



Special Programs-Henderson Office – 520 East Lake Mead Pkwy., Henderson, NV. 89015
(702) 759-0677
(702) 558-3139

**BODY ART SPECIAL EVENT HEALTH PERMIT
EVENT COORDINATOR APPLICATION**

**Incomplete applications shall be denied.
Type or print clearly.**

CHECKS NOT ACCEPTED

Applications **MUST** be received at the office at least 30 days **PRIOR** to the event or a late fee will be assessed. **NO EXCEPTIONS**. If mailing this application, a **cashier’s check** or **money order** **MUST** accompany this form.

Length of Event	Event Coordinator Fee	Late Fee	Late Fee w/ less than 1 business day notice
1 – 5 Day Event	\$290	\$145	\$290
6 – 10 Day Event	\$290	\$145	\$290
11 – 15 Day Event	\$290	\$145	\$290

Event Coordinator application is required when there is more than one booth at a body art special event. Event Coordinator is responsible for each booth’s compliance with the applicable regulations and operations procedures over the span of the event. Event Coordinator must be available during the inspection of the booths and throughout the duration of the Special Event.

Event Coordinator Information

Name of Event: _____

Location/Address of Event: _____

Date(s) of Event: _____ Hours of Event: _____

Name of Event Coordinator: _____

Name of Event Sponsor: _____

Event Coord Mailing Address: _____

Event Coord Phone & Email: _____

Number of Booths: _____ Number of Artists: _____

Body Art Type (Tattoo, Permanent Makeup, or Body Piercing): _____

It is the responsibility of the Event Coordinator to know what is required of the operator/vendor applying for a Special Event Health Permit. This includes:

- Location of hand washing facility
- Floor space (square feet) of the booth
- Light source used (Lamps, headband) for procedures
- Sterile instruments: Pre-packaged, presterilized, disposable instruments and the manufacturer of the equipment **OR** Operator sterilized instruments (ensure spore test is completed within thirty (30) days of the special event and a copy provided to the Health District)
- Sanitizer used on counter tops, chairs and work area (chlorine, quaternary ammonium or phenol-based)
- Disposal method of all sharps and bio-hazard wastes

EVENT COORDINATOR IS RESPONSIBLE FOR ENSURING THAT OPERATORS MEET ALL REQUIREMENTS AS SET FORTH IN THE APPLICABLE SECTIONS OF THE SOUTHERN NEVADA HEALTH DISTRICT REGULATIONS GOVERNING THE SANITATION OF TATTOO/PERMANENT MAKEUP/BODY PIERCING ESTABLISHMENTS.

I UNDERSTAND THAT FAILURE TO COMPLY WITH ALL APPLICABLE REGULATIONS MAY RESULT IN IMMEDIATE REVOCATION OF THE EVENT COORDINATOR SPECIAL EVENT HEALTH PERMIT.

Event Coordinator Signature

Date