



## MINUTES

**Southern Nevada Community Health Center Nominations Committee Meeting  
March 22, 2021 – 1:00 p.m.  
Meeting will be conducted via Webex Event**

**BOARD:** Tim Burch – Clark County  
**(Present)** Brian Knudsen – Vice Chair, Council Member, City of Las Vegas  
Jose L. Melendrez – Executive Director of Community Partnerships, UNLV Department of Public Health

**(Absent):** Scott Garrett – Manager, POP Vegas Cultural Museum

**ALSO PRESENT:** None  
**(In Audience)**

**LEGAL COUNSEL:** Annette Bradley, Esq

**EXECUTIVE SECRETARY:** Dr. Fermin Leguen, MD, MPH, District Health Officer/FQHC Executive Director

**STAFF:** Andrea Green

**I. CALL TO ORDER AND ROLL CALL**

Member Knudsen called the Southern Nevada Community Health Center Nominations Committee Meeting to order at 1:17 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing none, Member Knudsen closed this portion of the meeting.

**IV. ADOPTION OF THE MARCH 22, 2021 AGENDA (for possible action)**

*A motion was made by Member Melendrez seconded by Member Burch and carried unanimously to approve the March 22, 2021 Agenda as presented.*

**V. REPORT / DISCUSSION / ACTION:**

1. **Nomination of Chair of the Community Health Center Nominations Committee;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

*A motion was made by Member Melendrez seconded by Member Knudsen and carried unanimously to approve Tim Burch as the Chair of the Community Health Center Nominations Committee.*

2. **Approve Nominations Committee Meeting Minutes – December 17, 2020;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

*A motion was made by Member Melendrez seconded by Member Knudsen and carried unanimously to approve the December 17, 2020 Minutes as presented.*

3. **Discuss and Approve Nomination Process for the FY 2021-22 Officers (Chair and Vice Chair) to serve on the Southern Nevada Community Health Center Governing Board;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

David Kahananui, Senior FQHC Manager, presented the nomination process to the board members.

*A motion was made by Member Knudsen seconded by Member Melendrez and carried unanimously to approve the Nominations Process for FY 2021-22 Officers (Chair and Vice Chair) to serve on the Southern Nevada Community Health Center Governing Board.*

4. **Receive, Discuss and Approve Southern Nevada Community Health Center Board Member Applications;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

*A motion was made by Member Knudsen seconded by Member Melendrez and carried unanimously to approve two of the Southern Nevada Community Health Center Board Member Applications.*

5. **Receive and Consider Nomination of Candidates and Approve Recommendations to the Southern Nevada Community Health Center Board on March 25, 2021;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

*A motion was made by Member Knudsen seconded by Member Melendrez and carried unanimously to approve two nomination candidates, review the attendance requirements, and take appropriate steps to the Southern Nevada Community Health Center Board on March 25, 2021.*

- VI. **SECOND PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing none, Chair Burch closed this portion of the meeting.

- VII. **ADJOURNMENT**

Chair Burch adjourned the meeting at 1:41 p.m.

Fermin Leguen, MD, MPH  
District Health Officer/Executive Secretary/FQHC Executive Director

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