



# Memorandum

Date: May 12, 2008

To: Southern Nevada District Board of Health

From: Bonnie Sorenson, R.N., B.S.N., *Director of Clinic & Nursing Services* BS  
Lawrence K. Sands, D.O., M.P.H., *Chief Health Officer* LS

Subject: Nursing Monthly Report - April 2008

## DIVISION OF NURSING DIRECTOR REPORT

### I. Immunization Program

#### A. Immunization Program

##### 1. Ravenholt Immunization Clinic:

The clinic serviced 3,172 clients and gave 8,090 vaccines. Gratis was given to 249 clients. All clinics of SNHD serviced 6,625 clients and gave 17,250 vaccines.

##### 2. Flu Activity

- 750 flu shots were administered during the month of April. Our flu inventory is less than 1,400 doses with two months to go until the vaccine expires.

#### B. Immunization Project:

##### 1. Yellow Fever Program:

We continue to administer yellow fever vaccines by appointment since it is in limited supply. Clinics are held every Tuesday and Thursday morning. Sanofi has informed us that we can also order single dose vials starting May 1, however, only 20 doses per month in total will be available, so we will continue to make appointments. Forty clients received yellow fever vaccine in April.

##### 2. Training Classes:

The Immunization Team held nine Immunization Education Classes in April and 21 people signed up and 18 people attended. This class was developed to educate those who want exemptions from receiving vaccines. Classes are held every Tuesday and Thursday.

#### C. Vaccines for Children (VFC)

We have a total of 175 providers in Clark County. The two Quality Assurance Coordinators (QAC's) completed 16 AFIX visits and assessments and 14 completed feedback visits with action plans. The over all average for the providers visited was 47%. The goal is to show improved rates of the providers after

sharing feedback and giving them action plans.

**D. Perinatal Hepatitis B Program:**

1. Total birth doses of Hepatitis B given in the 13 birthing hospitals .....	2497
2. Hospital contacts made by our Perinatal Hepatitis B Coordinator .....	13
3. Total Active cases .....	156
4. Total Number of expectant mothers .....	42
5. Total number of Household contacts .....	111
6. Total number of Babies being followed.....	107
7. Total Number of New Cases.....	14
8. Grand Total of Cases.....	374

**E. Special Events:**

National Infant Immunization Week (NIIW)/National Childhood Immunization Week (NCIW) was celebrated April 19<sup>th</sup> to the 26<sup>th</sup>. Our clinic was open from 9 a.m. – 2 p.m. on the 19<sup>th</sup> and had activities for the children which included visiting with Star War’s characters. Child Care centers were invited to hear about the new Prevnar mandate and upcoming audits with our new Child Care program. On the 26<sup>th</sup> our clinic was open from 9 a.m. – 2 p.m. and Big Shot Bunny was available to greet the children. VFC providers were invited to attend a brief presentation of the Nevada Immunization Learning Exchange (NILE) and presented a binder with information about the program.

**F. Adolescent Mandate:**

The Adolescent Program held 22 immunization clinics at schools during the month. Over 1,000 adolescents received the mandated Tdap vaccine in April. SNHD continues to meet with the school district to evaluate the effectiveness of the implementation plan.

**G. Workplace Vaccinations:**

**Health Card Clinic:**

There have been a total of 9,773 nursing procedures at the six health card locations in April. This includes Hep. A, Hep. B, Twinrix vaccinations and TB testing.

**Community Workplace Vaccination:**

Five off-site clinics were held in April 2008

Six new contracts were acquired in April

Total Contracts.....124

Total Purchase Orders .....16

**II. Community Health Nursing Program**

The Community Health Nursing Group is currently in the process of finalizing our application to the Nurse Family Partnership Program to initiate this program in Clark County. Meetings are being held with collaborators in the community to assure a system of care to meet the family’s needs can be achieved.

#### **A. Maternal Child Nursing Program**

Members of the Maternal Child Health (MCH) Team (both East and West) continue to provide home visitation to at risk low birth weight infants and their families.

#### **B. Special Project Team and Healthy Kids Team**

The Special Projects Team assisted Gail Gholson from the Lead Program with screening more than 700 Head Start children during the month of April. Besides Lead Screening the children were checked for vision acuity and provided toothbrushes and education on basic oral hygiene.

On April 2<sup>nd</sup> the team, assisted by the MCH nurses, provided fluoride varnish applications to 55 children at Joseph Bailey Elementary School and on April 9<sup>th</sup> the same services were provided to 27 children at the All Day Saint's School.

The team also participated in Health Fairs held at the Las Vegas Housing Authority - Otto Merida Villas and at the McWilliams Elementary School. Immunizations were provided to over 60 children.

#### **C. Lead Program:**

The Special Projects Team assisted Gail Gholson from the Lead Program with screening more than 700 Head Start children during the month of April. Of the 700 children screened, 5 had levels >10 ug/dl (dec/mil), requiring nursing case management be provided to determine proper medical follow-up and the potential source of the elevated lead level.

### **III. HIV/STD:**

#### **A. Prevention Services:** The following outreach services were conducted in April.

1. Every other Wednesday, 6 p.m. to 8 p.m., HIV testing and urine based Chlamydia and Gonorrhea screening are provided for incarcerated youth at the Clark County Juvenile Detention Center. During the month of April, two outreach activities were conducted.

Number of tests done: 83

- Females = 2 positive CT; 1 positive GC
- Males = 4 positive CT
- 12 test reports still outstanding

2. Every Thursday, from 1 p.m. to 6:30 p.m., HIV testing and counseling, Twinrix vaccinations and urine based Chlamydia, Gonorrhea testing and Syphilis serology are provided at the Gay and Lesbian Center.

Number of tests done: 42 CT and GC urine samples

No positives

3. Every other Monday, 1 p.m. to 4:30 p.m. HIV testing and counseling is provided at UNLV Student Health Services.
4. On April 10<sup>th</sup> from 9 a.m. to 2 p.m., HIV testing counseling and syphilis serologies were provided at Project Homeless Connect Outreach.
5. On April 12<sup>th</sup> from 9 a.m. to 2 p.m., testing and counseling was provided at the Rafael Rivera Health Fair.

6. On April 23<sup>rd</sup> from 4 p.m. to 8 p.m., testing and counseling was provided at Bridge Counseling Center.
7. The week of April 21<sup>st</sup> was STD Awareness Week. In recognition, the office of HIV/AIDS/STD offered STD clients a rapid HIV test at no charge.
8. On April 19<sup>th</sup>, the office of HIV/AIDS/STD offered HIV, STD and Hepatitis information at a SNHD booth at the Hepatitis C Forum at SNHD.

**Training for SNHD staff and Community Providers included:**

- April 1<sup>st</sup> Hepatitis A, B, and C at AHEC.
- April 8<sup>th</sup> HIV 101, 10 a.m. to 3 p.m.
- April 16<sup>th</sup> - 18<sup>th</sup> Client Centered Counseling 9 a.m. to 4 p.m.
- April 25<sup>th</sup> HIV 101 10 a.m. to 3 p.m.
- April 22<sup>nd</sup> - May 2<sup>nd</sup> - Intermediate STD Investigation (ISTDI) training was provided for all DIIS and community partners such as Nellis Air Force Base and Washoe District Health Department.

**B. STD Surveillance:**

Total Syphilis and Chlamydia and Gonorrhea reported to STD surveillance for April:

Primary Syphilis .....	0
Secondary Syphilis .....	3
Early Latent Syphilis.....	15
Late and Late Latent Syphilis .....	4
Chlamydia .....	703
Gonorrhea .....	207

**IV. CCHD/SNHD Lab:**

- A. Betty Foss and her staff were recognized on April 23, 2008 for the work they provide as medical technologists and laboratorians in the lab that support the STD clinic.  
Refer to the monthly statistical report.

**V. Tuberculosis Program:**

**1. April 3, 2008**

T.B. Supervisor provided details to the NLV Police Department in an ongoing effort to find and bring into treatment an active case of T.B. The individual is a public health risk to the community and periodically police, fire hospitals and first responders are sent T.B. Alerts.

**2. April 8, 2008**

The State of Nevada T.B. Controller contacted the district and stated additional monies were available from the CDC. A budget was prepared and the district is waiting to see if the additional funds will be forthcoming.

**3. April 9, 2008**

Manager contacted Wind Currents Technology in preparation for the internal meeting regarding the videophones. The analog phones are up and functioning well; the broad band phones still haven't been implemented due to technical difficulties. An informal task group comprised of T.B. and

Information Technology staff is working out the remaining barriers.

**4. April 10, 2008**

Electronic emails were sent to the various shelters in the community with the attachment "*Shelters and T.B.: What Staff Need to Know*". The plan is for the Senior Public Health Lead to contact the shelters and see if they would like a follow up presentation after review of the booklet.

**5. April 11, 2008**

T.B. Staff had access to a web conference on the subject of "*Spoligotype*". This is one of the brown bag lunch educational opportunities sponsored by the division of T.B. elimination office (the CDC) that staff try to attend.

**6. April 22, 2008**

The State of Nevada T.B. Controller forwarded a new health division policy to the district. *ALL* cases of T.B. must be reported to the Health Division via a Significant Action Report (SAR). It was specified that documentation should include the active case's occupation, name of the employer, site of any possible exposure locations(s), provider/facility that diagnosed the T.B. and an estimate of the number of contacts who will be screened due to the exposure. This is an additional report to complete as a result of a complaint to the Bureau of Licensure and Certification.

Tally for the month of people using the TB website for their questions/concerns: 3  
(One email was a question about childhood vaccinations for entry into school system).

Refer to the monthly narrative for details of individuals' cases and elaboration on the contact investigations.

**VI. STD Clinic:**

April was STD Awareness month, and to commemorate that, the clinical staff carved out the week of April 21 - 25 to publicize this event. At Ravenholt Public Health Center rotunda, a table was set up with brochures and information designed to educate the public about Sexually Transmitted Infections and Diseases. During that week, HIV provided free testing. Presentation boards were sent out to the satellite clinics, Annex A, UNLV Student Health Center and the Gay and Lesbian Center. Each day focused on a specific infection or disease. Staff wore colorful T-shirts and gave out stickers for those who got tested. The press release was picked by the Review Journal and there was also a national article about 1 in 4 teenagers having a STI (most teens don't know and don't get treated for STIs). Plans are already in place to make next year's event better.

Tally for the month of people using the STD website for their questions/concerns: 18

Refer to the monthly statistical report.

**VII. Quality Management:**

The Nursing Division held their first meeting on April 23, 2008. The group was very supportive and the operational goals were discussed and action plan(s) formulated.

### **VIII. Public Health Centers:**

- A. Spring Valley PHC (SPV) – by appointment only facility:** One Nursing position is currently in recruitment and will be utilized by staff at Spring Valley and float for coverage at other locations.
- B. Henderson PHC (HEN):** The Henderson Public Health Center continues to see approximately 1,600 clients per month.
- C. East Las Vegas PHC (ELV):** The new supervisor, Karen Atkins, is currently in orientation to her location and supervisory responsibilities. This location continues to see the greatest volume of clients.
- D. North Las Vegas PHN (NLV):** The new supervisor Richard Kraske, is currently in orientation to his location and supervisory responsibilities. The Senior PHN (Operations Lead Nurse), JoAnn Rupiper, has been hired and is currently in orientation. The facility has been redesigned to improve waiting area space and overall clinic flow for family planning and children's health care services.
- E. Airport:** Clinic continues to serve the illness and injury intervention needs of the Airport staff and passengers. Immunization activity particularly in the area of Travel is slightly down due to Yellow Fever administration at Ravenholt only.
- F. Courthouse Clinic:** No new activity.

### **IX. Family Planning**

- A. Peer Review Meeting:** Meeting was conducted on April 10<sup>th</sup>, 2008. The Nurse Practitioners requested that they have an opportunity to meet on the off months to prepare for Peer Review meetings. They will also conduct Peer Review meetings in the future with Management and Medical Director input and facilitation regarding Policy and Protocol issues. Peer Review Meeting is a Title X requirement which is designed to review chart audits, identify issues that may be addressed in the area of protocol, documentation or new program needs and allows for input, and action to close the quality assurance loop.
- B. Family Planning Monthly Audits:** Completed at ELV, SPV, NLV and HEN. Audits reflect input from Senior PHNs for overall completeness of documentation, Supervisor audits for compliance with Best Practice Guidelines and Policy, Nurse Practitioners review for adherence to protocols and Standards of Practice and MD audits for safe practice. There were no issues identified in the audit process for the month of April.
- C. Information and Education Committee:** A meeting was held in April 2008. SNHD, Huntridge Teen Clinic and Planned Parenthood of Southern Nevada will participate in Women's Health Week activities on May 21, 2008 to include distribution of materials promoting PAP and Breast exams and available services through SNHD and local partners. Activities will be held at East, North, Spring Valley and Henderson Public Health Centers.

**D. IT Enhancements:** IT has developed the ability to “age off” accounts for family planning clients on a 15 month rolling calendar. The aging of accounts and a write off process was a requirement identified in the Title X audit conducted in September of 2007. Improvements have also been made to the billing screens in the electronic medical record which will improve tracking of patient “balance due”.

**E. Infertility Prevention Project (IPP):** SNHD continues to participate in a study for the prevalence of Chlamydia in women age 25 to 30 who are requesting Pregnancy Test Only services. SNHD has been funded to screen women under this age for pregnancy test only services and has found that of 2,206 clients tested, 260 were positive for Chlamydia and 117 (45%) were also pregnant. SNHD has designed a follow-up program for all clients positive for Chlamydia. Two hundred twenty four (224) have been successfully treated for the disease. The remaining 36 clients have been referred to Disease Investigators for continued attempts to locate these individuals. All pregnant clients are assessed for access to prenatal care and assisted into care when needed. Data collected from the over 25 age group will assist in determining whether these individuals should be placed in the at risk group criteria for Chlamydia testing. The staff has designed a follow-up system that is online for all locations to utilize. This system insures consistency in follow-up and documentation and serves as a reporting tool for the IPP project.

To date, the incidence of Chlamydia in the over age 25 group has been less than 2%. Continued screening based on age alone is cost prohibitive. SNHD Family Planning staff will screen based on risk criteria identified in STD guidelines which are currently the methodology utilized throughout Region IX.

**F. Professional Education:** One Nurse Practitioner and one RN attended the Contraceptive Technology Conference held in San Francisco. This is an annual National Conference where professional staff learn the latest updates in Family Planning service delivery, technology and birth control updates as well as recommended diagnostic testing, intervention and overall case management recommendations.

**X. Nursing Development/Community Outreach Educator Program**

**A. Education:**

1. A total of eight educational opportunities were provided in April 2008
2. Satellite broadcasts (live and taped) and Live Speakers/Instructors (see attached)
3. More that 23 staff members attended these trainings
4. CEU's were offered for one of these programs
5. Two CPR (one renewal & one initial) classes were held with nine attending
6. Denver II class with nine attending

**B. Student Activities:**

1. Orientation for one University of Nevada School of Medicine pediatric resident – coordinated nine activities for the resident.
2. Medical students: Five medical students rotated through the STD clinic in April.
3. Seven Touro University nursing students completed their rotation in various clinical areas.
4. Met with instructors from Nevada State College and UNLV regarding nursing students for spring semester.

5. Orientation for one Touro University PA student.
6. Coordinated eight activities for Touro P.A. student for April.
7. Coordinated with Environmental Health for placement of one Touro University nursing student for second half of spring semester.

**C. New Hires:** Two new hires

**D. Other Activities:**

1. Received training in how to do surveys in Hepatitis C call center
2. Immunization Policy Manual meeting
3. Worked on Policy/Procedure Manual
4. Continued work on Immunization Competency class
5. Manned Hepatitis C call center two half days

**BS: mg**

**Attachments:** Monthly Statistical Report – April 2008  
In-Service Schedule – April 2008  
Letters of Appreciation

## NURSING DIVISION MONTHLY REPORT

April 2008

### CLINIC SERVICES

*Not all services are available at all locations*

Client Encounters by Location	Ravenholt	East LV PHC	North LV PHC	Hend PHC	Laughlin	MCH Satellites	Spring Valley PHC	Cambridge	Court House	Airport	TB Clinic	Mesquite	Overton	Adoles. Clinics	Other**	TOTAL
Immunizations	3,173	1,333	747	1,133	7	48	242			78		29	23	1,082	52	7,947
Children's Exams		10	5	12		189	10									226
Family Planning	94	455	425	365	3		241									1,583
HIV/AIDS ***	466	16	7	29			5								261	784
Other Services*	59	127	85	74		93	59		214	250						961
STD Clinic	1,768															1,768
STD Investigations	97															97
TB Treatment/Control											6,724					6,724
Hep. A Desk (Health Card)	4,575	1,874		1,508	203			1,793				94				10,047
<b>TOTAL</b>	<b>10,232</b>	<b>3,815</b>	<b>1,269</b>	<b>3,121</b>	<b>213</b>	<b>330</b>	<b>557</b>	<b>1,793</b>	<b>214</b>	<b>328</b>	<b>6,724</b>	<b>123</b>	<b>23</b>	<b>1,082</b>	<b>313</b>	<b>30,137</b>

\*First Aid, BP, PKUs

\*\*\*Total Incl. Immuniz.

\*\*Health Fairs

=not applicable

\*\*\*\* Numbers not available at this time

#### CLIENT ENCOUNTERS BY PROGRAM

	YTD 2008	YTD 2007
Immunizations	31,138	33,026
Children's Exams	967	983
Family Planning	6,226	6,625
HIV/AIDS	5,172	6,305
Other Services	3,433	4,112
STD	6,776	6,271
STD Investigations	408	348
TB Treatment & Control	20,472	24,892
Hep. A Desk (Health Card)	40,287	42,494
<b>TOTAL</b>	<b>114,879</b>	<b>125,056</b>

\*Numbers are being audited for verification.

Approved by:

*BS* Bonnie Sorenson

*CC* Alice Costello

*ME* Mary Ellen Harrell

*VN* Veronica Morata-Nichols

*PL* Patricia O'Rourke-Langston

*EO* Ewan Osburn

## NURSING DIVISION MONTHLY REPORT

April 2008  
FIELD SERVICES

<b>COMMUNITY HEALTH Nursing Field Services (Home Visits)</b>	<b>Apr-08</b>	<b>YTD 2008</b>	<b>YTD 2007</b>
East Team	173	669	951
West Team	106	393	684
<b>TOTAL</b>	<b>279</b>	<b>1062</b>	<b>1635</b>

Lower numbers in 2007 due to Nursing reorganization

**NARRATIVE:** Out of the 152 referrals received in the Community Health Nursing Program, 104 were in Neonatal Intensive Care Units, and 17 were for Child Protective Services.

<b>COMMUNITY HEALTH Nurse Case Manager Client Contacts (Visits and Telephone Contacts)</b>	<b>Apr-08</b>	<b>YTD 2008</b>	<b>YTD 2007</b>
Heart Failure (CHF)	3	55	93

<b>Perinatal Hep. B</b>	<b>Apr-08</b>	<b>Apr-07</b>
Total active cases	263	151
# of expectant women	42	23
New cases	14	11

<b>Vaccines for Children</b>	<b>Apr-08</b>	<b>YTD 2008</b>	<b>Apr-07</b>
Number of Participating Providers	175		172
Number of VFC Quality Assurance Site Visits	8	15	11
Number of Immunization Assessment Visits	2	3	
Number of Feedback/Follow-Up Visits	14	31	12
Number of State Requested Visits	1	2	1

<b>Workplace Vaccinations</b>	<b>Apr-08</b>	<b>YTD 2008</b>	<b>YTD 2007</b>
Patient Encounters	143	752	465
Worksites Visited	5	18	7

## NURSING DIVISION MONTHLY REPORT

April 2008

### FIELD SERVICES

<b>TB Treatment &amp; Control</b>	<b>Apr-08</b>	<b>YTD 2008</b>	<b>YTD 2007</b>
New Cases	16	46	25
Patients on Prophylaxis	1,865	7,013	*1192
Contact investigations	19	54	30
Encounters	6,724	20,472	24,892

\*Averaged YTD

\*\*Not averaged for 2006

<b>HIV/AIDS Testing by Location</b>	<b>Apr-08</b>	<b>YTD 2008</b>	<b>Apr-07</b>	<b>YTD 2007</b>	<b>Positives</b>	
					<b>YTD 2008</b>	<b>YTD 2007</b>
SNHD-HIV, Outreach	754	4,549	1,174	4,680	54	42
BADA *	21	367	367	1,445	2	1
MISC.(incl.J Jail)	94	256	85	372	3	1
<b>TOTAL</b>	<b>869</b>	<b>5,172</b>	<b>1,626</b>	<b>6,497</b>	<b>59</b>	<b>44</b>



\*Includes Immunizations

<b>Case Management Client Contacts</b>	<b>Apr-08</b>	<b>YTD 2008</b>	<b>YTD 2007</b>
Adults - HIV/AIDS	456	2039	283
Women & Children - HIV/AIDS	482	1513	432
<b>TOTAL</b>	<b>938</b>	<b>3552</b>	<b>715</b>

**NURSING DIVISION MONTHLY REPORT**  
 April 2008  
**SUPPORT SERVICES**

<b>Volunteers</b>	<b>Number</b>	<b>YTD 2008</b>	<b>YTD 2007</b>	<b>Hours</b>	<b>YTD 2008</b>	<b>YTD 2007</b>
Hope Worldwide Nevada		49	54		73.5	126

<b>Laboratory Testing</b>	<b>Apr-08</b>	<b>YTD 2008</b>	<b>YTD 2007</b>
Total Clients	1,915	7,143	7,010
Total Tests	5,935	22,318	20,812

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>April 2008 In-Service Education</b>						
		1	2	3 Generation Rx: The Adolescent Pharming Phenomenon 9-11 ACR RSVP Sherry	4 BBP Class 9:30-11:30 HR TR 2	5
6	7	8 CPR: Renewal 8-12 ACR 2 (Wing 2) RSVP Sherry	9	10 Alternative Marketing & Messaging to Prepare Vulnerable Populations 1-2:15 OPHP Conf. Room CEUs	11 CPR: Initial 8-2 ACR 2 (Wing 2) RSVP Sherry	12
13	14	15	16 Client Centered Counseling: Day 1 9-4 400 Shadow Lane Cherie: 759-0726	17 Client Centered Counseling: Day 2  Oral Health in Children 9-10 NCR RSVP Sherry	18 Client Centered Counseling: Day 3	19
20	21	22 Household Highs 9-10 NCR RSVP Sherry	23 <i>Administrative Professionals Day</i> 	24	25 HIV Fundamentals 10-3 400 Shadow Lane Cherie: 759-0726	26
27	28	29 Denver II Training 8-4 Clemens Room RSVP Sherry CEUs	30			

**Gamage, Midge**

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**From:** Alexander, Jo  
**Sent:** Tuesday, April 22, 2008 8:37 AM  
**To:** Gamage, Midge  
**Cc:** Morata-Nichols, Veronica  
**Subject:** FW: Thank You!

Midge – for your next paper

*Jo Andrews-Alexander RN, BSN, MSNA*

*Community Health Nurse Supervisor*

*Immunization Program*

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**From:** Sanders, Shellie  
**Sent:** Tuesday, April 22, 2008 8:32 AM  
**To:** Alexander, Jo; Morata-Nichols, Veronica; Chong-Dao, Mee Kee  
**Subject:** FW: Thank You!

This was nice. SS

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**From:** Diana R. Taylor [mailto:[taylodr@interact.ccsd.net](mailto:taylodr@interact.ccsd.net)]  
**Sent:** Monday, April 21, 2008 8:20 PM  
**To:** Sanders, Shellie  
**Subject:** Thank You!

Shellie, many thanks for visiting our school nurses again to provide answers and clarification to their questions. I had many positive comments about your participation, including one person who said, "I finally get it!". I so appreciate the good relationship our two departments have! Thank you for always working with us!

Sincerely,  
Diana

Diana Taylor, RN  
Director, Health Services  
(702) 799-7443  
[taylodr@interact.ccsd.net](mailto:taylodr@interact.ccsd.net)

# SOUTHERN NEVADA HEALTH DISTRICT

P.O. Box 3902 Las Vegas, NV (702) 759-1000

## VOLUNTARY STATEMENT

Incident Patient care

Date 3/24/2008 Time 2ish Location Shadow Lane

Name of person giving statement Stephanie Wurzer

Address 642 St. Andrews Road, Henderson 89015

Phone #1 \_\_\_\_\_ Phone #2 \_\_\_\_\_ Date of birth \_\_\_\_\_


Details Kudos to Roselyn Jocelyn Castillo

My 2 sisters, my mom and I came in to get a yellow fever shot. 3 fifty year old women & 1 eighty year old. She had all four of us in her small office. After much discussion & study on the computer (boy, your system is slow) we ended up getting 3 shots each. Your employee did this with grace, patience and good humor. Our experience at the Health District was a good one. Give the girl a raise!! at least a pat on the back!

I have read this statement consisting of \_\_\_\_\_ page(s) and I affirm to the truth and accuracy of

the facts contained herein. This statement was completed at (location) \_\_\_\_\_.

on the \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_ am/pm (year) \_\_\_\_\_.

  
Signature of person giving statement

\_\_\_\_\_  
Witness