



# Memorandum

**Date:** March 25, 2010

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**Subject:** Establishment of an *Environmental Health Division Finance Policy Review Committee*

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## **I. RECOMMENDATION:**

The Southern Nevada District Board of Health shall establish a committee to review the funding structure of the District's Environmental Health Division, and make reports and recommendations to the Board as necessary.

## **II. COMMITTEE COMPOSITION:**

Committee membership shall be made up of no more than six sitting members of the Board to include:

1. Board Chair or their designee
2. Two (2) elected Board members representing different jurisdictions from the Board chair or their designee
3. At-Large Board member who is a representative of industry
4. At-Large Board member who is an environmental health specialist
5. At-Large Board member who is a physician

*NOTE: Alternate Board members may serve on the Committee when the sitting representative is unavailable to participate.*

## **III. ISSUES FOR COMMITTEE'S REVIEW:**

Issues for the Committee's review shall include, but not be limited to:

1. Program of Services
  - a. Statutorily required services
  - b. Industry related services
  - c. General public health related services
  - d. Unfunded Mandates
2. Funding Structure
  - a. Regulatory fee support
  - b. General fund support
3. Establishing Environmental Health Division as an Enterprise Fund
  - a. Statutory definition
  - b. Structure of Enterprise Fund
  - c. General Fund transfers for public health services
4. Regulatory Fee Development
  - a. Statutory requirements
  - b. Recovery of direct and indirect costs
  - c. Accountability of funds used to support services provided to permittees