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*Mission: To protect and promote the health, the environment and the well-being of Clark County residents and visitors.*

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## **MINUTES**

### ***Southern Nevada District Board of Health Meeting***

625 Shadow Lane  
Las Vegas, Nevada 89106  
Clemens Room

***Thursday, June 22, 2006 - 8:00 A.M.***

Vice Chair Donna Fairchild called the meeting of the District Board of Health to order at 8:00 a.m. and the Pledge of Allegiance was held. She noted that she had been provided with the Affidavits of Posting and Mailing of Agenda meeting notices, as required by Nevada's Open Meeting Law. A quorum was not present. The Affidavits will be incorporated into the Official Minutes.

#### Board Members Present:

Donna Fairchild  
Robert Eliason  
Joseph Hardy, MD  
Gary Reese  
Susan Crowley  
Steven Kirk  
Lawrence Weekly\*

\*participated telephonically at 8:30 a.m.

Vice Chair, Council Member, Mesquite  
At-Large Member, Business/Industry  
At-Large Member, Physician  
Councilman, Las Vegas  
At-Large Member, Environmental Specialist  
Secretary, Councilman, Henderson  
Councilman, Las Vegas

#### Absent:

Karla Burton  
Lynette Boggs McDonald  
Jim Christensen, MD  
Tom Collins  
Mary Jo Mattocks, RN  
Stephanie Smith

Council Member, Boulder City  
Commissioner, Clark County  
At-Large Member, Physician  
Commissioner, Clark County  
At-Large Member, Registered Nurse  
Chair, Councilwoman, North Las Vegas

#### Executive Secretary:

Donald S. Kwalick, MD, MPH

#### Legal Counsel:

Stephen R. Minagil

Staff: Dr. Lawrence Sands, Karl Munninger, Glenn Savage, Steve Goode, Dennis Campbell, Ed Wojcik, Craig Erskine, Stanley Jensen, Sylvia Claiborne, Deborah Williams, Patricia Armour, Ann Markle, Patricia Rowley, Jim Osti, Sandra Hakans, Jennifer Sizemore, Laura Walls, Bonnie Sorenson, Alice Costello, Mary Ellen Harrell, Angus MacEachern, Rory Chetelat, Mary Ellen Britt, Trish Beckwith, Leo Vega, Susan Eiselt, Diana Lindquist, Laura Walls, Leo Vega, Mike Walsh, Forrest Hasselbauer, Jason Garcia

**ATTENDANCE:**

<u>NAME</u>	<u>REPRESENTING</u>
Tiffany Lopardo	MedicWest Ambulance
Clinton Nowery	Mesquite Fire & Rescue
Brian Bien	Nevada Construction Clean Up
Bret Empey	LVMPD SWAT
Tammy Empey	Self
Lori-Jean Owen	Self
Lon C. Empey	Moapa Valley
Judy Empey	Self
Dr. Shehma Khan	UNSOM – Dept. of Pediatrics
David Abraham	Pro Star Drop Boxes
Neil Ackerman	Pro Star Drop Boxes
Jimmy Vigilante	MGM Mirage/BOH At-Large Alternate
Tim Jones	MGM/Mirage/BOH Member – Business/Industry
John Onyema	BOH At-Large Member - Physician

Trish Beckwith, EMS field representative, presented a video in recognition of National EMS Week 2006 and read the names of the recipients who received the EMS Responders of the Year award for 2006:

American Medical Response: Calvin Griffin  
Boulder City Fire Department: Brian Feliz  
Clark County Fire Department: Erik Grismanauskas  
Henderson Fire Department: Don Gibson  
Las Vegas Fire & Rescue: Don Earl  
MedicWest Ambulance: Tiffany Lopardo  
Mercy Air Service: Mary Owens  
Mesquite Fire & Rescue: Clint Nowery  
North Las Vegas Fire Department: John Jolley

Vice Chair Fairchild and the Board congratulated the award recipients.

Dr. Kwalick read into the record a gubernatorial proclamation by the governor for Karl Munninger on his retirement after 30 years of service to the Southern Nevada Health District. Governor Guinn, in his proclamation, declared July 7, 2006, a day in the honor of Karl Munninger. A copy of this proclamation is attached. (Attachment #1)

Mr. Munninger thanked the Board for its support and confidence given during his tenure. Mr. Munninger thanked Dr. Kwalick and stated that Mr. Mike Walsh has been brought on board to begin the transition.

Vice Chair Fairchild and the Board congratulated Mr. Munninger and thanked him for his years of service and stated that he will be missed. Dr. Kwalick introduced Mr. Mike Walsh as the new director of administration.

Mr. Walsh stated he had worked with some of the board members in the past on trauma issues when he was the acting chief executive officer of the University Medical Center.

**OATH OF OFFICE:**

The Oath of Office was taken by the following Board of Health officers, at-large and alternate members:

Donna Fairchild, Chair, Steven Kirk, Vice Chair and Gary Reese as Secretary. Dr. John Onyema, Jimmy Vigilante, Lonnie Empey, and Robert Eliason as alternates. These are two year terms beginning July 2006.

Dr. Kwalick reported the local health agencies were working closely with the State Health Division to develop a formula for the distribution of any grant funds that are received. A formula has been worked out and hopefully will be agreed upon by the state. Based on new guidance received from CDC and the federal government, any federal funds received by the state for bioterrorism preparedness and supplemental flu funding has to have concurrence at the local level as to the allocation of the funds among the state and local health districts. This is a new phase in public health practice in Nevada and will, if successful, improve the health status of the entire state.

Dr. Kwalick stated that over the last two years the Board has approved several petitions that would allow the Health District to investigate relocation to a new building. Health District and County staff have met regarding the main campus and staff is working on a plan to vacate this building, demolish it and build nearby. It is appropriate for the Health District to remain in this location and the timing is right to try and partner with UNLV to build a health sciences center and to become a community laboratory for integrating public health services into academia. Health District staff will be coming to the Board to ask for resources to be allocated for a new building. Dr. Kwalick stated that a private developer could build on the property and offer a long term leaseback agreement rather than go through the public works system. This is not a crisis situation, but it needs to be brought to the attention of the Board. We are looking at perhaps a building three or four stories high. We may need to request a variance from the city. Dr. Kwalick stated he wanted to make the Board aware of the situation.

At 8:26 a.m. Vice Chair Fairchild stated quorum has still not been met and the Board could not take any action. After discussion, the Vice Chair then called for the citizen participation portion of the agenda.

**IV. CITIZEN PARTICIPATION**

Vice Chair Fairchild invited any individuals wishing to speak under the Citizen Participation portion of the agenda to come forward.

No one came forward to address the Board. Vice Chair Fairchild closed the citizen participation portion of the meeting.

Dr. Kwalick addressed the Board regarding the Health District (HD-tv) television show on Channel 4 and Channel 2. The Board members have received a DVD copy of the third episode. The show has won an award in the category of government agencies. The Gresh Group will present at a future board meeting when the award is received.

Councilman Lawrence Weekly was reached by telephone and quorum was met.

**I. CONSENT AGENDA**

These are matters considered to be routine by the District Board of Health and may be enacted by one motion. Any item, however, may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **Approve Minutes/Board of Health Meeting:** 5/25/06
2. **Approve Payroll/Overtime for Periods of:** 5/6/06 – 5/19/06; 5/20/06 – 6/02/06
3. **Approve Accounts Payable Registers:** **#1025:** 5/04/06 - 5/10/06; **#1026:** 5/11/06 - 5/17/06; **#1027:** 5/18/06 - 5/24/06; **#1028:** 5/25/06 - 6/01/06
4. **Petition #19-06:** Approval of Expansion of Space Utilization at the Shadow Professional Center
5. **Petition #29-06:** Approval of Additional Positions for Health Cards and Maintenance
6. **Petition #30-06:** Approval of Expansion of Space Utilization at the North Las Vegas Public Health Center
7. **Petition #31-06:** Approval of Adjustments to FY 2005-2006 Appropriations
8. **Petition #32-06:** Approval of Revision of District Administrative Services Fee Schedule, Emergency Medical Services Fee Schedule, Medical Procedures Fee Schedule and Professional Services Fee Schedule
9. **Petition #33-06:** Approval of New Position and Classification Specification for Information Systems Supervisor – Schedule 26, (\$60,648 - \$84,620)
10. **Petition #34-06:** Approval of a Revision to the Classification Specification for Storeroom/Mail Clerk to Support Specialist – Remain on Schedule 16, (\$36,383 - \$50,756)

*A motion was made by Member Eliason to approve all consent items; seconded by Member Crowley and was unanimously approved.*

**II. PUBLIC HEARING/ACTION**

1. **Memorandum #08-06:** Application for Approval for Pro Star Drop Boxes LLC to Operate a Materials Recovery Facility Located at 6131 North Hollywood Blvd., Las Vegas, Nevada, 89115

Ed Wojcik, environmental health manager, stated that staff recommends approval of the application with the conditions listed. The applicant's representatives are present. Mr. Neil Ackerman, general counsel representing Pro Star Drop Boxes, agreed to the conditions listed.

Vice Chair Fairchild asked if any member of the public wished to address this issue. No citizen came forward. Chair Fairchild closed the public portion of this item.

*A motion was made to approve the request for application with conditions listed by Member Reese; seconded by Member Hardy and was unanimously approved.*

**III. REPORT/DISCUSSION - ITEMS ON WHICH ACTION MAY BE TAKEN**

NONE

**OATH OF OFFICE:**

The following at-large members took the oath of office: Dr. Joseph Hardy, at-large physician, Timothy Jones, at-large regulated business/industry member and Susan Crowley, environmental health specialist.

**V. HEALTH OFFICER & STAFF REPORTS**

Vice Chair Fairchild asked Dr. Kwalick if there were any other staff reports. No other reports were given.

**VI. INFORMATIONAL ITEMS**

**A. Chief Health Officer and Administration:**

1. Monthly Activity Report, Mid-May 2006 – Mid-June 2006
2. Financial Data: Revenue and Expenditure Report for General Fund, Capital Reserve Fund and Public Health Laboratory Fund for the Month of May 2006
3. Public Information Monthly Report, Mid-May 2006 – Mid-June 2006

**B. Community Health:**

1. Monthly Activity Report, May 2006  
May 2006 Communicable Disease Statistics

**C. Environmental Health:**

1. Monthly Activity Report, May 2006  
Letter from Strategic Solutions

**D. Clinics and Nursing:**

1. Monthly Activity Report, May 2006

**VII. ADJOURNMENT**

There being no further business to come before the Board, Vice Chair Fairchild adjourned the meeting at 8:37 a.m.

SUBMITTED FOR BOARD APPROVAL

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Donald S. Kwalick, MD, MPH, Chief Health Officer  
Executive Secretary

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