

**MINUTES**

**EMERGENCY MEDICAL SERVICES**

**PROCEDURE/PROTOCOL COMMITTEE**

**November 2, 2005--2:30 P.M.**

**MEMBERS PRESENT**

Richard Henderson, M.D., Chairman  
Allen Marino, M.D., MWA/NLVFD  
Brian Fladhammer, Mercy Air  
Thomas Geraci, D.O., MFR  
Chief David Petersen, MFR  
Tim Crowley, EMT-P, LVFR (Alternate)

Jay Craddock, EMT-P, NLVFD (Alternate)  
Derek Cox, EMT-P, AMR  
Brian Rogers, EMT-P, MWA (Alternate)  
Batt. Chief Trent Jenkins, CCFD  
Scott Vivier, EMT-P, HFD (Alternate)

**MEMBERS ABSENT**

Jon Kingma, EMT-P, BC  
Philis Beilfuss, R.N., NLVFD  
Aaron Harvey, EMT-P, HFD

Sandy Young, R.N., LVFR  
Larry Johnson, EMT-P, MWA

**CCHD STAFF PRESENT**

Mary Ellen Britt, R.N., QI Coordinator  
Moana Hanawahine-Yamamoto, Admin Assist

Trish Beckwith, Field Representative  
Judy Tabat, Rec. Secretary

**PUBLIC ATTENDANCE**

Randy Howell, EMT-P, HFD  
John Higley, EMT-P, MFR  
Jo Ellen Hannom, CCFD

Julie Siemers, R.N., Mercy Air  
Steve Patraw, EMT-P, MWA  
Lawrence Pellegrini, D.O., LVFR

**I. CONSENT AGENDA**

The Procedure/Protocol Committee convened in the Clemens Room of the Ravenholt Public Health Center on Wednesday, November 2, 2005. Chairman Rick Henderson, M.D., called the meeting to order at 2:37 p.m. and the Affidavit of Posting was noted in accordance with the Nevada Open Meeting Law. Dr. Henderson noted that a quorum was present.

**Minutes Procedure/Protocol Committee Meeting August 3, 2005**

Dr. Henderson asked for a motion to approve the minutes of the August 3, 2005 meeting. A motion was made, seconded and passed unanimously to approve the minutes as written.

## **II. REPORT/DISCUSSION/POSSIBLE ACTION**

### **A. Final Review of Draft Procedure Manual**

The Procedure/Protocol Committee reviewed each procedure listed in the summary of changes one-by-one, which were incorporated into the manual by italicized and underlined text.

Derek Cox asked if #IV and #V of the District Procedure for EMT-Intermediate Training was implying that the student must be done with their practical and didactic before taking their ILS Licensure exam based on the language “upon successful completion”. Mary Ellen Britt explained that it also says “or upon request of the authorized training center” which would give the training center the enabling language to tell us when the students are ready to take the exam.

Ms. Britt advised the committee that the salmon colored handout was to replace the current District Procedure for Provisional Licensure because after reviewing we identified that the current section #IV did not address each of the situations in which that provisional license would be used for the new student in intermediate training or the EMT-I reciprocity candidate. This language was added in as #III stating that the provisional license is issued for them to complete their practical session.

Mr. Cox was concerned about the language in #III of the District Procedure for Provisional Licensure stating the holder of an EMT-I provisional license may only perform approved procedures under the direct supervision of an EMS Instructor or Preceptor. He felt that since we are not endorsing new Preceptors and to have EMT-I students ride with EMS Instructors poses an issue since there are a very limited number of EMS instructors.

Ms. Britt explained in the past we have not required clinical hours for the intermediate level training so the Health District did not get involved with whether an agency preceptor was used but since we have identified required clinical hours we now require someone who’s identified by the EMS Office as either a Preceptor or an EMS Instructor to work with the student in the field. Ms. Britt felt that this would be a discussion that this committee needs to have as to whether or not that’s what we intend.

Mr. Cox stated that there are a large number of EMT-I students coming from the college along with AMR and MedicWest and only having 15 EMS instructors, and 11 of them are with paramedic students, that maybe we should look at designated EMT-I Preceptors again. Tim Crowley agreed stating taking outside EMT-I students does not fit into their current ride along or internship policy.

Dr. Henderson asked if this could be fixed right now so we could move on. Ms. Britt felt that we need to look at the NRS and the EMS regulations as written to discuss how to handle this.

Scott Vivier stated we should move forward on approving the procedure manual with the exception of the EMT-Intermediate provisional license. Ms. Britt agreed since she would not feel comfortable making changes to the EMT-I provisional license criteria without further discussion.

A motion was made by Scott Vivier to approve the procedure manual as written with the exception of: 1) District Procedure for EMT-Intermediate Training and 2) under District Procedure for Provisional Licensure strike paragraph 2 and 3 under Definition and strike item III and IV under Procedure. The motion was seconded by Derek Cox and the motion carried unanimously.

## **III. INFORMATIONAL ITEMS/DISCUSSION ONLY**

None

**IV. PUBLIC APPEARANCE/CITIZEN PARTICIPATION**

No response.

**V. ADJOURNMENT**

As there was no further business, Dr. Henderson called for a motion to adjourn. The motion was made, seconded and passed unanimously to adjourn at 3:12 p.m.