



Mission: To protect and promote the health, the environment and the well-being of Clark County residents and visitors.

MINUTES

CLARK COUNTY HEALTH DISTRICT DISTRICT BOARD OF HEALTH MEETING

625 Shadow Lane
Las Vegas, Nevada 89106
Clemens Room

Thursday, November 17, 2005 - 8:00 A.M.

Vice Chair Fairchild called the meeting of the District Board of Health to order at 8:03 a.m. and the Pledge of Allegiance was held. She noted that she had been provided with the Affidavits of Posting and Mailing of Agenda meeting notices, as required by Nevada's Open Meeting Law. The Affidavits will be incorporated into the Official Minutes.

Board Members Present:

Donna Fairchild	Vice Chair, Council Member, Mesquite
Steven Kirk	Secretary, Councilman, Henderson
Karla Burton	Council Member, Boulder City
Jim Christensen, MD	At-Large Member, Physician
Susan Crowley	At-Large Member, Environmental Specialist
Robert Eliason	At-Large Member, Business/Industry
Joseph Hardy	At-Large Member, Physician
Rory Reid	Commissioner, Clark County
Gary Reese	Councilman, Las Vegas
Lawrence Weekly	Councilman, City of Las Vegas

Absent:

Stephanie Smith	Chair, North Las Vegas
Tom Collins	Commissioner, Clark County
Mary Jo Mattocks, RN	At-Large Member, Registered Nurse

Executive Secretary:

Donald S. Kwalick, MD, MPH

Legal Counsel:

Stephen Minagil, Esquire
Mark Ricciardi, Esquire

Staff: Karl Munninger, Sylvia Claiborne, Dr. Lawrence Sands, Patricia Rowley, Brian Labus, Bonnie Sorenson, Margo Slater, Alice Costello, Veronica Morata-Nichols, Ann Markle, Angus MacEachern, Joyce Champoli, Brandi Harrington, Glenn Savage, Ed Wojick, Dennis Campbell, Steve Goode, Jane Shunney, Rory Chetelat, Deborah Williams, Julio Rivera, Jennifer Sizemore, David Tonelli, Susan Eiselt, Diana Lindquist, Shelli Clark, Leo Vega, Forrest Hasselbauer

ATTENDANCE:

<u>NAME</u>	<u>REPRESENTING</u>
Jane McAlevey	SEIU
Jamie Ware	SEIU
Ethan Kent	Stewart, Archibald & Barney LLP
Annette Carro	Stewart, Archibald & Barney LLP
Gary Stewart	Stewart, Archibald & Barney LLP
Kelly Benavidez	Assistant to Councilman Weekly, City of Las Vegas
Gail Yedinak	UMC

V. CITIZEN PARTICIPATION

Vice Chairman Fairchild allowed any individuals to speak under the Citizen Participation portion of the agenda, prior to the Board convening in Closed Session.

No citizen participation. Vice Chair closed the citizen participation portion of the meeting.

- I. Meeting of the Board of Health as governing body of a local government employer with its management representative(s) – **CLOSED SESSION** pursuant to NRS 288.220

A motion was made by Member Eliason to close the meeting at 8:16 a.m. The motion was seconded by Member Reese and was unanimously approved.

CLOSED SESSION

The meeting recessed for the Board of Health to meet in Closed Session. Vice Chair Fairchild reconvened the open session at 9:10 am.

II. CONSENT AGENDA

These are matters considered to be routine by the District Board of Health and may be enacted by one motion. Any item, however, may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **Approve Minutes/Board of Health Meeting:** 10/27/05
2. **Approve Payroll/Overtime for Periods of:** 9/24/05 - 10/07/05; 10/08/05 - 10/21/05
3. **Approve Accounts Payable Registers:** #995: 9/29/05 - 10/05/05; #996: 10/06/05 - 10/12/05; #997: 10/13/05 - 10/19/05; #998: 10/20/05 - 10/25/05; #999: 10/26/05 - 11/02/05
4. **Memorandum #12-05:** Year 2006 Meeting Dates for the District Board of Health
5. **Petition #41-05:** Approval of Interlocal Contract with the Nevada Department of Health and Human Services for the Food Stamp Nutrition Education Program Grant

A change was made to item #4; the Board of Health meeting date of September 21 was changed to September 28, 2006.

A motion was made by Member Eliason to approve, seconded by Member Crowley and was unanimously approved.

III. PUBLIC HEARING/ACTION

No Public Hearings Scheduled

IV. REPORT/DISCUSSION - ITEMS ON WHICH ACTION MAY BE TAKEN

1. **Memorandum #13-05:** Approval of Fiscal Year 2005-2005 Audit Report by External Audit Firm Stewart, Archibald & Barney

Ms. Annette Carro spoke and introduced Mr. Gary Stewart and Mr. Ethan Kent of Stewart, Archibald & Barney. Ms. Carro reviewed the audit document which was presented to each board member. No material weaknesses were noted or instances of non-compliance. A non-reportable condition was a recommendation that the cash in the main cage be picked up more than once weekly.

Member Kirk asked if there was an upper limit to the ending fund balance and Ms. Carro responded no.

A motion was made by Member Kirk to approve, seconded by Member Christensen and was unanimously approved.

2. Updated on Trauma System Development – EMS

Rory Chetelat, EMS Manager, gave an update on the trauma system. He first stated that CCHD received a Model Community award at a conference in Atlanta in which a presentation was made on the work that is being done to bring the components of public health and emergency medical services together. With respect to the requirements of SB 458, software will be installed today in two or three hospitals that will become the pilot for gathering of the data pertaining to the 30 minute patient drop-off requirement. It is anticipated the software will be fully implemented by January 1 and we will be able to gather a full year's worth of data. The WestCare Critical Care Unit has opened and is accepting mental health patients. This has substantially reduced the number of mental health patients in Las Vegas emergency rooms. A trauma plan will be brought to the Board for approval next month. This document will be dynamic and is subject to future changes. Dr. Mary Guinan of UNLV is on the Regional Trauma Advisory Board (RTAB) and is representing the new school of public health. She has greatly assisted the board in this process, including trauma data analysis.

VI. HEALTH OFFICER & STAFF REPORTS

Brian Labus, Senior Epidemiologist, gave a presentation on the avian flu. A copy of the PowerPoint presentation is attached.

Mr. Labus identified the various strains of influenza, the viral structure, the naming process and transmission cycles of the avian flu. He also noted the changes of the virus. The World Health Organization (WHO) has categorized this virus as Phase 3, meaning there is no or very limited human-to-human transmission of the virus. The big picture response is to develop vaccine, manufacture and stockpile antivirals, create and test distribution plans, and surveillance of both humans and animals.

The members of the Board congratulated Mr. Labus on the presentation.

VII. INFORMATIONAL ITEMS

A. Chief Health Officer and Administration:

1. Monthly Activity Report, Mid-October 2005 – Mid-November 2005
 - a. Letter of recognition to Jo Alexander from client
 - b. Letter of commendation from client concerning flu shots
 - c. Letter of commendation from client concerning flu shots
2. Financial Data: Revenue and Expenditure Report for General Fund, Capital Reserve Fund and Public Health Laboratory Fund for the Month of October 2005
3. Public Information Monthly Report, Mid-October 2005 – Mid-November 2005
 - a. Letter of appreciation from NPHA Annual Conference to Jennifer Sizemore
 - b. Letter of appreciation from Opportunity Village

Member Crowley expressed her appreciation of the Public Information report and being able to see the media coverage.

B. Community Health Services:

1. Monthly Activity Report, October 2005

C. Environmental Health:

1. Monthly Activity Report, October 2005

D. Nursing and Clinics:

1. Monthly Activity Report, October 2005

VIII. ADJOURNMENT

There being no further business to come before the Board, Vice Chairman Fairchild adjourned the meeting at 9:31 a.m.

SUBMITTED FOR BOARD APPROVAL

Donald S. Kwalick, MD, MPH, Chief Health Officer
Executive Secretary

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