

Public *Accommodation* Facilities *Regulations*

Effective April 2006

Appendix R: *Matrix of Required Reporting*

*Serving Boulder City, Clark County, Henderson,
Las Vegas, Mesquite and North Las Vegas*



Southern Nevada District Board of Health
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MATRIX OF REQUIRED REPORTING

Section 2: Substantial Hazards to Public Health and Safety

Page	Section	App	Title	Subject	Action Taken by Facility	Action Taken by SNHD
13	2.22	E, G, I, K & M	Contact Information for the Health Authority	Any unmitigated hazard listed in Section 2	Must be reported to the Health Authority by telephone within the timeframe indicated per type of hazard. The phone number is (702) 759-1000	SNHD Environmental Health and possibly the Office of Epidemiology (OOE) will respond to the facility and assist in determining the source of any problem and assist the facility in an immediate solution to prevent further incidences and more permanently abate the causative conditions.

Section 3: Facilities and Equipment

Page	Section	App	Title	Subject	Action Taken by Facility	Action Taken by SNHD
18	3.13.3	E	Contact Information for the Health Authority (for reporting info)	Report of water quality complaint with two or more persons reporting similar illness that requires medical attention within 24 hours of each other.	The responsible person shall investigate the complaint to determine if a backflow prevention device may have failed. The responsible person shall report the complaint to the Health Authority within 24 hours by phone via (702) 759-1000. They shall gather the name, address, phone number, room number, reported symptoms, and the name of the medical facility to which the ill persons are being transported.	The Health Authority shall advise the responsible person in methods to identify the source of the complaint within the water system, including advising the responsible person to secure the services of a Certified Backflow Technician. The Health Authority shall, as necessary, provide an on site visit and assessment to help in identifying the source.
		A	Public Health Significance of Cross-Connections	List of illnesses associated with cross-connections and backflow device failures		

Page	Section	App	Title	Subject	Action Taken by Facility	Action Taken by SNHD
19	3.15.2	E & H	Contact Information for the Health Authority	Large Scale Mold Remediation	Whenever a need to conduct a large-scale mold remediation affecting greater than 1,000 square feet within a public accommodation facility arises, the Health Authority must be notified in writing of actions taken. <i>For guidance, see Appendix H: Mold Remediation Guidelines</i>	Assist in any way requested. Intervene if information being reported indicates a remediation that is being conducted in a manner that is a threat to the health and safety of workers or the public.
20	3.17.3	E	Contact Information for the Health Authority	Sewage Disposal	All outdoor sewer discharges, sewer pipe leaks, spills, or backflow onto the ground that are unmitigated (not stopped or contained) within four (4) hours of the beginning of the spill must be reported to the Health Authority.	The Health Authority will receive the information and at its discretion send a Health Officer to the location to ascertain the extent of the damage and document the release and clean up efforts.

Section 4: General Sanitation

Page	Section	App	Title	Subject	Action Taken by Facility	Action Taken by SNHD
24	4.6.3	J	Sterilization Plant Reciprocity Application (now based on <i>SNHD Regulations Governing the Sanitation and Safety of Used Mattresses, Bedding, and Upholstered Furniture</i> , approved October 27, 2007.	Sample application for reciprocity on Facility used for the sanitization and/or refurbishment of used mattresses, bedding, and upholstered furniture and related guidance and regulations.	The responsible person within any facility which purchases used bedding, specifically mattresses, must purchase only bedding which has been sanitized in an permitted sanitization or refurbishment facility, formerly referred to as a “sterilization plant” by SNHD (continues to be referred to as “sterilization plant by NRS and NAC 444) approved by the Health Authority and labeled “Secondhand (Used)” and/or “Sanitized” depending on the processes applied to the article with the name, address, and health permit number of the facility where the article was processed. Depending on the article, all other labeling and sanitizing requirements must be met according to SNHD Regulations.	<p>The Health Authority will</p> <ul style="list-style-type: none"> ✓ Issue Health Permits for sanitization and refurbishment facilities located in Southern NV. ✓ Administer a system of approval and issuance of Letters of Approval for Reciprocity with sanitization and refurbishment facilities in jurisdictions outside Southern Nevada. ✓ Verify during the public accommodation inspection process that only new or properly identified “Sanitized, Secondhand (Used)” mattresses are used which originate from an approved source.

Section 5: Vermin Control

Page	Section	App	Title	Subject	Action Taken by Facility	Action Taken by SNHD
30	5.5	E, K, & L	Contact Information for the Health Authority	Any infestation of vermin that is not coming under control after appropriate pest management attempts	Report to Health Authority the failed pest control effort to solicit assistance in bringing the subject infestation under control.	The Health Authority shall take all necessary steps to protect the public from unhealthful exposure to target pests while assisting the public accommodation facility in reestablishing control over the subject pest.

Section 6: Employees

Page	Section	App	Title	Subject	Action Taken by Facility	Action Taken by SNHD
31	6.1	E	Contact Information for the Health Authority	Any employee excluded from work by a medical professional because he or she has a communicable disease, is a carrier, has an infected wound, or has an acute respiratory infection	Exclude the worker from duties as indicated by the SNHD OOE	The OOE shall handle the exclusion and permission for the worker to return to work. The Health Authority Environmental Health Division shall provide field support for conducting any needed epidemiological investigation arising at the facility

Section 11: Inspections

Page	Section	App	Title	Subject	Action Taken by Facility	Action Taken by SNHD
40	11.4			Provision of written report of inspection to the public accommodation facility	Receive inspection report	Provide written report of findings from an inspection

Section 12: Enforcement

Page	Section	App	Title	Subject	Action Taken by Facility	Action Taken by SNHD
42	12.2	E	Contact Information for the Health Authority	Call for reinspection of closed room or area	Submit request for reinspection and pay all applicable closure and inspection fees	Conduct reinspection and reopen room or facility if violations have been corrected
43	12.4	E	Contact Information for the Health Authority	Request for hearing regarding suspension or revocation of Health Permit	The responsible person may request a hearing, in writing to the Health Authority regarding reopening after a suspension or reissuance of a Health Permit following a suspension or revocation. This must be done within 10 days of the initial suspension or revocation	Upon receiving written notification of a request for a hearing from the responsible person, the Health Authority will make arrangements for reinspection, supervisory conferences, hearings, etc. that are required by law

Section 14: Adjunct provisions for SCR.V dry camping at public accommodation facilities

Page	Section	App	Title	Subject	Action Taken by Facility	Action Taken by SNHD
47	14.1 and 14.11	S	Public Accommodation Facility Adjunct Self-contained Recreational Vehicle Dry Camping Facility Management Plan	Notify Health Authority of intent to operate Dry Camping Facility	Submit Management Plan to Health Authority	Work with public accommodation facility to approve and implement Management Plan