



MINUTES

Southern Nevada District Board of Health Meeting July 26, 2018 – 8:30 a.m.

Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107
Red Rock Trail Conference Room A and B

BOARD: Marilyn Kirkpatrick – Chair, Commissioner, Clark County
Scott Black – Vice Chair, Councilmember, City of North Las Vegas
(Present) Nicole Brisson – Regulated Business/Industry
Bob Coffin – Councilmember, City of Las Vegas (*arrived at 8:47 a.m.*)
Michele Fiore – Councilmember, City of Las Vegas
Chris Giunchigliani – Commissioner, Clark County (*arrived 8:35 a.m.*)
Frank Nemeč – At-Large Member, Physician
Rich Shuman – Councilmember, City of Boulder City
Dan Stewart – Councilmember, City of Henderson
Brian Wursten – Secretary, Councilmember, City of Mesquite

(Absent): Scott Nielson – At-Large Member, Gaming

ALSO PRESENT: None
(In Audience)

LEGAL COUNSEL: Annette Bradley, Esq.

EXECUTIVE

SECRETARY: Joseph P. Iser, MD, DrPH, MSc, Chief Health Officer (**Absent**)

STAFF: Heather Anderson-Fintak, Maria Azzarelli, Michelle Cintron, Emily Elzeftawy, Andrew Glass, Amy Hagan, John Hammond, Michael Johnson, Fermin Leguen, Edie Mattox, Joanne Rupiper, Herb Sequera, Chris Saxton, Karla Shoup, Jennifer Sizemore

I. CALL TO ORDER

Chair Kirkpatrick called the Southern Nevada District Board of Health meeting to order at 8:33 a.m.

II. PLEDGE OF ALLEGIANCE

III. OATH OF OFFICE

The Oath of Office was administered to Nicole Brisson, new Regulated Business/Industry, and Dr. Nemeč, At-Large Board of Health member, by Edie Mattox, Administrative Secretary.

IV. RECOGNITIONS

- Dr. Fermin Leguen, Chief Medical Officer and Director of Clinical Services, introduced Christopher Saxton, Director of Environmental Health.

- **Environmental Health Badging**

Environmental Health Specialists II Jason Banales, Nancy Chu and Kendra Lett were administered the Oath of Office by Dr. Fermin Leguen, Chief Medical Officer and Director of Clinical Services.

- **2018 National Health Security Award**

The Southern Nevada Health District was selected as a National Health Security Award winner in the "Support the sustainment of a robust and reliable public health security capacity" category. Selection committee members were impressed with the innovative efforts in addressing the most pressing public health security challenges that the Health District and Southern Nevada Counter-Terrorism Center community faces.

This award was recently presented at NACCHO on behalf of the significant and meaningful accomplishments of Southern Nevada Health District, Las Vegas Metropolitan Police Department, and Southern Nevada Counter-Terrorism Partners at this year's NACCHO Annual Conference in New Orleans, Louisiana.

- V. **PUBLIC COMMENT**: A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing no one, Chair Kirkpatrick closed this portion of the meeting.

VI. **ADOPTION OF THE JULY 26, 2018 AGENDA (for possible action)**

A motion was made by Member Stewart seconded by Member Nemec and carried unanimously to approve the Agenda as presented.

- VII. **CONSENT AGENDA**: Items for action to be considered by the Southern Nevada District Board of Health which may be enacted by one motion. Any item may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **APPROVE MINUTES/BOARD OF HEALTH MEETING: June 26, 2018 (for possible action)**

A motion was made by Chair Giunchigliani seconded by Member Black and carried unanimously to approve the Consent Agenda presented.

- VIII. **PUBLIC HEARING / ACTION**: Members of the public are allowed to speak on Public Hearing / Action items after the Board's discussion and prior to their vote. Each speaker will be given five (5) minutes to address the Board on the pending topic. No person may yield his or her time to another person. In those situations where large groups of people desire to address the Board on the same matter, the Chair may request that those groups select only one or two speakers from the group to address the Board on behalf of the group. Once the public hearing is closed, no additional public comment will be accepted.

1. **PETITION #24-18**: Discuss and Approve Addition to Fee Schedule – Passport Execution/Acceptance Fee; direct staff accordingly or take other action as deemed necessary ***(for possible action)***

A motion was made by Member Giunchigliani seconded by Member Fiore and carried unanimously to approve the fee schedule as presented.

2. **PETITION #03-18**: Discuss and Approve Renewal of Authorization of St. Rose Dominican Hospitals - Siena Campus as a Level III Center for the Treatment of Trauma; direct staff accordingly or take other action as deemed necessary ***(for possible action)***

John Hammond, Emergency Medical Services & Trauma System (EMSTS) Manager, and Chad Kingsley, EMSTS Regional Coordinator, presented the St. Rose Dominican Hospitals – Siena Campus renewal application for designation as a Level III Center for Treatment of Trauma.

Board approval was recommended by staff as the facility is compliant with all requirements for Level III designation.

Member Giunchigliani inquired about the requirements for designation as a Level III Trauma Center. Mr. Hammond reported a Level III Trauma Center treats trauma patients based on level of injuries as defined by the trauma triage field criteria protocol.

A motion was made by Member Giunchigliani seconded by Member Shuman and carried unanimously to approve renewal of St. Rose Dominican Hospitals -Siena Campus as a Level III Trauma Center as presented.

- PETITION #04-18:** Discuss and Approve Renewal of Authorization of University Medical Center as a Level I Trauma Center and Level II Pediatric Trauma Center; direct staff accordingly or take other action as deemed necessary (**for possible action**)

John Hammond, Emergency Medical Services & Trauma System (EMSTS) Manager, and Chad Kingsley, EMSTS Regional Coordinator, presented the University Medical Center renewal application for designation as a Level I Trauma Center and Level II Pediatric Trauma Center. Board approval was recommended by staff as the facility is compliant with all the requirements for both designations.

A motion was made by Member Giunchigliani seconded by Member Shuman and carried unanimously to approve renewal of University Medical Center as a Level I Trauma Center and Level II Pediatric Trauma Center as presented.

- PETITION #05-18:** Discuss and Approve Proposed Fee Schedule Change for the Office of EMS & Trauma System; direct staff accordingly or take other action as deemed necessary (**for possible action**)

John Hammond, Emergency Medical Services & Trauma System (EMSTS) Manager, presented the proposed fee schedule change for the Office of EMS & Trauma System. Mr. Hammond reported an assessment of fees charged for Trauma Center's initial and renewal applications revealed the need to increase fees to cover related expenses for application review.

Dr. John Fildes, Chairman of the Southern Nevada Health District Regional Trauma Advisory Board (RTAB), reported the RTAB had reviewed and accepted the proposed fee schedule change for the Office of EMS & Trauma System.

A motion was made by Member Fiore seconded by Member Black and carried unanimously to approve the Office of EMS & Trauma System fee schedule change as presented.

IX. REPORT/DISCUSSION/ACTION

- Receive Report, Discuss and Accept Recommendations from the June 25, 2018 Nomination of Officers Committee for One Year Term Beginning July 2018 for Southern Nevada District Board of Health and Southern Nevada District Public Health Advisory Board and Discuss Updating Bylaws;** (Committee: Chair: Kirkpatrick; Members Dobyne, Giunchigliani, and Nemeć); direct staff accordingly or take other action as deemed necessary (**for possible action**)

Dr. Leguen reported the subcommittee met on June 25, 2018, and the following recommendations for the Full Board and Advisory Board Nomination of Officers for the one-year term beginning July 1, 2018 were made:

Full Board

Chair
Marilyn Kirkpatrick

Vice Chair
Scott Black

Secretary
Brian Wursten

Advisory Board

Chair
Michael Collins

Vice Chair
LeQwan McDowell

A motion was made by Member Stewart seconded by Member Giunchigliani and carried unanimously to approve the recommendations of Nomination of Officers for the Full Board and Advisory Board as presented.

- 2. Receive Report and Accept Recommendations from the July 9, 2018 Southern Nevada District Public Health Advisory Board Meeting;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

Dr. Leguen presented the recommendations from the July 9, 2018 Southern Nevada District Public Health Advisory Board Meeting. The Advisory Board requested: 1) the Full Board investigates the communication aspect of HIPAA relative to the October 1 incident and 2) the Office of Chronic Disease Prevention and Health Promotion expands its database in collecting data to include public health issues associated with recreational marijuana.

Chair Kirkpatrick stated the Regional EMS Response Team has been meeting following the October 1 incident and have been addressing the communication issue related to patient information. Dr. Michael Johnson, Director of Community Health Services, added this topic has been discussed by the Regional Trauma Advisory Board, and he will provide information to the Public Health Advisory Board. Last, the Chairwoman noted data collection efforts regarding public health issues associated with marijuana use can be coordinated in conjunction with the Sherriff's Office.

No action was taken on this item.

- 3. Review/Discuss Rural Health Outreach;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

Sarah Lugo, Senior Community Health Nurse, Immunization Outreach Project and JoAnn Rupiper, Chief Administrative Nurse, presented an update on rural health outreach. The outreach is a collaborative effort with Nevada State Oral Health Program, Nevada State Health Department of Health and Human Services, Office of Division of Public and Behavioral Health and multiple community leaders. The services cover White Pine, Nye, Esmeralda and Clark counties. ([Attachment 1](#))

No action was taken on this item.

- 4. Review/Discuss Property Search Update;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

Andy Glass, Director of Administration, presented the property search update. He reported with the addition of staff over the past two years, the Health District needs to obtain more space. ([Attachment 2](#))

No action was taken on this item.

5. Review/Discuss Accreditation Update; direct staff accordingly or take other action as deemed necessary (*for possible action*)

Emily Elzeftawy, Executive Administrative Analyst, presented the accreditation update. The Public Health Accreditation Board (PHAB) site visit is scheduled for October 23-24, 2018. The purpose of the visit is to obtain the operational context for documentation provided to PHAB.

Chair Kirkpatrick inquired if funding for accreditation was covered by grant funding. Ms. Elzeftawy replied initially there were some grants that provided partial coverage; however, activities are supported through the general fund. The Chair requested continued discussion for funding of accreditation activities at the upcoming Finance Committee meeting.

[\(Attachment 3\)](#)

No action was taken on this item.

X. BOARD REPORTS: The Southern Nevada District Board of Health members may identify emerging issues to be addressed by staff or by the Board at future meetings, and direct staff accordingly. Comments made by individual Board members during this portion of the agenda will not be acted upon by the Southern Nevada District Board of Health unless that subject is on the agenda and scheduled for action. (*Information Only*)

Member Wursten inquired whether or not the Health District funded an initiative by the Mesquite Citizens Initiative for Clean Indoor Air. Dr. Johnson noted the Health District did not provide any funding to this coalition, and the Health District is prohibited from funding lobbying activities.

Chair Kirkpatrick suggested the Health District develop an illegal dumping campaign for the month of October.

Member Giunchigliani requested two agenda items: 1) protocols for notification of Legionnaires and 2) report on Dr. Iser's attendance.

XI. CHO COMMENTS (OR HEALTH OFFICER & STAFF REPORTS)

Dr. Fermin Leguen reported the Vector Control program continues to sustain mosquito surveillance. He also added the Health District has commenced testing for the Food Handler Safety Training Card effective July 1, 2018.

XII. INFORMATIONAL ITEMS

1. Chief Health Officer and Administration Monthly Activity Reports
2. Clinical Services Monthly Activity Reports
3. Community Health Monthly Activity Reports
4. Environmental Health Monthly Activity Reports

XIII. PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. No action may be taken upon a matter raised under this item of this Agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to NRS 241.020. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Avalyn Korringa, small business owner, stated she has participated in Farmer's Markets without a permit for the distribution of smoothies. She noted the cost is prohibitive and NRS Chapter 439 limits

fee schedule to cover permitting and licensing for sole revenue. She also commented other vendors are not participating in Farmer's Markets as they cannot afford the permitting fees.

Regena Ellis, SNHD/SEIU, addressed agenda item IX "Review/discuss rural health outreach" and Clark County extended services. She noted the Health District has a pediatric nurse practitioner who could function as a nurse practitioner. This is valuable and useful, yet the practitioner is working as an RN. As an entity, this is something that is positive and useful to the community and there is an interest for the community to receive these services. When talking about these kinds of things, it's ultimately to protect the public. She wants to bring it to the Board so that there is positive resolution.

In addition, Ms. Ellis commented on the presentation from Emily Elzeftawy, Accreditation Coordinator. She noted Ms. Elzeftawy was hired as an Executive Analyst. She asked where that position is now if she's doing accreditation; where is it funded and for how many years. She also inquired if both of the jobs are funded and how it affects the ending fund balance. There are multiple situations like that and that's only one example. These things happen routinely. The ending fund balance is brought up as some prohibition for negotiating over wages so the correct information about the budget is needed. Last, Ms. Ellis commented about the HR Supervisor position and there was a person laid off in HR, and now this position was posted.

Seeing no one else, Chair Kirkpatrick closed this portion of the meeting.

XIV. ADJOURNMENT

The Chair adjourned the meeting at 10:29 a.m.

Fermin Leguen, MD
Chief Health Officer/Executive Secretary

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