

MINUTES

SOUTHERN NEVADA DISTRICT BOARD OF HEALTH CHIEF HEALTH OFFICER & LEGAL COUNSEL CONTRACT REVIEW COMMITTEE MEETING

625 Shadow Lane
Las Vegas, Nevada 89106
Administrative Conference Room #1
Monday, April 10, 2006 – 3:30 P.M.

Chair Smith called the meeting of the Chief Health Officer & Legal Counsel Contract Review Committee to order at 3:34 p.m. She noted that she had been provided with the Affidavits of Posting and Mailing of Agenda meeting notices, as required by Nevada's Open Meeting Law. The Affidavits will be incorporated into the Official Minutes.

Committee Members Present:

Stephanie Smith

Donna Fairchild

Steven Kirk

Chair, Council Member, North Las Vegas

Council Member, Mesquite

Councilman, Henderson

(All Committee Members participated telephonically.)

Executive Secretary:

Donald S. Kwalick, MD, MPH

Legal Counsel:

Stephen R. Minagil

Staff: Karl Munninger and Shelli Clark

II. DISCUSSION - ACTION

A. Chief Health Officer and Legal Counsel Evaluations and Contract Reviews

Dr. Kwalick said that the contract for Steve Minagil, Legal Counsel, is expiring. He is doing a remarkable job. He would recommend a two-year extension to his existing contract with a 3% increase in each of the two years, which would be rounded off to an additional \$6.50 per hour. He provides a quick turn around time and good consultation to the Board. Committee members confirmed that the motion would be for a recommendation to the full Board of Health for approval. The increase would be effective July 1st.

Member Fairchild motioned to recommend to the Board of Health to extend Mr. Minagil's contract for two years with a 3% increase over each of the next two years. Member Kirk seconded the motion. There was no discussion, and the motion was approved unanimously.

The second item of business was to discuss Dr. Kwalick's contract. He said that his current contract expires June 30, 2006. He proposed a one year extension of his current contract, with an option for an additional year.

Member Fairchild said that this request was reasonable. With the events of the past year in mind, Dr. Kwalick handled everything gracefully and the Board is grateful.

Chair Smith said that the extension would include a 5% increase, effective June 1, and would be for each year, if he opts to stay for the optional year.

Chair Smith asked for a motion to extend Dr. Kwalick's contract for one year, with an optional one year extension, including a 5% increase.

Member Kirk made a motion as proposed. The motion was seconded by Member Fairchild. There was no discussion, and the motion was approved unanimously.

III. PUBLIC COMMENT

Items raised under this portion of the Agenda cannot be acted upon by the Board of Health Committee until the notice provisions of Nevada's Open Meeting Law have been complied with. Therefore, any action on such items will have to be considered at a later meeting.

Chair Smith asked if any member of public wished to be heard. No one came forward.

Chair Smith closed this portion of the agenda.

IV. DISCUSSION

Member Smith asked if Dr. Kwalick had anything else for the Committee to discuss. Dr. Kwalick said it has been an exciting last couple of years with the trauma system development, school-based health centers, establishment of the new TB Clinic, the Southern Nevada Public Health Laboratory, and the development of the Solid Waste Management Authority hearing process. There are good things happening, including the dedicated funding stream for the first time, the reorganization of the Board of Health with the recommendation for alternate members. He said that we are expecting applications from MaryJo Mattocks and Susan Crowley for the at-large member seats. Robert Eliason could be considered as the alternate for the elected seat for North Las Vegas. There has been mixed interest in the various at-large member positions. The recruitment closes this Friday.

Member Fairchild thanked Dr. Kwalick on behalf of both the City of Mesquite and herself for his service and said that she knows good things will continue. Dr. Kwalick thanked the committee members for their support. She also thanked Mr. Minagil for his service and keeping the district on the strait and narrow.

V. ADJOURNMENT

There being no further business to come before the Committee Chair Smith adjourned the meeting at 3:48 p.m.

Respectfully Submitted,

Stephanie Smith, Committee Chair

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