

Southern Nevada Regional HIV Community Planning Group

CPG Committee Member Description

Date: December 4, 2000

Position Title: Community Planning Group Member

Purpose: To develop a comprehensive HIV prevention/care plan for Southern Nevada and to:

- Promote community participation and involvement in HIV prevention/care services and activities
- Strive to reduce the duplication of services and improve coordination of service implementation
- Strengthen local and statewide partnership in the fight against HIV disease

Expectations: The Community Planning Group will develop a comprehensive community HIV prevention/care plan for Southern Nevada in accordance with the Centers for Disease Control and Prevention (CDC) *Community Planning Group Guidelines*.

Core objectives:

- Foster openness and participatory nature of the community planning process.
- Ensure the community planning group(s) reflects the diversity of the epidemic in the jurisdiction, and that expertise in epidemiology, behavioral/social science, health planning, and evaluation are included in the process.
- Ensure priority HIV prevention/care needs are determined based on an epidemiological profile and needs assessment.
- Ensure interventions are prioritized based on explicit consideration of priority needs, outcome effectiveness, cost and cost effectiveness, theory, community norms and values.
- Foster strong, logical linkages between the community planning process, application for funding, and allocation of CDC HIV prevention/care resources.

**Key
Responsibilities:**

The role of the planning group(s) in the HIV prevention/care community planning process is to:

1. Elect a community co-chair to work with the co-chair designated by the health district.
2. Determine the technical assistance needs of the community planning group to enable it to execute an effective community planning process.
3. Carefully review available epidemiology, evaluation, behavioral and social science, cost and cost-effectiveness, needs assessment, and resource inventory data and other information required to identify and prioritize HIV prevention/care needs.
4. Identify unmet HIV prevention/care needs within defined populations.
5. Prioritize HIV prevention/care needs by target populations and by priority strategies and interventions.

6. Identify the technical assistance needs of the community planning group and community-based providers in the areas of planning, implementing, and evaluating prevention/care interventions.
7. Assess how well the priorities outlined in the plan are represented in the health department's application to CDC for federal HIV prevention funds and Ryan White Title II funds .
8. Focus primarily on the tasks of planning. Develop a comprehensive HIV prevention/care plan that is responsive to the changing community needs and epidemic
9. Review carefully the health department's application to CDC for federal HIV prevention funds and Ryan White Title II funds, including the proposed budget, and a letter of concurrence or nonconcurrence.

Appointed By:	Southern Nevada HIV/STD Planning Council
Tenure:	3 years (minimum 1 year – maximum 3 years)
Time Commitment:	8 – 12 hours per month
Relationships:	Accountable to the Clark County Health District.
Supported and Supervised By:	The Clark County Health District Designee will provide the administrative support and direct supervision.
Committee Makeup:	<p>Committee will consist of individuals who represent the following areas:</p> <ul style="list-style-type: none">• HIV Prevention Service Providers• Rural Southern Nevada• University of Nevada Las Vegas• Clark County Health District Designee• State of Nevada Bureau of Disease Control and Intervention Services• African American Community• Hispanic Community• American Indian Community• Asian/Pacific Islander Community• Person Living with HIV/AIDS• Gay, Lesbian, Bisexual, and Transgender Community