESENT:** None  
**(In Audience)**

**LEGAL COUNSEL:** Annette Bradley, Esq

**EXECUTIVE SECRETARY:** Dr. Fermin Leguen, MD, MPH, Acting Chief Health Officer/FQHC Executive Director

**STAFF:** Heather Anderson-Fintak, Andria Cordovez Mulet, Andrea Green

**I. CALL TO ORDER AND ROLL CALL**

Chair Knudsen called the Southern Nevada Community Health Center Executive Director Annual Review Committee Meeting to order at 9:07 a.m.

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing none, Chair Knudsen closed this portion of the meeting.

**IV. ADOPTION OF THE NOVEMBER 9, 2020 AGENDA (for possible action)**

*A motion was made by Member Breen seconded by Chair Knudsen and carried unanimously to approve the November 9, 2020 Agenda as presented.*

**V. REPORT / DISCUSSION / ACTION:**

- 1. Review Executive Director Oversight;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

David Kahananui, Senior FQHC Manager, presented the Executive Director Oversight to the board. ([Attachment 1](#))

*No action was taken on this item.*

2. **Receive, Discuss and Accept Executive Director's Report of Accomplishments and Goals and Discuss and Identify Goals for Next Review Period;** direct staff accordingly or take other action as deemed necessary (**for possible action**)

Dr. Leguen, Acting Chief Health Officer, FQHC Executive Director, presented the Executive Director's Report of Accomplishments and Goals for next review period to the board. ([Attachment 2](#))

Member Pereira thanked Dr. Leguen and his staff on a job well done during the first year of the Southern Nevada Community Health Center and for allowing the Episcopal All Saints Church to help our community partners during the COVID-19 pandemic. He requested that the Executive Directors Goals for the next review period should include: an emphasis on mental health, behavioral health, and marketing of all the services the Southern Nevada Community Health Center provides.

Chair Knudsen thanked Dr. Leguen and his staff on a job well done during the first year of the Southern Nevada Community Health Center and the excellent service he received while being a patient. He requested some of the Executive Director Goals for the next review period should include: board members receiving a tour of the Southern Nevada Community Health Center and to meet the Community Health Center staff along with having group briefings with staff and board members in-between board meetings.

Member Kirkpatrick thanked Dr. Leguen and his staff on a job well done during the first year of the Southern Nevada Community Health Center. She requested some of the Executive Director's Goals for the next review period should include: Outreach, Marketing for the Health District and FQHC, full time contract specifically for marketing, Healthy Start Program to start up again, and for the patients who are under that Healthy Start Program, to be incorporated through the product of the health center as new customers, provide more free clinical and behavioral health services to students, and to increase the number of encounters by 4%

Member Breen thanked Dr. Leguen and his staff on a job well done during the first year of the Southern Nevada Community Health Center. She requested some of the Executive Director's Goals for the next review period should include: marketing with nontraditional partners such as UNLV and former outreach students. And possibly create a subcommittee to assist Dr. Leguen and staff in searching for nontraditional partners.

*No action was taken on this item.*

3. **Discuss and Approve Recommendations to the Southern Nevada Community Health Center Board on November 19, 2020;** direct staff accordingly or take other action as deemed necessary (**for possible action**)

*A motion was made by Chair Knudsen seconded by Member Pereira and carried unanimously to approve the recommendations to the Southern Nevada Community Health Center Board on November 19, 2020.*

- VI. **SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing none, Chair Knudsen closed this portion of the meeting.

**VII. ADJOURNMENT**

Chair Knudsen adjourned the meeting at 10:19 a.m.

Fermin Leguen, MD, MPH

Acting Chief Health Officer/Executive Secretary/FQHC Executive Director

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