



MINUTES

Southern Nevada Community Health Center Finance & Audit Committee Meeting September 22, 2020 – 11:00 a.m. Meeting will be conducted via Webex Event

BOARD: Scott Black – Chair, Mayor Pro Tempore, City of North Las Vegas
(Present) Lucille Scott - Consumer
Father Rafael – All Saints Episcopal Church

(Absent): Scott Garrett – Manager, POP Vegas Cultural Museum

ALSO PRESENT: None
(In Audience)

LEGAL COUNSEL: Annette Bradley, Esq

EXECUTIVE SECRETARY: Dr. Fermin Leguen, MD, MPH, Acting Chief Health Officer/FQHC Executive Director

STAFF: Heather Anderson-Fintak, Karen White, Andrea Green

I. CALL TO ORDER AND ROLL CALL

Chair Black called the Southern Nevada Community Health Center Finance & Audit Committee Meeting to order at 11:02 a.m.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing none, Chair Black closed this portion of the meeting.

IV. ADOPTION OF THE SEPTEMBER 22, 2020 AGENDA (for possible action)

A motion was made by Member Scott seconded by Chair Black and carried unanimously to approve the September 22, 2020 Agenda as presented.

V. REPORT / DISCUSSION / ACTION:

- 1. Approve Finance & Audit Committee Meeting Minutes – August 25, 2020; direct staff accordingly or take other action as deemed necessary **(for possible action)****

A motion was made by Chair Black seconded by Member Pereira and carried unanimously to approve the August 25, 2020 minutes as presented.

2. **Review, Discuss and Approve Grant Spending Policy**; direct staff accordingly or take other action as deemed necessary **(for possible action)**

Karen White, Acting Chief Financial Officer, briefed the board on the Grant Spending Policy. **(Attachment 1)**

A motion was made by Member Scott seconded by Chair Black and carried unanimously to approve the Grant Spending Policy.

3. **Review, Discuss and Accept August Financial Report**; direct staff accordingly or take other action as deemed necessary **(for possible action)**

Karen White, Acting Chief Financial Officer, briefed the board on the August Financial Report. **(Attachment 2)**

Member Pereira inquired about the outside billing process and Karen informed him that we are working on bring billing back in-house and to be sure that our ECW is set up appropriately.

Chair Black requested Karen White to present a side by side cost analysis showing the difference in cost and accuracy of work of our outside billing agency verses our in-house billing process at the next finance and audit committee meeting.

Member Pereira informed Karen White the financial report she was presenting showed different numbers. Karen White will update the report to show the correct numbers and will send to the board members.

A motion was made by Chair Black seconded by Member Scott and carried unanimously to approve the August Financial Report.

4. **Discuss and Approve Recommendations to the Southern Nevada Community Health Center Board on September 24, 2020**

A motion was made by Chair Black seconded by Member Scott and carried unanimously to approve the recommendations to the Southern Nevada Community Health Center Board on September 24, 2020.

- VI. **SECOND PUBLIC COMMENT**: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. Comments will be limited to five (5) minutes per speaker. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing none, Chair Black closed this portion of the meeting.

- VII. **ADJOURNMENT**

Chair Black adjourned the meeting at 11:27 a.m.

Fermin Leguen, MD, MPH
Acting Chief Health Officer/Executive Secretary/FQHC Executive Director

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