



## MINUTES

**Southern Nevada District Board of Health CHO Annual Review Meeting  
September 14, 2016 – 3:00 P.M.  
Southern Nevada Health District, 280 S. Decatur Boulevard, Las Vegas, NV 89107  
Lake Mead Trail Conference Room**

Member Beers, called the Southern Nevada District Board of Health CHO Annual Review meeting to order at 3:02 p.m.

**BOARD:  
(Present)** Bob Beers – Chair – Councilmember, City of Las Vegas  
Douglas Dobyne – At-Large Member, Regulated Business/Industry  
Frank Nemeec – At-Large Member, Physician (via teleconference)  
Rod Woodbury – Vice-Chair – Mayor, Boulder City (*arrived at 3:12 p.m.*)

**(Absent):** Chris Giunchigliani – Commissioner, Clark County

**ALSO PRESENT:  
(In Audience)** None

**LEGAL COUNSEL:** Annette Bradley, Esq.

**EXECUTIVE  
SECRETARY:** Joseph P. Iser, MD, DrPH, MSc, Chief Health Officer

**STAFF:** Heather Anderson-Fintak, Rachell Ekroos, Andrew Glass, Victoria Harding, Shandra Hudson, Michael Johnson, Fermin Leguen, Edie Mattox, Michelle Nath, Verallynn Orewyler, Adele Solomon, Jacqueline Reszetar, Jacqueline Wells

**I. CALL TO ORDER**

**II. PUBLIC COMMENT:** A period devoted to comments by the general public about those items appearing on the agenda. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing no one, the Chair closed this portion of the meeting.

**III. ADOPTION OF THE SEPTEMBER 14, 2016 AGENDA (for possible action)**

*A motion was made by Member Dobyne seconded by Member Beers and unanimously carried to adopt the September 14, 2016 agenda as presented.*

**IV. REPORT / DISCUSSION / ACTION:**

**1. NOMINATION OF CHAIR OF THE CHIEF HEALTH OFFICER (CHO) ANNUAL REVIEW COMMITTEE;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

*A motion was made by Dobyne seconded by Nemeec and carried unanimously to appoint Member Beers as Chair of the Chief Health Officer Annual Review Committee.*

**2. APPROVE MINUTES/CHO ANNUAL REVIEW COMMITTEE MEETING:** September 23, 2015 (*for possible action*)

*A motion was made by Member Dobyne seconded by Chair Beers and carried unanimously to approve the September 23, 2015 minutes of the Chief Health Officer Annual Review Committee as presented.*

**3. RECEIVE AND DISCUSS CHO REPORT OF ACCOMPLISHMENTS AND DISCUSS PROPOSED GOALS FOR NEXT REVIEW PERIOD;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

Dr. Iser noted Chief Health Officer Goals from September 2014 to September 2017 and reported current updates as:

1. Establish a billing system for clinical services and the public health laboratory.  
**Current status** – Still in progress, software system purchase scheduled for discussion and approval at October Board of Health meeting.
2. Balance the SNHD budget with an end fund balance equal to 16.6% (as per BOH wishes) by the end of FY 2017.  
**Current status** – Goal fully met as of fiscal year ending 2016.
3. Increase the laboratory revenues to total 30% of the lab expenditures.  
**Current status** – Goal fully met last year and increased support of the lab this year.
4. Purchase a building and affect a move into that building. Alternatively, negotiate long term leases that are cost-effective for SNHD.  
**Current status** – Goal fully met.
5. Improve employee morale.  
**Current status** – Employee Satisfaction Survey complete and presented to staff, will be presented to Board at next meeting. Virtually all categories formerly measured have improved.
6. Make strides toward accreditation.  
**Current status** – the plan is to be fully accredited by this time next year.

Chair Beers noted that he read the entire results of Employee Satisfaction Survey and there are opportunities for further improvement.

Dr. Iser noted the Chief Health Officer Accomplishments and Southern Nevada Health District Accomplishments were available for review and asked if anyone had any questions, there were none. He also acknowledged a Letter of Appreciation from Dr. Kathleen Peterson, former At-Large BOH member, in support of Dr. Iser and his effort to effectively manage the District.

Member Woodbury thanked Dr. Iser for doing a phenomenal job and thinks of his many accomplishments, the biggest were getting a new home for the District and steps toward accreditation. Dr. Iser and staff are responsive and Member Woodbury has been impressed with newly hired staff. This year has been a big turning year for the District and the current path is an upward trajectory.

On behalf of himself and the medical community, Member Nemeck expressed appreciation for the leadership Dr. Iser has given to the Clark County Medical Society and FateE Medical Association.

Member Dobyne noted morale and culture has improved, particularly in Environmental Health, which is the primary reason why he wanted to be a part of this Board. He is very pleased with Dr. Iser's accomplishments and realizes there is still a lot left to do; however, things are a lot better than they were four years ago.

Dr. Iser thanked the committee for their support of Jackie Reszetar, Director of Environmental Health, and the Environmental Health staff.

4. **APPROVE RECOMMENDATIONS TO BE MADE TO THE SOUTHERN NEVADA DISTRICT BOARD OF HEALTH AT ITS SEPTEMBER 22, 2016 MEETING REGARDING THE CHO'S ANNUAL REVIEW;** direct staff accordingly or take other action as deemed necessary (*for possible action*)

Chair Beers reviewed the third amendment to the Chief Health Officer's contract, proposing a 2.5% increase in pay, which is consistent with the contracts that the city has been able to negotiate, although both the County and the City, in addition to increasing their Chief Executive's pay by an amount commensurate with contracts, also voted, in the City's case unanimously, to also give the Chief Executive a fifteen percent one-time bonus.

*A motion was made by Chair Beers to recommend that the full Board adopt the proposed amendment and the fifteen percent one-time bonus.*

Dr. Iser informed the committee that like last year, he will be donating his pay increase (if any) to the Employee Events Committee.

*The Chair's motion was seconded by Member Woodbury and carried unanimously.*

- V. PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments, about matters relevant to the Board's jurisdiction will be held. No action may be taken upon a matter raised under this item of this Agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken pursuant to NRS 241.020. Comments will be limited to five (5) minutes per speaker. Please step up to the speaker's podium, clearly state your name and address, and spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this may be done by the Chairman or the Board by majority vote.

Seeing no one, Chair Beers closed this portion of the meeting.

**VI. ADJOURNMENT**

The Chair adjourned the meeting at 3:35 p.m.

Joseph P. Iser, MD, DrPH, MSc  
Chief Health Officer/Executive Secretary

/jw