



MINUTES

Southern Nevada Community Health Center Governing Board Meeting October 22, 2020 – 2:00 p.m. Meeting will be conducted via Webex Event

**BOARD:
(Present)**

Scott Black – Chair, Mayor Pro Tempore, City of North Las Vegas
Gary Costa – Golden Rainbow Director
Brian Knudsen – Vice Chair, Council Member, City of Las Vegas
Jose L. Melendrez – Executive Director of Community Partnerships, UNLV Department of Public Health
Erin Breen – UNLV College of Engineering Transportation Research Center
Father Rafael – All Saints episcopal Church
Marilyn Kirkpatrick – Commissioner, Clark County

(Absent):

Dr. David DiJohn – Associate Professor Department of Pediatrics, Director of Maternal Child Wellness Program, UNLV School of Medicine
Aquilla Todd – Consumer
Norman Liverpool – Consumer
Lucille Scott – Consumer
Scott Garrett – Manager, POP Vegas Cultural Museum

**ALSO PRESENT:
(In Audience)**

None

LEGAL COUNSEL:

Annette Bradley, Esq

EXECUTIVE

SECRETARY:

Dr. Fermin Leguen, MD, MPH, Acting Chief Health Officer/FQHC Executive Director

STAFF: Heather Anderson-Fintak, Andria Cordovez Mulet, Andrea Green

I. CALL TO ORDER AND ROLL CALL

Chair Black called the Southern Nevada Community Health Center Governing Board Meeting to order at 2:09 p.m.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing none, Chair Black closed this portion of the meeting.

IV. ADOPTION OF THE OCTOBER 22, 2020 AGENDA (for possible action)

A motion was made by Vice Chair Knudsen seconded by Member Breen and carried unanimously to approve the October 22, 2020 Agenda as presented.

- V. **CONSENT AGENDA:** Items for action to be considered by the Southern Nevada Community Health Center Governing Board which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **Approve Minutes/COMMUNITY HEALTH CENTER GOVERNING BOARD MEETING:** September 24, and October 16, 2020 **(for possible action)**

A motion was made by Vice - Chair Knudsen seconded by Member Melendrez and carried unanimously to approve the consent agenda as presented.

VI. **REPORT / DISCUSSION / ACTION:**

1. **Receive, Discuss and Approve Quality Management Report:** direct staff accordingly or take other action as deemed necessary **(for possible action)**

Alfred McGugin, FQHC Operations Officer, presented the Quality Management Report to the board. ([Attachment 1](#))

Member Pereira and Member Kirkpatrick inquired about our mental health services and requested all the board members to receive our mental health services access report and a presentation on our behavioral health services for the November board meeting.

A motion was made by Member Melendrez seconded by Member Pereira and carried unanimously to approve the Quality Management Report.

2. **Receive Report, Discuss and Approve Recommendations from the October 21, 2020 Quality, Credentialing & Risk Management Committee Meeting:** Committee Members: Scot Garrett, Jose Melendrez, Aquilla Todd; direct staff accordingly or take other action as deemed necessary **(for possible action)**

A motion was made by Member Melendrez seconded by Member Breen and carried unanimously to approve the recommendations from the October 21, 2020 Quality, Credentialing & Risk Management Committee Meeting.

3. **Receive, Discuss and Approve September Financial Report:** direct staff accordingly or take other action as deemed necessary **(for possible action)**

Karen White, Acting Chief Financial Officer, presented the September Financial Report to the board. ([Attachment 2](#))

A motion was made by Member Kirkpatrick seconded by Member Melendrez and carried unanimously to approve the September Financial Report.

4. **Receive Report, Discuss and Approve Recommendations from the October 20, 2020 Finance & Audit Committee Meeting:** Committee Members: Scott Black, Scott Garrett, Rafael Pereira, Lucille Scott; direct staff accordingly or take other action as deemed necessary **(for possible action)**

A motion was made by Vice – Chair Knudsen seconded by Member Kirkpatrick and carried unanimously to approve the recommendations from the October 20, 2020 Finance & Audit Committee Meeting.

5. **Review, Discuss and Accept Report on Executive Director Oversight;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

Alfred McGugin, FQHC Operations Officer, presented the Executive Director Oversight to the board.

A motion was made by Vice – Chair Knudsen seconded by Member Melendrez and carried unanimously to approve the Report on Executive Director Oversight.

6. **Review, Discuss and Approve Executive Director Annual Review Committee membership and Membership Changes;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

Annette Bradley, General Counsel, reviewed the Executive Director Annual Review Committee Membership and Membership Changes to the board.

A motion was made by Chair Black, seconded by Member Melendrez and carried unanimously to approve the Executive Director Annual Review Committee Membership and Membership Changes.

7. **Review, Discuss and Approve Executive Director Annual Review Committee Membership and Scope for the Executive Director's 2020 Annual Review;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

Alfred McGugin, FQHC Operations Officer, presented the Executive Director Annual Review Committee Membership and Scope for the Executive Director's 2020 Annual Review.

A motion was made by Chair Black, seconded by Vice- Chair Knudsen and carried unanimously to approve the Executive Director Annual Review Committee Membership and Scope for the Executive Director's 2020 Annual Review.

8. **Receive, Discuss and Approve Monthly Report;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

Alfred McGugin, FQHC Operations Officer, presented the Monthly Report to the board.

A motion was made by Chair Black, seconded by Vice- Chair Knudsen and carried unanimously to approve the Monthly Report and change in Scope to include the East Las Vegas and Mobile Unit.

9. **Receive, Discuss, and Approve 2021 Meeting Schedule;** direct staff accordingly or take other action as deemed necessary **(for possible action)**

A motion was made by Chair Black, seconded by Vice – Chair Knudsen and carried unanimously to approve the 2021 Meeting Schedule to include a board meeting the first Thursday in December, and for all board members to receive the 2021 meeting and subcommittee meeting calendar.

- VII. **BOARD REPORTS:** The Southern Nevada Community Health Center Governing Board members may identify and comment on Health Center related issues. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada Community Health

Center Governing Board unless that subject is on the agenda and scheduled for action. **(Information Only)**

VIII. HEALTH OFFICER & STAFF REPORTS (Informational Only)

- CHO Comments
- COVID-19 UPDATE

IX. PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing none, Chair Black closed this portion of the meeting.

X. ADJOURNMENT

Chair Black adjourned the meeting at 3:32 p.m.

Fermin Leguen, MD, MPH
Acting Chief Health Officer/Executive Secretary/FQHC Executive Director

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