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*Mission: To protect and promote the health, the environment and the well-being of Clark County residents and visitors.*

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## **MINUTES**

### **CLARK COUNTY HEALTH DISTRICT DISTRICT BOARD OF HEALTH MEETING**

625 Shadow Lane  
Las Vegas, Nevada 89106  
Clemens Room

***Thursday, October 27, 2005 - 8:00 A.M.***

Chairman Smith called the meeting of the District Board of Health to order at 8:03 a.m. and the Pledge of Allegiance was held. She noted that she had been provided with the Affidavits of Posting and Mailing of Agenda meeting notices, as required by Nevada's Open Meeting Law. The Affidavits will be incorporated into the Official Minutes.

**Board Members Present:**

Stephanie Smith	Chairman, North Las Vegas
Donna Fairchild	Vice Chairman, Council Member, Mesquite
Steven Kirk	Secretary, Councilman, Henderson
Karla Burton	Council Member, Boulder City
Jim Christensen, MD	At-Large Member, Physician
Robert Eliason	At-Large Member, Business/Industry
Joseph Hardy	At-Large Member, Physician
Mary Jo Mattocks, RN	At-Large Member, Registered Nurse
Lawrence Weekly	Councilman, City of Las Vegas

**Absent:**

Tom Collins	Commissioner, Clark County
Susan Crowley	At-Large Member, Environmental Specialist
Gary Reese	Councilman, Las Vegas
Rory Reid	Commissioner, Clark County

**Executive Secretary:**

Donald S. Kwalick, MD, MPH

**Legal Counsel:**

Stephen Minagil, Esquire  
Mark Ricciardi, Esquire

**Staff:** Karl Munninger, Sylvia Claiborne, Dr. Lawrence Sands, Patricia Rowley, Brian Labus, Bonnie Sorenson, Mary Ellen Harrell, Ann Markle, Angus MacEachern, Joyce Champoli, Brandi Harrington, Glenn Savage, Ed Wojick, Nancy Hall, Steve Goode, Jane Shunney, Rory Chetelat, Mary Ellen Britt, Deborah Williams, Jennifer Sizemore, Susan Eiselt, Diana Lindquist, Shelli Clark, Leo Vega, Lance Johnson, Forrest Hasselbauer

**ATTENDANCE:**

<u>NAME</u>	<u>REPRESENTING</u>
Jane McAlevey	SEIU
Kelly Benavidez	City of Las Vegas
Lynn Easton	DA Family Support
Michael Lewis	Self
Lynda Savage	DFS
Margy Koorn	DFS Foster Care
Bruce Louks	RTC
Richard Fah	SEIU UMC RN
Jerri Strasser	UMC RN
Debbie Aoyam	DFS
Daly Murrell	SEIU CC
Joan Wells	Valley Hospital
Richard Kaneshiro	UMC
John Thorpe	LVCVA
June Hedge	RTC
Paula Hammack	CC DCFS
Darrell Banks	SMYC
Sanchez Froilan	LVCVA
Jim Bielanna	SEIU
Jackie Johnson	SEIU
Wesley Woods	SEIU
Glenn Porter	SEIU
Michelle McLaughlin	SEIU
Vic Skaar	Nevada Construction Clean Up, Inc.
Brian Bien	Nevada Construction Clean Up, Inc.
Earl Hawley	Nevada Construction Clean Up, Inc.
Devin Wheeler	CCHD
Jennifer Simich	Republic Services
Gail Yedinak	UMC
Alan Gaddy	Republic Services
Diana Daniels	CCHD / SEIU
Claudia Crowley	CCHD / SEIU
Penny Orr	CCHD / SEIU
Synthia Metzger	CCHD / SEIU

Chairman Smith allowed two individuals to speak under the Citizen Participation portion of the agenda, prior to the Board convening in Closed Session.

**V. CITIZEN PARTICIPATION**

Claudia Crowley, employee of CCHD, spoke and gave her opinion of the union negotiation process.

Diana Daniels, employee of CCHD, spoke and gave her opinion of the union negotiation process.

- I. Meeting of the Board of Health as governing body of a local government employer with its management representative(s) – **CLOSED SESSION** pursuant to NRS 288.220

*A motion was made by Vice Chairman Fairchild to close the meeting at 8:16 a.m. The motion was seconded by Member Karla Burton and was unanimously approved.*

### **CLOSED SESSION**

The meeting recessed for the Board of Health to meet in Closed Session. Chairman Stephanie Smith reconvened the open session at 8:35 am.

## **II. CONSENT AGENDA**

These are matters considered to be routine by the District Board of Health and may be enacted by one motion. Any item, however, may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **Minutes/Board of Health Meeting:** 9/22/05
2. **Approve Payroll/Overtime for Periods of:** 8/27/05 - 9/09/05 & 9/10/05 - 9/23/05
3. **Approve Accounts Payable Registers:** #991: 9/01/05 - 9/08/05; #992: 9/09/05 - 9/15/05; #993: 9/16/05 - 9/21/05; #994: 9/22/05 - 9/28/05
4. **Petition #40-05:** Approval of Revised Classification Specification for EMS Quality Improvement Coordinator – Recommended Schedule 24 (\$52,881 - \$73,785)
5. **Petition #42-05:** Ratification of Hepatitis A Vaccine Bid Award
6. **Petition #44-05:** Approval of Adjustment of Health Card Fee
7. **Petition #45-05:** Approval of Agreement Transferring Ryan White Title I Sub-Grants to the County
8. **Memorandum #08-05:** Approval of the Nevada Construction Clean-up, Inc. Settlement and Mutual Release Agreement

*A motion was made by Member Eliason to approve, seconded by Vice Chairman Fairchild and was unanimously approved.*

## **III. PUBLIC HEARING/ACTION**

1. **Variance Request:** To install an Individual Sewage Disposal System (ISDS) on an Undersized Lot Served by a Public Water Supply (APN 129-02-410-053); **Petitioner:** The Ronny S. and Judith A. McMenemy 1996 Living Trust

The petitioner, Ron McMenemy, was present. Staff recommended that application for the variance be approved with conditions as listed. Mr. McMenemy agreed to the conditions as listed. No members of the public spoke on this item.

*A motion was made by Member Christensen to approve, seconded by Vice Chairman Fairchild and was unanimously approved with the condition of Clark County approval.*

2. **Variance Request:** To install an Individual Sewage Disposal System (ISDS) in an Area Requiring Connection to Public or Community Sewage System (APN 163-36-102-008); **Petitioner:** Ameplio O. and Gloria T. Pasqualotto Living Trust u/a/d 8/07/97

The petitioner, John Pasqualotto, was present. Staff recommended the application for the variance be approved with conditions as listed. No members of the public spoke on this item.

*A motion was made by Member Kirk to approve, seconded by Member Burton and was unanimously approved with the condition of Clark County approval.*

3. **Memorandum #11-05:** Approval of Application Nevada Construction Clean-up, Inc. to Operate a Materials Recovery Facility

The petitioner, Brian Bien, President of Nevada Construction Clean Up was present. Staff recommended the approval of the application. Ed Wojcik, Environmental Health Manager, stated that a public workshop was held. The only comments received during the public workshop were from the petitioner. Chairman Smith stated that a condition of approval was that Clark County must approve the application as well. No members of the public spoke on this item.

*A motion was made by Member Hardy to approve, seconded by Vice Chairman Fairchild and was unanimously approved with the condition of Clark County approval.*

4. **Memorandum #09-05:** Consider/Adopt Amendments to District Emergency Medical Services Regulations

Rory Chetelat, EMS Manager, outlined proposed changes to EMS regulations. In the definition section, a number of instructor levels were combined; an "EMS Instructor" title was added; and separate attendants were combined to one "Ambulance Attendant." One of the major changes is the creation of a provisional license for EMT Intermediates. There has been an increase in the amount of training time for this position. There have been changes to the testing process. There is an effort to adapt the process so it is more in line with nationally recognized standards of testing which include both written tests and practical examinations. The quality improvement program has gone from monthly to quarterly. There have been changes to the regional trauma advisory committee as it is currently called; it is being changed to a "Board." This allows for the formation of subcommittees. In addition, there are changes to the alternate members of the Regional Trauma Advisory Board. No members of the public spoke on this item.

*A motion was made by Member Eliason to approve, seconded by Vice Chairman Fairchild and was unanimously approved.*

#### **IV. REPORT/DISCUSSION - ITEMS ON WHICH ACTION MAY BE TAKEN**

1. **Update on hepatitis A event and future plans to develop regulations for temporary food service.**

Dr. Kwalick stated that he felt the recent hepatitis A event was an opportunity for the Board to hear how the system worked well to prevent the possible spread of disease and how the epidemiological investigations proceeded. The incident also demonstrated a gap that we have in our temporary food regulations. Staff will be presenting some stronger temporary food regulations to the Board in the future.

Brian Labus, Senior Epidemiologist, gave a presentation regarding hepatitis A and the processes and system used by the epidemiology department when dealing with a possible exposure, such as at the recent International Global Gaming Exposition held in Las Vegas. The incident involved an individual who served ice cream at this convention and was subsequently diagnosed with hepatitis A. There were over 26,736 attendees from 50 states and 99 countries. In summary, although it was a routine investigation and response, it was on a large scale. It was determined the existing system worked well and the Health District response was well coordinated. Outside agencies were involved as needed. The multi-phased approach used to notify attendees proved successful.

A copy of the PowerPoint presentation is attached.

Glenn Savage, Director of Environmental Health Services, gave an overview of the history of food permitting for convention shows. Up until 1995, trade and convention shows were required to have temporary permits. With a history of rapid growth in the number of shows, a meeting was held with Las Vegas Convention & Visitors Authority (LVCVA) officials and environmental staff. The LVCVA requested that if a private event were held, with no public involved, permitting be waived. This approval was granted administratively. Only potentially hazardous foods were not allowed to be served. Not many regulations existed at this time. Mr. Savage then referred to a convention schedule that is provided monthly to environmental staff. In November 2005, 151 conventions are scheduled with an anticipated attendance of over 445,000. Of those 151 conventions, only three have applied for food permits. There are many food supply organizations that are not applying for permits. For example, in March of 2006, the International Pizza Expo will be held in Las Vegas. There will be nearly 1,000 booths and nearly 10,000 professionals in attendance. Huge revenues will be earned from this event. Mr. Savage made the point of stating that these events are public, rather than private, and staff believes that many uninvited guests do attend private shows and there are food presentations as well as food sampling which occur. Under current regulations, conventions do meet the definition of food establishments because they are offering and serving food items. Private event food handlers currently do not require a health card. Many come from out-of-state as sales people. Many times the cooking and presentations are made in undersized and difficult spaces.

Possible solutions being suggested for the Board to consider is to require that all conventions and trade shows, whether public or private that present, serve or sample food be permitted as special events and require that a responsible special event coordinator be designated. Full inspections of these booths would be conducted and it is also suggested we could require that servers be local food handlers that have gone through our process.

A copy of the PowerPoint presentation is attached.

Chairman Smith asked if any changes can be made administratively. Dr. Kwalick replied the regulations would have to be changed. Public workshops would be scheduled and staff would return to the Board more stringent regulations for consideration. We will be working on this and it needs to be addressed.

Dr. Christensen asked about other exposures that we know of historically. He stated another foodborne exposure could be economically devastating. If we approach the LVCVA with what they consider to be onerous, it might be received unfavorably. Perhaps the participants could post a bond which would cover any costs associated with a foodborne illness in the future. Another suggestion is that perhaps the participants could show proof of a recent vaccination, perhaps with a two-week window. A workshop will have to take place to find an acceptable solution.

Discussion ensued regarding various measures that may be utilized to encourage safe practices. Vice Chairman Fairchild asked about providing a list of all food handlers, including name, address, phone, etc., regardless of their position. Mr. Savage indicated that often when such suggestions are made, these measures are viewed as an encumbrance.

Dr. Joe Hardy agreed with Dr. Christensen stating there needs to be a public workshop and involve the convention staff in the process. He stated that, in this case, if we give an immunization at anytime it will protect someone within 7-14 days. He further stated that it is incumbent upon the health district to have the immunization available onsite, budgeted and paid for by the vendors and use our staff or staff hired by the convention. Mr. Labus stated that sometimes we do not have the luxury of advance notice in case of an exposure, such as salmonella.

Dr. Kwalick stated this could also affect Costco, Walgreen's and Wal-Mart. These retailers use food vendors and display and distribute samples. These individuals are not food handlers, either.

Another important suggestion made by all was increased use of portable hand washing units and hand washing in general.

Board members congratulated Mr. Labus and Mr. Savage on an excellent presentation.

**V. CITIZEN PARTICIPATION**

Vic Skaar, environmental consultant, spoke of his approval of the administrative process for his client, Nevada Construction Clean Up, Inc. He stated his approval with the current management of the environmental health division and the review process. He stated one the mission's of the health district is to conserve natural resources. He asked that this mission be revisited and for assistance to his client in the process of diversion of materials from landfill.

**VI. HEALTH OFFICER & STAFF REPORTS**

Dr. Kwalick announced the awards dinner on November 12 and invited everyone to attend. Flu immunizations have started and any Board Member may receive a flu shot if he or she wishes. Avian flu has been in the media. Dr. Kwalick offered to answer any questions. Efforts are being made to contain the disease. Efforts are also being made to produce a vaccine and to have it ready in a timely manner so that people may be immunized against H5N1. No cases have been reported in North America. There will be a program on Channel 2 beginning this Saturday and Jim O'Brien and Dr. Kwalick will be taping a segment with Jon Ralston on Monday, November 7.

**VII. INFORMATIONAL ITEMS**

**A. Chief Health Officer and Administration:**

1. Monthly Activity Report, Mid-September 2005 – Mid-October 2005
  - a. Letter of Introduction: new Washoe County District Health Officer
  - b. Letter of appreciation: Guy Roark
2. Financial Data: Revenue and Expenditure Report for General Fund, Capital Reserve Fund and Public Health Laboratory Fund for the Month of September 2005
3. Public Information Monthly Report, Mid-September – Mid-October 2005

**B. Community Health Services:**

1. Monthly Activity Report, September 2005

**C. Environmental Health:**

1. Monthly Activity Report, September 2005

**D. Nursing and Clinics:**

1. Monthly Activity Report, September 2005

**VIII. ADJOURNMENT**

There being no further business to come before the Board, Chairman Smith adjourned the meeting at 9:28 a.m.

SUBMITTED FOR BOARD APPROVAL

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Donald S. Kwalick, MD, MPH, Chief Health Officer  
Executive Secretary

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