



Compliance Schedule Action Plan

The purpose of this Compliance Schedule is to provide a tool to document the conditions the food establishment must meet in order to be in compliance with the Regulations. A compliance schedule shall list each item to be corrected with a specific and reasonable time period allowed for correction of that item in order to comply with applicable health permit conditions to operate. Compliance schedules are implemented to address planning, design, construction, installation, repair and/or operation of the facility for issues that do not directly impact foodborne illness risk factors.

Establishment Name: _____ Date: _____

Address: _____

Permit number: _____ Person in Charge/ Establishment Operator: _____

Violation/Condition	Corrective Actions	Completion Date

Use supplemental sheets if necessary

The Health Authority may place restrictions on the food establishment's operation/food service for the purpose of protecting public health. Operations limitations/contingencies:

Use supplemental sheets if necessary

No construction is permitted in areas where open food preparation is taking place. Effective measures must be taken to prevent contamination of food and food-contact surfaces in the vicinity of any construction.

Periodic progress reports may be required by the Health Authority including, but not limited to invoices and purchase orders.

Request for time extensions must be submitted in writing to the Health Authority **prior** to the expiration date for approval. The request must include an explanation for delays and revised timeframes to come into compliance.

This compliance schedule as described in Chapter 8-207 of the Regulations is a contract and considered to be a binding agreement between the permit holder of the food establishment and the Health Authority. Failure to comply with this compliance schedule and associated deadlines may result in closure of the facility.

Print Name: _____ Position: _____

Signature: _____ Date: _____

EHS Signature: _____ Date: _____