



# MEMORANDUM

TO: Permitted Agencies/Licensure Applicants  
FROM: Rory Chetelat, EMSTS Manager  
SUBJECT: Required Fingerprinting for all Licensure Applicants  
DATE: October 27, 2008

Per NRS 450B.800 and the Nevada State Health Division's Bureau of Licensure and Certification, any applicant for licensure will be required to furnish the health authority with a complete set of fingerprints and written permission authorizing the health authority to forward those fingerprints to the Central Repository for Nevada Records of Criminal History for submission to the Federal Bureau of Investigation for its report.

The current fees for manual hard copy card submitted prints and an additional fee to cover the cost of fingerprint cards, wipes, latex gloves and maintenance are as follows:

FBI Fee	State Fee	SNHD Fee	Total
\$30.25	\$21.00	\$20.00	\$71.25

Licensure applicants may have the fingerprinting done at another facility. However, they will need to submit two fingerprint cards to us for processing, along with the \$51.25 (FBI + State) fee. All payments must be made in cash or money order made out to Southern Nevada Health District, or you can make arrangements to be billed through our office.

A copy of the approved July 1, 2008 - June 30, 2009 Fee Schedule is attached. Feel free to contact our office with any questions or concerns at 759-1058. Thank you.