



---

*Mission: To protect and promote the health, the environment and the well-being of Clark County residents and visitors.*

---

**MINUTES**

**CLARK COUNTY HEALTH DISTRICT  
DISTRICT BOARD OF HEALTH MEETING**

625 Shadow Lane  
Las Vegas, Nevada 89106  
Clemens Room

***Thursday, September 22, 2005 - 8:00 A.M.***

Chairman Smith called the meeting of the District Board of Health to order at 8:10 a.m. and the Pledge of Allegiance was held. She noted that she had been provided with the Affidavits of Posting and Mailing of Agenda meeting notices, as required by Nevada's Open Meeting Law. The Affidavits will be incorporated into the Official Minutes.

**Board Members Present:**

Stephanie Smith	Chairman, North Las Vegas
Donna Fairchild	Vice Chairman, Council Member, Mesquite
Karla Burton	Council Member, Boulder City
Tom Collins	Commissioner, Clark County
Susan Crowley	At-Large Member, Environmental Specialist
Jim Christensen, MD	At-Large Member, Physician
Robert Eliason	At-Large Member, Business/Industry
Mary Jo Mattocks, RN	At-Large Member, Registered Nurse
Gary Reese	Councilman, Las Vegas
Lawrence Weekly	Councilman, City of Las Vegas

**Absent:**

Steven Kirk	Secretary, Councilman, Henderson
Rory Reid	Commissioner, Clark County
Joseph Hardy	At-Large Member, Physician

**Executive Secretary:**

Donald S. Kwalick, MD, MPH

**Legal Counsel:**

Stephen Minagil, Esquire  
Mark Ricciardi, Esquire

**Staff:** Karl Munninger, Dr. Joe Heck, Dr. Juan Zevallos, Dr. Lawrence Sands, Patricia Rowley, Bonnie Sorenson, Mary Ellen Harrel, Veronica Morata-Nichols, Alice Costello, Angus MacEachern, Linda Verchick, Joyce Champoli, Brandi Harrington, Steve Goode, Jane Shunney, Rory Chetelat, Glenn Savage, Ed Wojick, Deborah Williams, Ann Markle, Jennifer Sizemore, Susan Eiselt, Diana Lindquist, Shelli Clark, Leo Vega, Forrest Hasselbauer

**ATTENDANCE:**

<b><u>NAME</u></b>	<b><u>REPRESENTING</u></b>
Jane McAlevey	SEIU
Kelly Benavidez	City of Las Vegas
Stan Welch	SEIU-County - Steward
Mike Urga	SEIU-County
Jerry Osburn	SEIU-CCHD
Alice Clemons	SEIU-DOA
Johansen	SEIU-CCPD
Ralph Chavez	SEIU-CCBD
R. Komihino	SEIU-CCBD
Harold Morgan	SEIU
Jim Bielcma	SEIU-Steward
Dale Murrell	SEIU-Steward
Kendall T. Kendrik	SEIU-Chief Steward
Treven Follis	SEIU-CCBD
Teena M. Brown	SEIU-UMC
Michael Hymer	SEIU-CCBD
Gwen Stevens	SEIU-UMC-Steward
Joe Thibodeaux	SEIU-CCBD
Tom Armijo	SEIU-CCDS
Vernon A. Walter	Clark County Inspection
Roger Moore	SEIU
Anthony Green	Clark County Parks
Wesley J. Woods	Clark County Parks
Jerald Mason	CCSN
Bunny Ramsay	SEIU-CCHD
Debra Martin	SEIU-CCHD
Donna Johnson	SEIU-CCHD
Lourdes Romans	SEIU-CCHD
Diana Daniels	SEIU-CCHD
Joyce Flemino	CCHD

Chairman Smith asked to have the Citizen Participation section of the agenda moved to the beginning of the meeting, prior to the Board convening in Closed session.

**V. CITIZEN PARTICIPATION**

Bunny Ramsey, CCHD employee, spoke of the union contract negotiation process.

Diana Daniels, SEIU Vice President, local chapter, spoke of the union contract negotiation process.

Debra Martin, CCHD employee, spoke of the union contract negotiation process.

Jerry Osburn, spouse of CCHD employee, spoke of his rights regarding freedom of speech and expression.

- I. Meeting of the Board of Health as governing body of a local government employer with its management representative(s) – CLOSED SESSION pursuant to NRS 288.220

### **CLOSED SESSION**

*A motion was made by Vice Chairman Fairchild to close the meeting at 8:12 a.m. The motion was seconded by Member Mattocks and unanimously approved.*

The meeting recessed for the Board of Health to meet in Closed Session. Chairman Stephanie Smith reconvened the open session at 8:35 am.

### **II. CONSENT AGENDA**

These are matters considered to be routine by the District Board of Health and may be enacted by one motion. Any item, however, may be discussed separately per Board Member request before action. Any exceptions to the Consent Agenda must be stated prior to approval.

1. **Minutes/Board of Health Meeting:** 8/25/05
2. **Approve Payroll/Overtime for Periods of:** 7/30/05 – 8/12/05; 8/13/05 - 8/26/05
3. **Approve Accounts Payable Registers:** #987: 8/04/05 - 8/10/05; #988: 8/11/05 - 8/17/05; #989: 8/18/05 - 8/24/05; #990: 8/25/05 - 8/31/05
4. **Petition #33-05:** Approval of new Classification Specification for Public Health Preparedness Manager – Recommended Schedule 28 (\$64,906 - \$90,536)
5. **Petition #43-05:** Approval of Fee Increase for Flu and Pneumonia Vaccinations

*A motion was made by Member Collins to approve, seconded by Member Mattocks and was unanimously approved.*

### **III. PUBLIC HEARING/ACTION**

No Public Hearings Scheduled

### **IV. REPORT/DISCUSSION - ITEMS ON WHICH ACTION MAY BE TAKEN**

#### **1. Update on trauma system development – Emergency Medical Services (EMS)**

Rory Chetelat, EMS Manager, stated that since August 23<sup>rd</sup> St. Rose has received 19 trauma patients through EMS. Those numbers are slightly lower than expected; however, this is a process which is still being learned. The RTAC (Regional Trauma Advisory Committee) did meet and discussed the issue of Boulder City being located in the UMC catchment area. One patient in Boulder City was transported to St. Rose which made sense. During the meeting a decision was made to add Boulder City into St. Rose's catchment zone for mechanism only patients. This was agreed upon by all parties.

Another group met to discuss implementation of SB 458. Senate Bill 458 is legislation that was enacted and requires a study of patient "drop" times. This is the time frame in which the patient is released to the hospital by EMS. The target time is less than 30 minutes. It was decided to purchase a software product for the data gathering. All group members are scheduled to attend a meeting on October 3 to discuss the costs involved. Hopefully, this software will be

implemented and tested at a few sites during October and November. It is anticipated to go live with this software in January and to begin gathering data at that time.

Vice Chairman Fairchild asked about the incident on the Strip in which people were injured by a driver and if that incident was handled appropriately. Mr. Chetelat responded that he was only aware of it through the news media, but that initial reports indicated that the distribution of patients was handled appropriately, the majority going to UMC, followed by Sunrise.

Dr. Christensen asked about the surge capacity of Sunrise. Mr. Chetelat indicated he did not know. Dr. Christensen stated that UMC has a surge of capacity of twelve which is quite large. Mr. Chetelat indicated that in larger scale incidents the EMS staff is to make radio contact with the primary receiving hospital and take direction from them. That allows the hospital with the greater surge capacity to accept a greater number of patients and allows the smaller hospitals to be flexible as well.

## **VI. HEALTH OFFICER & STAFF REPORTS**

Dr. Kwalick indicated that each board member had received a copy of the 2004 Report to the Community as well as the 'Can It,' campaign mailer. Chairman Smith congratulated staff on this program.

Dr. Lawrence Sands introduced Dr. Juan Zevallos, medical epidemiologist, originally from Ecuador. He originally trained in clinical cardiology at the University of Padua in Italy. He attended the University of Massachusetts medical center and completed a fellowship in preventive cardiology. He decided to study public health and joined CDC in 1998 as epidemic intelligence service officer assigned to the state health department in Austin, Texas. He joined the Health District September 6 as the CDC assignee to Clark County as the chronic disease medical epidemiologist. His main responsibility will be to assist the district in using population based health data for the purpose of helping us set health priorities, planning and evaluating health promotion and disease prevention efforts, developing programs and policies directed at the prevention, control of chronic diseases and promoting protective health behaviors.

Dr. Zevallos stated he was happy to be at the Health District and be working in the area of chronic disease prevention. He looks forward to enhancing the Health District's capacity in terms of chronic disease prevention.

The Board of Health welcomed Dr. Zevallos to the community.

Dr. Sands introduced the 'Can It' program which is designed to promote community preparedness. Residents are being encouraged to prepare their own emergency kit at home. Jane Shunney, manager, Office of Public Health Preparedness, stated that September is National Preparedness Month. The purpose is to educate the public and employees on preparedness. The campaign is based upon a survey that determined there are a significant number of people who have not prepared for an emergency. A mailer was prepared and sent to every household in the county. There is a television and radio campaign as well. Funding for this program came from a grant called Cities Readiness Initiative. Its goal is to prophylax 2.1 million people within 48 hours.

Member Weekly stated that at the City of Las Vegas Council Meeting yesterday this campaign was launched ceremoniously. The Mayor will be presenting it at his press conference as well.

The Board Members congratulated staff on an excellent campaign.

**VII. INFORMATIONAL ITEMS**

**A. Chief Health Officer and Administration:**

1. Monthly Activity Report, Mid-August 2005 – Mid-September 2005
  - a. Article regarding emergency medical response – Dr. Joseph Heck
  - b. Letter of appreciation to Ann Markle regarding staff
  - c. Letter of appreciation regarding nursing staff
2. Financial Data: Revenue and Expenditure Report for General Fund, Capital Reserve Fund and Public Health Laboratory Fund for the Month of August 2005
3. Public Information Monthly Report, Mid-August – Mid-September 2005

**B. Community Health Services:**

1. Monthly Activity Report, August 2005

**C. Environmental Health:**

1. Monthly Activity Report, August 2005

**D. Nursing and Clinics:**

1. Monthly Activity Report, August 2005
2. Family Planning Advisory Council Minutes, August 8, 2005

**VIII. ADJOURNMENT**

There being no further business to come before the Board, Chairman Smith adjourned the meeting at 8:48 a.m.

SUBMITTED FOR BOARD APPROVAL

---

Donald S. Kwalick, MD, MPH, Chief Health Officer  
Executive Secretary

se