



Southern Nevada Health District Main Facility, 330 S. Valley View Blvd., Las Vegas, NV 89107  
(702) 759-0677  
(702) 558-3139

**BODY ART SPECIAL EVENT HEALTH PERMIT  
EVENT COORDINATOR APPLICATION**

**Incomplete applications shall be denied.  
Type or print clearly.**

**CHECKS NOT ACCEPTED**

Applications **MUST** be received at the office at least 30 days **PRIOR** to the event or a late fee will be assessed. **NO EXCEPTIONS**. If mailing this application, a **cashier's check** or **money order** **MUST** accompany this form.

Length of Event	Event Coordinator Fee	Late Fee	Late Fee w/ less than 1 business day notice
1 – 5 Day Event	\$290	\$145	\$290
6 – 10 Day Event	\$290	\$145	\$290
11 – 15 Day Event	\$290	\$145	\$290

Event Coordinator application is required when there is more than one booth at a body art special event. Event Coordinator is responsible for each booth's compliance with the applicable regulations and operations procedures over the span of the event. Event Coordinator must be available during the inspection of the booths and throughout the duration of the Special Event.

**Event Coordinator Information**

Name of Event: \_\_\_\_\_

Location/Address of Event: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_ Hours of Event: \_\_\_\_\_

Name of Event Coordinator: \_\_\_\_\_

Name of Event Sponsor: \_\_\_\_\_

Event Coord Mailing Address: \_\_\_\_\_

Event Coord Phone & Email: \_\_\_\_\_

Number of Booths: \_\_\_\_\_ Number of Artists: \_\_\_\_\_

Body Art Type (Tattoo, Permanent Makeup, or Body Piercing): \_\_\_\_\_

It is the responsibility of the Event Coordinator to know what is required of the operator/vendor applying for a Special Event Health Permit. This includes:

- Location of hand washing facility
- Floor space (square feet) of the booth
- Light source used (Lamps, headband) for procedures
- Sterile instruments: Pre-packaged, presterilized, disposable instruments and the manufacturer of the equipment **OR** Operator sterilized instruments (ensure spore test is completed within thirty (30) days of the special event and a copy provided to the Health District)
- Sanitizer used on counter tops, chairs and work area (chlorine, quaternary ammonium or phenol-based)
- Disposal method of all sharps and bio-hazard wastes

**EVENT COORDINATOR IS RESPONSIBLE FOR ENSURING THAT OPERATORS MEET ALL REQUIREMENTS AS SET FORTH IN THE APPLICABLE SECTIONS OF THE *SOUTHERN NEVADA HEALTH DISTRICT REGULATIONS GOVERNING THE SANITATION OF TATTOO/PERMANENT MAKEUP/BODY PIERCING ESTABLISHMENTS.***

**I UNDERSTAND THAT FAILURE TO COMPLY WITH ALL APPLICABLE REGULATIONS MAY RESULT IN IMMEDIATE REVOCATION OF THE EVENT COORDINATOR SPECIAL EVENT HEALTH PERMIT.**

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Event Coordinator Signature

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Date